

THE XXII MEETING
OF
Board of Governors

NATIONAL INSTITUTE OF TECHNOLOGY
MEGHALAYA

MINUTES

DAY	: MONDAY
DATE	: 01.04.2019
TIME	: 11.30 hrs
VENUE	: Conference Room, NIT Meghalaya at Shillong

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
An Institute of National Importance

Minutes of XXII Meeting of the Board of Governors held on 01.04.2019

The XXII Meeting of the Board of Governors of National Institute of Technology Meghalaya was held on Monday, the 1st April, 2019 at 11:30 hrs in the Conference Room, NIT Meghalaya at Shillong in presence of the following members:

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| 1. Shri Sajjan Bhajanka
Founder & Chairman
Century Plyboards (India) Ltd. | Chairman |
| 2. Prof. Bibhuti Bhusan Biswal
Director, NIT Meghalaya | Member |
| 3. Shri. K. Rajan
Under Secretary,
Nominee of Addl. Secretary
Department of Higher Education
MHRD, New Delhi | Nominated Member |
| 4. Professor Utpal Bora
Assoc. Dean of Faculty Affairs
Dept. of Biotechnology,
Nominee of Director, IIT Guwahati | Nominated Member |
| 5. Prof. Santosha K. Dwivedy
Dept. of Mechanical Engineering,
IIT Guwahati | Member |
| 6. Shri. Wallamphang Roy
MD, Meghalaya Power Carriers (Pvt.) Ltd.
Shillong, Meghalaya | Member |
| 7. Shri. Medrickson Tariang,
Retired, Chief Engineering, PWD (Roads) ,
Shillong, Meghalaya | Member |
| 8. Dr. Diptendu Sinha Roy
Assoc. Professor, Dept. of CS.
NIT Meghalaya | Member |
| 9. Shri Bijaya Nanda Choudhury
Registrar, NIT Meghalaya | Secretary |

At the outset, the Chairman, BoG, NIT Meghalaya welcomed the members to the XXII meeting and then the agenda of the day was taken up. The observation of IFD, received from Shri Dhananjay Singh, Under Secretary (IFD), Govt. of India, MHRD, Dept. of Higher Education (NIT Division), on the agenda items have been taken into consideration during discussion and decision in each of the agenda items.

BoG-XXII (2019)-1: Confirmation of the minutes of the XXI meeting of the Board of Governors of NIT Meghalaya held on 13.12.2018

The XXI meeting of the Board of Governors of the Institute was held on 13.12.2018 in the Conference room of NIT Transit House, New Delhi. The minutes of the meeting were circulated amongst the members of the Board for their comments/ observations. The comments received from MHRD dated 11.12.2018 has been incorporated in the minutes. After discussions, the committee resolved to confirm the Minutes.

BOG-XXII (2019)-R1: The Board RESOLVED to CONFIRM the Minutes of the XXI Meeting of the Board of Governors of NIT Meghalaya held on 13th December, 2018.

BoG-XXII (2019)-2: ATR of the decisions of the XXI Meeting of the Board of Governors (BoG), NIT Meghalaya held on 13.12.2018.

The actions taken on the resolutions of the Board for its XXI meeting were circulated as part of the agenda items. During the meeting, the actions taken on each of the agenda item was elaborately explained to the board members. The Board agreed and noted all the decisions taken by the Institute.

However, while discussing the Item No. BoG-XXI (2018)-9 of ATR i.e., the International Conference organised and proposed to be conducted by the Institute, it was suggested that whenever the Institute receives the funds from MHRD above Rs. 40.00 lakhs, the concurrence of Ministry of Finance through MHRD shall be obtained.

BOG-XXII (2019)-R2: The Board NOTED and CONFIRMED the ACTIONS TAKEN on the resolutions of its XXI Meeting.

BoG-XXII (2019)-3: Recommendations of the XVII Meeting of Finance Committee of the Institute.

The XVII meeting of the Finance Committee of the Institute preceded the meeting of the Board on 01.04.2019. The recommendations of the Finance Committee were placed before the Board for its consideration and approval.

Sl. No.	Item	FC Resolution	BoG Resolution
a)	<u>FC-XVII (2019)- 3:</u> Entitlement of Hotel Accommodation for Attending Conference/Seminar/Workshop abroad	<u>FC-XVII (2019)- R3:</u> The Finance Committee RESOLVED to APPROVE the rate 125 US dollars per day towards the cost of hotel accommodation in addition to per diem charges as approved by Govt. of India and authorized the Director to permit the higher amount of hotel accommodation in advance at his discretion when no cheaper accommodation is available and recommended to place the matter before BoG for consideration and approval.	<i>BoG-XXII(2019)-R3(a):</i> The Board deliberated on the issue of Entitlement of Hotel accommodation for Faculty Members and other officials of NIT Meghalaya for attending the Conference/Seminar / Workshop /Meetings etc., abroad and RESOLVED to APPROVE the recommendation of the Finance Committee.
b)	<u>FC-XVII (2019)- 4:</u> Proposal for Fee structure of PhD Program under Sponsored Category.	<u>FC-XVII (2019)- R4:</u> The Finance Committee RESOLVED to APPROVE the enhancement of tuition fees for PhD Programme under Sponsored (Part Time) Category from Rs. 17,500/- to Rs. 22,500/- per semester from the new admission 2019 onwards and did not agree to the recommendation of Senate to enhance the tuition fees of full time PhD Scholars from Rs. 7,500/- to Rs. 10,000/- per semester and recommended to place the matter before BoG for consideration and approval.	<i>BoG-XXII (2019)-R3 (b):</i> The Board RESOLVED to APPROVE the recommendation of the Finance Committee.
c)	<u>FC-XVII (2019)- 5:</u> <u>Additional Agenda Item</u> Revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Departments/Agencies.	<u>FC-XVII (2019)- R5:</u> The Finance Committee RESOLVED to APPROVE the Revision of emoluments and guidelines stipulated in O.M. No. F. No 12 -2/2019- U1 dated 31.01.2019 applicable to the JRF/SRF/RA and PhD Scholars of the Institute to be effected from 01.01.2019 and recommended to place the matter before BoG for consideration and approval.	<i>BoG-XXII (2019)-R3 (c):</i> The Board RESOLVED to APPROVE the recommendation of the Finance Committee.

BoG-XXII (2019) -4: Item by circulation

The following item was circulated amongst members of Board of Governors of the Institute for adoption of the same in view of the urgency and paucity of time to conduct BoG meeting.

Item No. 1: Adoption of the Revision of allowances of Faculty, Scientific/ Design staff and Non-teaching staff as per recommendations of 7th Central Pay Commission.

Approval for adoption of the above item was received through circulation from members of the Board. The same was placed before the Board to ratify the adoption.

BoG-XXII (2019)-R4: The Board RESOLVED to RATIFY the adoption of the Revision of allowances of Faculty, Scientific/ Design staff and Non-teaching staff as per recommendations of 7th Central Pay Commission.

BoG-XXII (2019)-5: Adoption of Recommendations of Oversight Committee for removal of anomalies of Non-Teaching staff and revised Recruitment Rules (RRs) for Non-Teaching staff in NITs.

The new Recruitment Rules (2019) received from MHRD vide letter No.F.35-5/2018-TS.III dated 20.02.2019 and the Annexures circulated on 05.03.2019 with the approval of the Hon'ble Minister of Human Resource Development in his capacity as the Chairman of the Council of NITSER in accordance with provisions under Section 32(2)(b) of the NITSER Act, 2007 and Statute 23(3) of the Statutes of NITs regarding Recommendations of Oversight Committee for removal of anomalies of non-teaching staff and revised Recruitment Rules (RRs) for Non-Teaching in NITs replacing the previous RR (2017) issued on 20.12.2017 received by this Institute was placed before the Board for adoption. The Institutes have been advised to strictly adhere to the Non-teaching Recruitment Rules (2019) after adoption by the respective Board of Governors.

It was brought to the notice of the Board by the MHRD member representative that there are few minor typographical errors in the Annexures. On receipt of the corrected Annexures they can be separately placed before the forthcoming Board meeting for adoption.

The Board discussed the matter and approved for adoption of the Non-teaching Recruitment Rules (2019) for implementation.

BoG-XXII (2019)-R5: The Board RESOLVED to APPROVE for adoption of the Non-teaching Recruitment Rules (2019) as received from MHRD for implementation.

BoG-XXII (2019)-6: Confirmation of Services of Faculty Members

On completion of the probationary period of 1(one) year and on receipt of the police verification reports of the faculty members and the Vigilance Clearance from the CVO of the Institute, the matter was referred to the Institute's ACoFAR for probation clearance and confirmation of their services. The report of the ACoFAR with the recommendations was placed before the Board for consideration and approval with effect from the dates shown against the names of the faculty members as under:

Sl No.	Name of the Employee	Designation	Dept.	Date of Confirmation
1.	Dr. Ayon Bhattacharjee	Professor	PH Dept.	28.11.2018
2.	Dr. Harish C. Das	Professor	ME Dept.	27.12.2018
3.	Dr. Atanu Banerjee	Associate Professor	EE Dept.	29.11.2018
4.	Dr. Rabindra N. Mahapatra	Associate Professor	ME Dept.	27.12.2018
5.	Dr. Tikaram Subedi	Assistant Professor	MA Dept.	29.11.2018
6.	Dr. Prabir Kumar Saha	Assistant Professor	EC Dept.	29.11.2018
7.	Dr. Subhendu Maity	Assistant Professor	ME Dept.	29.11.2018
8.	Dr. Manideepa Saha	Assistant Professor	MA Dept.	29.11.2018
9.	Dr. M. Longshithung Patton	Assistant Professor	CE Dept.	29.11.2018
10.	Dr. Supriyo Das	Assistant Professor	EE Dept.	29.11.2018
11.	Dr. Ch. V. Rama Rao	Assistant Professor	EC Dept.	29.11.2018
12.	Dr. K. Senthilkumar	Assistant Professor	PH Dept.	29.11.2018
13.	Dr. Atanu Singha Roy	Assistant Professor	CY Dept.	29.11.2018
14.	Dr. P. Rangababu	Assistant Professor	EC Dept.	29.11.2018

The Board discussed the recommendations of the Institute's ACoFAR for each of the faculty members at length and approved for probation clearance and confirmation of their services with effect from the dates recommended by the ACoFAR as mentioned in the table above for all the faculty members except for Sl. No. 14 Dr. P. Rangababu, Asst. Prof., EC Dept. as the Police Verification for him is yet to be received by the Institute. The matter for his probation clearance shall be placed before the Board on receipt of his Police Verification.

BoG-XXII (2019)-R6: The Board RESOLVED to APPROVE the probation clearance and confirmation of the services of the 13 faculty members with effect from the dates recommended by the ACoFAR except Dr. P. Rangababu, Asst. Prof., EC Dept. due to non receipt of Police Verification.

BoG-XXII (2019)-8 : Regularisation of two Assistant Professors appointed (on contract) with AGP 6,000/- under the 3-Tier faculty recruitment system

Representations dated 19.02.2019 and 11.03.2019 were received from Dr. Deepak Kumar and Dr. (Mrs.) Surmila Thokchom respectively who were appointed to the post of Asst. Professors (on contract) with AGP 6,000/- under the 3-Tier faculty recruitment system in the Department of Computer Science and Engineering requesting for taking necessary action subsequent to obtaining Ph.D. degree. They have also furnished the Provisional Degree Certificate dated 14.02.2019 and 11.03.2019 respectively issued by the Institute.

In this connection, it may be appropriate to mention here that a clarification has been made by the Department of Higher Education, MHRD, New Delhi dated 17.06.2017 regarding confirmation of Assistant Professors who were appointed in the NITs on contract as per the provisions contained in the Model Recruitment Rules for faculties in NITs. As per the clarification, the services of Assistant Professors (on contract) would be automatically regularised on the same post, in the same pay band and the same AGP from the date of his/her acquiring Ph.D. degree within the stipulated period.

Both Dr. Kumar and Dr. Thokchom have been able to complete their Ph.D. within the extended period approved by the Board and their representations were placed before the Board to consider for regularisation of their services in the post of Assistant Professor with AGP 6,000/- (as per 6th CPC) to be mapped to Rs. 70,900/- Basic Pay (Level 10, Cell No. 8) as per the 7th CPC Matrix with effect from 14.02.2019 and 11.03.2019 respectively.

It was also informed to the Board that both Dr. Kumar and Dr. Thokchom are already drawing Basic Pay of Rs. 70,900/- w.e.f. 01.07.2018. Hence, there shall not be any revision of pay and financial upgradation for both of them as they are already drawing the Basic Pay prescribed for Assistant Professor (Grade-II).

The Board discussed the matter and resolved to approve for regularisation of the services of Dr. Deepak Kumar and Dr. (Mrs.) Surmila Thokchom in the post of Assistant Professor with AGP 6,000/- (as per 6th CPC) to be mapped to Rs. 70,900/- Basic Pay (Level 10, Cell No. 8) as per the 7th CPC Matrix with effect from 14.02.2019 and 11.03.2019 respectively. The Board also approved for no further pay and financial upgradation for both of them as they are already drawing the Basic Pay prescribed for Assistant Professor (Grade-II).

BoG-XXII (2019)-R8: The Board RESOLVED to APPROVE for regularisation of the services of Dr. Deepak Kumar and Dr. (Mrs.) Surmila Thokchom in the post of Assistant Professor with AGP 6,000/- (as per 6th CPC) to be mapped to Rs. 70,900/- Basic Pay (Level 10, Cell No. 8) as per the 7th CPC Matrix with effect from 14.02.2019 and 11.03.2019 respectively with no further pay and financial upgradation for both of them as they are already drawing the Basic Pay prescribed for Assistant Professor (Grade-II).

BoG- XXII (2019)-9: Proposal for Appointment of a Visiting Professor

On the basis of a request received from the Department of Electronics and Communication Engineering (ECE) to appoint Prof. Ganapati Panda, former Deputy Director and Professorial Fellow, IIT Bhubaneswar as a Visiting Professor, the Institute requested the Board to consider and approve for appointing Prof. Ganapati Panda as Visiting Professor in the Department of Electronics and Communication Engineering (ECE).

The Board discussed the matter and decided that considering his rich experience, expertise and vast knowledge in research activities and project works Prof. Ganapati Panda may be appointed as Adjunct Professor in the Dept. of Electronics and Communication Engineering. He shall be teaching and guiding the students in projects and research activities. He shall be paid with remuneration of Rs. 5000/- per day of stay subject to a maximum of Rs. 1.2 lakhs per months excluding food, accommodation, travelling etc. His appointment shall be regulated as per the guidelines issued by the Dept. of Higher Education, MHRD, for CFTI's from time to time.

BoG-XXII(2019)-R9: The Board RESOLVED to APPROVE for appointing Prof. Ganapati Panda as Adjunct Professor in the Department of Electronics and Communication Engineering (ECE).

BoG- XXII (2019)-10: Reservation for Economically Weaker Sections (EWSs) for admission in Central Education Institutes

The Institute has received a letter No. F.No.35-4/2018- TS-III dated 18.01.2019 from MHRD along with the Office Memorandum No.F.No: 12-4/2019-U1 dated 17.01.2019 on "Reservation for Economically Weaker Sections (EWSs) for admission in Central Education Institutes" wherein the Institute was requested to forward the proposed seat plan for academic sessions 2019-20 in consonance to the said O.M. No. 20013/01/2018-BC-II dated 17.01.2019 along with the financial implications. Accordingly, the revised data were sent to MHRD vide letter No. NITMGH/MHRD/2018/275 dated 31.01.2019. The Institute has received another letter No.F.No.35-4/2019-TS.III dated 05.03.2019 stating to ensure that 10% reservation for EWSs is implemented without any reduction in the number and percentage of reservation provided to SC/ST/OBC categories. This has to be implemented in each branch of study in UG, PG and PhD programmes.

In view of the above, the Institute has already sent the proposed seat plan for admission in the year 2019 and complied with the instructions issued by MHRD for implementation along with the proposed seat matrix for 2019 admissions. The matter was placed before the Board for information.

The Board noted the action taken by the Institute and advised to implement the reservation for EWSs as per the directives of Govt. of India.

BoG-XXII (2019)-R10: The Board RESOLVED to NOTE the action taken by the Institute and advised to IMPLEMENT the Reservation for Economically Weaker Sections (EWSs) for admission in Central Education Institutes (CEIs) as per the directives of Govt. of India.

BoG-XXII (2019)- 11: Signing of Memorandum of Understanding (MoU) between Department of Higher Education, MHRD, Govt. of India and NIT Meghalaya for FY 2018-19 in pursuance of the Rule 229 (xi) of the GFR, 2017.

The Memorandum of Understanding (MoU) between Department of Higher Education, Ministry of Human Resource Development, Govt. of India and National Institute of Technology Meghalaya for 2019-20, in pursuance of the Rule 229 (xi) of the GFR, 2017 along with all relevant information in the Annexures, was approved by both Finance Committee and the Board of Governors as an 'Item by Circulation'. Accordingly, the MoU, duly signed by the Director, was forwarded to MHRD vide letter No. NITMGH /ES /MHRD/ VOL.IV/18-19/3397 dated 29.03.2019 for further necessary action.

The Board was apprised of the above, and after deliberation, the Board noted and ratified the actions taken by the Institute in signing the MoU with the Dept. of Higher Education, MHRD.

BoG-XXII (2019)-R11: The Board NOTED the ACTIONS TAKEN by the Institute in signing the Memorandum of Understanding (MoU) between Department of Higher Education, MHRD and NIT Meghalaya for 2019-20 in pursuance of the Rule 229 (xi) of the GFR, 2017 . The Board also further RESOLVED to APPROVE that such MoU shall also be signed between the Director of the Institute and MHRD every year as per the directives of MHRD.

BoG- XXII (2019)-12: Recruitment of Faculty Members and Non-Faculty staffs

The Board was informed that there were vacancies of both faculty and non-faculty positions in the Institute and that these vacancies have been advertised through various local and national newspapers including the employment news, website of CFTIs, MHRD and the website of NIT Meghalaya for the vacancies and that the last date for submission of print out of the online application form along with payment receipt and all relevant documents for non-faculty vacancies was 25.01.2019 and that for faculty vacancies is 26.04.2019. The Board was also informed that the screening process for all the 32 non-faculty applications received under different categories is going on now and the process for the receipt of online application for faculty is in progress.

The Board noted the action taken by the Institute.

BoG-XXII (2019)-R12: The Board NOTED the ACTION TAKEN by the Institute for filling up of the vacant posts of the faculty and the non-faculty positions.

BoG-XXII (2019)-13: Resignation and Death of Faculty Members

The Board was informed of the resignation of nine faculty members and the untimely death of one faculty member during past few months.

The Board noted the resignations of the faculties and offered their condolence to the untimely death of Dr. Vinay Kumar.

BoG-XXII (2019)-R13: The Board NOTED the RESIGNATIONS of the faculty members and offered their condolence to the death of Dr. Vinay Kumar.

As there was no other item to discuss, the meeting concluded with thanks to and from the Chair.

B.N.Choudhury
Registrar & Secretary BoG.