

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
Minutes of XIVth Meeting of the Board of Governors held on 28.07.2016

The XIIIth meeting of the Board of Governors of NIT Meghalaya was held on 28th July, 2016 at 3.30 p.m. in the Conference Room IIT Guwahati Guest House in the presence of the following members:

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| 1. Professor D. K. Saikia,
Director, NIT Meghalaya | Chairman |
| 2. Professor G. Biswas,
Director, IIT Guwahati | Member |
| 3. Professor P. K. Bora
Electronics and Electrical Engineering
IIT Guwahati | Member |
| 4. Sri W. Roy
Meghalaya Power Carriers (Pvt.) Ltd.
Shillong | Member |
| 5. Sri R. D. Shira
Retd. Director, BRPL | Member |
| 6. Professor P. S. Choudhury,
NIT Silchar | Member |

The MHRD officials could not attend the meeting due to unavoidable reasons. The IFD, MHRD however sent its observations on the agenda items of the meeting.

At the outset the Director, NIT Meghalaya, the Acting Chairman welcomed the members to the XIVth meeting.

The agenda of the day was then taken up.

Item No. 1: Confirmation of the Minutes of the XIIIth Meeting of the Board of Governors of the Institute held on 20.06.2016.

The XIIIth meeting of the Board of Governors of the NIT Meghalaya was held on 20.06.2016 in the Conference Room of the Institute. The minutes of the meeting were circulated

amongst the members of the Committee for their comments/ observations. No comments/ observations were received from the members.

The Board decided to confirm the minutes as circulated.

R1/BOG/XIV/2016: *The Board **RESOLVED** to **CONFIRM** the Minutes of the XIIIth Meeting of the Board of Governors of NIT Meghalaya held on 20th June, 2016 as circulated.*

Item No. 2: **Follow up action on the decisions of the Board of Governors of NIT Meghalaya taken on its XIIIth meeting.**

The actions taken on the resolutions of the Board in its XIIIth meeting were circulated as part of the agenda items. The Director elaborated these in the meeting.

R2/BOG/XIV/2016: *The Board **NOTED** the actions taken on the resolutions of the Board in its XIIIth meeting.*

Item No. 3: **Recommendations of the IXth Meeting of Finance Committee**

The IXth meeting of the Finance Committee of the Institute was held 28th July just prior to the meeting of the Board in the same venue. The recommendations of the Committee were placed before the Board which were deliberated upon in detail and resolved as tabulated below:

Item	FC Resolution	BoG Resolution
Adoption of Annual Account for the year 2015-16	<u>R3/FC-VIII/2016:</u> <i>The Finance Committee RESOLVED to RECOMMEND the accounts of the Institute for the year 2015-16 for adoption by the Board of Governors.</i>	<u>R3.1/BOG/XIV/2016:</u> <i>The Board RESOLVED to ADOPT the accounts of the Institute for the year 2015-16 for onward transmission of the same to the AG, Shillong for Auditing.</i>
Approval of revised Specifications and additional Cost prepared by Meghalaya PWD for Improvement and Widening of	<u>R4/FC-VIII/2016:</u> <i>The Finance Committee RESOLVED to RECOMMEND the revised estimate of Rs. 3,70,52,195.00 (which includes revised specifications and incorporation of additional items/ quantities) for the</i>	<u>R3.2/BOG/XIV/2016:</u> <i>The Board RESOLVED to APPROVE the revised estimate of Rs. 3,70,52,195.00 (which includes revised specifications and incorporation of additional items/ quantities) for the work of</i>

<p>Approach Road from AEE-PWD Office Junction (Sohra-Shella Road) to NIT Meghalaya Campus at Sohra</p>	<p><i>work of Improvement and Widening of Approach Road from AEE-PWD Office Junction (Sohra-Shella Road) to NIT Meghalaya Campus at Sohra, being carried out by the Meghalaya State PWD to the Board of Governors for approval.</i></p>	<p><i>Improvement and Widening of Approach Road from AEE-PWD Office Junction (Sohra-Shella Road) to NIT Meghalaya Campus at Sohra, being carried out by the Meghalaya State PWD.</i></p>

Item No. 4: Approval of Revised DPR of NIT Meghalaya

As reported in the XIIIth meeting the revised DPR of the Institute was further revised by the DPR preparation Committee as per the format provided by the Ministry and the requirements projected up to 2030. The DPR prepared by the Committee was circulated among the members electronically. It was further presented in the meeting by the Director. The Board had detailed deliberations on the DPR and appreciated the good job done by the Committee.

R4/BOG/XIV/2016: *The Board Resolved to Approve the DPR of NIT Meghalaya as prepared by the DPR preparation committee for onward transmission to MHRD.*

Item No. 5: ADDITIONAL ITEMS

Item No. 5.1: Minutes of the IXth Meeting of Building and Works Committee

The IXth Meeting of Building and Works Committee of the Institute was held on 25th July, 2016 in the conference room of the Institute. The minutes of the Committee was tabled in the meeting of the Board. The Board discussed the minutes and resolved as tabulated below:

Item	FC Resolution	BoG Resolution
<p>Approval of revised Specifications and additional Cost prepared by Meghalaya PWD for Improvement and Widening of Approach Road from AEE-PWD Office Junction (Sohra-Shella Road) to NIT Meghalaya Campus at Sohra</p>	<p><u>R2/B&WC/IX/2016:</u> <i>Considering the necessity, the Committee RESOLVED to APPROVE the revised estimate of Rs.3,70,52,195.00 (which includes revised specifications and incorporation of additional items/quantities) and RECOMMENDS it to the BOG for its further approval.</i></p>	<p><i>Resolved at-</i> <u>R3.2/BOG/XIV/2016</u></p>

<p>Approval of award of the work of Construction of Water Storage Reservoir at NIT Meghalaya Permanent Campus, Cherrapunjee with minor change in design and deletion of HDPE Geo-membrane item from present scope of work</p>	<p><u>R3/B&WC/IX/2016:</u> The B&WC RESOLVED to APPROVE the minor design changes and the deletion of the “Supply and Laying of HDPE Geo-membrane” item from the current scope of work of construction of water storage reservoir at NIT Meghalaya permanent campus, Sohra based on NEEPCO recommendations, and the award of the work to L1 bidder M/S SDM Projects Pvt. Ltd. Bangalore at Rs. 7,99,77,438.00, excluding the HDPE work.</p>	<p><u>R5.1.1/BOG/XIV/2016</u> The Board NOTED.</p>
<p>Other Items/Works approved by Director</p>	<p><u>R4/B&WC/IX/2016:</u> The B&WC NOTED the 10 (ten) works undertaken at the Transit Campus at Bijni Complex, Permanent Site and the Hostels with the approval of the Director since the previous meeting of the Committee at an estimated cost of Rs. 7,98,325/-</p>	<p><u>R5.1.2/BOG/XIV/2016</u> The Board NOTED.</p>
<p>Extension of Date of Completion for the Remaining work of the left-out portions of the boundary wall (drain areas, channel guide wall, etc.).</p>	<p><u>R5/B&WC/IX/2016:</u> The B&WC RESOLVED to allow time to the contractor to complete to work till 31st December, 2016.</p>	<p><u>R5.1.3/BOG/XIV/2016</u> The Board NOTED.</p>

Item No. 5.2: Temporary conversion of three posts of Technical Assistant to Post of Superintendent and Technician to posts of Junior Assistant

Sanctions have been received for 11(eleven) new non-faculty positions for the year 2015-16 vide MHRD notification F. No. 24-2/2010-TS-III dated 15th July, 2016 as follows:

Sl. No.	Position	Pay Scale & Grade Pay	No. of Positions
1.	Assistant Registrar	Rs. 15600-39100/- + GP Rs. 5400/-	01
2.	Superintendent/ Accountant/ Secretary/ Sr. Pharmacist	Rs. 9300-34800/- + GP Rs. 4200/-	01
3.	Technical Assistant/ Junior Engineer	Rs. 9300-34800/- + GP Rs. 4200/-	04
4.	Technician/ Lab Assistant/ Lab Work Assistant	Rs. 5200-20200/- + GP Rs. 2000/-	04
5.	Attendant/ Security Guard/ Mali/ Care Taker	Rs. 5200-20200/- + GP Rs. 1800/-	01

Due to the increasing departmental administrative activities and the dispersed campus needs there is requirement for ministerial staff. It was therefore proposed to temporarily convert 1(one) of the positions of Technical Assistant to a position of Superintendent and 3(three) of the positions of Technicians to positions of Junior Assistant to overcome the immediate need. These will be reverted back after sanction for sufficient positions of Superintendents and Junior Assistants are received.

The Board was requested to consider approving the temporary conversions as above.

R5.2/BOG/XIV/2016: *The Board Resolved to Approve the temporary conversion of 1 (one) position of Technical Assistant to a position of Superintendent and 3 (three) of the positions of Technician to 3 (three) of positions of Junior Assistant considering the current need of the Institute.*

Item No. 5.3: Faculty Resignations

The two newly appointed faculty members resigned and they were released by the Director subject to ratification by the Board.

Sl. No.	Name	Department	Category	Date of Release	Reason
1.	Dr. Anupal Baruah	Chemistry	OBC	07.07.2016	Received an appointment offer closer to home in Dibrugarh University
2.	Dr. Nikhil Saboo	Civil Engineering	General	24.06.2016	Personal Ground

The Board was requested to consider ratifying the decision to release the two faculty members.

R5.3/BOG/XIV/2016: *The Board Resolved to Ratify the decision to release the two faculty members on their resignation.*

Item No. 5.4: Approval for appointment of Faculty on Scale on Completion of PhD

The two faculty members newly appointed on consolidated pay-

1. Dr. Susmita Sharma (Gen) in Civil Engineering
2. Dr. Ksh. Milan Singh (SC) in Electrical Engineering

defended their PhD thesis on 03.05.2016 and 14.07.2016 respectively. As per the norm they were proposed to be placed on proper scale against vacant positions existing in the respective categories. The Board was requested to consider approving of the same. After these appointments, the vacancy positions in sanction faculty post will be Gen - Nil, OBC – 5, SC – 2 and ST – Nil.

R5.4/BOG/XIV/2016: The Board Resolved to Approve placing of

1. Dr. Susmita Sharma (Gen) in Civil Engineering
2. Dr. Ksh. Milan Singh (SC) in Electrical Engineering

on proper scale as per norm.

Item No. 5.5: Appointment of Ad hoc Faculty

Due to resignation by the newly appointed faculty Dr. Nikhil Saboo there is a shortage of faculty in the department of Civil Engineering. There is no faculty in the department with Transportation specialization. To overcome this, the Department requested for appointment of a faculty on ad hoc basis. Based on recommendation received from Transportation specialization faculty at IIT Guwahati and an interview conducted, the Department recommended appointment of Mr. Om Prakash Chaudhary as an ad hoc faculty in the Department. Due to the urgent need the Director appointed Mr. Om Prakash Chaudhary for a period of 5(five) months at a consolidate pay of Rs. 35,000/- pm.

The Board is requested to consider ratifying the ad hoc appointment.

R5.5/BOG/XIV/2016: The Board Resolved to Ratify the decision to appoint Mr. Om Prakash Choudary as an Ad hoc Faculty for a period of 5(five) months on a consolidated pay of Rs. 35,000/- pm.

Item No. 5.6: Resignation of Junior Engineer, Mr. Darapskhem Diengdoh

Junior Engineer in the Engineering Section Mr. Darapskhem Diengdoh submitted his resignation to join a new job in the state Urban Development Department. He was released by the Director on 29.06.2016 (A.N).

The Board was requested to consider and approve the release of Mr. Diengdoh.

R5.6/BOG/XIV/2016: *The Board Resolved to Approve the release of the Junior Engineer Mr. Darapskhem Diengdoh*

Item No. 5.7: Resignation of Trainee Teacher, Dept. of Electrical Engineering, Mr. Kumar Abhinav

Mr. Kumar Abhinav, Trainee Teacher was appointed under the NIT-IIT Trainee Teacher Scheme of MHRD, in the Dept. of Electrical Engineering on July, 2014. He had completed his M. Tech under the scheme from IIT Guwahati. However, as Mr. Kumar Abhinav failed to secure admission into the PhD programme he tendered his resignation. He was released by the Director on 19.07.2016 (A.N).

The Board was requested to note.

R5.7/BOG/XIV/2016: *The Board Noted the release of the Trainee Teacher Mr. Kumar Abinav.*

Item No. 5.8: Extension of contract of Visiting Faculty, Dept. of Humanities & Social Sciences

On expiry of the satisfactory one year term of contract of the Visiting Faculty for Dept. of Humanities & Social Sciences, Dr. Sujit Kumar Dutta, his contract was extended for another period of 6(six) months w.e.f. 15.07.2016 as his services were needed by the department as well as the Training & Placement Section.

The Board was requested to ratify the decision of the above extension.

R5.8/BOG/XIV/2016: *The Board Resolved to Ratify the decision to extend the contract of Dr. Sujit Kumar Dutta as Visiting Faculty in the Dept. of Humanities and Social Sciences for a period of 6(six) months w.e.f. 15.07.2016.*

Item No.5.9: Extension of contract

a) 3-Tier Faculty:

The following faculty member was initially appointed on contract for a maximum period of 5(five) years (under 3-tier faculty structure Recruitment Rules) which was to be reviewed annually. Based on satisfactory performance, appointment has further been extended as follows subject to ratification by the Board:

Sl. No.	Name of the Employee	Designation	Department	Period	
				From	To
1.	Mr. Biswajit Halder	Asst. Professor	Electrical Engineering	23.07.2016	22.07.2017

R5.9a/BOG/XIV/2016: *The Board Resolved to Ratify the extension of appointment of Mr. Biswajit Halder in the 3-tier faculty structure for a period of one year.*

b) 4-Tier Faculty:

The following faculty members were given appointment as Assistant Professor (Contract) under 4-tier recruitment system and their contracts were extended for another year as follows, subject to ratification by the Board:

Sl. No.	Name of the Employee	Designation	Department	Period	
				From	To
Under 4-tier					
1.	Dr. M. Longshithung Patton	Asst. Prof.	Civil Engineering	24.07.2016	23.07.2017
2.	Dr. Biplab Kumar Debnath	Asst. Prof.	Mechanical Engineering	30.07.2016	29.07.2017
3.	Dr. Manideepa Saha	Asst. Prof.	Mathematics	03.07.2016	02.07.2017
4.	Dr. Tribedi Bora	Asst. Prof.	Physics	06.07.2016	05.07.2017
5.	Dr. Vivek Kumar	Asst. Prof.	Physics	14.07.2016	13.07.2017
6.	Dr. K. Senthilkumar	Asst. Prof.	Physics	14.07.2016	13.07.2017
7.	Dr. Srinivas Jangili	Asst. Prof.	Mathematics	27.07.2016	26.07.2017

The Board was requested to ratify the above extensions.

R5.9b/BOG/XIV/2016: *The Board Resolved to Ratify the extension of contract of the seven faculty members under the 4-tier structure as above.*

Item No 5.10: Confirmation of employee

a) Faculty

On receipt of the police verification reports of the faculty members and on completion of probationary period of 1(one) year, the following employee were confirmed against their post subject to ratification by the Board.

Sl No.	Name of the Employee	Designation	Department
1.	Dr. Paresh Nath Chatterjee	Assistant Professor	Chemistry

2.	Dr. Gitish Kishor Dutta	Assistant Professor	Chemistry
3.	Dr. Deba Kumar Sarma	Assistant Professor	Mechanical Engineering

R5.10a/BOG/XIV/2016: *The Board Resolved to Ratify the confirmation of the three faculty members against their posts.*

b) Non Faculty

On receipt of the police verification reports of the employees and on completion of probationary period of 2(two) years for non-faculty, the following employees were confirmed against their post subject to ratification by the Board.

Sl. No.	Name of the Employee	Designation	Department
1.	Mr. Sushanta Nath	Technical Assistant	Electrical Engineering
2.	Mr. Risai Kupar Nongbsap	Junior Assistant	Finance & Accounts Section
3.	Ms. Iobida Nongkhaw	Junior Assistant	Academics Section
4.	Mr. Banshailang Myrthong	Junior Assistant	Academics Section
5.	Mr. Khlorising Kharmih	Technical Assistant	Civil Engineering

The Board was requested to note the above confirmations.

R5.10b/BOG/XIV/2016: *The Board Noted the confirmation of the five non-faculty staff.*

Item No. 5.11: Renewal of appointments of Associate Deans

The following faculty members have been reappointed as Associate Deans as tabulated below.

Sl. No.	Faculty Member	Designation	Period
1.	Dr. Anup Dandapat Associate Professor, ECE	Associate Dean (Academic Affairs)	1 year w.e.f. 11.07.2016
2.	Dr. Ayon Bhattacharjee Associate Professor, Physics	Associate Dean (Research & Consultancy)	1 year w.e.f. 11.07.2016

The Board was requested to note.

R5.11/BOG/XIV/2016: *The Board Noted the renewal of appointment of Dr. Anup Dandapat and Dr. Ayon Battacarjee as Assoc. Dean (Academic Affairs) and Assoc. Dean (Research and Consultancy) for a term of one year.*

Item No. 5.12: Appointment of Student Counselors

As reported to the Board earlier the temporary positions of Student Counselors were advertised. Thirty applications were received. The screening committee recommended 7(seven) candidates to be called for personal interview. The personal interviews were conducted on 15th July by the selection committee comprising-

1. Director, NIT Meghalaya - Chairman
2. Mr. L. Roy,
Chairman, Meghalaya Pvt. Univ. Regulatory Board - External Member
3. Dr. Sangita Goswami, President, Minds India, Guwahati - Expert Member
4. Dr. S. K. Dutta, Visiting Faculty, HSS - Member

Based on the selection committee recommendations offers for appointment were given to the following two candidates for a period of 11 (eleven) months at consolidated pay of Rs. 30,000/- pm.

1. Mrs. Debamitra Ray
2. Mr. Truman Elias Basaiawmoit

The Board is requested to note.

R5.12/BOG/XIV/2016: *The Board **Noted** the appointment of 1. Mrs. Debamitra Ray and 2. Mr. Truman Elias Basaiawmoit as Student Counselors for a period of 11(eleven) months at consolidated pay of Rs. 30,000/- pm each.*

As there was no other item the meeting concluded with thanks to and from the Chair.

Professor D. K. Saikia
Director, NIT Meghalaya