

THE XXIV MEETING

OF

Finance Committee

NATIONAL INSTITUTE OF TECHNOLOGY
MEGHALAYA

MINUTES

DAY	: WEDNESDAY
DATE	: 18.05.2022
TIME	: 3.00 PM
VENUE	: Centrury House, Kolkata, through hybrid mode (online/offline)

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
An Institute of National Importance

Minutes of XXIV Meeting of the Finance Committee held on 18.05.2022

The XXIV meeting of the Finance Committee of National Institute of Technology Meghalaya was held on 18th May 2022 at 3.00 PM through hybrid mode (online/offline) in the presence of the following members:

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| 1. Shri Sajjan Bhajanka
Founder & Chairman
Century Plyboards (India) Ltd. | Chairman |
| 2. Prof. T.G. Sitharam
Director, IIT Guwahati | Member |
| 3. Prof. Bibhuti Bhusan Biswal
Director, NIT Meghalaya | Member |
| 4. Shri Anil Kumar
Director, Finance
Integrated Finance Bureau,
Department of Higher Education (TE),
Ministry of Education | Member
Representative |
| 5. Mrs. Veena Dunga
Under Secretary (HE)
Department of Higher Education (TE),
Ministry of Education | Member
Representative |
| 6. Shri Wallamphang Roy
MD, Meghalaya Power Carriers (Pvt.) Ltd | Member |
| 7. Prof. Harish Chandra Das
Professor, Dept. of M.E,
NIT Meghalaya | Member |
| 8. Shri Bijaya Nanda Choudhury
Registrar, NIT Meghalaya | Member Secretary |



At the outset, the Chairman, Finance Committee, NIT Meghalaya welcomed the members to the XXIV meeting of the Finance Committee and then the agenda items of the day were taken up.

FC-XXIV(2022)-1: Confirmation of the Minutes of the XXIII Meeting of the Finance Committee of the Institute held on 10.12.2021.

The XXIII meeting of the Finance Committee of the Institute was held on 10.12.2021 through video Conferencing/online mode. The minutes of the meeting were circulated amongst the members of the Committee for their comments/observations. No Comments were received from Ministry of Education (Shiksha Mantralaya), as well as from any other distinguished members of the Committee. The Minutes of the XXIII Meeting of Finance Committee was placed before the Committee. The Finance Committee deliberated on the minutes and confirmed the minutes of XXIII Meeting held on 10.12.2021.

FC-XXIV (2022)-R1: The Finance Committee RESOLVED to CONFIRM the Minutes of the XXIII Meeting of the Finance Committee held on 10th December, 2022.

FC-XXIV (2022)-2: Action Taken Report (ATR) of the XXIII Meeting of the Finance Committee of the Institute held on 10.12.2022.

The action taken on the decision of the XXIII meeting of the Finance Committee was circulated as part of the agenda items. During the meeting, the action taken on the agenda items were explained to the Committee members.

The Director (Finance), IFD, MoE, wanted to know about the present status of the additional land on dispute. The Director of the Institute briefed about the position and status of the disputed lands. The Chairman of the Committee requested Mr. Wallamphang Roy, member FC to discuss with the local Dorbar and negotiate/explore the possibility of any kind of amicable solution. Further, the Chairman suggested that if possible he may discuss the matter with the Chief Minister of the State to resolve the issue.

It was suggested by the Committee that the Engineering Section of the Institute shall send a brief note to the Ministry on disputed land for information.

After deliberation on each of the ATR, the Committee agreed and noted the action taken by the Institute.

FC-XXIV (2022)-R2: The Finance Committee NOTED the ACTION TAKEN on the decision of the XXIII Meeting of the Finance Committee held on 10th December, 2022. The Chairman FC requested Mr. Wallamphang Roy, member FC to discuss with the local Dorbar and negotiate/explore the possibility of any kind of amicable solution. The FC further suggested to send a brief note to the Ministry on disputed land.



FC-XXIV (2022)-3: Recommendations of the XVIII Meeting of the BWC of the Institute held on 07.04.2022.

The XVIII meeting of the Building and Work Committee (B & WC) of the Institute was held on 07.04.2022 in the Conference Room of NIT Meghalaya through hybrid mode (online/offline). The minutes along with the recommendations of the XVIII meeting of B&WC was placed before the Committee members for consideration and deliberation. The Committee went through the minutes and deliberated on the following Agenda Items and recommended for placing the matters before the Board for kind consideration and approval of the Board as under :

(a) B&WC-XVII (2022)-3: Estimate proposal for construction of Construction of Sewage system at NIT Meghalaya permanent campus, Sohra (Cherrapunjee).

The Committee members were explained about the requirement for construction of Sewage system at NIT Meghalaya permanent campus, Sohra (Cherrapunjee). The design/drawings and the estimate prepared amounting Rs. 2, 80, 53,000/- (Rupees Two Crores Eighty Lakhs Fifty Three Thousand only) were presented before the committee members. It was informed to the committee members that the B&WC has recommended that this work is to be taken up and monitored/supervised by the Institute itself through its own Engineering Section.

The Committee deliberated and AGREED with the recommendation of B&WC. The Committee SUGGESTED that the amount must be spent as per the CPWD norms, CVC guidliness and GFR 2017 and RECOMMENDED to place the matter before the Board for Approval.

FC-XXIV(2022)-R3(a): The Finance Committee CONSIDERED the recommendation of B&WC regarding the requirement for construction of Sewage system at NIT Meghalaya permanent campus, Sohra (Cherrapunjee) and the earmark amount in the RCE Approval for an amount of Rs.2,80,53,000/-. The committee also AGREED that the works shall be taken up by the Engg. Secion of the Instiitute itself including supervision. The Committee SUGGESTED that the amount shall be spent as per the CPWD norms, CVC guidelines, GFR 2017 and RECOMMEND to place the matter before the Board for Approval.

(b) B&WC-XVIII(2022)-4: Status of Construction of Cement Concrete Side Berm on both sides of the campus road of NIT Meghalaya at Sohra (Cherrapunjee).

The committee members were apprised about the requirement for Construction of Cement Concrete Side Berm on both sides of the campus road of NIT Meghalaya at Sohra (Cherrapunjee) keeping in view of the duration of the bituminous pavement considering the high rainfall area in Sohra area. The design/drawings and the estimate prepared amounting Rs.1,24,08,690/- (Rupees One Crore Twenty Four Lakh Eight Thousand Six Hundred & Ninety only) were presented before the committee members.



It was informed to the committee members that the B&WC has recommended that this work is to be taken up and monitored/supervised by the Institute itself through its own Engineering Section. The Committee deliberated and agreed with the recommendation of B&WC. The committee suggested that the amount must be spent as per the CPWD norms, CVC guidelines and GFR 2017 and RECOMMENDED to place the matter before the board for approval.

FC-XXIV(2022)-R3(b): The Finance Committee deliberated and **CONSIDERED** the recommendation of B&WC regarding the requirement for construction of Cement Concrete Side Berm on both sides of the campus road at NIT Meghalaya permanent campus, Sohra (Cherrapunjee) for an amount of Rs.1,24,08,690/- as it is a part of the road work. The Committee also **AGREED** that the works shall be taken up by the Engineering Section of the Institute itself including supervision. The Committee **SUGGESTED** that the execution of works for the said estimated amount shall be as per the CPWD norms, CVC guidelines and GFR 2017 and **RECOMMEND** to place the matter before the Board for Approval.

- (c) ***B&WC-XVIII(2022)-5:*** Engagement Project Management Consultant(PMC) to execute external electrical works in the permanent campus of the Institute at Sohra.

The committee members were apprised of the requirement of having a separate Project Management Consultant (PMC) to execute external electrical works in the permanent campus of the Institute at Sohra as RITES Ltd.(present PMC) could not take up this essential work.

After deliberation, the committee **SUGGESTED** to carry out the process and formalities by following GFR 2017 rules, CPWD norms and CVC guidelines. The Committee also **ADVISED** that the works shall be taken up only on receipt of the Administrative Approval and Financial Sanction from the MoEd and **RECOMMENDED** to place the matter before the Board.

FC-XXIV(2022)-R3(c): The Finance Committee after deliberation **CONSIDERED** the recommendation of B&WC for Engagement of Project Management Consultant (PMC) to execute external electrical works in the permanent campus of the Institute at Sohra. However, the Committee **SUGGESTED** to carry out the process, formalities and execution of works by following GFR 2017, CPWD norms and CVC guidelines. The Committee **ADVISED** that the works shall be taken up through the PMC only on receipt of the Administrative Approval and Financial Sanction from the MoEd and **RECOMMENDED** to place the matter before the Board for Approval of the same.



FC-XXIV(2022)-4: Recommendations of the XXVIII Meeting of the Senate held on 18.04.2022.

It was informed to the Hon'ble Committee members that XXVIII meeting of the Senate of the Institute was held on 18.04.2022 in the Conference Room of NIT Meghalaya through hybrid mode (online and offline). The minute of the meeting along with the recommendation of the Senate with regard to following two Agenda Items No. 10 (ii), (iii) were circulated as an Agenda Item to all the Committee members.

- a) Proposal on Fee Structure 2020 onwards w.r.t Transportation Fees.
- b) Proposal to Segregate Electricity and Water Charges from the Fee Structure.

The Finance Committee after detailed deliberation AGREED with the recommendation of the senate and **RECOMMENDED** to place the matter before Baord for Approval.

FC-XXIV(2022)-R4: The Finance Committee CONSIDERED and AGREED with the recommendations of the Senate and RECOMMENDED to place the matter before the Board for Approval.

FC-XXIV(2021)-5: Proposal of rates/ charges for using infrastructure/equipment of Central Instrumentation Facility (CIF) Labs by the internal/ external users at NIT Meghalaya Permanent Campus, Sohra (Cherrapunjee) and other recommendations of the Chairman, CIF Committee.

The Committee was informed that the Chairman and members of CIF Committee, after discussing with the faculty – in charge of different instruments of various reputed Institutes/Universities and comparing the rates charged by these Institutes/Universities had proposed the rates/charges for sample analysis by the external/ Internal (NITM) users for utilizing different facilities and infrastructure/equipment of Central Instrumentation Facility (CIF) Labs of NIT Meghalaya at Sohra (Cherrapunjee) along with other additional recommendations/proposals including opening of a separate bank account for CIF for collection of charges from external users and also to design a separate web page for CIF in the main domain of the Institute's website.

The Finance Committee after detailed deliberation AGREED with the proposed rates/charges for the users and other recommendations of the CIF Committee and advised that the Chairman, CIF Committee shall make extensive advertisement (wide publicity) for availability of the said facilities at the Institute including sending communications to all such educational Institutions, Govt./private organizations those are the prospective user of the above mentioned equipments/facilities for optimum use of the equipments. The external users shall submit the job details through this online portal only and **RECOMMENDED** the same for kind Approval of the Board.



FC-XXIV(2022)-R5: The Finance Committee AGREED and ACCEPTED the proposal of rates/ charges specified in the Agenda for using infrastructure/equipment of Central Instrumentation Facility (CIF) Labs by the internal/external users at NIT Meghalaya Permanent Campus, Sohra (Cherrapunjee) and other recommendations of the Chairman, CIF Committee. The Committee also SUGGESTED to make extensive advertisement (wide publicity) for use of the facilities and RECOMMENDED to place the above mentioned matters before the Board for Approval.

FC-XXIV (2022)-6: Annual Budget Allocation of Fund for the Financial Year 2022-2023 in respect of NIT Meghalaya.

It was informed to the Committee member that the Institute has received a Letter No. 36-2/2022-TS.III dated 27.04.2022 from TS.III, Dept. of Higher Education, MoEd, New Delhi, along with the Tentative Annual allocation of funds for the Financial Year 2022-23 for all the NITs.

The Ministry has tentatively allocated a total amount of Rs. 10739.00 Lakhs under Object Heads OH-31, 35 and 36 respectively for NIT Meghalaya as under :

Sl. No.	Object Head	Tentative Allocation 2022-23 (Rs. in Lakhs)
1.	OH- 31	Rs. 2,791.00
2.	OH - 36	Rs. 2,450.00
3.	OH - 35	Rs. 5,498.00
Total Amount		Rs. 10,739.00

FC-XXIV(2022)-R6: The Finance Committee NOTED the tentative Annual Budget Allocation of Rs. 10,739.00 Lakhs for the Financial Year 2022-2023 allocated by the Ministry to NIT Meghalaya and RECOMMENDED to place the matter before Board for kind information.

FC-XXIV (2022)-7: Standing Agenda Item: Mechanism to Monitor/ minimize Audit Objections Public Grievances and Parliamentary Assurances.

It was informed to the Committee members that the Ministry of Education has instructed to include complete details and status of their Audit Paras, Pending Public Grievances and Parliamentary Assurances in every meeting of Finance Committee (FC)/ Board of Governors (BoG) as **Standing Agenda Item**.

Accordingly, the following information was placed before the Committee for information and guidance.

- (a) The minor observations of Audit stated in the Separate Audit Report (SAR) have been replied.



It was informed to the Committee that the responsibility for preparing the Annual Accounts for the year 2021-22 has been entrusted to a Shillong based Chartered Accountant firm M/S SSD & Co. The work is in progress and on completion the report of the Annual Accounts, it shall be placed before the Committee in the next meeting.

- (b) It was informed to the Committee members that there was no Pending Public Grievances in respect of NIT Meghalaya on the Public Grievance Portal of Government of India as on date.
- (c) It was informed to the Committee members that there was no pending case related to Parliamentary Assurances and replies to parliament questions in respect of NIT Meghalaya were always sent on time.

FC-XXIV(2022)-R7: The Finance Committee NOTED and APPRECIATED the ACTIONS TAKEN by the Institute on the above mentioned three matters.



B.N. Choudhury
Registrar & Member Secretary