

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
Minutes of XIIth Meeting of the Board of Governors held on 30.03.2016

The XIIth meeting of the Board of Governors of NIT Meghalaya was held on 30th March, 2016 at 10.30 a.m. in the Conference room of the Institute in the presence of the following members:

- | | |
|---|----------|
| 1. Professor D. K. Basu
Chairman, BOG NIT Meghalaya | Chairman |
| 2. Professor D. K. Saikia,
Director, NIT Meghalaya | Member |
| 3. Professor P. K. Bora
Electronics and Electrical Engineering
IIT Guwahati | Member |
| 4. Professor P. S. Choudhury,
NIT Silchar | Member |
| 5. Sri W. Roy
Meghalaya Power Carriers (Pvt.) Ltd.
Shillong | Member |
| 6. Sri R. D. Shira
Retd. Director, BRPL | Member |

Professor G. Biswas and the MHRD officials could not attend the meeting due to unavoidable reasons.

At the outset the Chairman welcomed the members to the XIIth meeting.

The agenda of the day was then taken up.

Item No. 1: Confirmation of the Minutes of the XIth Meeting of the Board of Governors of the Institute held on 03.02.2016.

The XIth meeting of the Board of Governors of the Institute was held on 03.02.2014 at IIT Guwahati Guest House. The minutes of the meeting were circulated amongst the members of the Committee for their comments/ observations.

There were a few typographical errors in numbering of the resolutions and in the numbers of faculty members stated in Resolutions

R13.6a/BOG/XI/2016, R13.6b/BOG/XI/2016, R14.6a/BOG/XI/2016, R14.6b/BOG/XI/2016. The corrected minutes of the meeting were circulated with the agenda items of the meeting.

The Board was requested to consider the comments/ observations of the members, if any, and confirm the minutes.

It was pointed out that during the discussion of Item No. 5 Selection of Registrar: it was decided that till a Registrar is selected and assumes office the Director shall assume the charge of Office of the Registrar. This decision was missed out in the resolution R5/BOG/XI/2016.

The Board considered the revised minutes and decided to confirm these with the necessary corrections.

R1/BOG/XII/2016: *The Board **RESOLVED** to **CONFIRM** the Minutes of the XIth Meeting of the Board of Governors of NIT Meghalaya held on 3rd February, 2016 with the corrections as in **Annexure-I**.*

Item No. 2: Follow up action on the decisions of the Board of Governors of NIT Meghalaya taken on its XIth meeting.

The actions taken on the resolutions of the Board in its XIth meeting circulated among the members were elaborated by the Director.

With reference to the Resolution R10b/BOG/XI/2016 on Institute Day Awards the Board was informed that the selection of the Faculty Awardees have been selected by a committee comprising Professor R. S. Sirohi as the Chairman and Prof. D. Chakraborty of IIT Guwahati and Prof. S. M. Hazarika of Tezpur University as members. The Board was also informed that as per wishes of the faculty it was also decided to award achiever students under the following categories:

1. Most Consistent Improvement in Academic Performance (1-UG student),
2. Most Innovative Project Work (1-UG, 1-PG),
3. Best in Extra Curricular Activities (5-Among all Students)
 - a. Best Sportsperson
 - b. Best in Cultural Activities
 - c. Best Orator
 - d. Best in Community Service
 - e. Best in Technical Activities

It was also informed that for the Staff Awards (Technical and Ministerial) there will be separate awards for the staff on regular Institute positions and for the staff on contract appointment or out sourced.

R2/BOG/XII/2016: *The Board **NOTED** the actions taken on the decisions of the XIth meeting of the Board of Governors held on 03-02-2016 as tabulated in **Annexure-II**.*

Item No. 3: Recommendations of VIIIth Meeting of the Finance Committee

The VIIIth meeting of the Finance Committee was held at 10 am on 30th March. The minutes of the meeting were placed before the Board.

R3/BOG/XII/2016: *The Board **RESOLVED** on the recommendations of the Finance Committee as tabulated below:*

Sl. No.	Item	Finance Committee Resolution	BoG Resolutions
1.	Budget estimates for the financial year 2016-2017	R3a/FC-VIII/2016: <i>The Finance Committee RESOLVED to RECOMMEND the Budget Estimates for the financial year 2016-17 as in Annexure-III.</i>	R3.1a/BOG/XII/2016: <i>The Board RESOLVED to APPROVE the Budget Estimates for the financial year 2016-17 as recommended by the Finance Committee.</i>
		R3b/FC-VIII/2016: <i>The Finance Committee RESOLVED to RECOMMEND that Soft Loan at 2% and House Building Advance with simple interest (at Rates as in other CFTIs) may be sanctioned to the regular employees so as to attract talents and to retain them.</i>	R3.1b/BOG/XII/2016: <i>The Board RESOLVED to APPROVE the recommendation of the Finance Committee to Sanction Soft Loan at 2% and House Building Advance with simple interest (at Rates as in other CFTIs) to the regular employees so as to attract talents and to retain them.</i>
2.	Preparation of Accounts for the year 2015-16	R4/FC-VIII/2016: <i>The Finance Committee RESOLVED to RECOMMEND the appointment of the Chartered Accountant firm M/S Saquei & Co. for preparation of the</i>	R3.2/BOG/XII/2016: <i>The Board RESOLVED to APPROVE the appointment of the Chartered Accountant</i>

		accounts of the FY 2015-16 at the same fees as was done for the previous year.	firm M/S Saquei & Co. for preparation of the accounts of the FY 2015-16 at the same fees as was done for the previous year.
3.	Assignment of the work of Internal Audit of Accounts of FY 2015-16 to M/S Das & Associates.	R5/FC-VII/2016: The Finance Committee RESOLVED to RECOMMEND Ratification of the decision to assign the work of Internal Audit of the Account of financial year 2015-16 to M/S Das and Associates at a fee of Rs. 22,500/-.	R3.3/BOG/XII/2016: The Board RESOLVED to RATIFY the decision to assign the work of Internal Audit of the Account of financial year 2015-16 to M/S Das and Associates at a fee of Rs. 22,500/-.
The rest were items for Noting			

Item No. 4: Recommendations of VIIIth Meeting of the Senate

The VIIIth meeting of the Senate was held on 19th March, 2016. The minutes of the meeting were placed before the Board.

R4/BOG/XII/2016: The Board **RESOLVED** on the recommendations of the Senate as tabulated below:

Sl. No.	Item	Senate Recommendations	BoG Resolutions
1.	Item No. 6: Amendments in Ordinance VI (On Award of Scholarships)	R6/SENATE-VIII/16: The Senate Resolved to Recommend the above Amendment in Ordinance VI of the Institute for approval by the Board of Governors.	R4.1/BOG/XII/2016: The Board RESOLVED to APPROVE the Amended Ordinance-VI (Annexure-IV) as recommended by the Senate.
2.	Item No. 11(A): New Fee Structures	R11(A)/SENATE-VIII/2016: The Senate RESOLVED to RECOMMEND the proposed fee structures for the approval by BOG.	R4.2/BOG/XII/2016: The Board RESOLVED to APPROVE the New Fees Structures (Annexure-V) as recommended by the Senate for the new batches of students to be admitted in 2016.
The rest were items for Noting			

Additional Items:

Item No. 5: Faculty Recruitment

Against existing and anticipated vacancies, applications were invited for the positions of Assistant Professor and Associate Professor (under 4-tier flexible faculty structure) in Departments of Computer Science & Engineering, Electronics & Communication Engineering, Electrical Engineering, Mechanical Engineering, Civil Engineering, Physics and Chemistry (for appointment on permanent/ contract/ deputation basis). Applications were invited vide Advertisement No. NITMGH/REC/F/1/2015-16/2119 dated: 13.11.2015 which was released through the print media and the Institute's website against existing and anticipated vacant positions under various categories including PWD. Candidates were asked to fill-in the online application forms by 24.12.2015 and the hard copies were to reach the Institute on or before 31.12.2015.

The numbers of applications received against various positions are detailed below:

Department	Assistant Professor					Associate Professor					Total no. of applications received
	Gen	OBC	SC	ST	PWD	Gen	OBC	SC	ST	PWD	
CSE	44	12	4	0	0	6	0	0	0	0	66
ECE	65	14	10	0	1	6	1	0	0	0	97
EE	20	12	5	2	0	2	1	0	0	0	43
ME	26	11	8	1	0	2	1	0	0	0	49
CE	33	3	10	5	1	4	0	0	0	0	57
Physics	11	2	3	0	0	10	1	0	0	0	27
Chemistry	70	34	9	1	2	1	1	0	0	0	117
Total-	269	88	49	9	4	31	5	0	0	0	456

The screening process for these is currently under way. The interviews are proposed to be conducted in the 3rd/4th week of April. The term of the existing panels of the Visitor's Nominees expired in December, 2015 and the names of new nominees have not been received. However, there was need of conducting the interviews without delay. It was therefore proposed to constitute the selection committees with Visitor's Nominees from the existing panels. The Board was requested approve the same.

R5/BOG/XII/2016: The Board **NOTED** the on-going Faculty Recruitment process and **RESOLVED** to **APPROVE** the constitution of the Selection Committees with the existing panels of Visitor's Nominees.

Item No. 6: Board Nominees for Faculty Selection Committees for CSE, ECE, EE:

It was required to have BoG Nominees for the selection committees for the disciplines of Computer Sc. and Engineering, Electronics and Communication Engineering and Electrical Engineering. The proposed lists were placed before the Board.

R6/BOG/XII/2016: *The Board **RESOLVED** to **APPROVE** the panels of Board Nominees for the faculty selection committees for the disciplines of Computer Sc. and Engineering, Electronics and Communication Engineering and Electrical Engineering as in **Annexure-VI**.*

Items for Ratification/ Noting:

Item No. 7: Constitution of Committee for Preparation of Revised DPR

The DPR of the 10 new NITs were prepared by NIT Warangal in 2009. This DPR did not take into consideration the locations peculiarities of the Institutes. It also did not provide for many of the facilities required in an NIT. There have also been cost escalations since the DPR was prepared. Considering the above the Ministry has advised that the Institutes prepare their own DPRs. Accordingly, the Institute has taken-up the task and a Committee has been constituted with the approval of the Chairman of the Board as follows:

- | | |
|---|------------|
| 1. Professor D. K. Saikia, Director, NIT Meghalaya | - Chairman |
| 2. Professor J. H. Ansari, Former Director, SPA, New Delhi | - Member |
| 3. Professor A. Dutta, Former Dean of Planning &
Development, IIT Guwahati | - Member |
| 4. Professor S. K. Deb, Civil Engineering, IIT Guwahati | - Member |
| 5. Dr. C. Marthong, Former Head, Civil Engg, NIT Meghalaya | - Convenor |

The Board was requested to ratify.

R7/BOG/XII/2016: *The Board **RESOLVED** to **RATIFY** the approval given by the Chairman and suggested addition of two more members-*

1. Professor D. Chakraborty, Mechanical Engineering, IIT Guwahati
2. Professor S. Dandapat, Electronics and Electrical Engineering, IIT Guwahati.

Item No. 8: Medical Reimbursement of Claim of Professor D. K. Saikia for Treatment of his wife, Mrs. C. Saikia

The Board of Governors, NIT Meghalaya in its IXth Meeting held on 18.04.2015 had approved a medical advance of Rs. 4,35,000/- (Rupees Four lakhs thirty five thousand) only to Prof. D. K. Saikia, Director for treatment of his wife. A note from the Assistant Registrar (Estt.) for reimbursement of the claim was placed before the Board along with the Minutes of the Meeting of Medical Board of the North Eastern Indira Gandhi Regional Institute of Health Medical Sciences (NEIGRIHMS), Shillong, a super specialty Medical Institute under the Ministry of Health, GoI, on admissibility of the claim as in **Annexure-VII**.

The Board was requested to consider the matter.

The Board went through the details provided in the note, minutes of the meeting of NEIGRIHMS Medical Board and the assessment of the Institute office for reimbursement of an amount of Rs. 11,08,236/- against a claim of Rs. 12,52,664/-. The Board decided to approve the reimbursement of the balance amount of Rs. 6,73,236/- (Rupees Six Lakh Seventy Three Thousand Two Hundred and Thirty Six Only) after deduction of the advance amount already released to Prof. Saikia.

R8/BOG/XII/2016: *The Board **RESOLVED** to **APPROVE** medical reimbursement of an amount of Rs. 6,73,236/- (Rupees Six Lakh Seventy Three Thousand Two Hundred and Thirty Six Only) after deduction of the advance amount already released to Prof. D. K. Saikia.*

Item No. 9: Recruitment of Non-Faculty Staff

Applications for different vacant non-faculty positions were invited vide Advertisement No. NITMGH/REC/N-F/2015/1377 dated 26.08.2015 which was released through the print media and the Institute's website. Last date for submission of the applications was 30.09.2015. Details about number of applications received for the various positions along with the date of written test/practical test and interview, composition of the selection committees etc. were placed before the Board.

The Selection Committees met as per the schedule at the Conference Room of the Institute at the Administrative Block and their recommendations is summarized as follows:

Position	Name of the person(s) selected	Status	Name of the person(s) in waiting list
Tech Assistant (CSE)	Mr. Bandonlang Wahlang (ST)	Joined	1. Mr. Cheman D. Shira (ST) 2. Mr. Mebabat Sumer Lyngdoh Talang (ST)

Tech Assistant (ECE)	Mr. Elvis Warjri (ST)	Joined	1. Mr. Kumar Abhishek Chandra
Tech Assistant (EE)	Mr. Milan Kalita (Gen)	Joined	1. Mr. Chinmoy Barman 2. Mr. Binoy Kumar Mahato
Tech Assistant (CE)	Mr. Skhembor Lyngdoh Mawphlang (ST)	Joined	1. Mr. Shamil Ahmed
Technician (CE)	Mr. Purnadip Roy (SC)	Joined	1. Mr. Samuel Bennet (ST) 2. Mr. Banjop Kharsanoh (ST)
Tech Assistant (ME)	Mr. Bhaben Kalita (Gen)	Joined	1. Mr. Pratit Sundar Deb Roy 2. Mr. Hirak Jyoti Kalita
Secretary	Ms. Shampa Purkayastha (Gen)	Joined	1. Ms. Anamika Borah 2. Ms. Sandarasha Shylla (ST)
MTS (Plumber)	Mr. Dondor Khongshei (ST)	Joined	1. Mr. Shemborlang Mawphlang (ST)
MTS (Electrician)	Mr. Amedieous Syad (ST)	Joined	1. Mr. Aibanjani Riang (ST) 2. Mr. Jesparfield Lyngdoh (ST)
MTS (Fitter)	Mr. Banteiborlang Syiemlieh (ST)	Joined	1. Mr. Phrangkupar Nongrum (ST)
Lab Assistant (Physics)	Mr. Pynshailang Walbert (ST)	Joined	1. Mr. Don Miguel Jyrwa (ST)
Lab Assistant (Chemistry)	Mr. Bhabok Syiemiong (ST)	Joined	1. Mr. Stephen Pawa (ST) 2. Mr. Niloy Paul

The Board noted the process of selection of the non-faculty staff and their appointment.

Item No. 10: Appointments on contractual basis:

(A) Project Staff

The Institute made following appointments on purely contractual basis, under different Projects, for a period as shown against their names:

Name	Designation (Project name)	Consolidated salary (in Rs.)	Period of contract	
			From	To
Ms. Nakita Lakyntiew Marbaniang	Project Assistant (SMDP-C2SD)	20,000/- pm	15.02.2016	14.02.2017
Mr. Sandeep Mishra	Lab Engineer (SMDP-C2SD)	34,000/- pm	01.03.2016	28.02.2017
Mr. Donbyntalang Dewkhaid	Scientific Officer (DietY Sponsored Project)	25,000/- pm	09.03.2016	08.03.2017

The Board Noted the appointment of the Contractual Project Staff.

B. Confirmation of Employees: Non-Faculty

On receipt of the employees' police verification report and on completion of probationary period of 2(two) years for non-faculty, the following employees are confirmed against their posts w.e.f. dates given against their names.

Sl. No.	Name of the Employee	Designation	Department	Date of confirmation
1.	Mr. Teddy Lambert War	Multi Tasking Staff (Fitter)	Mechanical Engineering	14.02.2016
2.	Mr. Mangkara Suting	Multi Tasking Staff (Machinist)	Mechanical Engineering	17.02.2016
3.	Mr. Paiabha Trevor Tariang	Junior Assistant	Administration	03.03.2016
4.	Mr. Manfred Eleazer Kurbah	Junior Assistant	Administration	03.03.2016

The Board Noted the Confirmation of the Ministerial and Multitasking Staff.

As there was no other item the meeting ended with thanks from and to the Chair.

Professor D. K. Saikia
Director, NIT Meghalaya

Annexure-I

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

Minutes of XIth Meeting of the Board of Governors held on 03.02.2016

The XIth meeting of the Board of Governors of NIT Meghalaya was held on 3rd February, 2016 at 11.00 a.m. in the Guest House of IIT Guwahati in the presence of the following members:

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| 7. Professor D. K. Basu
Chairman, BOG NIT Meghalaya | Chairman |
| 8. Professor G. Biswas
Director, IIT Guwahati | Member |
| 9. Professor D. K. Saikia,
Director, NIT Meghalaya | Member |
| 10. Professor P. K. Bora
Electronics and Electrical Engineering
IIT Guwahati | Member |
| 11. Professor P. S. Choudhury,
NIT Silchar | Member |
| 12. Sri W. Roy
Meghalaya Power Carriers (Pvt.) Ltd.
Shillong | Member |
| 13. Sri R. D. Shira
Retd. Director, BRPL | Member |
| 14. Sri Satpal Sharma
IFD, MHRD | IFD Representative |
| 15. Sri D. J. Goswami
Registrar, NIT Meghalaya | Secretary |

The office of the Joint Secretary (TE), MHRD sent its observations on the Agenda of the meeting for consideration of the Board.

At the outset the Chairman welcomed the members to the XIth meeting.

The agenda of the day was then taken up.

Item No. 1: Confirmation of the Minutes of the Xth Meeting of the Board of Governors of the Institute held on 14.09.2015.

The Xth meeting of the Board of Governors of the Institute was held on 14.09.2015 in the conference room of the Institute. The minutes of the meeting were circulated amongst the members of the Committee for their comments/ observations. No comments from any of the members were received.

In the circulated minutes by mistake deliberations made under Item no. 9: “Adoption of the Annual Accounts of NIT Meghalaya for the year 2014-15” and Item No. 10: “Approval of honorarium payable to Adjunct Faculty” in the Xth meeting of BoG were not included. The minutes are accordingly revised and were placed before the board. Some errors in the numbering of the resolutions were pointed out by the members. These have been corrected in the final minutes.

The Board considered the revised minutes and decided to confirm these with the necessary corrections.

R1/BOG/XI/2016: *The Board **RESOLVED** to **CONFIRM** the Minutes of the Xth Meeting of the Board of Governors of NIT Meghalaya held on 14th September, 2015 placed before the Board with the necessary corrections.*

Item No. 2: Follow up action on the decisions of the Board of Governors of NIT Meghalaya taken on its Xth meeting.

The Registrar elaborated the actions taken on the resolutions of the Board in its Xth meeting as tabulated below:

Sl. No.	Item	BoG Resolution	Action Taken/Status
1.	Follow up action on the decisions of the IX th meeting of the Board.	<p><u>R2/BOG/X/2015:</u> The Board NOTED the actions taken on the decisions of the IXth meeting of the Board of Governors held on 18-04-2015 as reported. On the Academic Audit Report the Board Resolved the following:</p> <ol style="list-style-type: none"> The Director shall constitute an Implementation Committee on the Recommendations of the Academic Audit Committee and an Action Taken Report will be presented in the next meeting of the Board, 	<ol style="list-style-type: none"> An Implementation Committee constituted. The Committee has prepared an action taken report and the road map for the future activities. The initial report by the implementation committee annexed. A Workshop on Outcome Based Education was held on 22-23 Jan with faculty from IISc and IIM as

		<p>2. Each of the Heads of the Departments will be asked to make a presentation on the implementation of Outcome Based Curriculum before the Board in its next meeting,</p> <p>3. A report on the Research Projects taken-up by the faculty will be submitted by the Assoc. Dean (Research & Consultancy) for the next Board meeting,</p> <p>4. Each of the Heads of the Departments shall prepare a list of industries along with a list of possible interactions by the department.</p>	<p>resource persons. The presentations by the HoDs will be scheduled in the next meeting of the Board.</p> <p>3. A report by the Assoc. Dean (R&C) on sponsored Research Projects taken-up annexed.</p> <p>4. The presentations by the HoDs will be scheduled in the next meeting of the Board.</p>
2.	Conversion of sanctioned posts to meet immediate requirements:	<p><u>R3/BOG/X/2015:</u> The Board Resolved to Approve the following:</p> <p>1. Allow appointment of faculty at the Assistant Professor level against sanctioned positions of Associate Professor and Professor.</p> <p>2. Convert one position of Technical Assistant to a position of Superintendent.</p> <p>3. Convert two positions of Technicians to positions of Junior Assistants.</p> <p>4. The positions of Technical Assistant and Technicians will be reclaimed when sanctions for the positions of Superintendent and Junior Assistants are received.</p>	<p>Appointments at Assistant Professor level have been made filling-in some of the vacant positions. Actions have also been taken to fill-in the non-faculty positions as per the approved conversions.</p>
3.	Faculty Selection and Appointments:	<p><u>R4.1/BOG/X/2015:</u> The Board Resolved to Ratify the Approval of the Selection Committee Recommendations given by the Chairman of the Board.</p>	-

		<p>R4.2/BOG/X/2015: The Board Resolved to Ratify the Approval of the above Appointments given by the Chairman of the Board.</p>	-																		
		<p>R4.3/BOG/X/2015: The Board RESOLVED the following:</p> <p>i. Approve placing of the 5(five) newly appointed faculty members on regular scale as follows:</p> <table border="1" data-bbox="699 600 1177 1182"> <thead> <tr> <th>Sl. No</th> <th>Name</th> <th>Pay</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Dr. Ratan Sarmah</td> <td>At AGP of Rs. 6000/-</td> </tr> <tr> <td>2.</td> <td>Dr. Rajat Subhra Das</td> <td>At AGP of Rs. 6000/-</td> </tr> <tr> <td>3.</td> <td>Dr. Atanu Singha Roy</td> <td>At AGP of Rs. 6000/-</td> </tr> <tr> <td>4.</td> <td>Dr. Wandahun L. Reenbohn</td> <td>At AGP of Rs. 6000/-</td> </tr> <tr> <td>5.</td> <td>Dr. Bidyasagar Kumbhakar</td> <td>At AGP of Rs. 6000/-</td> </tr> </tbody> </table> <p>ii. Not to Approve placing of the 2(two) faculty members recruited during 2014 Dr. Sanjay Pratihar (CSE, General category) and Dr. Pradeep Kumar Rathore (ECE, General category) in a regular scale of pay as the one year validity period of the panel has expired.</p>	Sl. No	Name	Pay	1.	Dr. Ratan Sarmah	At AGP of Rs. 6000/-	2.	Dr. Rajat Subhra Das	At AGP of Rs. 6000/-	3.	Dr. Atanu Singha Roy	At AGP of Rs. 6000/-	4.	Dr. Wandahun L. Reenbohn	At AGP of Rs. 6000/-	5.	Dr. Bidyasagar Kumbhakar	At AGP of Rs. 6000/-	<p>Appointment on regular scale were issued to-</p> <ol style="list-style-type: none"> 1. Dr. Ratan Sarmah 2. Dr. Rajat Subhra Das 3. Dr. Atanu Singha Roy 4. Dr. Wandahun L. Reenbohn 5. Dr. Bidyasagar Kumbhakar <p>All of them have joined the positions of Assistant Professor (on contract) on regular scale offered to them.</p>
Sl. No	Name	Pay																			
1.	Dr. Ratan Sarmah	At AGP of Rs. 6000/-																			
2.	Dr. Rajat Subhra Das	At AGP of Rs. 6000/-																			
3.	Dr. Atanu Singha Roy	At AGP of Rs. 6000/-																			
4.	Dr. Wandahun L. Reenbohn	At AGP of Rs. 6000/-																			
5.	Dr. Bidyasagar Kumbhakar	At AGP of Rs. 6000/-																			
		<p>R4.4/BOG/X/2015: The Board RESOLVED the Ratify the decision of the Chairman to approve appointment of Dr. Sujit Kr. Dutta as a Visiting Faculty in the Department of Humanities and Social Sciences.</p>	-																		
4.	Status of Admissions:	R5/BOG/X/2015: The Board NOTED the admissions	-																		

		in the session.	
5.	<p>Revised estimates prepared by the Consultants for Phase-I Constructions of NIT Meghalaya at Sohra:</p> <p><u>R3/B&WC/VII/2015:</u> The B&WC Resolved to approve the revised estimate of Rs. 588.20 Cr. (which includes supplementary works for package-IV) and recommends it to the BOG for its further approval.</p>	<p><u>R6.1/BOG/X/2015:</u> The Board Resolved to Approve the recommendation of the B&WC the revised estimate of Rs. 588.20 Cr. (which includes supplementary works for package-IV) of Phase-I constructions of the permanent campus</p>	<p>The tender notice for the Package-IV works has been released by the PMC M/S RITES Ltd.</p>
6.	<p><u>R4/B&WC/VII/2015:</u> Considering the utmost necessity the B&WC resolved to approve the estimates of Rs. 2.718 Cr. for widening of the approach road and recommend it to the Board of Governors for its administrative approval for execution of the work through the State PWD with the necessary expenditure.</p>	<p><u>R6.2/BOG/X/2015:</u> The Board Resolved to Approve the expenditure for widening of the approach road to the campus by MPWD in two phases- Phase-I: the work of widening, culverts, side drains and laying of base of the road as per the estimates. Phase-II: the work of black topping in phase-II to be carried out at a later stage with appropriate technology so as to ensure durability in the highly wet environment of Sohra.</p>	<p>The decision has been communicated to Meghalaya PWD. Meghalaya PWD has released a tender notice for the work.</p>
7.	<p>Construction of Water Storage Reservoir at NIT Meghalaya Permanent Campus, Sohra:</p> <p><u>R5/B&WC/VII/2015:</u> The B&WC resolved to</p>	<p><u>R6.3/BOG/X/2015:</u> The Board Resolved to Approve the expenditure and execution of the work of the Water Reservoir as recommended by the B&WC.</p>	<p>NEEPCO has been approached on the matter. The Agency has agreed to take-up the role of Consultant to look after the technical aspect of the project. An</p>

	<p>approve the Alternative-2 for the Water Reservoir at estimated cost of Rs. 7.45 Cr. prepared by NEEPCO and recommended it for administrative approval by the Board of Governors. The Committee also opined that the execution of this work may be entrusted a Governmental agencies like NEEPCO or MeECL.</p>		<p>MOU is being signed with NEEPCO for the purpose.</p>
8.	<p>Approval of B. Tech Candidates for Award of Degree: R3/SENATE-VII/15: The senate Resolved to Recommend the 80 (Eighty) listed candidates to the Board of Governors for Approval of award of B. Tech Degree in the forthcoming Convocation.</p>	<p>R7.1/BOG/X/2015: The Board Resolved to Accept the recommendation of the Senate to Approve the 80 (eighty) candidates listed in Annex-I for Award of B. Tech degrees in their respective disciplines in the forthcoming Convocation.</p>	<p>Degrees awarded to the candidates in the 2nd Convocation of the Institute held on 19th October, 2015.</p>
9.	<p>Approval of Nominees for the Institute Gold Medals: i. Mr. Aditya Shukla - CSE ii. Mr. Subhra Jyoti Paul - ECE iii. Mr. Ashwani Goyal - EEE R4/SENATE-VII/15: The Senate Resolved to Recommend the three listed candidates</p>	<p>R7.2/BOG/X/2015: The Board Resolved to Accept the Recommendation to award the Institute Gold Medals to the three candidates in the B. Tech programme in their respective disciplines for the year 2015:</p> <p>i. Mr. Aditya Shukla - CSE ii. Mr. Subhra Jyoti Paul - ECE iii. Mr. Ashwani Goyal - EEE</p>	<p>Institutes Gold Medals were awarded to the three candidates in the 2nd Convocation of the Institute held on 19th October, 2015.</p>

	to the Board of Governors for approval of award of the Institute Gold Medals in their respective disciplines.		
10.	<p>Approval of Nominee for President's Gold Medal: R5/SENATE-VII/15: The Senate Resolved to Recommend Mr. Subhrajyoti Paul to the Board of Governors for award of the President's Gold Medal in the B. Tech programme for the year 2015.</p>	<p>R7.3/BOG/X/15: <i>The Board Resolved to Accept the recommendation of the Senate to award the President's Gold Medal in the B. Tech programme for the year 2015 to Mr. Subhrajyoti Paul.</i></p>	The President's Gold Medals was awarded to Mr. Subhrajyoti Paul in the 2 nd Convocation held on 19 th October, 2015.
11.	<p>Revision of Budget Estimates for the Financial Year 2015-16: R3/FC-VII/2015: The Finance Committee RESOLVED to RECOMMEND revision of budget estimates for the financial year 2015-16</p>	<p>R8.1/BOG/X/2015: The Board Resolved to Approve the Revised Budget Estimates for 2015-16 as recommended by the Finance Committee.</p>	-
12.	<p>Adoption of the Annual Accounts of NIT Meghalaya for the year 2014-15: R4/FC-VII/2015: The Finance Committee RESOLVED to RECOMMEND the Rectified Annual Accounts to the Board of Governors for its</p>	<p>R8.2/BOG/X/2015: The Board Resolved to Approve the Rectified Annual Accounts to the Board of Governors for its approval towards sending the rectified accounts to Principal Accountant General (Audit) as recommended by the Finance Committee.</p>	Adopted annual accounts sent to Principal AG(Audit) and Final Audited Annual Accounts for FY 2014-15 received. The Annual Report and Annual Accounts are under printing process.

	approval towards sending the rectified accounts to Principal Accountant General (Audit).		
13.	<p>Approval of honorarium payable to Adjunct Faculty:</p> <p><u>R5/FC-VII/2015:</u> The Finance Committee RESOLVED to RECOMMEND the following Honorarium for the Adjunct Faculty to the Board of Governors for its approval- “Up to a maximum of ` 5,000/- per day for the days he/she takes part in Academic activities of the Institute, excluding the days of travel, subject to a ceiling of ` 1,20,000/- per month.”</p>	<p><u>R8.3/BOG/X/2015:</u> The Board Resolved to Approve the Honorarium for the Adjunct Faculty to the Board of Governors for its approval- “Up to a maximum of Rs. 5,000/- per day for the days he/she takes part in Academic activities of the Institute, excluding the days of travel, subject to a ceiling of Rs.1,20,000/- per month” as recommended by the Finance Committee.</p>	Notified.
14.	<p>Fixing of Honorarium payable to guest faculty:</p> <p><u>R6/FC-VII/2015:</u> The Finance Committee RESOLVED to RECOMMEND an honorarium of Rs.1500/- per hour subject to a maximum of Rs. 5000/- per day for the Guest Faculty to the Board of</p>	<p><u>R8.4/BOG/X/2015:</u> The Board Resolved to Approve the honorarium of Rs.1500/- per hour subject to a maximum of Rs. 5000/- per day for the Guest Faculty as recommended by the Finance Committee.</p>	Notified.

	Governors for its approval.		
15	Adoption of the Annual Accounts of NIT Meghalaya for the year 2014-15	<u>R9/BOG/X/2015:</u> The Board noted the rectification done in the accounts for the year 2014-15 as per the advice of the personnel from Principal Accountant General (Audit), Meghalaya, Shillong and approved the same to be sent to Principal Accountant General (Audit), Meghalaya for further needful at their end.	Audit Certificate received. Approval for sending the printed version to MHRD is put up as another additional item.
16	Approval of honorarium payable to Adjunct Faculty	<u>R10/BOG/X/2015:</u> The Board discussed the issue of hiring the Adjunct Faculty and honorarium payable to them and APPROVED the honorarium as follows:- a) Honorarium upto a maximum of Rs.5000/- per day for the days the adjunct faculty takes part in academic activities of the Institute excluding the days of travel subject to a ceiling of `1,20,000/- per month. b) The other benefits will be as per the MHRD, GoI vide their notification dated 16.02.2015 as mentioned above.	
17	Appointment of Professor Indranil Sengupta as an Adjunct Faculty:	<u>R11/BOG/X/2015:</u> The Board Resolved to Approve Appointment of Professor Indranil Sengupta of IIT Kharagpur as an Adjunct Faculty in the Department of Computer Science and Engineering as recommended.	Appointed.

18	To consider exemption of payment of license fee for accommodation provided by the Institute in case of certain employees:	<u>R12/BOG/X/2015:</u> The Board Resolved that the exemption of license fee be given to only those employees whose appointment agreement provides for this exemption and in case of the present incumbents the license fee deducted may be refunded.	Implemented.
19	Holidays for the year 2016:	<u>R13/BOG/X/2015:</u> The Board Resolved to Authorize the Director to fix the three variable holidays and also the list of the restricted holidays giving due weight age to local importance.	Holidays notified.
20	Delegation of Power:	<u>R14/BOG/X/2015:</u> The Board Resolved to Approve delegation of power of the Director that work orders up to a value of Rs. 15.0 lakh can be issued by Executive Engineer and contract agreements up to a value of Rs. 15.0 Lakh can be signed by Executive Engineer which will be countersigned by the Director subsequently.	Implemented.
21	Items Approved by the Director:	<u>R15/BOG/X/2015:</u> The Board Noted items approved by the Director.	-
22	Nomination of Board members to the Finance Committee of the Institute:	<u>R16.1/BOG/X/2015:</u> The Board Resolved to Nominate the two members of the Board- <i>i.</i> Professor P. K. Bora <i>ii.</i> Shri Wallamphang Roy to be members of the Finance Committee.	Notified.
23	Nomination to the Building & Works Committee of the Institute:	<u>R16.2/BOG/X/2015:</u> The Board Resolved to appoint- <i>i.</i> Shri C. D. Saio, Chief Technical Adviser to the Power	Notified.

		<p>Dept. of Govt. of Meghalaya as the BoG Nominee,</p> <p>ii. Professor S. K. Deb, Civil Engineering, IIT Guwahati</p> <p>to be members of the Building and Works Committee of the Institute on completion of terms of Shri L. Roy and Professor A. Dutta respectively.</p>	
24	<p>Payment of Architectural fee to DDF Consultants (P) Ltd.</p>	<p>R16.3/BOG-X/2015:</p> <p>The Board Resolved to Approve signing of an Addendum of Agreement with the Architect Consultant, M/S DDF Consultants Ltd. incorporating the approved rates payable to the consultant-</p> <p>i. 1.84% of the value of executed works of the Phase-I constructions of Permanent Campus of the Institute and 0.92 % of the executed value for repetitive works of buildings,</p> <p>ii. Lump sum of Rs. 25.0 Lakh for the Campus Master Plan (Urban Design Layout) of the Institute.</p>	<p>Addendum Agreement has been signed.</p>
<p>Rest of the items were either reporting items or items for noting/ratification by the Board.</p>			

R2/BOG/XI/2016: *The Board **NOTED** the actions taken on the decisions of the Xth meeting of the Board of Governors held on 14-09-2015 as reported.*

Item No. 3: Amendments in the First Statutes as Suggested by the NIT Council

The NIT Council in its meeting held on 1st October, 2015 resolved to recommend a set of amendments in the First Statutes of the NITs which were placed before the Board for adoption in the Statutes of NIT Meghalaya. The Board deliberated on these proposed modifications and agreed to adopt these with minor correction.

R3/BOG/XI/2016: The Board **RESOLVED** to **ADOPT** the following amendments in the First Statutes of the Institute as follows and send these for consideration of approval by the Visitor:

Statutes No.	Existing Provisions	Proposed Modifications
6 [Authentication of Orders of the Board]	All orders and decisions of the Board shall be authenticated by the signature of the Director or Registrar or any person authorized by the Board in this behalf	All orders and decisions of the Board shall be authenticated by the signature of the Director. In absence of Director, any person-authorized by the Board in this behalf.
10 (1) (v) [Finance Committee]	the Registrar, ex-officio, Member-Secretary: Provided that in addition to the above, the Chairman may, in consultation with the Director, co-opt a member as and when found necessary	the Registrar, ex-officio, Member-Secretary: Provided that in addition to the above, the Chairman may invite an expert as special invitee, in consultation with the Director. However, the special invitee may not have voting rights
10 [Finance Committee]	Sequential Changes	10 (2) is to be changed to 10 (3). 10 (3) is to be changed to 10 (4) with "Four members" to complete a quorum of the Finance Committee. 10 (4) is to be changed to 10 (5). 10 (5) is to be changed to 10 (6). 10 (6) is to be changed to 10 (7). 10 (7) is to be changed to 10 (2)
11 (ii) [Powers of the Finance Committee]	give its views and make its recommendations on any financial question affecting the Institute to the Board either on the initiative of the Board or of the Director, or on its own motion.	give its views and make its recommendations on any financial proposals/ issues/ question affecting the Institute to the Board either on the initiative of the Board or of the Director, or on its own motion.
12 (1) (ii) [Building and Works Committee]	one member nominated by the Central Government not below the rank of Director or Deputy Secretary;	Director or Deputy Secretary or his nominee dealing with NITs in the Ministry and Director or Deputy Secretary or his nominee dealing with Finance of NITs in the Ministry as Ex-Officio Members of the Central Government;
12 (3) [Building and Works Committee]	Three members shall form a quorum for a meeting of the Building and Works Committee.	Four members shall form a quorum for a meeting of the Building and Works Committee.
12 (5) [Building and Works Committee]	A copy of the minutes of every meeting of the Building and Works Committee shall be	A copy of the minutes of every meeting of the Building and Works Committee shall be placed before the

<i>Committee]</i>	<i>placed before the Board.</i>	<i>Board together with the recommendations of the Finance Committee on specific proposal/ proposals which requires approval of the Board.</i>
<i>13 (1) (ii) [Powers and Functions of the Building and Works Committee]</i>	<i>have the power to give the necessary administrative approval and expenditure sanction for minor works and works pertaining to repair and maintenance, within the approved budgetary provision of the Institute;</i>	<i>have the power to give the necessary administrative approval and expenditure sanction for minor works and works pertaining to repair and maintenance, within the approved budgetary provision of the Institute; The definition of minor work and minor repair shall be decided by the Board. The Board will define the minor work and minor repair and maintenance in terms of quantum / expenditure.</i>
<i>13 (1) (iii) [Powers and Functions of the Building and Works Committee]</i>	<i>cause to prepare estimates of cost of buildings and other capital works, minor works, repairs, maintenance and the like;</i>	<i>cause to prepare estimates of cost of buildings and other capital works, minor works, repairs, maintenance and the like. The Building and Works Committee shall approve the cost estimates for minor works, minor repairs and maintenance;</i>
<i>17 (1) [The Director and his powers]</i>	<i>The Director of the Institute shall be appointed by the Visitor on contract basis on the recommendation of a Selection Committee constituted by him consisting of at least five members including the Chairman who are experts in the field of technical education with experience at national and international level</i>	<i>The Director of the Institute shall be appointed by the Visitor on contract basis on the recommendation of a Search cum-Selection Committee constituted by him consisting of at least five members including the Chairman who are experts in the field of technical education with experience at national and international level.</i>
<i>21 [Registrar]</i>	<i>At present, there is no provision for review of the functioning of the Registrar in the Institute.</i>	<i>The review of performance of the Registrar upon completion of one year of service may be carried out by the Committee to be constituted by the Board for the purpose of his/ her continuation for the remaining period of contract. Subsequently, Board may carry review of the performance of Registrar as and when it may wish.</i>
<i>23 (5) (a) [Appointments]</i>	<i>the Selection committee for recruitment of Academic Staff (excluding the Director and the Deputy Director), or for promotion shall be as under:</i>	<i>the Selection committee for recruitment of Academic Staff (excluding the Director), or for promotion shall be as under:</i>
<i>24 (i) [General Terms and</i>	<i>Provided that the appointing authority shall have the power</i>	<i>Provided that the appointing authority shall have the power to</i>

Conditions of service of Permanent Employees]	to extend the period of probation of any employee of the Institute for such periods as may it may deem fit	extend the period of probation of any employee of the Institute for a period not exceeding one year.
25 [Code of Conduct for Permanent Employees]	The code of conduct for employees shall be made by each Institute in consultation with the Central Government.	The code of conduct for employees shall be made by each Institute in consultation with the Central Government. Till such time the code of conduct for employees is framed, the Institute shall follow the Central Civil Services (Classification, Control and Appeal) Rules, 1965.
26 [Suspension, Penalties, Disciplinary Proceedings]	The Section provides for Suspension, Penalties, Disciplinary Proceedings for the permanent employees.	The rules are identical to CCS (CCA) Rules, 1965, therefore, it is proposed to delete the same.
29 [Provident Fund and Pension Scheme]	Employees of the Institute appointed prior to 1.1.2004 will be governed by Central Civil Services (Pension) Rules, 1972 and Central provident Fund (Central Services) Rules, 1960 and the Employees appointed on or after 1.1.2004 will be governed by New Pension Scheme of Central Government.	Employees of the Institute appointed prior to 01.01.2004 will be governed by Central Civil Services (Pension) Rules, 1972 and General Provident Fund (Central Services) Rules, 1960 and the Employees appointed on or after 01.01.2004 will be governed by New Pension Scheme of Central Government

Item No. 4: Resignation by Registrar Mr. Dibya Jyoti Goswami

The institute Registrar Mr. Dibya Jyoti Goswami submitted his resignation on 23rd October, 2015 on personal grounds. Copy of his resignation letter was in the agenda papers of the meeting. The Chairman of the Board had accepted the same subject to ratification by the Board. He was proposed to be released on 15th February subject to ratification by the Board.

R4/BOG/XI/2016: The Board **RESOLVED** to **RATIFY** the **APPROVAL** given by the Chairman of the Board for release of Mr. D. J. Goswami from the post of Registrar of the Institute on 15th February, 2016. The Board expressed its appreciation of the four year of valuable service provided by him to the Institute. It was further **RESOLVED** that the Director shall assume the charge of office of the Registrar till a new Registrar is appointed.

Item No. 5: Selection of Registrar

The Chairman approved advertising the post for filling-up. Accordingly a notification was released on 4th November, 2015 and was advertised through

national as well as local newspapers and Institute website. Sixty one applications were received and these were scrutinized by the Screening Committee constituted by the Director comprising:

- Shri L. Roy, IAS(Retd.) & Chairman, Meghalaya Pvt. Univ. Regulatory Board
- Professor S. Myrboh, Former Pro Vice Chancellor, NEHU.

Based on recommendation of the Committee 18 (eighteen) candidates were called for personal interview held on 30th January, 2016 in the Institute campus in Shillong. The Selection Committee as approved by the Chairman of the Board comprised the following:

- | | |
|---|---------------|
| 1. Director, NIT Meghalaya | - Chairman |
| 2. Professor V. Ramachandran, Director, NIT Nagaland | - BoG Nominee |
| 3. Professor S. Nandi, Former Dy. Director, IIT Guwahati | - BoG Nominee |
| 4. Shri L. Roy, IAS(Retd.) & Meghalaya Pvt. Univ. Regulatory Board- | Expert |
| 5. Dr. U. C. Das, Registrar, IIT Guwahati | -MHRD |
| Nominee | |

Twelve candidates appeared before the Selection Committee for interview. The Committee however did not find any of the candidates suitable for the position.

Prof. G. Mugeraya, Director, NIT Agartala who was initially nominated as a member of the Committee could not attend the meeting due to personal reasons. In his place, Prof. Sukumar Nandi, Former Dy. Director was invited to be a member of the same with the approval of the Chairman, BoG of the Institute.

The Board deliberated on the matter.

R5/BOG/XI/2016: *The Board **ACCEPTED** the recommendation of the Selection Committee and **RESOLVED** that the position of Registrar be advertised again. The Board also **RESOLVED** to **APPROVE** that if a suitable candidate is not found for appointment as Registrar the position be filled up temporarily at the level of **Deputy Registrar**.*

Item No. 6: Enhancement of Start-up Grant to Faculty

The current ceiling on the start-up grant to the faculty is Rs. 3 lakh. The Academic Audit Committee felt that it is very inadequate and recommended its enhancement. The Committee constituted for implementation of these recommendations has recommended for its enhancement to Rs. 10 Lakh. The Board was requested to consider approving the enhancement.

The Board was apprised of the procedures followed in approving the projects. It was informed that in the start-up (seed money) projects Travel and Manpower are not allowed to avoid overlap with CPDA.

R6/BOG/XI/2016: *The Board **RESOLVED** to **APPROVE** enhancement of the ceiling for the Start-up (Seed money) Projects to the faculty to Rs. 10 Lakh.*

Item No. 7: Minutes of VIIIth meeting of the Building and Works Committee

The VIIIth meeting of the Building and Works Committee of the Institute was held on 12th January, 2016. The minutes of the meeting were placed before the Board.

Item	BWC Resolution
Item No. 1: Confirmation of the Minutes of the VIIth Meeting of the Building and Works Committee of the Institute held on 05.09.2015.	R1/BWC-VIII/2016: <i>The Building and Works Committee RESOLVED that the Minutes of its VIIth meeting be CONFIRMED as circulated.</i>
Item No.2: Follow up action of the decision of the VIIth Meeting of the Building and Works Committee, NIT Meghalaya.	R2/B&WC/VIII/2016: The Committee NOTED all the follow up actions on the decision of the VII th Meeting of Building and Works Committee. The committee advised to communicate to the State PWD on maintaining quality of the approach road work and keep the defect liability period of the work as 5 years. The Committee also advised exploration of other sources of water for the campus in addition to water storage reservoir being taken up for construction.
Item No. 3: Status of Construction works of NIT Meghalaya permanent Campus under Phase-I at Sohra.	R3/B&WC/VIII/2016: The Committee NOTED the status of constructions at the permanent campus at Sohra including fund release to PMC and its utilization. The Committee expressed concern at the slow progress of Package-II and Package-III works and stressed that strategy should be worked out by PMC to complete the work within scheduled time and asked for submission of revised work schedule taking into account all the constraints at site.
Item No. 4: Approval of Estimates for Construction of channel guide wall and closing of drain area of boundary wall at southern side of NIT Meghalaya campus at Sohra.	R4/B&WC/VIII/2016: Considering the necessity, the B&WC RESOLVED to Approve the estimate of Rs. 44, 28,579/- (Rupees Forty Four Lakh Twenty Eight Thousand Five Hundred & Seventy Nine only) for Construction of channel guide wall and closing of drain area of boundary wall at southern side of the NIT Meghalaya permanent campus at Sohra.
Item No. 5: Other Items/ Works approved by Director	R5/B&WC/VIII/2016: The B&WC NOTED the 06 (six) works undertaken at the Transit Campus at Bijnai Complex, Permanent Site and the Hostels with the approval of the Director since the previous meeting of

	the Committee with an estimated cost of Rs.3,04,168/- and completed at cost of Rs.2,77,187/-.
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R7/BOG/XI/2016: *The Board **RESOLVED** that the minutes of the VIIIth meeting of the Building and Works Committee held on 12.01.2016 be **NOTED**.*

Item No. 8: Issue of Tuition Fee of SC/ST Students in the Institute

As per Resolution No. R13/BOG/1/12 Dated 01-12-2012 of the Board the Tuition Fee of the SC/ST students is waived in the Institute. As per the admission norms of the Institute about 53.75% of the students at the UG level comprise ST & SC students. There is a policy decision being considered by the ministry that the recurring costs of running the Institute are borne from its own earnings. The fees from the students constitute the main component of its earnings. Waiver of the tuition fees for more than 50% of its students causes a huge dent in the earnings of the Institute and makes it impossible for the Institute to bear the recurring expenses from its own earnings. The Board was therefore requested to consider the alternatives available to it on the matter which includes-

1. Do away with the Tuition Fees waiver,
2. Do away with waiver for those in the creamy layer,
3. Reduce the waiver to 50% and do away with the waiver for those belonging to the creamy layer.

On the item the Ministry has observed that its guidance on the matter be adhered too. Relevant MHRD Notification (F. No. 14-5/2013.SC/ST dt. 13th January, 2014) was placed before the Board which states the following:

1. No fees need be charged at the time of admission from those SC/ST students who are eligible for Post-matric Scholarships/ Top Class Scholarships. At the time of admission they may be advised to deposit the fee with the Institute as soon as they receive the scholarship amount. An undertaking to this effect may be taken from them at the time of admission. However, the CFHEIs will be responsible for timely verification etc. of documents and their submission to facilitate timely disbursement of scholarship.
2. In the other cases, if any SC/ST student failed to deposit the fee in the Institute then fees may be charged after making special efforts to get them requisite loan sanctioned, including facility of interest subsidy to those whose is below Rs. 4.5 lakhs where applicable.

The Board observed that it is difficult to implement the ministry guidance due to the following:

1. Majority of the SC/ST students taking admission in the Institute are from very poor families. The number of SC/ST students receiving scholarships comparable to the Institute fees is also very limited. Less than 10 students in a batch have been receiving the Top Class scholarship.

2. The central Govt. scholarships are disbursed through Direct Bank Transfer (DBT) and the Institute can compel the student to pay the fees only at the time of renewal of the scholarship next year. In case of students of the final year the same is not possible.
3. Many of the scholarships are received by the students very late and at times after the completion of the program. In such cases recovering the scholarship amount become almost impossible.
4. Other than the Top Class Scholarship (which is small in number) the scholarship amount is small and does not cover the tuition fees.

Therefore the only way left to the Institute will be to work towards arranging for education loans for the students. The students may use their scholarships to repay the loans. That will allow the Institute to avoid the complex situation and the uncertainties.

R8/BOG/XI/2016: *The Board of Governors **RESOLVED** that the Institute shall make its efforts to implement the MHRD guidelines on the Tuition Fees issue of the SC/ST students.*

Item No.9: Reducing the Tuition Fee waiver under the Free Studentship (Merit and Merit-cum-Means Schemes)

As per Ordinance-VI of the Institute the top 5% of the students are awarded Merit Free Studentship and another 5% are awarded Merit cum Means Free Studentship. Under these Free Studentships the tuition fee of the awardees is waived. As the tuition fees in the Institute has increased substantially in the recent years the benefit due to free studentship has become significantly higher than most of the other scholarships. Considering that the full tuition fee waiver causes a significant constraint on the earnings of the Institute it is proposed that the fees waiver be reduced to 40% of the tuition fees for both the Free Studentship Schemes, namely, Merit and Merit cum Means, from the next academic year 2016-17.

R9/BOG/XI/2016: *The Board **Resolved** to convert the two Free Studentships to **Institute Merit Scholarship** and **Institute Merit-cum-Means Scholarship** of 40% of the Tuition Fee amount each with appropriate amendments in Ordinance-VI.*

Item No.10: Proposal for Institute Day and Institute Awards

It proposal to have 1st of April as the Institute Day of NIT Meghalaya was placed before the Board on which some Extramural Lectures by distinguished personalities will be organized and various annual performance based awards to the faculty and staff will be given away. Organizing such an event is expected to rejuvenate the Institute community every year.

The Board appreciated the proposal.

R10a/BOG/XI/2016: The Board **RESOLVED** to **APPROVE 1st of April** as the **Institute Day** of NIT Meghalaya and to celebrate it from 2016.

R10b/BOG/XI/2016: The Board **RESOLVED** to **APPROVE** for giving away of the following awards to the Faculty and Staff every year on the Institute Day each of which will include a Certificate and a Memento:

Faculty Awards:

1. Best Teacher of the Year
2. Best Researcher of the Year
3. Leadership Award of the Year

Staff Awards:

1. Commendable Service Award of the Year (Officer)
2. Commendable Service Award of the Year (Technical Staff)
3. Commendable Service Award of the Year (Support Staff)

It was further **RESOLVED** That the awardees for the faculty awards shall be chosen by a committee of academicians from outside the Institute constituted by the Director and the awardees for the staff awards shall be chosen by a committee of the faculty of the Institute also constituted by the Director.

Items for Ratification/ Noting:

Item No. 11: Participation in the National Institutional Ranking

As per decision of the NIT Council the Institute is participating in the National Institutional Ranking being started from this year. The ranking is being implemented by the National Institutional Ranking Forum (NIRF) constituted by MHRD. The necessary data regarding the performance of the Institute over the last three years as per format of NIRF have been submitted. The ranking is expected to benefit the various stake holders such as prospective students, employers, funding agencies etc. The ranking is expected to be declared in the first week of April every year.

R11/BOG/XI/2016: The Board **RESOLVED** to **RATIFY** the decision to participate in the National Institutional Ranking.

Item No. 12: Keeping the Admissions to the M. Tech Programme in Water Resource Engineering on hold.

Professor P. S. Choudhury had to go back to his parent Institute due to personal reasons and the Institute currently lack senior faculty in the Department of Civil Engineering with specialization in Water Resource. There was also very poor response to the M. Tech programme in Water Resource Engineering during the

admissions in 2015. Considering the above it is proposed not to admit students to the M. Tech programme in Water Resource Engineering in 2016.

R12/BOG/XI/2016: *The Board **RESOLVED** to **RATIFY** the decision to keep the admissions to the M. Tech programme in Water Resource Engineering on Hold.*

Item No. 13: Items approved by Director

Item 13.1: Appointment/ Renewal of Deans and Heads

On completion of terms of some of the Associate Deans and Heads of Departments new Associate Deans and Heads have been appointed by the Director. In some cases the terms of the incumbents have been extended. These are tabulated below:

Sl. No.	Office	Faculty Member	New Appointment/ Extension	Period
1.	Assoc. Dean, Students Welfare	Dr. Saikat Mukherjee	New	1 year w.e.f. 23.10.2015
2.	Head, Civil Engineering	Dr. Meena Khwairakpam	New	1 year w.e.f. 06.09.2015
3.	Head, Mathematics	Dr. Tikaram Subedi	New	1 year w.e.f. 17.08.2015
4.	Head, Mechanical Engineering	Dr. Deba Kr. Sarma	Extension	1 year w.e.f. 06.09.2015
5.	Head, Physics	Dr. Ayon Bhattacharjee	Extension	1 year w.e.f. 06.09.2015
6.	Head, Chemistry	Dr. Gitish K. Dutta	New	1 year w.e.f. 06.09.2015
7.	Head, ECE	Dr. Anup Dandapat	Extension	1 year w.e.f. 07.01.2016
8.	Head, CSE	Dr. Rajarshi Ray	Extension	1 year w.e.f. 20.01.2016

R13.1/BOG/XI/2016: *The Board **Noted** the appointment/ extension of terms of the Associate Deans/ Heads of Departments made by the Director.*

Item No. 13.2: Release of Professor P. S. Choudhury to revert to parent Institute:

Professor P. S. Choudhury who was on deputation from NIT Silchar to serve in the department of Civil Engineering decided to revert back to his parent institute due to ill health of his child. He was released on 15th December, 2015.

R13.2/BOG/XI/2016: *The Board **RESOLVED** to **RATIFY** the release of Professor P S Choudhury.*

Item No. 13.3: Release of Faculty on Resignation:

The following faculty members were released/ to be released from the Institute on resignation:

Name, Designation & Department	Date of Release	Moved to	Reason/ Likely Reason
Dr. Arnab Nandi, Asst. Professor, ECE	14-12- 2015	NIT Silchar	Spouse serves in NIT Silchar; Young child
Dr. T. Rajagopal Rao, Asst. Professor, Chemistry	18-12- 2015	IIT Patna	Anticipate Better Prospects; Remoteness
Dr. Asim Datta, Asst. Professor (Contract), EE	29-2-2016	Mizoram University	Appointment as Associate Professor

R13.3/BOG/XI/2016: *The Board **RESOLVED** to **RATIFY** the release of the 3(three) faculty members on their resignation.*

Item No. 13.4: Appointments on contractual basis:

a) Faculty:

Due to insufficient number faculty in the Department of Civil Engineering on recommendation of its DAC Ms. Sushmita Sharma has been appointed as Assistant Professor (ad hoc) at a consolidated pay of `40,000/- pm for a period of 5(five) months starting from 15.01.2016. Ms. Sharma has submitted her PhD thesis in Civil Engineering at IIT Bombay.

R13.4a/BOG/XI/2016: *The Board **RESOLVED** to **RATIFY** the appointment of Ms. Sushmita Sharma as an Assistant Professor (Ad hoc) on a consolidated pay.*

b) Non-faculty

As the sanctioned strength for non-faculty is not adequate to cater to the needs of the Institute following appointments were made on purely contractual basis for a period as shown against their names:

Name	Designation	Consolidated salary (Rs.)	Period of contract		Remarks
			From	To	
Ibadapbiang Marbaniang	Office Supervisor	25,000/- pm	02.11.2015	01.10.2016	
Raj Mizar	Part-time Plumber	1,500/- pm	09.11.2015	08.10.2016	
Albanstar Nongsiej	Technician (Civil)	12000/- pm	10.01.2016	30.06.2016	
Khrawpyrkhat Thangkhiew	Technician (Civil)	12000/- pm	10.01.2016	30.06.2016	
Shallam Nongrum	Driver	12,000/- pm	08.01.2016	07.12.2016	
Gilbert Lawriniang	Welder	12,000/- pm	18.01.2016	17.12.2016	

R13.4b/BOG/XI/2016: The Board **NOTED** the on contract non-faculty appointments.

Item No. 13.5: Confirmation of Employees:

Non-Faculty:

On receipt of the employees' police verification report and on completion of probationary period of 2(two) years for non-faculty, the following employees were confirmed against their posts subject to ratification by the Board.

Sl. No.	Name of the Employee	Designation	Department
1.	Mr. Darapskhem Diengdoh	Junior Engineer (Civil)	Engineering Section
2.	Namanstar Marthong	Technical Assistant	Dept. of ME
3.	Arkinson Wankhar	Technician	Dept. of CSE
4.	Inventjoy Shabong	Technician	Dept. of EE
5.	Mebanshan Kubar Raplang	Superintendent	Administration

R13.5/BOG/XI/2016: The Board **RESOLVED** to **RATIFY** the confirmation of the listed non-faculty employees.

Item No. 13.6: Extension of contract

a) 3-Tier Faculty:

The following faculty members were initially appointed on contract for a maximum period of 5(five) years (under 3-tier faculty structure Recruitment Rules) and which are to be reviewed annually. Based on satisfactory performance their appointments have been further extended as follows subject to ratification by the Board:

Sl. No.	Name of the Employee	Designation	Department	Period	
				From	To
Under 3-tier					
1.	Mr. Akhilendra P. Singh	Asst. Professor	CSE	03.09.2015	02.09.2016
2.	Mrs. Surmila Thokchom	Asst. Professor	CSE	26.09.2015	25.09.2016
3.	Mr. Vinay Kumar	Asst. Professor	ECE	10.12.2015	09.12.2016
4.	Mr. Nabajyoti Medhi	Asst. Professor	CSE	19.12.2015	18.12.2016

R13.6a/BOG/XI/2016: The Board **RESOLVED** to **RATIFY** the extension of contract appointments of the four faculty members in the 3-tier structure.

b. 4-Tier Faculty:

The following faculty member was given appointment as Assistant Professor (Contract) under 4-tier recruitment system and their contracts were extended for another year as follows, subject to ratification by the Board:

Sl. No.	Name of the Employee	Designation	Department	Period	
				From	To
Under 4-tier					
1.	Dr. Kamalika Datta	Asst. Professor	CSE	28.11.2015	27.11.2016

R13.6b/BOG/XI/2016: The Board **RESOLVED** to **RATIFY** the extension of contract appointment of Dr. Kamalika Datta in the 4-tier structure.

Item No. 13.7: Committees:

Name of the Committee	Members with designation	Term
NSS Committee	1. Dr. Wandahun L. Reenbohn – Chairman 2. Dr. Atanu Singha Roy 3. Dr Kishore Debnath 4. Dr. Kamalika Datta	One year w.e.f. 24.09.2015
Committee for	1. Dr. Saikat Mukherjee – Chairman	One year

Implementation of Recommendation of Academic Audit Committee	2. Dr. Comingstarful Marthong 3. Dr. P. Sudeep Mangang 4. Dr. C.V. Rama Rao 5. Dr. Atanu Banerjee 6. Dr. Kamalika Datta 7. Dr. Biplab Kumar Debnath 8. Dr. Wandahun L. Reenbohn 9. Dr. Atanu Singha Roy	w.e.f. 06.10.2015
Committee for Preparation of Institute's Ranking	1. Dr. Anup Dandapat – Chairman 2. Dr. Asim Datta 3. Dr. Sanjay Pratihar 4. Dr. Ratan Sarma 5. Dr. Rajat Subhra Das 6. Dr. Bidyasagar Kumbhakar 7. Dr. K. Senthilkumar 8. Dr. Naba Kamal Nath 9. Dr. Amal Dev Sarma 10. Dr. Bikash Kumar Sarkar	One year w.e.f. 06.10.2015
Planning and Preparation Committee for Shifting to the Permanent Campus	1. Dr. D. K. Sarma – Chairman 2. Dr. Paresh Nath Chatterjee 3. Dr. P.S. Mangang 4. Dr. Supriyo Das 5. Dr. Pradeep Kumar Rathore 6. Dr. Rajarshi Ray 7. Dr. Hriday Mani Kalita 8. Dr. Tribedi Bora 9. Dr. Srinivas Jangili	One year w.e.f. 06.10.2015
Committee for Exploring International Collaboration and Cooperation.	1. Dr. Kamalika Datta – Convenor 2. Dr. K. Senthilkumar 3. Dr. Gitish K. Dutta 4. Dr. Pradeep Kumar Rathore 5. Dr. Rajat Subhra Das	One year w.e.f. 16.10.2015
Students Disciplinary Committee	1. Dr. Paresh Nath Chatterjee – Chairman 2. Dr. Subhendu Maity 3. Dr. Kamalika Datta 4. Dr. K. Senthilkumar	One year w.e.f. 20.11.2015
Cultural Committee	1. Dr. Biplab Kumar Debnath – Convenor 2. Dr. Manideepa Saha 3. Dr. Supriyo Das 4. Dr. Vivek Kumar	8 (eight) months w.e.f. 24.11.2015
CCMT In-charges (M. Tech Admissions)	1. Dr. Deba. K. Sarma –In-charge 2. Dr. Pradeep Kumar Rathore –Dy. In-charge	One year w.e.f.22.12.2015
CSAB In-charges (B. Tech Admissions)	1. Dr. Supriyo Das – In-charge 2. Dr. Ratan Sarmah– Dy. In-charge	One year w.e.f.22.01.2016
M. Sc. Admission Committee	1. Dr. Saikat Mukherjee – Chairman 2. Dr. Atanu Singha Roy	One year w.e.f.

	3. Dr. Wandahun L. Reenbohn	22.01.2016
Internship Committee for External Students	1. Dr. Vivek Kumar – Convener 2. Dr. Bidyasagar Kumbhakar 3. Dr. Ayon Bhattacharjee	One Year w.e.f. 22.01.2016
Formulation of Rules for B. Tech Internship	1. Dr. Gayadhar Panda – Chairman 2. Dr. Pradeep Kumar Rathore	To submit report within one month

R13.7/BOG/XI/2016: *The Board **NOTED** the constitution of the new Committees as reported.*

Item No. 14: Other Items for Approval:

Item No 14.1: Delegation of Power: Signing of Purchase Orders by Asst. Registrar (Estt.):

The processing of purchases is currently being carried out by the Asst. Registrar (Estt.). The purchase orders are signed by the Registrar after receiving of approval from the Director. In the absence of the Registrar these are signed by the Director. It is proposed to delegate the power of signing of the Purchase Orders of value up to Rs. 25.0 Lakh to the Asst. Registrar (Estt.).

R14.1/BOG/XI/2016: *The Board **RESOLVED** to **APPROVE** the delegation of the authority to sign the Purchase Orders of value up to Rs. 25 Lakhs to the Assistant Registrar (Estt) after receiving approval from the Director.*

Item No 14.2: Guideline for Online Purchase:

In recent years online availability of items has become a boon for people located in remote areas. This has reduced the isolation of people living in such areas. However it has not been possible for Public Institutions located in remote locations to benefit through online purchase.

Many a times there is need for items such as hardware components and kits, software modules etc. in short notice for purposes like research projects, students projects etc. Such items are readily available on the Internet but for regular vendors these are not regular supply items. Going by the normal purchase procedures the institute is required to float a tender. Since such items are not common items for the regular suppliers one is often forced to persuade some vendors to quote for the items. In the process the vendors quote for the items with fat margins. As a result the institute is forced to procure the items at much higher cost and also with long delays.

To avoid the above it is proposed to allow online procurement of items costing up to Rs. 50,000/- as per the following procedure-

1. For an on line purchase proposal, the Director will constitute a Committee of at least three officers /Faculty members to carry out the same.
2. The Committee will search the Internet for the availability of the indented items, verify their suitability, obtain their quoted cost, the supply terms and conditions and prepare a report with suitable recommendations.
3. The purchase may then be carried out if recommended by the Committee and approved by the Director.

R14.2/BOG/XI/2016: *The Board **RESOLVED** to **APPROVE** the proposed procedure for On Line purchase of items costing up to Rs. 50,000/-.*

Item No 14.3: Item sent for approval by circulation

An item regarding the adoption of Annual Report for the financial year 2014-15, so as to send the same to MHRD, Govt. of India for tabling the same before the Parliament was circulated amongst the members of the Board for their approval. Consent from 6(six) members of the Board were received. The Board was requested to ratify the approval for sending Annual Report for the financial year 2014-15 as above please.

R14.3/BOG/XI/2016: *The Board **RESOLVED** to **RATIFY** the approval taken through circulation for adoption of the Annual Report for 2014-15 and sending of the same to MHRD.*

Item No. 14.4 Audited Accounts for the Financial year 2014-15

As per provision of the Acts & Statutes, Annual Accounts of the Institute is to be prepared each year and is required to be sent to MHRD, Govt. of India for tabling before the Parliament.

The Annual Accounts for the year 2014-15 which was adopted in the last meeting for forwarding it to the Principal Accountant General (PAG) have been audited by the Statutory Auditors and the Audit Certificate was received.

Audited Accounts in both English and Hindi has been printed and ready to be sent to MHRD as above.

The Board is requested to consider and approve the Audited Annual Accounts for the financial year 2014-15 so that this may be sent to MHRD, Govt. of India for tabling the same before the Parliament.

R14.4/BOG/XI/2016: *The Board **RESOLVED** To **APPROVE** the printed Audited Accounts of the Institute for the financial year 2014-15 for sending to MHRD for tabling before the Parliament.*

Item No. 14.5 a: Appointment of Head

On completion of term of Head of Department of Electrical Engineering, new Head have been appointed as tabulated below:

Sl. No.	Office	Faculty Member	New Appointment/ Extension	Period
1.	Head, Department of Electrical Engineering	Dr. Atanu Banerjee	New	2 year w.e.f. 01.02.2016

R14.5a/BOG/XI/2016: The Board **NOTED** the appointment of the new Head, Dept. of Electrical Engineering.

Item No. 14.5 b: Appointment of Warden

Dr. Biswajit Kar, Warden, Bamboo Huts Hostel had requested for relieve of his additional charge as Warden. In his place, the following appointment has been made:-

Sl. No.	Office	Faculty Member	New Appointment/ Extension	Period
1)	Warden, Bamboo Huts Boys Hodtel	Dr. Pradeep Kumar Rathore	New	1 year w.e.f 01.02.2016

R14.5b/BOG/XI/2016: The Board **NOTED** the appointment of the new warden

Item No. 14.6: Extension of contract**a) 3-Tier Faculty:**

The following faculty members were initially appointed on contract for a maximum period of 5(five) years (under 3-tier faculty structure Recruitment Rules) and which are to be reviewed annually. Based on satisfactory performance their appointments have been further extended as follows subject to ratification by the Board:

Sl. No.	Name of the Employee	Designation	Department	Period	
				From	To
Under 3-tier					
1.	Deepak Kumar	Asst. Professor	CSE	22.12.2015	21.06.2016
2.	Shaik Affijulla	Asst.	EE	03.01.2016	02.01.2017

		Professor			
3.	B. Pushpa Devi	Asst. Professor	ECE	03.01.2016	02.01.2017
4.	Rakesh Roy	Asst. Professor	EE	03.01.2016	02.01.2017
5.	Amal Dev Sarma	Asst. Professor	HSS	22.01.2016	21.01.2017

The performance of Mr. Deepak Kumar shall be reviewed after 6(six) months.

R14.6a/BOG/XI/2016: The Board **RESOLVED** to **RATIFY** the extension of contract appointments of the five faculty members in the 3-tier structure.

b) 4-Tier Faculty:

The following faculty members were given appointment as Assistant Professor (Contract) under 4-tier recruitment system and their contracts were extended for another year as follows, subject to ratification by the Board:

Sl. No.	Name of the Employee	Designation	Department	Period	
				From	To
Under 4-tier					
1.	Dr. Tikaram Subedi	Asst. Professor	Maths	20.01.2016	19.01.2017
2.	Dr. Bikash Kumar Sarkar	Asst. Professor	ME	21.01.2016	20.01.2017
3.	Dr. Hriday Mani Kalita	Asst. Professor	CE	22.01.2016	21.01.2017
4.	Dr. Bapan Ghosh	Asst. Professor	Maths	28.01.2016	27.01.2017

R14.6b/BOG/XI/2016: The Board **RESOLVED** to **RATIFY** the extension of contract appointments of the four faculty members in the 4-tier structure.

Item No 14.7: Confirmation of employee

On receipt of the employee's police verification report and on completion of probationary period of 1(one) year for faculty, the following employee was confirmed against their post subject to ratification by the Board.

Name of the Employee	Designation	Department
Dr. Saikat Mukherjee	Assistant Professor	Dept. of Mathematics

R14.7/BOG/XI/2016: The Board **RESOLVED** to **RATIFY** the confirmation of Dr. Saikat Mukherjee in the post of Assistant Professor.

Item No.14.8: Reconstitution of NSS Committee

The NSS Committee was re-constituted as for a term of 1(one) year w.e.f. 01.02.2016 with the following as members:-

Sl. No.	Name of member
1.	Dr. Wandahun L.Reenbohn – Chairman
2.	Dr. Atanu Singha Roy – Member
3.	Dr. Kishore Debnath – Member
4.	Dr. Kamalika Datta – Member
5.	Mr. Vinay Kumar – Member

R14.8/BOG/XI/2016: *The Board **NOTED** the re-constitution of the NSS Committees as reported.*

As there was no other item the meeting ended with thanks from and to the Chair.

D. J. Goswami
Registrar & Secretary, BOG
NIT Meghalaya

Annexure-II

Action Taken Report on XIth meeting of the Board of Governors

Sl. No.	Item	BoG Resolution	Action Taken/Status
1.	Amendments in the First Statutes as Suggested by the NIT Council	R3/BOG/XI/2016: <i>The Board RESOLVED to ADOPT the amendments in the First Statutes of the Institute as follows and send these for consideration of approval by the Visitor: (Amendment details in Annexure-I)</i>	The Resolution sent to the Ministry for necessary approval by the Visitor.
2.	Release of Registrar Mr. Dibya Goswami	R4/BOG/XI/2016: <i>The Board RESOLVED to RATIFY the APPROVAL given by the Chairman of the Board for release of Mr. D. J. Goswami from the post of Registrar of the Institute on 15th February, 2016. The Board expressed its appreciation of the four year of valuable service provided by him to the Institute. It was further RESOLVED that the Director shall assume the charge of office of the Registrar till a new Registrar is appointed.</i>	Mr. Goswami Released. Director assumed charge of office of the Registrar.
2.	Selection of Registrar	R5/BOG/XI/2016: <i>The Board ACCEPTED the recommendation of the Selection Committee and RESOLVED that the position of Registrar be advertised again. The Board also RESOLVED to APPROVE that if a suitable candidate is not found for appointment as Registrar the position be filled up temporarily at the level of Deputy Registrar.</i>	Position is being re-advertised.
3.	Enhancement of Start-up Research Grant to Faculty	R6/BOG/XI/2016: <i>The Board RESOLVED to APPROVE enhancement of the ceiling for the Start-up (Seed money) Projects to the faculty to Rs. 10 Lakh.</i>	Notified
4.	Issue of Tuition Fee of SC/ST Students in the Institute	R8/BOG/XI/2016: <i>The Board of Governors RESOLVED that the Institute shall make its efforts to implement the MHRD guidelines on the Tuition Fees issue of the SC/ST students.</i>	Discussions are being held with the banks for issuing loans to the students at the time of admissions.

5.	Reducing the Tuition Fee waiver under the Free Studentship (Merit and Merit-cum-Means Schemes)	R9/BOG/XI/2016: <i>The Board Resolved to convert the two Free Studentships to Institute Merit Scholarship and Institute Merit-cum-Means Scholarship of 40% of the Tuition Fee amount each with appropriate amendments in Ordinance-VI.</i>	Amendment of the Ordinance-VI is being taken-up in the Senate.
6.	Proposal for Institute Day and Institute Awards	R10a/BOG/XI/2016: <i>The Board RESOLVED to APPROVE 1st of April as the Institute Day of NIT Meghalaya and to celebrate it from 2016.</i>	Notified.
		R10b/BOG/XI/2016: <i>The Board RESOLVED to APPROVE for giving away of the following awards to the Faculty and Staff every year on the Institute Day each of which will include a Certificate and a Memento:</i> <i>Faculty Awards:</i> <i>1. Best Teacher of the Year</i> <i>2. Best Researcher of the Year</i> <i>3. Leadership Award of the Year</i> <i>Staff Awards:</i> <i>1. Commendable Service Award of the Year (Officer)</i> <i>2. Commendable Service Award of the Year (Technical Staff)</i> <i>3. Commendable Service Award of the Year (Support Staff)</i> <i>It was further RESOLVED that the awardees for the faculty awards shall be chosen by a committee of academicians from outside the Institute constituted by the Director and the awardees for the staff awards shall be chosen by a committee of the faculty of the Institute also constituted by the Director.</i>	Notified. The selection of the Faculty Awardees has been done by the committee comprising Prof. R. S. Sirohi as the Chairman and Prof. D. Chakraborty of IIT Guwahati and Prof. S. M. Hazarika of Tezpur University as members. As per wishes of the faculty it was also decided to award achiever students under the following categories: 1. Most Consistent Improvement in Academic Performance (1-UG student), 2. Most Innovative Project Work (1-UG, 1-PG), 3. Best in Extra Curricular Activities (5-

			<p>Among all Students)</p> <p>a. Best Sportsperson</p> <p>b. Best in Cultural Activities</p> <p>c. Best Orator</p> <p>d. Best in Community Service</p> <p>e. Best in Technical Activities</p> <p>There are awardees for the Staff Awards (Technical and Ministerial) selected separately for the staff on regular institute positions and for the staff on contract appointment or out sourced.</p>
7.	Delegation of Power: Signing of Purchase Orders by Asst. Registrar (Estt.)	<p>R14.1/BOG/XI/2016: <i>The Board RESOLVED to APPROVE the delegation of the authority to sign the Purchase Orders of value up to Rs. 25 Lakhs to the Assistant Registrar (Estt.) after receiving approval from the Director.</i></p>	Implemented
8.	Guideline for Online Purchase	<p>R14.2/BOG/XI/2016: <i>The Board RESOLVED to APPROVE the proposed procedure for On Line purchase of items costing up to Rs. 50,000/-</i></p>	Notified
9.	Audited Accounts for the Financial year 2014-15	<p>R14.4/BOG/XI/2016: <i>The Board RESOLVED To APPROVE the printed Audited Accounts of the Institute for the financial year 2014-15 for sending to MHRD for tabling before the Parliament.</i></p>	Audit Report for 2014-15 sent to MHRD.
The Rest were either reporting items or items for noting/ratification by the Board.			

Annexure-III**Budget Estimates for Financial Year 2016-17**

(in Lakh)

Sl. No. & Code	HEAD OF ACCOUNT	Expenditure during 2014-15	Budget estimate 2015-16	Estimated Expenditure FY 2015-16	Budget estimate 2016-17
1-EQP	Equipment, Teaching Aids & Software	819.75	800.00	785.76	1000.00
2-FRN	Furniture	141.01	150.00	114.79	150.00
3-CON	Construction- Boundary Wall, Buildings etc.	3142.92	9000.00	4069.93	22000.00
4-ACS	Architectural Consultant, Soil Testing etc.	85.56	150.00	63.91	150.00
5-PAY	Pay & Allowances	545.25	750.00	793.96	1500.00
6-SOS	Security, Catering & Other Outsourced Services	91.58	200.00	110.11	200.00
7-RMT	Repairs & Maintenance	93.85	80.00	77.65	100.00
8-RNT	House Rents (Building Hiring Charges)	242.64	350.00	272.11	400.00
9-CAD	Consumables – Academic Departments	20.33	35.00	4.88	25.00
10-ROC	Recurring Office Contingency	15.94	35.00	6.51	20.00
11-RAD	Recurring Contingency-Academic departments	5.70	10.00	17.92	10.00
12-RJN	Research Journals	76.21	75.00	43.24	75.00
13-LBK	Library Books	12.02	60.00	56.78	75.00
14- SSC	Student Scholarships	59.83	150.00	174.74	300.00
15-SAC	Students Activity	9.74	35.00	14.30	40.00
16-OAC	Other Acad. Exp., Exams. etc.	23.10	50.00	43.50	30.00
17-TEX	Travel Expenses	14.18	30.00	6.86	40.00
18-CTR	Communication & Transportation	150.38	120.00	113.24	200.00
19-PFR	PF and Retirement Benefits	35.93	60.00	48.44	75.00
20-LAD	Loans & Advance		10.00	0.00	50.00
21-REX	Recruitment Expenses	20.81	50.00	21.60	30.00
22-MIC	Miscellaneous Expenses	44.51	50.00	62.59	50.00
23- MED	Medical Expenses	4.64	10.00	12.51	25.00
24-VEH	Vehicle Expenses	0.00	0.00	0.00	30.00
25-CNV	Convocation Expenses etc.	22.99	25.00	15.77	30.00
26-SRG	Start-up Research Grant	0.00	0.00	0.00	50.00
	TOTAL-	5678.87	12285.00	6931.10	26465.00

Annexure-IV

ORDINANCE-VI (With Amendments)

ORDINANCE ON AWARD OF SCHOLARSHIPS

Preamble:

Scholarships/ free studentship are awarded to students at the undergraduate level with the objective of either to encourage high performing students or to assist needy but potential candidates to pursue their higher studies. At the postgraduate levels scholarships are awarded to full-time students to give them economic freedom for carrying out their studies without being dependent on others. This ordinance specifies the scholarships offered by the Institute at various levels.

A. General Rules for Scholarship/ free studentship:

1. For the award and continuance of a scholarship/ free studentship a student must satisfy the following:
 - a. Minimum scholastic performance and other eligibility conditions
 - b. Minimum prescribed attendance for the programme
 - c. Not subjected to any disciplinary action
 - d. Not placed under academic probation

Eligibility of a student to continue receiving a scholarship shall be reviewed at the end of every semester as per the criteria for the scholarship/ free studentship.

2. A student shall be eligible for only one scholarship/ free studentship at a time.

B. Doctoral Scholarship:

1. Every full-time scholar* admitted to the Ph. D. programme, not receiving any other scholarship, stipend, salary etc., shall receive a scholarship as per MHRD norms.
2. The scholar shall be required to assist the department/ centre/ institute in teaching, evaluation and any other activity up to 10 hours per week as prescribed by the department/ centre concerned.

* In case of Science/ Humanities disciplines the candidate must be GATE/ NET qualified to be eligible for receiving a scholarship.

3. The scholar shall be eligible for 30 days of leave in a year (with a maximum of 15 days of leave is permitted in a semester) with the approval of the head of the department at the recommendation of his/ her faculty adviser. To avail leave the scholar will be required to apply in advance in prescribed form. Saturdays, Sundays or holidays during the leave period are counted towards leave, except for prefixed or suffixed holidays. A maximum of 5 days of such leave is allowed to avail at a stretch if a student having any teaching assignment.

The maximum number of carried-over leave, from one completed year to another, is 15 days. However, a student can avail accumulated leave up to a maximum of 30 days at a time in a year.

The Head of the Department (HoD) shall sanction leave on recommendation of the Supervisor/ Faculty Advisor.

4. Academic leave may be permitted to students to attend conferences/ seminars/ workshops/ trainings/ short-term courses/ field trips for data collection, survey etc. A maximum of 20 days of academic leave is permissible in a calendar year.

Academic leave of more than 60 days but up to a maximum of 12 months is also permissible to carry out part of the research in another institute/ R&D Lab/ industry in India or abroad. For sanction of such a leave, a letter of consent from the host organization shall be required.

Head of the Department (HoD) sanctions leave on recommendation of the Supervisor/ Faculty Advisor.

5. Lady scholars shall be eligible for maternity leave up to six months once during the Ph D programme. The Head of the Department/Centre sanctions maternity/ paternity leave on recommendation of the Supervisor and submission of a certificate from a Recognized Medical Officer /Medical Officer of the institute.

C. M. Tech Scholarship:

1. Every full-time student with valid GATE score admitted to the M. Tech. programme, not receiving any other scholarship, stipend, salary etc., shall receive a scholarship as per MHRD norms.
2. The students receiving M. Tech. scholarship shall be required to serve the department/ institute as teaching assistant for up to 6 hours per week.
3. The scholar shall be eligible for 30 days of leave in a year (with a maximum of 15 days of leave is permitted in a semester) with the approval of the head of the department at the recommendation of his/ her faculty adviser. To avail leave the scholar will be required to apply in advance in prescribed

form. Saturdays, Sundays or holidays during the leave period are counted towards leave, except for prefixed or suffixed holidays. A maximum of 5 days of such leave is allowed to avail at a stretch if a student having any teaching assignment.

The maximum number of days of carried-over leave, from one completed year to another, is 15 days. However, a student can avail accumulated leave up to a maximum of 30 days at a time in a year.

The Head of the Department (HoD) shall sanction leave on recommendation of the Supervisor/Faculty Advisor.

D. B. Tech Scholarships:

a. Merit Scholarship:

1. There shall be a scholarship of 40% of the tuition fee amount awarded to top 5% B. Tech students in a batch based on the CGPA achieved in the previous semester.
2. The scholarship shall be awarded from the 2nd semester onwards up to the 8th semester.
3. To be eligible the student must secure a CGPA of 8.5 or above.
4. A student receiving the scholarship for the entire duration of the programme starting from the 2nd semester shall be awarded a certificate of merit.

b. Merit cum Means Scholarship:

1. There shall be a scholarship of 40% of the tuition fee amount awarded to up to 5% of the B. Tech students in every batch who come under the non-creamy layer and are able to maintain a CGPA of 7.0 or above.
2. The scholarship shall be awarded from the 2nd semester onwards up to the 8th semester.
3. The list of students to be awarded the merit cum means scholarship shall be decided by a selection committee comprising the Dean of Students Welfare as the Chairman and the Heads of the Engineering Departments as its Members. The selection shall be from among the eligible candidates based on a score (S) computed as below:

$$S = 0.5 \times CGPA + 0.5 \times IS$$

where, $IS = 10 \times L/I$, L being the lowest reported income of the eligible candidates parents/guardians and I being the parent/ guardian's income of the student concerned.

Annexure-V**New Fees Structures****B. Tech/M. Tech Fees Structure**

Sl. No.	Particulars	Periodicity	Amount (Rs.)
Institute Fees:			
1.	Identity Card Fee	One Time	150/-
2.	Certificate Fee	One Time	100/-
3.	Students Welfare Fund	One Time	250/-
Sub_Total of 1 to 3:			500/-
4.	Tuition Fee	Per Semester	35,000/-
5.	Examination Fee & Grade Card	Per Semester	600/-
6.	Admission/Enrollment Fees	Per Semester	600/-
7.	Library Fees	Per Semester	300/-
8.	Laboratory and Internet Fees	Per Semester	2000/-
Sub_Total of 4 to 8:			38,500/-
Caution Deposits: (Refundable)			
9.	Institute	One Time	2000/-
10.	Hostel (for Hostellers Only)	One Time	1000/-
Sub_Total of Caution Deposits			3000/-
Hostel Dues: (For Hostellers Only)			
11.	Admission Fee	One Time	500/-
12.	Hostel Seat Rent	Per Semester	2,000/-
13.	Electricity & Water Charges	Per Semester	1,000/-
14.	Mess Advance (To be adjusted with the actual bill amount at semester end.)	Per Semester	16,000/-
Sub_Total of Hostel Dues			19,500/-

M. Sc. Fee Structure

Sl. No.	Particulars	Periodicity	Amount (Rs.)
Institute Fees:			
1.	Identity Card Fee	One Time	150/-
2.	Certificate Fee	One Time	100/-
3.	Students Welfare Fund	One Time	250/-

Sub_Total of 1 to 3:			500/-
4.	Tuition Fee	Per Semester	7,500/-
5.	Examination Fee & Grade Card	Per Semester	600/-
6.	Admission/Enrollment Fees	Per Semester	600/-
7.	Library Fees	Per Semester	300/-
8.	Laboratory and Internet Fees	Per Semester	2000/-
Sub_Total of 4 to 8:			11,000/-
Caution Deposits: (Refundable)			
9.	Institute	One Time	2000/-
10.	Hostel (for Hostellers Only)	One Time	1000/-
Sub_Total of Caution Deposits			3000/-
Hostel Dues: (For Hostellers Only)			
11.	Admission Fee	One Time	500/-
12.	Hostel Seat Rent	Per Semester	2,000/-
13.	Electricity & Water Charges	Per Semester	1,000/-
14.	Mess Advance (To be adjusted with the actual bill amount at semester end.)	Per Semester	16,000/-
Sub_Total of Hostel Dues			19,500/-

Ph. D. Fee Structure

Sl. No.	Particulars	Periodicity	Amount (Rs.)
Institute Fees:			
1	Identity Card Fee	One Time	150/-
2	Certificate Fee	One Time	100/-
3	Students Welfare Fund	One Time	250/-
4	Examination Fee & Grade Card	One Time	800/-
Sub_Total of 1 to 4:			1300/-
5	Tuition Fee	Per Semester	7,500/-
6	Admission/Enrolment Fees	Per Semester	200/-
7	Library Fees	Per Semester	300/-
8	Laboratory and Internet Fees	Per Semester	1000/-
Sub_Total of 5 to 8:			9,000/-
Caution Deposits: (Refundable)			
9	Institute	One Time	2000/-
10	Hostel (for Hostellers Only)	One Time	1000/-
Sub_Total of Caution Deposits:			3,000/-
Hostel Dues: (For Hostellers Only)			

11	Admission Fee	One Time	500/-
12	Hostel Seat Rent	Per Semester	2,000/-
13	Electricity & Water Charges	Per Semester	1,000/-
14	Mess Advance (To be adjusted with the actual amount at semester end.)	Per Semester	16,000/-
Sub_Total of Hostel Dues:			19,500/-

Annexure-VI**BoG Nominees for Faculty Selection Committees****A. Computer Science and Engineering:**

Sl. No.	Name	Specialization	Affiliation
1.	Prof. S. Nandi	Networks, Security	IIT Guwahati
2.	Prof. S. B. Nair	AI, NLP	IIT Guwahati
3.	Prof. P. Bhaduri	Formal Modelling	IIT Guwahati
4.	Prof. G. Sajith	Parallel & Dist Algorithms, Complexity Theory	IIT Guwahati
5.	Prof. R. Mall	Software Engineering, Distributed Systems	IIT Kharagpur
6.	Prof. J. Mukhopadhyay	Image Processing	IIT Kharagpur
7.	Prof. A. Pal	Computer Architecture	IIT Kharagpur
8.	Prof. A. K. Majumdar	DBMS	IIT Kharagpur
9.	Prof. Nandini Mukhopadhyay	Networks	Jadavpur University
10.	Prof. Chandan Majumdar	Security	Jadavpur University
11.	Prof. Utpal Sarma	NLP	Tezpur University
12.	Prof. Susanta Chakraborty	Bio-chips, Quantum Computing, Image Processing	IIST, Shibpur
13.	Prof. Nabanita Das	Networks	ACMU, ISI, Kolkata
14.	Prof. C. A. Murthy	Pattern Recognition	MIU, ISI, Kolkata
15.	Prof. K. Mukhupadhyaya	Parallel & Dist Processing, WSN	ACMU, ISI, Kolkata

Electronics and Communication Engineering:

Sl. No.	Name	Specialization	Affiliation
1.	Prof. S. R. M. Prasanna	Signal Processing	IIT Guwahati
2.	Prof. Roy Paily Palathinkal	VLSI	IIT Guwahati
3.	Prof. Ratnajit Bhattacharjee	Microwave, Wireless Communication	IIT Guwahati
4.	Prof. Samarendra Dandapat	Signal Processing, Biomedical Instrumentation	IIT Guwahati
5.	Prof. Pranab K. Dutta	Signal, Image Processing	EE, IIT Kharagpur
6.	Prof. T. K. Bhattacharya	VLSI, MEMS	IIT Kharagpur
7.	Prof. Prabir K. Biswas	Image Processing, Sensor Networks	IIT Kharagpur
8.	Prof. Debasish Datta	Optical & Wireless Networks	IIT Kharagpur
9.	Prof. Subir Kr. Sarkar		Jadavpur University
10.	Prof. Salil K. Sanyal		Jadavpur University

11.	Prof. Monojit Mitra	Microwaves	IEST, Shibpur
12.	Prof. Hafizur Rahman	VLSI	IEST, Shibpur
13.	Prof. Ranjan Bose	Wireless Communication, Information Theory and Coding	IIT Delhi
14.	Prof. Subrat Kar	Photonic Switching, Optical Networks, Computer Networks	IIT Delhi
15.	Prof. Debatosh Guha	Microwaves	Calcutta Univ
16.	Prof. Animesh Maitra	Communication, Space Sc.	Calcutta Univ
17.	Prof. Subal Kar	Microwave Devices	Calcutta Univ
18.	Prof. K. S. Venkatesh	Image & Signal Processing	IIT Kanpur

Electrical and Electronics Engineering:

Sl. No.	Name	Specialization	Affiliation
1.	Prof. Somnath Majhi	Control System	IIT Guwahati
2.	Prof. Chitralkha Mahanta	Control System	IIT Guwahati
3.	Prof. Anup Gogoi	Electro Magnetics	IIT Guwahati
4.	Prof. Debapriya Das	Operation & Control	IIT Kharagpur
5.	Prof. Avinash K. Sinha	Power System	IIT Kharagpur
6.	Prof N. K. Kishore	Power & Energy System	IIT Kharagpur
7.	Prof. G. Ray	Control System	IIT Kharagpur
8.	Prof. Siddharth Sen	Instrumentation	IIT Kharagpur
9.	Prof. S. K. Biswas	Power & Energy System	Jadavpur University
10.	Prof. Amitava Chatterjee	Instrumentation	Jadavpur University
11.	Prof. Abhijit Mukherjee		Jadavpur University
12.	Prof. Ashoke Sutradhar	Control System, Instrumentation	IEST, Shibpur
13.	Prof. Shivaprakash	Instrumentation	IISc, Bangalore
14.	Prof. K. R. Rajagopal	Machines and Drives	IIT Delhi
15.	Prof. I. N. Kar	Control, Mechatronics	IIT Delhi
16.	Prof. S. Mishra	Power System, Renewable Energy	IIT Delhi
17.	Prof. S. Sengupta	Power System	Calcutta Univ.
18.	Prof. Madhuchanda Mittra	Instrumentation	Calcutta Univ.