



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय  
(शिक्षामंत्रालयभारतसरकारकेअधीनराष्ट्रीयमहत्वकाएकसंस्थान)  
**NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA**  
(An Institute of National Importance under Ministry of Education, Govt. of India)

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NITMGH/AA/SENATE NOTIFICATION/2022-23/286

Dated: 21 -09 -2022

## NOTIFICATION

In pursuance with the Resolution of the XXXth Senate Meeting dated 14/09/2022, regarding amendments in Basic Guidelines on Examinations and on Malpractice Prevention Rules, this is to notify to all concerned that the proposed amendments have been approved by the Senate vide Senate Resolution Numbers **R3(i)/SENATE-XXX/22**. The revised guidelines/rules are enclosed as Annexure-1 & Annexure-2.

This issues with the approval of the Competent Authority.

-Dean (AA)  
सहायक

शैक्षणिक विभाग/Academic Section  
रा. प्रौ. स. मेघालय/ NIT Meghalaya

Copy to:

1. AR (DR), for kind information of the Director.
2. ~~ALL~~ Deans , for information.
3. Chairman, Exam Malpractice Committee, for information and needful.
4. Chairman, Examination Cell for information and needful.
5. All HoDs, for information and needful.
6. All Faculties, for information and needful.
7. E-notice, for information of the students.
8. Concerned File




**NATIONAL INSTITUTE OF TECHNOLOGY  
MEGHALAYA**

**Annexure-I**

**BASIC EXAMINATION GUIDELINES**

1. No one except the examinees and those supervising the examination will be allowed in an examination hall during an examination.
2. The examination halls shall be opened fifteen minutes before the scheduled time of the examination and the examinees are expected to be seated at the assigned seats in the examination hall ten minutes before the commencement of the examination.
3. Under unavoidable circumstances examinees may be allowed to enter the examination hall only with permission of the examination superintendent, but no later than fifteen minutes after the commencement of the examination.
4. An examinee will not be allowed to leave the hall until last half an hour of the examination.
5. Examinees must bring their institute id-card and place it at a conspicuous place on their desks.
6. Examinees shall place their watch or timepiece on their desks.
7. Examinees shall not communicate with one another in any manner whatsoever during the examination.
8. An examinee shall not be allowed to remain outside the examination hall for more than 2 minutes during an examination. A log book shall be maintained in which the examinee will have to enter the times of leaving and returning to the hall.
9. Any material other than the allowed stationeries required for the examination must be left outside the hall.
10. Possession of any study material or electronic communication or storage device including mobile phones by an examinee during the examination will be treated as an offence.
11. Examinees shall bring their own stationeries, mathematical instruments and nonprogrammable electronic calculators (where permitted). Borrowing and sharing of stationeries are not allowed during the examination.
12. In case of disruption of examinations due to unforeseen reasons like bandhs, strikes, sudden holidays etc., the routine for the subsequent days remain unchanged. The papers for the day/s of disruption automatically shift to the next working day/s after the scheduled examination dates.

  
**Dean (AA)**





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डॉ अतनु बनर्जी  
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ईमेल: dean.acad@nitm.ac.in

NITMGH/AA/SENATE NOTIFICATION/2022-23/598

Dated: 05 -01 -2023

**NOTIFICATION**

In pursuance with the Resolution of the XXXIst Senate Meeting dated 14/12/2022, this is to notify to all concerned that the Senate, vide Resolution No. **R3(d)/SENATE-XXXI/22**, has approved to amend the existing examination malpractice rules as under:

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**EXAMINATION MALPRACTICE PREVENTION RULES**

Sl. No	Nature of the Malpractice	Punishment	Process
1	Taking out, used or unused answer booklets/sheets outside the examination room.	Fine of Rs. 1000/- per paper. In case of used answer booklets, in addition to the above, the candidate shall be awarded an F Grade in that subject. Student will be asked to leave the hall.	
2	Verbal or oral communication with nearby students after one warning.	Taking away the answer script and asking the student to leave the hall.	
3	Possession of answer book of another candidate. Giving answer book to another candidate.	<u>In case of Mid exams, award zero marks. In case of End exams, award F Grade. Student will be asked to leave the hall.</u>	
4	<u>Misbehaviour in the examination hall (unruly conduct, threatening the invigilator, or any other examination officials). Repeated involvement in malpractices mentioned in 2 to 3 above.</u>	<u>Cancellation of all theory exams registered in that semester and further debarring from continuing his/her studies for one year (two subsequent semesters). Student will be asked to leave the hall.</u>	
5	• Possession of any incriminating material inside the examination hall (whether used or not) For Ex.: written		Matter to be reported to Malpractice Prevention Committee after invigilators get the offending students out of the hall & submit the

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	<p>or printed materials, bits, writings on scale, calculator, hand kerchief, dress, part of the body and hall ticket etc.,</p> <ul style="list-style-type: none"><li>• Possession of cell phones, programmable calculator, recording apparatus or any unauthorized electronic equipment.</li><li>• Copying from nearby students</li><li>• Exchange of question papers and other materials bearing some answers with nearby students.</li></ul>	<p>In case of Mid exams, award zero marks. In case of End exams, award F Grade. Student will be asked to leave the hall.</p>	report.
6	Cases of Impersonation	<p>a) Handing over the impersonator (outsider) to the police with a complaint to take appropriate action. b) Cancellation of all examinations (all papers registered) for the bonafide student for whom the impersonation was done and further the bonafide student will be debarred from continuing his/her studies and writing all examinations for two years. c) If a student of this institute is found to impersonate a bonafide student, the impersonating student will be debarred from continuing his/her studies and writing all examinations for two years.</p>	Matter to be reported to Malpractice Prevention Committee after invigilators get the offending students out of the hall & submit the report.
7	Physical assault causing injury to the invigilator(s) or any examination officials or other students	Rustication from the Institute. Offending students must be taken out of the hall.	

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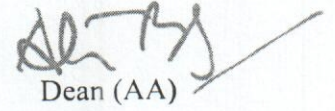


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