

THE XXV MEETING
OF
Board of Governors
NATIONAL INSTITUTE OF TECHNOLOGY
MEGHALAYA
MINUTES

DAY	: MONDAY
DATE	: 09.12.2019
TIME	: 11.00 hrs
VENUE	: NIT Transit House, New Delhi.

**THE XXV MEETING
OF THE
BOARD OF GOVERNORS
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NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
An Institute of National Importance

Minutes of XXV Meeting of the Board of Governors held on 09.12.2019

The XXV Meeting of the Board of Governors of National Institute of Technology Meghalaya was held on Monday, the 09th December 2019 at 11:00 hrs in the Conference Room, NIT Transit House, New Delhi in presence of the following members:

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| 1. Shri Sajjan Bhajanka
Founder & Chairman
Century Ply boards (India) Ltd. | Chairman |
| 2. Prof. Bibhuti Bhusan Biswal
Director, NIT Meghalaya | Member |
| 3. Shri Madan Mohan
Addl. Director General (HE)
Department of Higher Education (TE),
MHRD | Member |
| 4. Shri Dhananjay Kumar Singh,
Deputy Secretary,
Department of Higher Education (TE),
MHRD | Member |
| 5. Prof. Pradeep G. Yammiyavar
Dean of Outreach Education Programme
IIT Guwahati | Member |
| 6. Shri Medrickson Tariang,
Retired, Chief Engineer, PWD (Roads)
Shillong, Meghalaya | Member |
| 7. Prof. (Dr.) Gayadhar Panda
Dept. of Electrical Engg.
NIT Meghalaya | Member |
| 8. Dr. C. Marthong
Assoc. Professor, Dept. of CE.
NIT Meghalaya | Member |
| 9. Shri B. N. Choudhury
Registrar, NIT Meghalaya | Secretary |

Shri W Roy could not attend the meeting due to his preoccupations and leave of absence was granted to him.

At the outset, the Chairman, BoG, NIT Meghalaya welcomed the members to the XXV meeting of the Board of Governors. Thereafter, the agenda items of the day were taken up. The Comments/observations received from IFD and TS-III, MHRD on the agenda items were taken into consideration and incorporated in the Minutes.

BoG-XXV (2019)-1: Confirmation of the minutes of the XXIV meeting of the Board of Governors of NIT Meghalaya held on 16.09.2019

The XXIV meeting of the Board of Governors of the Institute was held on 16.09.2019 in the Conference room of Century House, Taratala, Kolkata. The minutes of the meeting were circulated amongst the members of the Board for their comments/observations. The comments received earlier from IFD & TS.III MHRD via mail dated 13.09.2019 & 16.09.2019 respectively have been incorporated in the minutes. No Further comment has been received from any other members of the Board. After discussions, the Board resolved to confirm the Minutes.

While confirming the Minutes, the members suggested to replace the word upgradation/promotion from the Minutes of Item No. BoG-XXIV (2019) - 4: by Appointment of Faculty Members in NIT Meghalaya since all the selection of faculty members is done through direct recruitment.

It may be mentioned here that in the same advertisement provision for the existing faculty members for appointment at higher position through direct recruitment was also made. It was also mentioned in the same advertisement that for the departments, which are not having any vacancy, appointment at higher Academic Grade Pay or cadre shall be carried out as per the selection process but it will be restricted only to serving faculty members of the respective departments.

BOG-XXV (2019)-R1: The Board RESOLVED to CONFIRM the Minutes of the XXIV Meeting of the Board of Governors of NIT Meghalaya held on 16th September 2019.

BoG-XXV(2019)-2: ATR of the decisions of the XXIV Meeting of the Board of Governors (BoG), NIT Meghalaya held on 16.09.2019

The actions taken on the resolutions of the Board for its XXIV meeting were circulated as part of the agenda items. During the meeting, the actions taken on each of the agenda item were elaborately explained to the Board members.

The Board agreed and noted all the decisions taken by the Institute.

BOG-XXV (2019)-R2: The Board NOTED and CONFIRMED the ACTIONS TAKEN on the resolutions of its XXIV Meeting held on 16.09.2019.

BoG-XXV (2019)-3: Recommendations of the XX Meeting of Finance Committee of the Institute.

The XX meeting of the Finance Committee of the Institute preceded the meeting of the Board on 09.12.2019. The recommendations of the Finance Committee were placed before the Board for its consideration and approval.

Sl. No.	Item	FC Resolution	BoG Resolution
a)	<u>FC-XX(2019)-3</u> Revision of honorarium for External Experts	<u>FC-XX (2019)- R3:</u> The Finance Committee RESOLVED to RECOMMEND the enhanced rate of honorarium for External Experts/ Examiners as mentioned at Serial No. 01 to 05 of the table in the minutes of FC. The Committee also recommended for the resolution to be placed before the Board of Governors for consideration and approval.	<u>BoG-XXV(2019)-R3:</u> The Board deliberated on the issue of enhancement of honorarium for External Experts/ Examiners and RESOLVED to APPROVE the recommendation of the Finance Committee.

BOG-XXV (2019)-R3: The Board RESOLVED to APPROVE the recommendation of the Finance Committee.

BoG-XXV (2019)-4: Appointment of faculty kept on waiting list.

The matter regarding the request of the Head of Mathematics Department to appoint Dr. Timir Karmakar (OBC category), who was placed in the Waiting List by the Selection Committee for the post of Assistant Professor (Grade-II) Level 10 in Mathematics Department due to the resignation of Dr. Srinivas Jangili, Assistant Professor (Grade-II) (OBC category) from the Institute with effect from 28.11.2019 was placed before the Board.

It was informed to the Board that at the time of interview for faculty in Mathematics Department, there was only 1 (one) vacancy allotted but 2 (two) candidates were found suitable for appointment at Pay Level 10. The Selection Committee, therefore, recommended that in order of merit Dr. Adarsha Kumar Jena (SC category) may be appointed. Dr. Timir Karmakar (OBC category) was placed in the Waiting List. Offer of appointment letter was issued to Dr. Jena and he has joined duty on 01.10.2019. However, the resignation of Dr. Srinivas Jangili, Assistant Professor (Grade-II) (OBC category) to join the post of Assistant Professor (Grade-II) at NIT Warangal has created a vacancy in the Department.

The matter for appointment of faculty kept on Waiting List was deliberated at length by the members. It was informed to the members that there were more candidates available in the Waiting List from other Departments, those found suitable but due to non-availability of vacancy, offer of appointments could not be made to all candidates although they were

otherwise found suitable. As such, list of Waiting List candidates is valid for a period of one year from the date of recommendation of the Selection Committee. Therefore, in case of vacancies arising in the Departments and considering the requirement vis-à-vis their academic and other loads, the Waiting List may be used to appoint faculty members in these Departments.

However, during the discussion, Shri Madan Mohan, ADG expressed his reservation to the proposal initially. After further discussion, it was informed that there is vacancy existing in OBC Roster, as reported by the Director. It was further informed to the Board that as per principles of 4-tier flexible faculty structure vacancies do not occur at any particular level of posts and also the Institute does not violate the Roster point in the operation of Waiting List. It was conveyed to the Board that the number of faculty for various Departments was distributed amongst the relevant Departments by following the existing rules and accordingly the appointments are made.

After discussion and clarification by the Director, it was agreed upon to operate the Waiting List now for the Department of Mathematics and the vacancy. For other Departments, if vacancy occurs at a later date, within the period of one year as indicated in above paras, then the same shall also be filled up from the Waiting List, if available.

BoG-XXIV (2019)-R4: The Board RESOLVED to APPROVE for issuing offer of appointment letter to Dr. Timir Karmakar (OBC category), who has been placed in the Waiting List by the Selection Committee, to the post of Assistant Professor (Grade -II) (Level 10) in the Department of Mathematics. The Board also RESOLVED to APPROVE for issuing offers of appointment to those candidates placed in the Waiting List from other departments in case of vacancies arising in the Departments in future.

BoG-XXV (2019)-5: Annual Report and Audited Statement of Accounts for the year 2018-19

As per provision of the Acts and Statutes, the Annual Report of this Institute is prepared each year and is required to be sent to MHRD, Govt. of India for tabling before the Parliament. The Board was informed that the English versions of the Annual Report and the Annual Accounts for the Financial Year 2018-19 have been approved earlier in the XXIV meeting. The Board was also informed that the Separate Audit Report (SAR) from the CAG has been received.

The Board noted the SAR received from CAG and also the replies of the Institute. The Board was informed that printing of the Annual Report is at the final stage of completion and it shall be sent to MHRD as soon as received.

The Board authorised the Director of the Institute to forward the copies of the Annual Report and Annual Accounts for the Financial Year 2018-19 both English and Hindi versions to the Ministry as soon as possible.

BoG-XXV (2019)-R5: The Board RESOLVED to APPROVE the Separate Audit Report from the CAG for 2018-19 and also authorized the Director, NIT Meghalaya to send the printed Annual Report and Annual Accounts for the Financial Year 2018-19, both English and Hindi versions, to the MHRD for tabling before the Parliament as soon as possible.

BoG-XXV (2019)-6: Re-designation of posts as per the Revised Recruitment Rules 2019 For Non- teaching Staff.

It was informed to the Board that a new set of Revised Recruitment Rules 2019 for Non-Teaching Staff was received from MHRD vide No.F.35-5/2018-TS.III dated 04.04.2019 and it was accepted and adopted by the Board of Governors vide Resolution No. BoG-XXIII (2019) - R6, in its XXIII Meeting held on 07.06.2019.

The Revised RR-2019 had re-designated some of the posts and it was proposed to the Board that the posts sanctioned for NIT Meghalaya earlier may be re-designated as per the Revised RR-2019 as shown in the table below:

Sl. No.	Name of existing post	Name of post as per Revised RRs-2019
1.	Technician, Laboratory Assistant, Work Assistant (Pay Scale: PB:1 (Rs. 5,200-20,200/-) with Grade Pay of Rs. 2000/-)	Technician (Pay Scale: PB:1 (Rs. 5,200-20,200/-) with Grade Pay of Rs. 2000/-)
2.	Superintendent / Accountant (Pay Scale: PB:2 (Rs. 9,300-34,800/-) with Grade Pay of Rs. 4200/-)	Superintendent (Pay Scale: PB:2 (Rs. 9,300-34,800/-) with Grade Pay of Rs. 4200/-)
3.	Technical Assistant (appointed in the Library) (Pay Scale: PB:2 (Rs. 9,300-34,800/-) with Grade Pay of Rs. 4200/-)	Library and Information Assistant (Pay Scale: PB:2 (Rs. 9,300-34,800/-) with Grade Pay of Rs. 4200/-)
4.	Multi-Tasking Staff (Attendant/ Mali/ Driver, etc.) (Pay Scale: PB:1 (Rs. 5,200-20,200/-) with Grade Pay of Rs. 1800/-)	Office Attendant/ Lab Attendant (Pay Scale: PB:1 (Rs. 5,200-20,200/-) with Grade Pay of Rs. 1800/-)

The pay scale and terms and conditions of appointment of the incumbents in the above-mentioned posts shall remain unchanged. Only their designation will be changed in line with the Revised RRs-2019.

The Board agreed for re-designation of above said Non-teaching posts as per the Revised Recruitment Rules 2019. However, it suggested to do the mapping of the employees as per the new Recruitment Rules 2019 of Non-teaching staff and place it before the Board in the forthcoming meeting.

BoG-XXV (2019)-R6: The Board RESOLVED to APPROVE the re-designation of posts as mentioned above as per the Revised Recruitment Rules 2019 for Non- teaching Staff.

BoG-XXV (2019)-7: Proposal for amendment of the NIT Meghalaya Rules for Medical Attendance, Treatment and Reimbursement, 2013.

It was informed to the Board that the regular employees of the Institute and the regular students residing in the Hostels have been extended with medical reimbursement facility laid down in the NIT Meghalaya Rules for Medical Attendance, Treatment and Reimbursement, 2013 which were approved by the Board vide Resolution No. R7 /BOG-III/2013 dated 29.06.2013 in its III Meeting held on 29.06.2013. However, it was pointed out that past six years the medical rules have been implemented and the faculty, staffs and students have been experiencing innumerable difficulties with regard to availing medical facilities as well as getting medical bills reimbursed. Meanwhile, the Institute has also grown exponentially, and the employees come from all over the country, some having left their dependents behind in their hometowns due to various reasons experienced at Shillong. The 2013 Rules do not have adequate provision for medical facility of such dependents and for self as well.

It may be further mentioned here that Shillong still lacks in the availability of medical facilities and the employees have to go to the metros and other bigger cities for receiving specialised medical treatment. The 2013 Rules do not have provision for empanelment of hospitals in the metros and other cities from where most of the faculty and staffs belong. Employees had to avail medical facilities in Government/ Municipal hospitals only for claiming the benefit of medical bills reimbursement. Due to these reasons, it was felt that the NIT Meghalaya Rules for Medical Attendance, Treatment and Reimbursement, 2013 needed to be amended.

A Committee was constituted by the Director with an aim to make a survey of Hospitals in different parts of the country and also different Institutes functioning under CFTIs and to come out with procedures to be adopted for availing the indoor and outdoor treatment including cashless policy and as far as possible make some agreements with these hospitals for availing the medical facilities on mutual agreeability. The Committee could not submit its Report and hence, it could not be placed before the Board on the day of meeting.

The Board discussed on the point mentioned in the Agenda items. Since the Report of the Committee was not prepared and placed before the Board, it was desired that the Committee may complete the Report and submit it afterwards. It was mentioned by the IFD Wing, MHRD that it is better to follow the Central Services (Medical Attendance) Rules.

Regarding the annual ceiling amount for reimbursement, the Board decided that the ceiling amount may be increased as per the indexation of prices w.r.t the previous date of approval and the committee may see the same and put up in its report. In this connection, the Board decided that the Director of the Institute may be authorised to make/release the payment to the employees whose claim shall be over and above the existing ceiling amount of Rs. 2.00 lakhs, on case to case basis depending upon the merit of the cases.

It was informed to the Board that the Committee shall obtain the willingness of the hospitals those ready to provide cashless treatment and also the rates may be as per the CS (MA) Rules. It was further informed that the Institute shall recommend the names of the empanelled hospitals as there is no very good facility available in Shillong. With regards to

medical reimbursement of the students, the Board opined that the option for insurance may be looked into.

Therefore, till the time the Committee report is not approved by the Board, the existing rules for the faculty and staff shall continue to be implemented.

BoG-XXV (2019)-R7: The Board RESOLVED to APPROVE that the faculty and staffs will continue to avail medical facilities as per the existing rules, till the time the report of the committee is approved by the Board. The Board also RESOLVED to AUTHORISE the Director of the Institute to allow reimbursement of the medical bills over and above the existing ceiling amount of Rs. 2.00 lakhs on case to case basis depending upon the merit of the cases.

BoG-XXV (2019)-8: Permission for constitution of Non-Teaching Employees' Service Association (Group B & C) in NIT Meghalaya

The Board was informed that an application along with individual petitions has been received from Non-Teaching Staff (Group B & C) of the Institute requesting for permission to form a Service Association (Non-Teaching Employees' Service Association) in NIT Meghalaya. The Board was also informed that the Ministry of Personnel, Public Grievances and Pensions (Dept. of Personal & Training), Govt. of India had notified vide OM. No.2/10/80/-JCA dated 05.11.1993 the Central Civil Services (Recognition of Service Associations) Rules, 1993. This OM *inter alia* lays down the conduct rules and conditions to be followed for recognition of Service Association of all Government Servants including civilian Government Servants in the Defence Services.

The Board was also presented with a comparison of the conditions to be followed for recognition of Service Association as per the aforementioned O.M. and that the actions and documents presented by the Non-Teaching Staff (Group B & C) have been observed to have fulfilled the basic requirements as per the CCS (Recognition of Service Associations) Rules, 1993.

The matter was deliberated upon and during the discussion, it was felt to follow the policy of other CFTIs. Since many of the CFTIs and NITs do not have staff Service Associations and also the NIT Acts and Statutes do not have any provisions for constitution of Employees Service Association, the Board decided not to give permission for constitution of the Non-Teaching Staff (Group B & C) Service Association in NIT Meghalaya.

BoG-XXV (2019)-R8: The Board RESOLVED NOT to APPROVE for granting permission for constitution of Non-Teaching Employees' Service Association (Group B & C) in NIT Meghalaya.

BoG-XXV (2019)-9: Nomination of Shri. S. Pyngrope, Retd. Secretary to the Govt. of Meghalaya PWD (R&B), as a member to the Building & Works Committee of NIT Meghalaya as BoG nominee

As per the First Statutes of NITSER Act 2007, Clause 12 (1) (iii) and Amendment Statutes (2017), one member to the Building and Works Committee (BWC) of the Institute shall be nominated by the Board of Governors.

The Board was informed that the 03 (three) year term of Shri. C D Saio, Chief Technical Adviser to the Power Dept. Govt. of Meghalaya, Shillong as a member of BWC of the Institute had expired on 30.11.2018 and the Institute proposed the name of Shri. S. Pyngrope, Retd. Secretary to the Govt. of Meghalaya PWD (R&B), Meghalaya, Shillong who has varied expertise in the field of construction, to be the member for Building and Works Committee (BWC) as BoG nominee.

The Board agreed with the proposal of the Institute and approved the nomination of Shri. S. Pyngrope, Retd. Secretary to the Govt. of Meghalaya PWD (R&B), Meghalaya as BoG nominee to the Building and Works Committee (BWC) of the Institute.

BoG-XXV (2019)-R9: The Board RESOLVED to APPROVE the nomination of Shri. S Pyngrope, Retd. Secretary to the Govt. of Meghalaya PWD (R&B), Meghalaya as BoG nominee to the Building & Works Committee (BWC) of the Institute.

BoG-XXV (2019)-10: Holidays for the year 2020

GoI notified 14 (fourteen) holidays to be observed compulsorily in Central Government Offices during a calendar year 2020.

In addition, 3 (three) holidays are decided by the Central Govt. Employees' Welfare Co-ordination Committee in the State Capitals. Further, employees may be allowed to avail any 2 (two) holidays to be chosen by them out of the list of the Restricted Holidays.

Keeping this in mind, with the approval of the Director, the Holiday List including RH to be observed in the Institute for the year 2020 was prepared and placed before the Board.

The Board decided to approve the Holiday List of the Institute for the year 2020.

BoG-XXV (2019)-R10: The Board RESOLVED to APPROVE the Holiday List for the year 2020.

BoG-XXV (2019)-11: Implementation of Central Educational Institutions (Reservation in Teachers' Cadre) Act, 2019

The Board was informed that a letter with reference No.F.33-3/2018-TS.III dated 05.11.2019 was received from Shri Pawan Kumar, Under Secretary to the Government of India, Dept. of Higher Education, Ministry of Human Resource Development regarding Implementation of Central Educational Institutions (Reservation in Teachers' Cadre) Act, 2019 through which it was informed that as decided in the 12th meeting of the Council of NITSER held on 25.09.2019, the MHRD has examined the matter regarding the implementation of the Central Educational Institutions (Reservation in Teachers' Cadre) Act, 2019 and it has been concluded by the MHRD that the NITs and IEST, Shibpur are Institutions of National Importance under the NITSER Act, 2007 and are thus covered in the definitions provided under Section 2 (c) (ii) of the Central Educational Institutions (Reservation in Teachers' Cadre) Act, 2019.

It was informed that as per provisions of the CEI Act, 2019, the Institutes are required to maintain their rosters according to the strength of the teachers' cadre. The NITs/ IEST, while continuing with the prevailing flexible faculty structure, shall provide for the reservation of posts in appointments by direct recruitment. All the NITs and IEST, Shibpur have been requested to implement the provisions of the CEI Act, 2019 immediately in the manner specified in the O.M. No. 36039/1/2019-Estt/(Res.) of the Department of Personnel and Training dated 31st January, 2019 to the extent mentioned in the Gazette Notification dated 12th July, 2019.

The Board discussed the matter and resolved to consider and approve for adoption and implementation of the provisions of the Central Educational Institutions (Reservation in Teachers' Cadre) Act, 2019 in NIT Meghalaya.

BoG-XXV (2019)-R11: The Board RESOLVED to APPROVE the Adoption and Implementation of the Central Educational Institutions (Reservation in Teachers' Cadre) Act, 2019 in the Institute.

BoG-XXV (2019)-12: Resignation

The Board was informed about the resignation of the following faculty members from the services of NIT Meghalaya:

Sl. No	Name	Reason	Date of Release
1	Dr. Srinivas Jangili Asst. Prof., MA Dept.	Resigned to join his new assignment as Assistant Professor (Grade II) in Mathematics Department at NIT Warangal.	28-11-2019
2	Dr. Mukul Pradhan DST INSPIRE Faculty, CY Dept.	Resigned to join his new assignment as Assistant Professor (Grade II) in Chemistry Department at NIT Warangal.	29-11-2019

BoG-XXV (2019)-R12: The Board NOTED the action taken by the Institute.

BoG- XXV (2019)-13: Any other item with permission of the Chair

Additional Agenda:

BoG-XXV (2019) -1: Adoption of Model Recruitment Rules for the various posts in Official Language Cadre for Subordinate Offices and Autonomous/ Statutory Bodies

The Board was informed that an email dated 28.11.2019 has been received from Technical Section-III, MHRD with the subject "Creation of posts of Official Language (Rajbhasa) Hindi Officer and Translator" attaching therewith letter No.F.13035/2013 OLU dated 15.10.2019 and its enclosures. It is informed through the said letter dated 15.10.2019 to refer to MHRD's letter No.F.13035/2013 OLU (1) dated 26.02.2014 and reminder letters dated 28.05.2014 and 16.03.2016 wherein, while enclosing the "Recruitment Rules for the various posts in Official Language Cadre for Subordinate Offices and Autonomous Bodies", it was requested to review the recruitment rules and initiate needful action to create Hindi posts in their respective offices by adopting the Recruitment Rules and Scale of Pay. The copy of O.M. No. AB-14017/46/2011-Estt (RR) dated 19.09.2013 notified by the Dept. of Personnel & Training, Ministry of Personnel, PG & Pensions, Govt. of India in respect of "Model Recruitment Rules for the various posts in Official Language Cadre for Subordinate Offices" has been enclosed along with the model RRs of each posts for adoption and implementation.

The Board was informed that at present there is no post available in the Institute for Official Language and as such there is no mention of any post of Official Language in the existing RR. The Institute proposed to fill up the minimum required posts of Assistant Director (OL) & Senior/Junior Translator which would be over and above the sanctioned post of this Institute.

The Board resolved to consider and approve for adoption and implementation of the Model Recruitment Rules for various posts in Official Language Cadre by the Institute, as received from MHRD. However, these posts shall be within the sanctioned number of posts as per the Ministry of Finance order.

BoG-XXV (2019)-R1: The Board RESOLVED to APPROVE the adoption of Model Recruitment Rules for the various posts in Official Language Cadre for Subordinate Offices and Autonomous/ Statutory Bodies by the Institute, as received from MHRD. However, these posts shall be within the sanctioned number of posts as per the Ministry of Finance order.


B. N. Choudhury
Registrar