



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

शिक्षा मंत्रालय, भारत सरकार के अधीन एक राष्ट्रीय महत्व का संस्थान
An Institute of National Importance under Ministry of Education (Shiksha Mantralaya), Govt. of India

Ref. No.: NITMGH/DRC/EOI_IPR/2026-27/ 84

Date: 17/06/2026

EXPRESSION OF INTEREST (EOI)

1. INTRODUCTION

National Institute of Technology Meghalaya (NIT Meghalaya), an Institute of National Importance under the Ministry of Education, Government of India, invites Expression of Interest (EOI) from registered Patent Agents/Firms/LLPs/Companies having expertise in Intellectual Property Rights (IPR) for entering into a Memorandum of Understanding (MoU) with the Institute initially for three (03) years. The purpose of this collaboration is to facilitate smooth and efficient patent filing, drafting, prosecution, technology transfer support, and other IPR-related activities for faculty members, researchers, students, and innovators of NIT Meghalaya. The objectives are as below,

The proposed MoU aims to:

- Provide professional support for patentability assessment and prior-art search.
- Assist faculty members and researchers in drafting high-quality patent specifications.
- Facilitate filing and prosecution of Indian and international patent applications.
- Support copyright, trademark, design, and other IPR-related filings, wherever applicable.
- Conduct awareness programs, workshops, seminars, and training sessions on IPR and patenting.
- Support technology commercialization, licensing, and innovation management activities.
- Establish a streamlined mechanism for timely communication and monitoring of patent applications.

2. SCOPE OF WORK

The selected Patent Agent/Firm shall broadly provide the following services:

- Prior-art search and patentability analysis.
- Drafting of provisional and complete patent specifications.
- Filing of patent applications before the Indian Patent Office and other jurisdictions, if required.
- Handling examination reports, FER responses, hearings, and prosecution-related activities.
- Assistance in PCT filing, international patent filing, and national phase entries.
- Maintenance and monitoring of patent status and deadlines.
- Advisory support regarding IP strategy, ownership, licensing, and commercialization.
- Conducting periodic training/workshops for faculty members, research scholars, and students.

3. ELIGIBILITY CRITERIA

Interested Patent Agents/Firms should fulfil the following criteria:

- Must be a registered Patent Agent under the Indian Patents Act, 1970.
- Must have a minimum experience of ten (10) years from the date of registration as a Patent Agent.
- Must have handled at least 100 granted patents before the Indian Patent Office.
- Must have successfully handled at least one Review Petition against refusal of patent resulting in reversal decision of the patent office.
- Must have successfully handled at least one Pre-Grant or Post-Grant Opposition with a favourable outcome for the client.



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- f) Must have handled at least one matter each in Patents, Trademarks, Industrial Designs, Copyright and Geographical Indications (GI).
- g) Must have filed/prosecuted/handled patent applications for at least one IIT or one NIT.
- h) Must have international filing experience, including:
- At least one Indian-origin patent application in a foreign jurisdiction;
 - At least one Indian-origin industrial design application in a foreign jurisdiction;
 - At least one PCT applications originating from India.
- i) Must have handled foreign-origin patent applications in India via Paris Convention or PCT National Phase route.
- j) Must maintain professional associations with foreign patent attorneys/firms in one or more foreign jurisdictions.
- k) Must be associated with recognized international IP Attorney associations such as AIPPI, APAA, INTA, FICPI, LES, IPO, or similar.

1. DOCUMENTS TO BE SUBMITTED

Interested applicants are requested to submit:

- Profile of the Patent Agent/Firm.
 - Registration details and supporting certificates.
 - Experience details with list of patents filed/granted.
 - Details of clients/institutions served.
 - Proposed service model and support mechanism.
 - Financial quotation/fee structure for various IPR services.
 - Any additional information relevant to the collaboration.
- h) Additional document to support the fulfilment of eligibility criteria as provided in preceding paragraph.

2. SELECTION PROCESS

The Institute may evaluate the applications based on:

- Experience and expertise in patent drafting and prosecution
- Institutional collaborations and track record
- Technical capability and responsiveness

- Financial competitiveness
- Presentation/interactions, if required

The decision of NIT Meghalaya shall be final and binding.

1. SUBMISSION OF EOI



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Interested Patent Agents/Firms may submit their EOI and annexures along with supporting documents through email within 15 days from date of publication of notification.

Address for Communication:

Email: dean.rnc@nitm.ac.in, and assoc.dean.rc@nitm.ac.in

2. GENERAL TERMS

- NIT Meghalaya reserves the right to accept or reject any or all EOIs without assigning any reason.
- Submission of EOI does not guarantee empanelment or signing of MoU.
- Confidentiality of inventions and unpublished research information must be strictly maintained.
- The detailed terms and conditions shall be finalized during the MoU signing process.

S/D-

Dean (R&C)/Associate Dean (R&C)
National Institute of Technology Meghalaya