

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
Minutes of XIIIth Meeting of the Board of Governors held on 20.6.2016

The XIIIth meeting of the Board of Governors of NIT Meghalaya was held on 20th June, 2016 at 5.00 p.m. in the Conference Room of the Institute in the presence of the following members:

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| 1. Professor D. K. Saikia,
Director, NIT Meghalaya | Chairman |
| 2. Professor P. K. Bora
Electronics and Electrical Engineering
IIT Guwahati | Member |
| 3. Professor P. S. Choudhury,
NIT Silchar | Member |
| 4. Sri W. Roy
Meghalaya Power Carriers (Pvt.) Ltd.
Shillong | Member |
| 5. Sri R. D. Shira
Retd. Director, BRPL | Member |

Professor G. Biswas and the MHRD officials could not attend the meeting due to unavoidable reasons. The IFD, MHRD has however sent its observation on the agenda items of the meeting.

Due to lack of quorum the meeting was adjourned. The adjourned meeting was resumed at 5.30pm as there were some very urgent items to be discussed by the Board.

At the outset the Director, NIT Meghalaya, the Acting Chairman welcomed the members to the XIIIth meeting and appraised the members on the expiry of term of the 1st Chairman of the Board, Professor D. K. Basu.

All the members of the Board expressed their greatest appreciation of the enormous contribution made by Professor D. K. Basu from the very start of the Institute as the Chairman of the Board of Governors and requested the Director to communicate the same to Professor Basu.

The agenda of the day was then taken up.

Item No. 1: Confirmation of the Minutes of the XIIth Meeting of the Board of Governors of the Institute held on 30.03.2016.

The XIIth meeting of the Board of Governors of NIT Meghalaya was held on 30.03.2016 in the Conference Room of the Institute. The minutes of the meeting were circulated amongst the members of the Committee for their comments/ observations. No comments/ observations were received from the members.

The Board decided to confirm the minutes as circulated.

R1/BOG/XIII/2016: *The Board **RESOLVED** to **CONFIRM** the Minutes of the XIIth Meeting of the Board of Governors of NIT Meghalaya held on 30th March, 2016 as circulated.*

Item No. 2: Follow up action on the decisions of the Board of Governors of NIT Meghalaya taken on its XIIth meeting.

The actions taken on the resolutions of the Board in its XIIth meeting were circulated among the members were elaborated by the Director.

On the resolution **R4.2/BOG/XII/2016**, the Board was intimated by the Director on- (i) intimation by the MHRD for compliance of the existing notification of the Ministry No. F.21-35/2009.TS-III dated 23.06.2009 regarding waiver of Tuition Fee for SC/ST PG students and Doctoral scholars, (ii) expected notification from the Ministry regarding the waiver of tuition fees to B. Tech students of NITs from SC/ST Categories and from economically weaker families in the lines of the IITs.

R2/BOG/XIII/2016: *The Board **NOTED** the actions taken on the resolutions of the Board in its XIIth meeting. The Board further **RESOLVED** the following:*

- i. Waive the Tuition Fees for the SC/ST students and SC/ ST scholars of the PG and Doctoral programs.*
- ii. **AUTHORIZE** the Director to implement the changes in the tuition fee and waivers as directed by the Ministry.*

Item No. 3: Institute Rank under NIRF

The Board was intimated that the Institute secured the 57th position among the 1438 engineering institutions that participated in the ranking. The Institute topped the 11 new NITs and came 15th among the 31 NITs.

The Board expressed happiness on the performance of the Institute in the ranking. It deliberated on the marks received by the Institute under the various criteria and advised that the Institute works on the aspects in which it is found to be lacking.

R3/BOG/XIII/2016: *The Board expressed happiness on the performance of the Institute in the ranking. It advised that the Institute works on the aspects in which it is found to be lacking.*

Item No. 4: Additional Land Received from the Govt. of Meghalaya

The Govt. of Meghalaya has handed over additional plots of land adjacent to the existing plot for the permanent campus totaling about 106 acres. Including these additional plots the total area for the permanent campus now becomes 326 acres. The Director elaborated on the details of the new plots received and mentioned that a tender has already been floated for the topographic survey of the plots and initiative shall also be taken for construction of the boundary walls soon.

R4/BOG/XIII/2016: *The Board expressed happiness over the receipt of additional plots of land from the State Government and asked the Director to do the needful for its incorporation in the Master Plan of the Institute Campus.*

Item No. 5: Recommendations of the IXth meeting of the Senate held on 20th June, 2016

The IXth meeting of the Senate of the Institute was held on 20th June, 2016. The recommendations of the Senate (**Annexure-I**) were tabled in the meeting of the Board for its consideration.

R5/BOG/XIII/2016: *The Board **RESOLVED** on the recommendations of the Senate as tabulated below:*

Sl. No.	Item	Senate Recommendations	BoG Resolutions
1.	Item No.: Results of Spring Semester 2016	R3/SENATE-IX/16: <i>The Senate Resolved to Ratify the Spring Semester 2016 results of B. Tech, M. Sc, M. Tech and PhD programmes.</i>	R5.1/BOG/XIII/2016: <i>The Board NOTED the Spring Semester 2016 results of B. Tech, M. Sc, M. Tech and PhD programmes.</i>
2.	Item No.: Approval of Candidates for award of B. Tech and M. Tech Degrees	R4/SENATE-IX/2016: <i>The Senate RESOLVED to RECOMMEND the 65 (Sixty Five) B. Tech and 43 M. Tech Candidates Listed to the Board of Governors for Approval for award of the degrees in their respective disciplines in the forthcoming Convocation to be held on 21st June, 2016.</i>	R5.2/BOG/XIII/2016: <i>The Board RESOLVED to APPROVE the award of the B. Tech and M. Tech degrees of NIT Meghalaya to the candidates in their respective disciplines as recommended by the Senate.</i>

3.	<p>Item No.: Approval of awardees for Institute Gold Medals</p>	<p>R5/SENATE-IX/2016: <i>The Senate RESOLVED to RECOMMEND the six listed candidates of the B. Tech and M. Tech programmes to the Board of Governors for the approval of award of the Institute Gold Medals in their respective disciplines for the year 2016.</i></p>	<p>R5.3/BOG/XIII/2016: <i>The Board RESOLVED to APPROVE the award of Institute Gold Medals to the following candidates for the B. Tech and M. Tech programmes for the year 2016 as recommended by the Senate:</i></p> <ul style="list-style-type: none"> <i>i. Mr. Amit Kumar Verma for M. Tech in CSE</i> <i>ii. Mr. Shuchishman Burman for M. Tech in ECE</i> <i>iii. Ms. Satabdy Jena for M. Tech in EE</i> <i>iv. Ms. Sruti Goyal for B. Tech in CSE</i> <i>v. Ms. Monica Mishra for B. Tech in ECE</i> <i>vi. Mr. Kuldeep Singh Shivran for B. Tech in EE</i>
4.	<p>Item No.: Approval of awardees for President's Gold Medals</p>	<p>R6/SENATE-IX/2016: <i>The Senate RESOLVED to RECOMMEND Mr. Kuldeep Singh Shivran of Department of Electrical Engineering in the B. Tech Programme and Mr. Shuchishman Burman of Department of Electronics and Communication Engineering in the M. Tech programme for the award of the President's Gold Medals for 2016 for approval by the Board of Governors:</i></p>	<p>R5.4/BOG/XIII/2016:</p> <ul style="list-style-type: none"> <i>a. The Board RESOLVED to APPROVE the award of President's Gold Medals for 2016 in the B. Tech and M. Tech programmes to the following candidates as recommended by the Senate.</i> <ul style="list-style-type: none"> <i>i. Mr. Shuchishman Burman of ECE in the M. Tech programme</i> <i>ii. Mr. Kuldeep Singh Shivran of EE in the B. Tech programme</i> <i>b. The Board also advised for a review of the selection mechanism for the President's Gold Medal awardees so that extra-curricular activities get sufficient weightage.</i>
<p>The remaining items were for Noting</p>			

Item No. 6: Creation of Faculty positions

Sanctions for 9(nine) faculty positions for the year 2015-16 have been received from the MHRD vide notification F. No. 24-2/2010-TS.III dated 29th April, 2016 for a total of 56 faculty positions till 2015-16. However, there will be need for additional faculty in the coming session starting from July with the admission of new students and increase in the student strength as tabulated below:

Student Strength:

Programme	2015-16		2016-17	
	Sanctioned Strength	Actual Strength	Sanctioned Strength	Expected Strength
B. Tech	540	487	600	545
M. Tech	150	110	165	125
M. Sc.	48	30	96	75
Ph. D	60	50	85	75
Total	798	682	936	820

Based on the student strength the faculty requirement in the institute can be computed for the student-teacher ratio of 12 : 1 as below:

Faculty Requirement 2016-17:

Criteria	Expected Faculty positions in 2016-17	Faculty Positions Created by BoG till 2015-16	MHRD Sanctioned Faculty Positions till 2015-16	Additional Faculty Positions to be Created for 2016-17
Based on Sanctioned Student Strength	78	66	-	12
Based on Actual Student Strength	69	-	56	-

As the institute is new and the batch sizes are small, it is not appropriate to decide on faculty positions based on the actual student strength. Therefore, the Board had created 66 faculty positions based on sanctioned student strength for 2015-16. On the same ground it is proposed that an additional 12 (twelve) positions be created for a total of 78 (seventy eight) faculty positions for the year 2016-17. These additional positions will be used for Ad hoc/ Consolidated Pay appointments till concurrence for the additional positions is received from the ministry.

R6/BOG/XIII/2016: *In exercise of the provision in clause 13(2)(d) of the NITSER ACT 2007, the Board **RESOLVED** to **APPROVE** the creation of the additional 12(twelve) positions for a total of 78 (seventy eight) faculty positions, with the additional positions in excess of those sanctioned by MHRD to be used only for engagement of faculty under Ad hoc/ Consolidated Pay appointments.*

Item No. 7: Faculty Selection and Appointments:

A. Selections:

As reported in the 12th meeting of the Board held on 30th March, against existing and anticipated vacancies applications were invited for the positions of Assistant Professor and Associate Professor (under 4-tier flexible faculty structure) in Departments of Computer Science & Engineering, Electronics & Communication Engineering, Electrical Engineering, Mechanical Engineering, Civil Engineering, Physics and Chemistry (for appointments on permanent/ contract/ deputation basis). Applications were invited vide Advertisement No. NITMGH/REC/F/1/2015-16/2119 dated: 13.11.2015 which was released through the print media and the Institute's website against existing and anticipated vacant positions under various categories including PWD. Candidates were asked to fill-in the online application forms by 24.12.2015 and the hard copies were to reach the Institute on or before 31.12.2015.

The numbers of applications received against various positions are detailed below:

Department	Assistant Professor					Associate Professor					Total no. of applications received
	Gen	OBC	SC	ST	PWD	Gen	OBC	SC	ST	PWD	
CSE	44	12	4	0	0	6	0	0	0	0	66
ECE	65	14	10	0	1	6	1	0	0	0	97
EE	20	12	5	2	0	2	1	0	0	0	43
ME	26	11	8	1	0	2	1	0	0	0	49
CE	33	4	10	5	1	4	0	0	0	0	58
Physics	11	2	3	0	0	10	1	0	0	0	27
Chemistry	70	34	9	1	2	1	1	0	0	0	117
Total-	269	88	49	9	4	31	5	0	0	0	456

The applications for the positions were scrutinized by committees constituted for the purpose. The numbers of shortlisted applications are detailed below:

Department	Assistant Professor						Associate Professor					
	Gen	OBC	SC	ST	PWD	Total	Gen	OBC	SC	ST	PWD	Total
Civil Engineering	15	3	3	-	-	21	1	-	-	-	-	1
Mechanical Engineering	7	2	4	1	-	14	1	1	-	-	-	2
Computer Sc. & Engineering	10	6	1	-	-	17	2	-	-	-	-	2
Electronics & Comm. Engineering	17	7	1	-	1	26	3	-	-	-	-	3
Electrical Engineering	7	8	2	1	-	18	2	-	-	-	-	2
Physics	-	-	-	-	-	-	2	1	-	-	-	3
Chemistry	14	8	1	-	-	23	-	-	-	-	-	-

The Selection Committees constituted for the various departments were as follows:

Department	Member	Affiliation	Constituency
Civil Engineering Interview Date: 22-4-2016	Prof. K. Gupta	IIT Delhi	Visitor's Nominee
	Prof. Bhargab Maitra	IIT Kharagpur	BoG Nominee
	Prof. Saroj Mandal	Jadavpur University	BoG Nominee
	Prof. Arup Kr. Sarma	IIT Guwahati	Senate Nominee
Mechanical Engineering Interview Date: 23-4-2016	Prof. K. Gupta	IIT Delhi	Visitor's Nominee
	Prof. A. Mukhopadhyay	Jadavpur University	BoG Nominee
	Prof. Surjya Kanta Pal	IIT Kharagpur	BoG Nominee
	Prof. P. Dwivedy	IIT Guwahati	Senate Nominee
Computer Sc. and Engineering Interview Date: 24-4-2016	Prof. B. P. Sinha	ISI Kolkata	Visitor's Nominee
	Prof. Chandan Mazumdar	Jadavpur University	BoG Nominee
	Prof. A. K. Majumdar	IIT Kharagpur	BoG Nominee
	Prof. G. Sajith	IIT Guwahati	Senate Nominee
Electronics and Comm. Engg. Interview Date: 25-04-2016	Prof. B. P. Sinha	ISI Kolkata	Visitor's Nominee
	Prof. R. Bhattacharjee	IIT Guwahati	BoG Nominee
	Prof. T. K. Bhattacharya,	IIT Kharagpur	BoG Nominee
	Prof. S. R. M. Prasanna	IIT Guwahati	Senate Nominee
Electrical Engineering Interview Date: 27-04-2016	Prof. S. Rangnekar	MANIT, Bhopal	Visitor's Nominee
	Prof. S. Majhi	IIT Guwahati	BoG Nominee
	Prof. Sujit Biswas	Jadavpur University	BoG Nominee
	Prof. K. R. Rajagopal	IIT Delhi	Senate Nominee
Physics Interview Date: 26-04-2016	Prof. P. K. Basu	Former Professor, CU	Visitor's Nominee
	Prof. M. P. Bora	Gauhati University	BoG Nominee
	Prof. Saurav Basu	IIT Guwahati	BoG Nominee
	Prof. Y. N. Tiwari	NEHU, Shillong	Senate Nominee
Chemistry Interview Date: 26-04-2016	Prof. P. K. Basu	Former Professor, CU	Visitor's Nominee
	Prof. R. A. Lal	NEHU, Shillong	BoG Nominee
	Prof. S. Bandyopadhyay	IIT Kharagpur	BoG Nominee
	Prof. Satrajit Adhikari	IACS, Jadavpur, Kolkata	Senate Nominee
	Prof. Susant Mahapatra	University of Hyderabad	Senate Nominee

The selection Committees met in the Conference Room of the Institute as per schedule dates to interview the candidates for the respective departments. Prof. K. R. Ragagopal, Senate Nominee for Electrical Engineering could not attend the Selection Committee meeting. The numbers of candidates attending the interviews for the various positions are as follows:

Department	Date of Interview	Assistant Professor						Associate Professor				
		Gen	OBC	SC	ST	PWD	Total	Gen	OBC	SC	ST	Total
Civil Engineering	22-04-2016	11	2	2	0	0	15	1	0	0	0	1
Mechanical Engineering	23-04-2016	4	1	0	1	0	6	1	1	0	0	2
Comp. Sc. and Engineering	24-04-2016	4	2	0	0	0	6	1	0	0	0	1
Electronics and Comm. Engineering	25-04-2016	12	3	0	0	0	15	2	0	0	0	2
Chemistry	26-04-2016	6	5	0	0	0	11	-	-	-	-	-
Physics	26-04-2016	-	-	-	-	-	-	1	1	0	0	2
Electrical Engineering	27-04-2016	3	4	1	1	0	9	2	0	0	0	2

The following candidates have been recommended by the selection committees as suitable for appointment as Associate Professor:

Category	Sl. No.	Candidates Recommended	Specialization	Ph. D from	Recommendations
Computer Sc. & Engineering					
General	1.	Dr. Diptendu Sinha Roy	HPC, Software Reliability	BIT, Mesra	At AGP of Rs. 9,500/-
Electronics & Communication Engineering					
General	1.	Dr. Anup Dandapat	VLSI	IEST, Kolkata	At AGP of Rs. 9,500/-
	2.	Dr. Parthapratim De	Communication	Univ. of Cincinnati	At AGP of Rs. 9,500/-
Electrical Engineering					
General	1.	Dr. Gayadhar Panda	Power Systems	IEST, Kolkata	At AGP of Rs. 9,500/-
Physics					
General	1.	Dr. Ayon Bhattacharjee	Material Science	NEHU, Shillong	At AGP of Rs. 9,500/-
Civil Engineering					
<i>None</i>					
Mechanical Engineering					
<i>None</i>					

The following candidates have been recommended by the Selection Committees as suitable for appointment as Assistant Professor:

Cate- gory	Sl. No.	Candidates Recommended	Specialization	Ph. D from	Recommendations
Civil Engineering					
General	1.	Dr. Hriday Mani Kalita	Water Resource	IIT Guwahati	At AGP Rs. 7,000/-
	2.	Ms. Susmita Sharma	Environmental Geotech	IIT Bombay	At AGP Rs. 6,000/- on completion of PhD
	3.	Mr. Nikhil Saboo	Transportation	IIT Roorkee	At AGP Rs. 6,000/- on completion of PhD
	4.	Mr. Debabrata Poddar	Structural	IIT Kharagpur	At AGP Rs. 6,000/- on completion of PhD
	5.	Dr. Vishal Deshpande	Water Resource	IIT Guwahati	At AGP of Rs. 6,000/-
	6.	Dr. Kironmala Chanda	Water Resource	IIT Kharagpur	At AGP of Rs. 6,000/-
OBC	1.	Dr. Gopikrishnan T.	Survey, Remote Sensing	Anna University	At AGP of Rs. 6,000/-
	2.	Mrs. Smrutirekha Sahoo	Geotechnical	IIT Delhi	At AGP Rs. 6,000/- on completion of PhD
Mechanical Engineering					
General	1.	Dr. Koushik Das	Fluid & Thermal	IIT Guwahati	At AGP of Rs. 7,000/-
	2.	Dr. Tanmoy Bose	Design	IIT Kharagpur	At AGP of Rs. 6,000/-
ST	1.	Dr. Maneswar Rahang	Manufacturing	NIT Silchar	At AGP of Rs. 6,000/-
Computer Sc. & Engineering					
General	1.	Dr. Rajarshi Ray	HPC, Formal Verification	Univ. of Grenebole	At AGP of Rs. 8,000/-
	2.	Dr. Kamalika Datta	Computer Architecture	IEST	At AGP of Rs. 7,000/-
	3.	Dr. Sanjay Pratihar	Image Processing	IIT Kharagpur	At AGP of Rs. 6,000/-
OBC	1.	Dr. Navanath Saharia	NLP	Tezpur Univ.	At AGP of Rs. 6,000/-
Electronics & Communication Engineering					
General	1.	Dr. Pradeep Kr. Rathore	Sensors, MEMS	IIT Delhi	At AGP of Rs. 7,000/-
	2.	Dr. Rangababu P.	Signal Processing	JNTU	At AGP of Rs. 6,000/-
	3.	Dr. Prabir Kr. Saha	Microelectronics	IEST	At AGP of Rs. 6,000/-
	4.	Dr. Debashis Maji	Sensors, MEMS	IIT Kharagpur	At AGP of Rs. 6,000/-
	5.	Dr. Shashi Tiwari	Microelectronics	IIT, BHU	At AGP of Rs. 6,000/-

Electrical Engineering					
General	1.	Dr. Prakash Kr. Ray	Power Electronics & Drives	MNNIT, Allahabad	At AGP of Rs. 7,000/-
	2.	Dr. Atanu Banerjee	Power Electronics & Drives	ISM, Dhanbad	Continue at AGP of Rs. 7,000/-
OBC	1.	Dr. Piyush Pratap Singh	Controls	NIT Silchar	At AGP Rs. 6,000/- on completion of PhD
SC	1.	Mr. Ksh. Milan Singh	Instrumentation	IIT Roorkee	At AGP Rs. 6,000/- on completion of PhD
ST	1.	Mr. Sanjoy Debbarma	Power System	NIT Silchar	At AGP Rs. 6,000/- on completion of PhD
Chemistry					
General	1.	Dr. Amit Kr. Paul	Physical	IACS, Kolkata	At AGP of Rs. 6,000/-
	2.	Dr. Sudipta Kr. Sinha	Theoretical/ Physical	IIT Kharagpur	At AGP of Rs. 6,000/-
	3.	Dr. Susmita Kar	Theoretical	Jadavpur Univ.	At AGP of Rs. 6,000/-
OBC	1.	Dr. Naba Kamal Nath	Inorganic	Hyderabad Univ.	At AGP of Rs. 8,000/-
	2.	Dr. Anupal Baruah	Physical	Delhi Univ.	At AGP of Rs. 6,000/-

Some candidates have been selected who have not yet received their PhD degrees. These candidates have either submitted their thesis or are at near completion stage of their works. These candidates are proposed to be offered appointment with consolidated pay. On receiving PhD degree within one year of selection or before the next selection committee meeting, whichever is earlier, such candidates will be placed on proper scale with AGP of Rs. 6,000/- subject to availability of vacant position in the corresponding category.

Considering the need for immediate appointment, the Chairman, Board of Governors approved the selections subject to ratification by the Board. The Board was requested to consider ratifying the decision of the Chairman.

R7a/BOG/XIII/2016: The Board **RESOLVED** to **RATIFY** the approval of the above faculty selections by the Chairman.

B. Appointments:

There were a total of 17(seventeen) vacant positions, including sanctions received for nine new positions received on 29th April, 2016 for the year 2015-16. As per the faculty roster these positions fall under the different categories as- (Unreserved-7, OBC-6, SC-3, ST-1). The Chairman approved the following appointments subject to ratification by the Board.

Category	Sl. No.	Name & Ph D from/ pursuing in	Specialization	Designation	Pay	Upgrade/ New
Civil Engineering						
General	1.	Dr. Hriday Mani Kalita, IIT Guwahati	Water Resource	Assistant Professor	At AGP Rs. 7000/-	Upgrading AGP
	2.	Ms. Susmita Sharma, IIT Bombay	Environmental Geotech		Consolidated*	-
	3.	Dr. Nikhil Saboo, IIT Roorkee	Transportation		At AGP Rs. 6000/-	New
	4.	Mr. Debabrata Poddar, IIT Kharagpur	Structural		Consolidated*	-
OBC	5.	Dr. Gopikrishnan T. Anna University	Survey, Remote Sensing		At AGP Rs. 6000/-	New
	6.	Mrs. Smrutirekha Sahoo, IIT Delhi	Geotechnical		Consolidated*	-
Mechanical Engineering						
General	1.	Dr. Koushik Das, IIT Guwahati	Fluids & Thermal	Assistant Professor	At AGP Rs. 7000/-	Upgrading AGP
	2.	Dr. Tanmoy Bose, IIT Kharagpur	Design		At AGP Rs. 6000/-	New
ST	3.	Dr. Maneswar Rahang NIT Silchar	Manufacturing	Assistant Professor	At AGP Rs. 6000/-	New
Computer Sc. & Engineering						
General	1.	Dr. Diptendu Sinha Roy, BIT, Mesra	Software Reliability, HPC	Associate Professor	PB4 at AGP of Rs. 9500/-	New
General	2.	Dr. Rajarshi Ray, University of Grenobole	HPC, Formal Verification	Assistant Professor	At AGP Rs. 8000/-	Upgrading AGP
General	3.	Dr. Kamalika Datta, IEST, Kolkata	Computer Architecture		At AGP Rs. 7000/-	Upgrading AGP
OBC	4.	Dr. Navanath Saharia, Tezpur University	NLP	Assistant Professor	At AGP Rs. 6000/-	New
Electronics & Communication Engineering						
General	1.	Dr. Anup Dandapat, IEST, Kolkata	VLSI	Associate Professor	PB4 at AGP of Rs. 9500/-	3-tier to 4-tier
General	2.	Dr. Partha Pratim De, University of Cincinnati	Communication	Associate Professor	PB4 at AGP of Rs. 9500/-	New
General	3.	Dr. Pradeep K. Rathore, IIT Delhi	Sensors, MEMS	Assistant Professor	At AGP Rs. 7000/-	New
General	4.	Dr. Rangababu P. Univ. of Hyderabad	Signal Processing		At AGP Rs. 6000/-	Continue at Same AGP

Electrical Engineering						
General	1.	Dr. Gayadhar Panda, Sambalpur University	Power System	Associate Professor	PB4 at AGP of Rs. 9500/-	3-tier to 4-tier
General	2.	Dr. Atanu Banerjee, ISM, Dhanbad	Power Elect. & Drives	Assistant Professor	At AGP Rs. 7000/-	Continue at Same AGP
OBC	3.	Dr. Piyush Pratap Singh, NIT Silchar	Control	Assistant Professor	At AGP Rs. 6000/-	New
SC	4.	Mr. Ksh. Milan Singh IIT Roorkee	Instrumenta- tion	Assistant Professor	Consolidated*	-
Chemistry						
OBC	1.	Dr. Naba Kamal Nath Univ. of Hyderabad	Inorganic	Assistant Professor	At AGP Rs. 8000/-	Upgrading AGP
OBC	2.	Dr. Anupal Baruah Delhi University	Physical	Assistant Professor	At AGP Rs. 6000/-	New
General	3.	Dr. Amit Kr. Paul, IACS, Kolkata	Physical	Assistant Professor	Consolidated*	-
Physics						
General	1.	Dr. Ayon Bhattacharjee NEHU, Shillong	Material Sc.	Associate Professor	PB4 at AGP of Rs. 9500/-	New
Mathematics						
General	1.	Dr. Naba Kr. Jana** IIT Kharagpur	Statistics	Assistant Professor	At AGP Rs. 6000/-	New

* Consolidated amount of Rs. 50,000/- pm (with residential accommodation) or Rs. 55,000/- pm (without residential accommodation) will be paid to the faculty member. On receiving PhD degree, within one year of selection or before the next round of selection for the post, whichever is earlier, such candidates will be placed on proper scale with AGP of Rs. 6,000/- subject to availability of a position in the corresponding category.

** Based on selections done on 20-06-2015 approved by the Board on 14-09-2015 and his receipt of PhD degree.

* Dr. Nikhil Saboo defended his thesis on 29th April, 2016.

After these new appointments the faculty on regular positions in the Institute shall be as below:

Positions Sanctioned by MHRD till 2015-16: 56 (General-29, OBC-15, SC-08, ST-04)

Summary of Faculty to be on rolls:

Regular Faculty in 4-tier	: 48 (Assoc. Prof: 05, Asst. Prof: 43)
Regular Faculty in 3-tier	: 03 (Asst. Prof: 02)
Total Faculty against Regular Positions:	51 (Assoc. Prof: 05, Asst. Prof: 44)
	(Gen: 29, OBC: 13, SC: 5, ST: 4)

The Board was informed that two of the OBC candidates who were offered positions, Dr. Gopikrishnan T. and Dr. Nabanath Saharia sent their regrets. Thus, the Vacancy remaining against Regular Positions after these appointments shall be: 07 (OBC: 04 and SC: 03).

The Board was requested to consider ratification of the approval of the appointments given by the Chairman.

R7b/BOG/XIII/2016: *The Board **RESOLVED** to **RATIFY** the approval of the above faculty appointments given by the Chairman.*

Item No. 8: Detailed Project Report (DPR) 2016 of NIT Meghalaya

The DPR preparation committee constituted by the Board has submitted its final report. However the Ministry in a meeting held on 1st June advised for preparation of the DPR in new format and asked for projection of the expenditure up to 2030, in a phased manner. The Ministry requested for submission of the DPR to the ministry by 31st July. The Board was apprised that the Institute has involved the Architect Consultant of the Institute to fill-in the necessary details for the DPR in the revised format so that it can be made ready within the stipulated time. Further, a projection of the academic programmes and the student strength and the human resource plan till 2030 were placed before the Board for its approval.

R8/BOG/XIII/2016: *The Board **NOTED** the development and **APPROVED** the projected academic programmes and the student strength and the human resource plan for the Institute till 2030 (**Annexure-III**). The Board further suggested that the approval of the Board for the New DPR recommended by the Committee may be made through circulation.*

Item 9: Enhancement in rate of DA

Office Memorandum dated 7th April, 2016 No. 1/1/2016-E-II(B) issued by the Ministry of Finance, Dept. of Expenditure for payment of Dearness Allowance to Central Govt. employees with revision of rates effective from 01.01. 2016 enhanced the rates from 119% to 125%.

Chairman, Board of Governors approved the adopting of the enhanced rates for the employees in the institute, subject to ratification by the Board. The Board may consider ratifying the approval.

R9/BOG/XIII/2016: *The Board **RESOLVED** to **RATIFY** the approval given by the Chairman for adoption of the enhanced DA rates.*

Item 10: Addendum to the SAR on the accounts of the Institute

The AG office, Shillong had sent an addendum to the Separate Audit Report (SAR) on the accounts of the Institute for the year 2015-16 revising an observation under "Adequacy of Internal Control System". A copy of the same was circulated along with the agenda items for perusal by the members.

In the original SAR it was observed-

“Actuarial valuation of the liability payable towards gratuity, superannuation/pension and accumulated leave encashment as on 31 March 2015 was not done”

The AG has now revised this observation as-

“The liability of Retirement Benefits of the Institute have not been provided on actuarial basis in contravention of AS-15.”

R10/BOG/XIII/2016: *The Board **RESOLVED** that an Actuary be consulted to incorporate the liability of the Institute due to the Retirement Benefits from the FY 2016-17 to comply with the requirements.*

Additional Items:

Item No 11: Engagement of Faculty under DST INSPIRE Faculty Program

The Department of Chemistry was in need of a faculty position in Inorganic Chemistry. However the Institute was not in position to provide a position for the purpose. The Department proposed that a faculty member in the area be engaged under the INSPIRE Faculty program of the Department of Science & Technology (DST), GoI in which DST provides the salary for a period of five years @ Rs. 80,000/- pm and also provides a sum of Rs. 35 lakhs for setting-up of laboratory facilities for the research work of the faculty member. An advertisement was placed in the Institute website seeking application from persons having received INSPIRE Faculty award from DST in Inorganic Chemistry. Two applications were received. One of the applicant's area was not inorganic chemistry. The other applicant Dr. Mukul Pradhan was from inorganic chemistry. He was invited to make a presentation on his work and have an interaction with the department faculty. The same was done in the month of April and the department found him suitable and recommended for his engagement. The Director accepted the recommendation of the department and offered a faculty position to Dr. Pradhan under the INSPIRE program of DST. The Board was also informed that Dr. Pradhan joined duty on 12th May, 2016.

R11/BOG/XIII/2016: *The Board **NOTED** the engagement of Dr. Mukul Pradhan as a DST INSPIRE Faculty in the Department of Chemistry.*

Item No 12: Purchase of an Ambulance for the Institute

An approval of the Ministry was received for the purchase of an Ambulance vide order No F.No.21-3/2012.TS.III dated 29th May 2015. But, in its Xth meeting held on 14.09.2015, the Board of Governors decided (Resolution No. **R8.1/BoG/X/2015**) to defer the purchase of an Ambulance till the Institute shifts to the permanent campus in Cherrapunjee. However, due to occurrence of emergency cases at night in Bamboo Huts Boys Hostel when no vehicles were

available to take the students to Hospitals, it was then felt necessary to purchase an Ambulance immediately. In this connection, a committee for procurement of the Ambulance was formed which constituted of the following members:

- a) Dr. D. K. Sarma, HoD, Mechanical Engineering – Chairman
- b) Dr. S. Mukherjee, Associate Dean (Students Welfare) - Member
- c) Mr. B. Blahwar, Assistant Registrar (Estt.) - Member
- d) Mr. A. Bhattacharjee, Comp. Sc. and Engineering - Convener

The committee collected quotations from different showrooms/ dealers/ distributors located at Shillong. Based on the space constraints for carrying Ventilation Unit (ICU Van), seating capacity, etc. of different vehicles keeping in mind the future requirements of the Institute, the Committee opted for the following two vehicles:-

- a) Traveler of Force Motors
- b) Winger of Tata Motors

After comparison of technical specifications of the above mentioned vehicles, the Committee recommended for purchase of **Traveler Ambulance 3350WB BS IV (ABS) Fully Fabricated of Force Motors** at an amount of **Rs.16,92,080/-**. The Board is requested to consider approving the same.

R12/BOG/XIII/2016: *The Board **RESOLVED** to **APPROVE** purchase of the Ambulance as recommended by the Committee.*

Item No. 13: Conversion of sanctioned position of Sports Officer to a position of Assistant Registrar.

The Ministry of Human Resource Development vide its Letter No. F.24-2/2010-TS.III dated 13.10.2011 had sanctioned one position of Sports Officer in PB-3 (Rs.15,600 - 39,100) GP of Rs. 6,000/- for NIT Meghalaya. The Institute being in its nascent stage without its own elaborate sports and games facilities, it was felt that recruiting a Sports Officer at such an early stage will not be helpful.

With the student and staff strength increasing every year, the work load in both the Academics and Accounts Sections has increased manifold. Therefore, to take on the responsibilities and to carry the Institute forward during these initial stages, the need for Assistant Registrars on a regular basis is more important than a Sports Officer.

It is therefore proposed that the latter position be converted to a regular position of Assistant Registrar in PB-3 (Rs.15,600- 39,100) GP of Rs. 5,400/- with all other applicable allowances and benefits as with other employees of the Institute. Subsequently, when the Institute shifts to the permanent campus with all facilities and when sanctions come, one position of Assistant Registrar will be reverted back to the position of Sports Officer.

The Board was requested to consider and approve the proposal of conversion of the post as described above.

R13/BOG/XIII/2016: *The Board **RESOLVED** to **APPROVE** conversion of the position of Sports Officer to a position of Assistant Registrar.*

Item No. 14: Daily rates for accommodation and food bill of Trainee Teachers when attending conferences, workshops etc.

It was noticed that the Trainee Teacher 2014 batches had been applying for Financial Assistance to enable them to participate in various conferences in regard to their research work. Till date, only 4 (four) Trainee Teachers have applied for financial assistance but so far they have not claimed for any TA & DA except for flight/ train fare, registration fees and abroad DA which was reimbursed in full.

The maximum Contingency/ Professional fund for the year 2016-17 is Rs. 49,890/- However, there is no clear indication as to how much TA & DA is admissible to them as per the Trainee Teacher Scheme.

As such the Director had fixed the following as daily rates for accommodation and food bill for Trainee Teachers when they attend conferences, workshops, etc. within India:-

1. Accommodation @ Rs. 1500/- (Rupees one thousand five hundred) only per day
2. Food bill @ Rs. 300/- (Rupees five hundred) only per day

It was also decided that the DA rates for attending conferences, workshops etc abroad will be as per rules notified by the Govt. of India from time to time.

Reimbursements will be made up to the ceiling daily rates above, subject to the maximum available contingency/ professional fund for the particular year (i.e. July of a year to June of the following year). Any expenditure incurred over and above the ceiling rates or maximum available contingency/ professional fund shall be borne by the Trainee Teacher him/herself.

The Board was requested to consider and approve the daily rates for accommodation and food bill of Trainee Teachers when attending conferences, workshops etc. as mentioned above. The Board was informed as the Trainee Teacher scheme is new no other CFTI has adopted such rates so far.

The Board deliberated on the matter. Since the amount that can be paid to a Trainee Teacher for the purposes is within the ceiling of Rs. 49,890/- in a year under the contingency head and the rates quoted are below that for a faculty member, the Board decided to approve the rates.

R14/BOG/XIII/2016: *The Board **RESOLVED** to **APPROVE** the daily rates for accommodation and food bill for Trainee Teachers when they attend conferences, workshops, etc. within India as Rs. 1500/- and Rs. 300/- respectively per day payable from within the contingency head.*

Item No. 15: Resignation of Mr. S. Arun, Dept. of Mechanical Engineering

Mr. S. Arun, Asst. Professor (on Consolidated Pay) in the Dept. of Mechanical Engineering, has tendered his resignation vide his letter dated 15.03.2016 in order to join a position of Scientist at CSIR-National Aerospace Laboratory, Bangalore. As per his offer of appointment, he is to give one month's notice for terminating the engagement. His resignation was accepted by the Director subject to the ratification of BOG. He was released from the Institute on 08.04.2016(AN).

The Board was requested to consider and approve the release of Mr. S. Arun as mentioned above.

R15/BOG/XIII/2016: *The Board **RESOLVED** to **APPROVE** the release of Mr. S. Arun from the position of Assistant Professor in Mechanical Engineering.*

Item No. 16: Recruitment of Non-Faculty Staff

Applications for the post of Student Counselor (on contract) and Superintendent (Reserved ST Category) were invited vide Advertisement No. NITMGH/REC/COUNSELLOR/2015-16/3389 dated: 15.03.2016 and NITMGH/REC/NF/2016/3497 dated 29.03.2016 respectively. The same were released through print media and the Institute's website. Last dates for submission of the applications were 15.04.2016 and 20.04.2016. Details about number of applications received are as follows:

Name of the position	No. of applications received
Student Counselor (on contract)	30
Superintendent (Reserved ST Category)	297

Selection and appointment in these two positions will be carried out after completion of the screening process.

R16/BOG/XIII/2016: *The Board **NOTED** the action taken on recruitment of Student Counselor and Superintendent.*

Item No. 17: Extension of Appointments on Contract:

a) Faculty

The following faculty members were initially appointed on contract for a maximum period of 5(five) years (under 3-tier faculty structure) and which are to be reviewed annually. Their appointments have been further extended for a period of 1(one) year as follows:

Sl. No.	Name of the Employee	Designation	Department	Period	
				From	To
Under 3-tier					
1.	Dr. Prabir Kumar Saha	Asst. Professor	ECE	13.06.2016	12.06.2017
2.	Mr. Sanjoy Debbarma	Asst. Professor	EE	19.06.2016	18.06.2016

The Board was requested to ratify the above extensions.

R17a/BOG/XIII/2016: The Board **RESOLVED** to **RATIFY** the extension of the contracts of the two faculty members Dr. Prabir Kumar Saha and Mr. Sanjoy Debbarma.

b) Non-Faculty

- i) The contracts of the following two persons who are appointed as Assistant Registrars on contractual basis for a period of three years were extended for the period indicated.

Sl. No.	Name of the Employee	Designation	Section	Period	
				From	To
1.	Ms. Ambika Rai	Asst. Registrar	Academics	11.06.2016	10.06.2017
2.	Mr. Joshua B. Phanwar	Asst. Registrar	Finance & Accounts	16.06.2016	15.09.2016

R17b(i)/BOG/XIII/2016: The Board **RESOLVED** to **RATIFY** the extension of the contracts of the two Assistant Registrars.

- ii) The following staff members were given appointment on contract against permanent posts which were to be reviewed after one year before confirmation. Their contracts have been further extended for the second year.

Sl. No.	Name of the employee	Designation	Department	Period	
				From	To
1.	Mr. Hamklet Warlarpih	MTS	ME	20.03.2016	19.03.2017
2.	Mr. Prosperin Kongwang	Technician	ECE	23.03.2016	22.03.2017
3.	Mr. Talatson Surong	EE	EE	26.03.2016	25.03.2017

4.	Mr. Remond Swer	JE (Electrical)	Engg. Section	15.04.2016	14.04.2017
5.	Mr. Julius Iawphniaw	JA	Academic Section	08.05.2016	07.05.2017
6.	Keshav Tamang	JA	Administrati on	11.05.2016	10.05.2017
7.	Mr. Rahul Kharbangar	MTS	Library	11.05.2016	10.05.2017
8.	Mr. Bajied Shangpliang	JA	Accounts	12.05.2016	11.05.2017
9.	Mr. Khrawbok Nongrang	Technical Assistant	Library	02.06.2016	01.06.2017

R17b(ii)/BOG/XIII/2016: *The Board **NOTED** the extension of the contracts of the listed staff members for the second year to be reviewed again before confirmation.*

Item No.18: Appointments on contractual basis:

a) Non-faculty

The following appointment for an Office Staff (Ad hoc) was made to liaise with MHRD for a period of 11(eleven) months in place of Mr. Sachin Kumar, who had resigned from the position:

Name	Consolidated salary (Rs.)	Period of contract		Remarks
		From	To	
Ms. Ankush Tyagi	25,000/- pm	12.04.2016	11.03.2017	

R18a/BOG/XIII/2016: *The Board **NOTED** the Ad hoc appointment of Ms. Tyagi.*

b) Project Staff

The Institute made following appointments on purely contractual basis, under different Sponsored Research Projects, for a period as shown against their names:

Name	Designation (Project name)	Consolidated salary (in Rs.)	Period of contract	
			From	To
Ms. Sentineris Lyngdoh	JRF (CE DST Project)	16,000/- pm	17.03.2016	16.03.2017
Ms. Namrata Deka	JRF (Chemistry DST Project)	25,000/- pm	01.04.2016	31.03.2017
Mr. Pankaj Singh	Asst. Project Engineer (Chemistry DST Project)	14,000/- pm	04.05.2016	03.05.2017
Ms. Hazel Nicolette Manners	JRF (CSE) - (under SERB-DST Project)	25,000/- pm	27.05.2016	26.05.2017
Mr. Saifuddin Ahmed	JRF (CSE) - (under SERB-DST Project)	25,000/- pm	06.06.2016	05.06.2017
Mr. Telajala Venkata Mahendra	JRF (ECE) - (under SERB-DST Project)	25,000/- pm	06.06.2016	05.06.2017

R18b/BOG/XIII/2016: The Board **NOTED** the appoints of the Project Staff.

Item No. 19: Appointment/ Renewal of Term of Heads

The following faculty members have been appointed as Heads of Departments as tabulated below.

Sl. No.	Department	Faculty Member	Period	Remarks
1.	HSS	Dr. Paonam Sudeep Mangang	1 year w.e.f. 19.02.2016	Extension; No other regular faculty member exists in the Department.
2.	Civil Engineering	Dr. Comingstarful Marthong	2 year w.e.f. 01.06.2016	Mrs. Meena Khwairakpan has taken maternity leave.

R19/BOG/XIII/2016: The Board **NOTED** the appointments of the Heads of the Departments.

Item No. 20: Salary Enhancement for Visiting Medical Consultant

On expiry of the satisfactory second year term of contract of the Visiting Medical Consultant Dr. S. N. Chakrabarty, MBBS on 31.05.2016, he was offered a fresh contractual appointment for a period of 1(one) year w.e.f. 01.06.2016 with a remuneration of Rs. 20,000/- pm. Dr. Chakrabarty accepted the offer. However he has requested for enhancement of the remuneration to Rs. 25,000/- pm.

The Board deliberated on the matter. Considering that Dr. Chakraborty has provided good service over the period and that there has been 25% increase in DA for the regular staff over the last two years the Board agreed to approve enhancement of his remuneration to Rs. 25,000/- pm.

R20/BOG/XIII/2016: *The Board **RESOLVED** to **APPROVE** the enhancement of the remuneration for Dr. S. N. Chakraborty, the Visiting Medical Consultant to Rs. 25,000/ pm.*

Item No. 21: Changes in the programme of the Convocation 2016 and Appointment of Dr. Gayadhar Panda, Associate Professor as the Registrar in-Charge for the Conduct of the Convocation and Signing of the Certificates

Due to the expiry of term of Professor D. K. Basu as the Chairman of the Board of Governors the Director has to carryout the functions of both, the Director as well as the Chairman. This has brought the requirement for some changes in the programme of the Convocation in alteration to the Ordinance-IV (Ordinance on Convocation for Conferring Degrees and Diplomas). The Details of the changes required were placed before the Board.

Further, in the absence of a regular Registrar there was need for an in-charge Registrar to conduct the Convocation and to sign the certificates to be awarded in the Convocation. It was therefore proposed to appoint Dr. Gayadhar Panda, Associate Professor as the Registrar in-charge for the purpose.

R21/BOG/XIII/2016: *The Board **RESOLVED** to **APPROVE-***

- a. the proposed changes made in the programme of Convocation 2016*
- b. appointment of Dr. Gayadhar Panda, Associate Professor as the Registrar in-Charge for the Conduct of the Convocation 2016 and for the Signing of the Certificates to be awarded in Convocation 2016.*

As there was no other item, the meeting ended with thanks from and to the Chair.

Professor D. K. Saikia
Director, NIT Meghalaya