



# राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय

(शिक्षा मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का एक संस्थान)

**NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA**

(An Institute of National Importance under Ministry of Education, Govt. of India)

Ref No: NITMGH /REG/FC-XXIII/2021-22/ 2284

Dated: 17.12.2021

**Sub: Minutes for the XXIII Meeting of the Finance Committee of NIT Meghalaya**

Respected Sir/Madam,

I am directed to forward herewith the minutes for the XXIII Meeting of the Finance Committee of National Institute of Technology Meghalaya held on 10<sup>th</sup> December 2021 (Friday) at 2:30 PM through video conferencing/ online mode.

You are requested to kindly go through the same and intimate your concurrence with the observations/comments, if any for taking further necessary actions within one week from the date of receipt of the minutes.

With kind regards,

Yours faithfully,

B.N. Choudhury

Registrar & Member Secretary to FC

Copy to:-

1. Shri Sajjan Bhajanka, Chairman, BoG NIT Meghalaya, Chairman, Century Plyboard Ltd., M/S Century Plyboards (India) Ltd. Century House, P-15/1, Taratala Road, Near Taratala Police Station, Kolkata-700088, West Bengal.
2. Prof. T. G. Sitharam, Director, IIT Guwahati, Surjyamukhi Road, North, Amnigaon, Guwahati-781039, Assam (India).
3. Prof. Bibhuti Bhusan Biswal, Director, NIT Meghalaya.
4. Smt. Darshana M. Dabral, JS & FA, Integrated Finance Bureau, Department of Higher Education (TE), Ministry of Education, Room No-120 C, 'C' Wing, Shastri Bhawan, New Delhi – 110001.
5. Shri Mrutyunjay Behera, Economic Adviser (HE), Room No. 109 'C', 1st floor, C-Block, Ministry of Education, Shastri Bhawan, New Delhi – 110001.
6. Shri Wallamphang Roy, Managing Director, Meghalaya Power Carriers Pvt.Ltd., Shillong, Meghalaya.
7. Prof. Harish Chandra Das, Dept. of M.E, NIT Meghalaya, Shillong.

**THE XXIII MEETING**

**OF**

**Finance Committee**

**NATIONAL INSTITUTE OF TECHNOLOGY**  
**MEGHALAYA**

**MINUTES**

<b>DAY</b>	<b>: WEDNESDAY</b>
<b>DATE</b>	<b>: 10.12.2021</b>
<b>TIME</b>	<b>: 2.30 PM</b>
<b>VENUE</b>	<b>: Through Video Conferencing/ Online mode</b>

**NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA**  
**An Institute of National Importance**

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**Minutes of XXIII Meeting of the Finance Committee held on 10.12.2021**

The XXIII meeting of the Finance Committee of National Institute of Technology Meghalaya was held on 10<sup>th</sup> December 2021 at 2.30 PM through video conference/online mode in the presence of the following members:

- |  |                          |
|--|--------------------------|
| 1. Shri Sajjan Bhajanka<br>Founder & Chairman<br>Century Plyboards (India) Ltd.  | Chairman                 |
| 2. Prof. T.G. Sitharam<br>Director, IIT Guwahati   | Member                   |
| 3. Prof. Bibhuti Bhusan Biswal<br>Director, NIT Meghalaya  | Member                   |
| 4. Shri Anil Kumar<br>Director, Finance<br>Integrated Finance Bureau,<br>Department of Higher Education (TE),<br>Ministry of Education | Member<br>Representative |
| 5. Mrs. Veena Dunga<br>Under Secretary (HE)<br>Department of Higher Education (TE),<br>Ministry of Education                           | Member<br>Representative |
| 6. Shri Wallamphang Roy<br>MD, Meghalaya Power Carriers (Pvt.) Ltd   | Member                   |
| 7. Prof. Harish Chandra Das<br>Professor, Dept. of M.E,<br>NIT Meghalaya   | Member                   |
| 8. Shri Bijaya Nanda Choudhury<br>Registrar, NIT Meghalaya   | Member Secretary         |



At the outset, the Chairman, Finance Committee, NIT Meghalaya welcomed the members to the XXIII meeting of the Finance Committee and then the agenda items of the day were taken up.

**FC-XXIII(2021)-1: Confirmation of the Minutes of the XXII Meeting of the Finance Committee of the Institute held on 29.09.2021.**

The XXII meeting of the Finance Committee of the Institute was held on 29.09.2021 through video Conferencing/online mode. The minutes of the meeting were circulated amongst the members of the Committee for their comments/observations. No Comments have been received from Ministry of Education (Shiksha Mantralaya), as well as from any other distinguished members of the Committee. The Minutes of the XXII Meeting of Finance Committee was placed before the Committee. The Finance Committee deliberated on the minutes and resolved to confirm the minutes of XXII Meeting held on 29.09.2021.

***FC-XXIII (2021)-R1: The Finance Committee RESOLVED to CONFIRM the Minutes of the XXII Meeting of the Finance Committee held on 29<sup>th</sup> September, 2021.***

**FC-XXIII (2021)-2: Action Taken Report (ATR) of the XXII Meeting of the Finance Committee of the Institute held on 29.09.2021.**

The action taken on the decision of the XXII meeting of the Finance Committee was circulated as part of the agenda items. During the meeting, the action taken on the agenda items were elaborately explained to the Committee members.

After deliberation on each of the ATR, the Committee agreed and noted the action taken by the Institute.

***FC-XXIII (2021)-R2: The Finance Committee NOTED the ACTION TAKEN on the decision of the XXII Meeting of the Finance Committee held on 29<sup>th</sup> September, 2021.***

**FC-XXIII (2021) 3: Recommendations of the XVII Meeting of the B & WC of the Institute held on 06.12.2021.**

The XVII meeting of the Building and Work Committee (B & WC) of the Institute was held on 06.12.2021 in the Conference Room of NIT Meghalaya through video conferencing/online mode. The minute along with the recommendation of the XVII meeting of B&WC was placed before the Committee members for consideration and deliberation. The Committee deliberate on the following Agenda Items and resolved to recommend for placing the matter before the Board for kind consideration and approval of the Board as under :

- (a) **B&WC-XVII (2021)-3: Estimate proposal for construction of internal campus road including WBM, metalling and Black topping at NIT Meghalaya permanent campus, Sohra (Cherrapunjee)–Approval thereof**



The Committee members were explained about the requirement for construction of internal campus road including WBM, metalling and Black topping at NIT Meghalaya permanent campus, Sohra (Cherrapunjee). The design/drawings and the estimate prepared amounting Rs.8,42,49,120/-(Rupees Eight crore Forty Two lakh Forty Nine thousand One Hundred and Twenty only) was conveyed to the members. The committee was also informed that an amount of Rs.25.07 crores has been earmarked for Roadworks in the RCE Approval of the Ministry vide F.No.33-1/2012.TS-III New Delhi, 4th March 2020. However, keeping in view that the road connectivity will be only to those buildings which are to be completed on priority for shifting to permanent campus, the scope of works is truncated with reduced scope. Earlier the roadwork amounting to Rs.25.07 crores was under the scope of RITES Ltd.(PMC); but after discussion with RITES Ltd. taking into account of the past experience in expediting the works, it was felt that the road works will be taken up by the Institute for speedy execution. It was informed to the committee members that the B&WC has recommended that this work is to be taken up by the Institute itself through its own Engg. Section as well as supervision of the same by the current regular manpower and outsourced technical manpower of Engineering Section.

After a prolonged deliberation, the Committee members suggested that the estimate must be as per the CPWD norms and there shall be open tender. The tendering process shall be carried out through e-tendering. It may also be taken care that there should not be any cost escalation including labour cost.

***FC-XXIII(2021)-R3(a): The Finance Committee CONSIDERED the recommendation of B&WC regarding the requirement for construction of internal campus road including WBM, metalling and Black topping at NIT Meghalaya permanent campus, Sohra (Cherrapunjee) for an amount of Rs. 8,42,49,120/-.The committee also AGREED that the works shall be undertaken/executed by the Engg. Secion of the Institute itself including supervision. The Committee SUGGESTED that the estimated amount must be as per the CPWD norms and there shall be an open tender. The tendering process to be carried out through e-tendering and there should not be any cost escalation including labour cost and RECOMMEND to place the matter before the Board for Approval.***

**(b) B&WC-XVII(2021)-4: Status of Construction of Boundary Wall for the Additional Land of NIT Meghalaya at Sohra (Cherrapunjee) Plot No.258. (Group-II).**

The committee members were briefed about the status of the work 'Construction of Boundary Wall for the Additional Land of NIT Meghalaya at Sohra (Cherrapunjee) Plot No.258. (Group-II)' carried out by the contractor, M/s Victor Suja. The committee was informed that the work was stopped by the people from locality on the ground of land issue since May 2021. The matter has been reported to the office of the SDO (Civil), Sohra who in turn has forwarded the same to the State Govt. for views and comments. However, till date



no response has been received from the SDO (Civil), Sohra Sub-Division and the work is totally stopped with up to date physical progress of 75% only. The payment released for this work i.e. 1<sup>st</sup> RA Bill was Rs.64.99 lakh (Work order value is Rs.175.00 lakh). The latest extension granted was upto 30th June 2021 and thereafter, the contractor has also not requested for any further extension of time.

The Committee discussed the prevailing situation and agreed upon the decision taken by the B&WC to foreclose the contract of this work and to make payment of the balance work already executed after a joint measurement carried out with the contractor.

***FC-XXIII(2021)-R3(b): The Finance Committee NOTED the physical progress of 75% work done and CONSIDERED the recommendation of B&WC and AGREED to foreclose the contract of the work and to make payment of the balance work already executed after a joint measurement carried out with the contractor and RECOMMENDED to place the matter before the Board for Approval.***

- (c) ***B&WC-XVII(2021)-5: Status of the work 'Construction of Boundary Wall for the Additional Land of NIT Meghalaya at Sohra (Cherrapunjee) Plot No.268. (Group-III).***

The committee was apprised of the of the status of the work 'Construction of Boundary Wall for the Additional Land of NIT Meghalaya at Sohra (Cherrapunjee) Plot No.268. (Group-III)' which was awarded to the L1 bidder, Shri. Taibin Warjri at an amount of Rs.67,16,000/-(Rupees Sixty Seven Lakh Sixteen Thousand only). Further, the committee was informed that this work could not be taken up due interruption of people from locality on the ground of land issues. The committee was informed that the matter has been reported to the office of the SDO (Civil), Sohra Sub-Division who in turn has forwarded the same to the State Govt. for views and comments. However, till date no response has been received and the work is totally stopped with no physical/financial physical progress.

After a thorough discussion and considering the recommendations and views of B&WC the committee agreed to the shifting of the location for construction of boundary wall for the Additional Land at Plot No. 268 (Group-III) to the Girls Hostel with the same design, specifications and the same cost. The requirement for construction of boundary wall/fencing the Girls Hostel is for safety/security and privacy of the girls students staying in the hostel.

***FC-XXIII(2021)-R3(c): The Finance Committee CONSIDERED the recommendation of the B&WC and AGREED for shifting of the location of this work for construction of boundary wall from Additional Land at Plot No. 268 (Group-III) to the Girls Hostel with the same design, specifications and the same cost (Rs.67,16,000/-) and RECOMMENDED to place the matter before the Board for Approval.***



**(d) B&WC-XVII(2021)-6: Status of the work 'Construction of Boundary Wall for the Additional Land of NIT Meghalaya at Sohra (Cherrapunjee) Plot No.263 & 264. (Group-IV).**

The committee was apprised of the status of the work 'Construction of Boundary Wall for the Additional Land of NIT Meghalaya at Sohra (Cherrapunjee) Plot No.263 & 264. (Group-IV) awarded to the L1 bidder, Shri. Collinstar Sawkmie at an amount of Rs.1,54,46,000/- (Rupees One crore Fifty Four Lakh Forty Six Thousand only). Further, the committee was informed that this work could not be taken up due interruption of people from locality on the ground of land issues. The committee was informed that the matter has been reported to the office of the SDO (Civil), Sohra Sub-Division who in turn has forwarded the same to the State Govt. for views and comments. However, till date no response has been received and the work is totally stopped with no physical/financial physical progress.

After a thorough discussion and considering the recommendations and views of B&WC the committee agreed to the shifting of the location for construction of boundary wall for the Additional Land at Plot No.263 & 264. (Group-IV) to the Boys' Hostel (1-single seater and 1-three seater) with the same design, specifications and the same cost. The requirement for construction of boundary wall/fencing the Boys Hostel is for safety/security of the Boys students staying in the hostels.

***FC-XXIII(2021)-R3(d): The Finance Committee CONSIDERED the recommendation of the B&WC and AGREED for shifting of the location of this work for construction of boundary wall from Additional Land at Plot No 263 & 264. (Group-IV) to the Boys' Hostel (1-single seater and 1-three seater) with the same design, specifications and the same cost (Rs.1,54,46,000/-) and RECOMMENDED to place the matter before the Board for Approval.***

**(e) B&WC-XVII(2021)-7: Status of Construction of Water Storage Reservoir at NIT Meghalaya permanent campus, Sohra.**

The committee was informed of the status of the work 'Construction of Water Storage Reservoir at NIT Meghalaya permanent campus, Sohra' taken up by M/s SDM Projects Pvt. Ltd., Bangalore with up to date physical progress of 75% and the amount released to the contractor for Rs. 3.91 crore (upto 7<sup>th</sup> RA Bill). The committee was also informed that the contractor has recently submitted the 8<sup>th</sup> RA Bill amounting to Rs. 99.83 lakh (approx.). The latest extension granted was up to 28.02.2022.

The Committee after deliberation noted the above and agreed to release the due and payable amount for which the work has already been executed and recommended that the matter may be placed before the Board for approval.



***FC-XXIII(2021)-R3(e):*** *The Finance Committee NOTED the physical progress of the work upto 75% and the financial progress of the work for which Rs. 3.91 Crore has already been released and RECOMMENDED for release of the 8<sup>th</sup> RA Bill of Rs. 99.83 Lakhs to the contractor and also to release the due and payable amount as per the physical progress/work done as per the procedure. The committee also ADVISED the Institute to follow up with the progress of the work for its speedy expedition and to place the matter before the Board for approval.*

**(f) B&WC-XVII(2021)-8: Status of Construction works under Phase-I of NIT Meghalaya permanent campus at Sohra, (Cherrapunjee).**

The committee members were apprised of the present status of construction works as on date and the payment released to RITES Ltd. (PMC) till date under phase-I. The committee also noted the progress of the work. The committee was also informed of the request of RITES Ltd. for releasing of payment to the tune of Rs.59.00 crore. The due and payable amount shall be released to RITES Ltd. (PMC) upon receipt of the recommendation of the Monitoring Committee and its approval by the Competent Authority.

The Committee noted and agreed to the above and recommended to place the matter before the Board for approval.

***FC-XXIII(2021)-R3(f):*** *The committee NOTED the status of Phase- I construction works of NIT Meghalaya permanent campus at Sohra, (Cherrapunjee) and the payment released to RITES Ltd. (PMC) till date. The Committee recommended the Institute for making payment to RITES Ltd. after receipt of the recommendation of the Monitoring Committee and its approval by the Competent Authority and RECOMMED to place the matter before the Board for approval.*

**(g) B&WC-XVII(2021)-9: Status of Construction of Main Entrance Gate at NIT Meghalaya permanent Campus, Sohra.**

The committee was informed that the work for Construction of Main Entrance Gate at NIT Meghalaya permanent Campus, Sohra was allotted to the L1 bidder, Shri. Terrence Remdor Syiem on 01.10.2021 at an amount of Rs.29,35,000/- (Rupees Twenty Nine Lakh Thirty Five Thousand only) with completion time of 6 (six) months. The committee noted that this work is purely civil structural works excluding electrical works, plumbing/water supply works and hence, advised the Institute to initiate planning/estimate for electrical works, plumbing/ water supply works which will be taken up with the progress of the civil works. The Committee noted the progress of the Work.





**FC-XXIII(2021)-R3(g):** *The committee NOTED the status of the work for Construction of Main Entrance Gate at NIT Meghalaya permanent Campus, Sohra. The committee also ADVISED to initiate planning/estimate for electrical works, plumbing/water supply works to be taken up with the progress of the civil works.*

**(h) B&WC-XVII(2021)-10:** **Minor repairing/maintenance and renovation works approved by the Director.**

The Committee was informed that due to the urgent and unavoidable requirements arised from time to time for the existing as well as newly started academic programmes, minor repairing/maintenance and renovation works were taken up at the Transit Campus in Bijni Complex and the Hostels with the approval of the Director for the period from 23.03.2021 to till date and 11 (eleven) nos. of various minor repairing/maintenance and renovation works (civil and electrical) were undertaken with a total cost of Rs. 11,78,061/-

**FC-XXIII(2021)-R3(h):** *The Committee NOTED the minor repairing/ maintenance and renovation works undertaken by the Institute with the approval of the Director during the period from 23.03.2021 to till date for total cost of Rs.11,78,061/-*

**FC-XXIII (2021)-4:** **Mechanism to Monitor/ minimize Audit Objections, Public Grievances and Parliamentary Assurances.**

It was informed to the Committee members that the Ministry of Educaion has instructed to include complete details and status of the Audit Paras, Pending Public Grievances and Parliamentary Assurances in every meeting of Finance Committee (FC)/ Board of Governors (BoG) as standing Agenda Item.

Accordingly, the following information was placed before the Committee for information and guidance:

It was informed to the Committee members that the copies of Annual Accounts along with certified copy of the approval of the BoG was submitted to CAG Office, Shillong on 27.08.2021. Accordingly, the Office of CAG, Shillong has deputed the Audit Staffs on 17.09.2021 for Audit and Inspection of the Annual Accounts of NIT Meghalaya for the FY 2020-21. The Inspection of the Accounts by the Office of CAG, Shillong was completed on 04.10.2021 and the reply to the audit observations were sent to the office of CAG on 06.10.2021. However, the Separate Audit Report (SAR) from the Office of CAG, Shillong is still awaited.



The Committee was also informed that the translation of the Report into Hindi and also the final layout are ready and the printer is only awaiting for the SAR and it has been taken as a Separate Agenda Item No.04 in the BoG Meeting.

- (a) It was informed to the Committee members that there is no Pending Public Grievance of NIT Meghalaya on the Public Grievance Portal of Government of India as on date.
- (b) It was informed to the Committee members that there is no pending cases related to Parliamentary Assurances and replies to parliament questions in respect of NIT Meghalaya and the replies were always sent on time.

The Committee member deliberated on the matter and appreciated the action taken by the Institute and recommended for placing the same before the Board for kind information of the Board.

***FC-XXIII(2021)-R4: The Finance Committee NOTED and APPRECIATED the ACTIONS TAKEN by the Institute on the above mentioned three matters.***



B.N. Choudhury  
Registrar & Member Secretary