

## **A.NOTICE INVITING TENDER**

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

शिक्षा मंत्रालय, भारत सरकार के अधीन एक राष्ट्रीय महत्व का संस्थान

An Institute of National Importance under Ministry of Education (Shiksha Mantralaya), Govt. of India  
Permanent Campus, Saitsohpen, Sohra -793108

**Tender Notice No. NITMGH/EN/TENDERS/56/2025-26/152**

**Dated: 18.07.2025**

1. NIT Meghalaya invites online Tenders through CPP Portal <https://eprocure.gov.in/eprocure/app> from registered & eligible contractors/firms having sufficient credentials and financial capability for the following work.

Prescribed Tender document, detailed fees and specifications, bid instructions and Terms & Conditions can be downloaded from the CPP Portal (<https://eprocure.gov.in/eprocure/app>) or from the Institute website (<http://www.nitm.ac.in/>). However, the bidding process (submission and finalization) will be done in online mode at CPP Portal. The bidders may submit their bid only through uploading in the CPP Portal <https://eprocure.gov.in/eprocure/app>

Sl.No.	Description	Details
1.	Title of work	Making of Aluminium Partitions for Staff Cabins in Laboratories of Academic Buildings at NIT Meghalaya Permanent Campus, Saitsohpen, Sohra
2.	Estimated cost put to tender	Rs.28,92,618.00
3.	Period of completion in months reckoned from the 15th day of date of issue of work order.	03 (three) months.
4.	Cost of tender document.	N/A
5.	Date of Publishing	18.07.2025 at 11:00 hrs
6.	Bid Document Download Date	18.07.2025 at 11:30 hrs
7.	Bid Submission Start Date	18.07.2025 at 12:00 hrs
8.	Bid Submission End Date	02.08.2025 at 11:00 hrs
9.	Bid Opening Date	02.08.2025 at 12:00 hrs
10.	Earnest money deposit (EMD)	Rs.58,000/- (Exempted for MSME's)

**Sd/-  
Director,  
NIT Meghalaya**

## 2. Eligibility Criteria:

The agency/bidder shall fulfill the following conditions.

Sl.No.	Eligibility Criteria	Documentary proof for the eligibility (To be scanned & uploaded)
1.	<p>Should have satisfactorily completed the works as mentioned below during the last five years.</p> <p>i. Three similar works each costing not less than 40% of the estimated cost (i.e. Rs.11.57 lakhs) <b>(or)</b></p> <p>ii. Two similar works each costing not less than 60% of the estimated cost (i.e. Rs.17.35 lakh) <b>(or)</b></p> <p>iii. One similar work costing not less than 80% of the estimated cost, (i.e. Rs.23.14 lakhs)</p>	<p>i. Work orders and completion certificates issued by the authority concerned to establish work experience.</p> <p>ii. Completion certificates for works issued by private parties shall be supported by TDS (Tax Deducted at Source) certificates.</p>
	<p><b>Note:</b></p> <p>(i) Similar work shall mean <u>Execution of Civil works.</u></p> <p>(ii) The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to last date of receipt of application for bids.</p>	
2.	Should have had average annual financial turnover not less than 30% of the estimated cost (i.e. Rs.8.67 lakhs) of the work during the last three years ending 31st March 2025.	Chartered Accountant certificate for the Annual financial turnover and balance sheet showing Profit & Loss.
3.	Should not have incurred any loss in more than two years during the last five years ending 31st March 2025.	
4.	Should have a solvency of 40% of the estimated cost of the work (i.e. Rs.11.57 lakhs)	Current solvency certificate from any Scheduled Bank.
5.	<p>The bidding capacity of the contractor should be more than the estimated cost of the work put to tender. The bidding capacity shall be worked out and declared by the tenderer and enclosed with the request for tender document based on the formula: <math>(A \times N \times 2) - B</math></p> <p>where,</p> <p>A- Maximum value of work executed in</p>	A statement of ongoing works indicating financial commitment for each of these works during the stipulated period of completion mentioned for the subject tender as per Format-1 enclosed herewith to be furnished. This is required in support of parameter 'B'.

	<p>one year (i.e. maximum turnover in one year) during the last 5 years.</p> <p>B- Value of existing commitments and ongoing work to be completed during the next 'N' years at current price level.</p> <p>N- Number of years prescribed for completion of the subject contract for which bids are invited</p>	
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### 3. Technical Evaluation Criteria:

S. No	Criterion	Evaluation Criteria
A	FINANCIAL STRENGTH	15 marks
(i)	<p>Average Annual financial turn over on construction work during the last three consecutive from year ending March 2025</p> <p>15 Marks</p>	<ul style="list-style-type: none"> <li>• <math>\geq 50</math> lakh. :15 marks</li> <li>• <math>\geq 25</math> lakh - <math>&lt; 50</math> lakh :10 marks</li> <li>• <math>\geq 8.67</math> lakh - <math>&lt; 25</math> lakh : 5 marks</li> </ul>
B	ORGANIZATIONAL STRENGTH	5 marks
(i)	Presence of in-house professionally qualified Engineers	
	<ul style="list-style-type: none"> <li>• Civil Engineer</li> </ul> <p>3 marks</p>	<p>Civil Engineer (Min. Qualification – B.Tech/Diploma with 3 years' experience)</p> <ul style="list-style-type: none"> <li>• <math>\geq 1</math> nos :3 marks</li> <li>• <math>&lt; 1</math> no :0 marks</li> </ul>
	<p>Electrical Engineer</p> <p>2 marks</p>	<p>Electrical Engineer (Min. Qualification – B.Tech /Diploma with Three years' experience)</p> <ul style="list-style-type: none"> <li>• <math>\geq 1</math> nos :2 marks</li> <li>• <math>&lt; 1</math> no :0 marks</li> </ul>

C	RELEVANT EXPERIENCE	50 marks
(i)	Value of civil work project completed in single agreement in last 5 years  25 marks	<ul style="list-style-type: none"> <li>• <math>\geq</math> Rs.50 lakh : 25 Marks</li> <li>• <math>\geq</math> Rs. 30lakh- &lt;50 lakh : 20 Marks</li> <li>• <math>\geq</math> Rs. 20lakh -&lt; 30 lakh : 15 Marks</li> <li>• &lt; Rs.20 lakh : 10 Marks</li> </ul> Documentary proof to be furnished by the bidder
(ii)	Value of aluminium partition works completed in single agreement in last 5 years  25 marks	<ul style="list-style-type: none"> <li>• <math>\geq</math> Rs.50 lakh : 25 Marks</li> <li>• <math>\geq</math> Rs. 30lakh- &lt;50 lakh : 20 Marks</li> <li>• <math>\geq</math> Rs. 20lakh -&lt; 30 lakh : 15 Marks</li> <li>• &lt; Rs.20 lakh : 10 Marks</li> </ul> Documentary proof to be furnished by the bidder
D	FINANCIAL CAPABILITY	30 marks
(i)	Bidding Capacity  15 Marks	<ul style="list-style-type: none"> <li>• <math>\geq</math>100 lakh. : 15 marks</li> <li>• <math>\geq</math>50 lakh - &lt; 100 lakh : 10 marks</li> <li>• <math>\geq</math>28.92 lakh - &lt; 50 lakh : 5 marks</li> </ul>
(ii)	Bank Solvency  15 Marks	<ul style="list-style-type: none"> <li>• <math>\geq</math>100 lakh. : 15 marks</li> <li>• <math>\geq</math>50 lakh - &lt; 100 lakh : 10 marks</li> <li>• <math>\geq</math>11.57 lakh - &lt; 50 lakh : 5 marks</li> </ul>
Total (A to D) : 100 Marks		

a). Bidders scoring minimum 70 Marks in the technical evaluation will only be considered “Technically Qualified”. Financial Bids will be opened of only those bidders who are technically qualified.

(b). Evaluation shall be made under Combined Quality cum Cost Based System (CQCCBS) as shown in the example.

Example:

Sl. No.	Name of Technically Qualified Agencies	Technical Score	Amount quoted by bidders	Normalised Score ( $E - \text{Estimated amount put to tender}$ )	Composite Weighted Score ( $0.7 \times \text{Technical Score} + \text{Normalised Score}$ )	Remarks
1.	T1 Bidder	X	A=1000	$(E/A) \times 100 = 100$	$(0.7 \times X + 100) = Sc1$	H1
2.	T2 Bidder	Y	B=1005	$(E/B) \times 100 = 99.50$	$(0.7 \times Y + 99.50) = Sc2$	H2
3.	T3 Bidder	Z	C=1010	$(E/C) \times 100 = 99.00$	$(0.7 \times Z + 99.00) = Sc3$	H3

(c). If only one bidder is qualified in technical bid, then the formula shall not be applicable.

- (d). Highest point's basis: On the basis of the combined weighted score for quality and cost, the bidders shall be ranked in terms of the total score obtained. The bidder obtaining the highest total combined score in evaluation of Technical/quality and cost/price bid will be ranked as H-1 followed by the bidders securing lesser marks as H-2, H-3 etc. and so on. The Work order/ contract will be awarded to H-1. In case H-1 bidder withdraws, second highest bidder H-2 will be considered.
- (e). In case two or more bidders securing the same overall combined score, then the competent authority has the right/discretion in selecting and awarding the contract to any bidder without assigning any reasons thereof.
4. Tenderers meeting the above eligibility criteria can upload the detailed tender document on the CPP Portal <https://eprocure.gov.in/eprocure/app> with effect from **18.07.2025 to 02.08.2025**. The tender documents to be accompanied along with all documents as mentioned above should be submitted as on the due date mentioned in para 1 above.
  5. The documents furnished by the tenderers will be subjected to verification subsequently by the Institute. If found not meeting the requirements, such offers will be rejected.
  6. Tenders should be accompanied with Earnest Money Deposit for value specified in Para 1 above, in the form of Demand Draft/Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank issued in favour of **Director, NIT Meghalaya** (or) in the form of Bank Guarantee issued by a scheduled bank. Earnest Money Deposit shall be valid for **180 days** from the due date of receipt of tenders. The EMD is to be uploaded in the CPPP and hard copy of the same to be submitted to the Institute. EMD is exempted for bidders with MSME certificate which is to be uploaded/submitted along with the tender.
  7. The bidders should download the **BoQ.xls** from CPP Portal and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or background shown in the BOQ template or replace it with any other copy of same **BOQ in .xls format**. NIT Meghalaya /Central Public Procurement Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) will accept the BOQ template only and hence the rate should not be quoted in any other place except BOQ template
  8. The technical bids will be opened online by a committee of members duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates, Affidavits, etc uploaded by the bidders will be verified and downloaded for technical evaluation and the result of technical bid evaluation will be displayed on [www.eprocure.gov.in](http://www.eprocure.gov.in) in which can be seen by all bidders who participated in the tender.
  9. The Financial bid (price bid) i.e. Bill of Quantity (BOQ) of only technically qualified bidders will be opened by a committee of members and the result will be displayed on the [www.eprocure.gov.in](http://www.eprocure.gov.in) in which can be seen by all bidders who participated in the tender.
  10. The offer must be submitted in Two Bid – Two Files/Covers only through uploading in the CPP Portal, before the last date & time for bid submission. Bidders must submit their digitally signed bids. The covers will contain the following documents:
    - i. Cover 1 which consists of technical requirements and general terms & conditions along with credentials.
    - ii. Cover 2 which consist of the Price Bid (BoQ in Ms-Excel format).
  11. Tenderer(s) quoted below the tender value of the work shall not be accepted.

12. Tenderers shall sign all the pages of Technical & Commercial Bid and Price Bid without fail. The full set of tender document, duly filled in at required pages, along with drawings (if supplied) should be uploaded along with the tender. The bidders should also submit the hard copy of the uploaded documents in CPPP to the Institute.
13. On the due date of opening, the Cover (i) will be opened initially of those tenderers who furnished valid EMD/MSME. On opening of Technical & Commercial Bid, further detailed scrutiny / evaluation will be carried out. During the evaluation of techno-commercial bids, the documents furnished by the tenderers will be scrutinized in detail. Any tender, found as not fulfilling the eligibility criteria will be rejected at this stage and such offers will not be considered for further processing. At this stage, the competency of the tenderers will be further evaluated by a Technical Evaluation Committee (TEC). The price bid of only those tenderers who have been qualified during the scrutiny and technical evaluation will be opened separately on a specified date (with due intimation to the qualified bidders) and further processed, as per tender procedure/ stipulations.
14. The contractor, whose offer is accepted, will be required to furnish performance guarantee of 5% of the tendered amount within 15 days from the date of issue of letter of intent/ work order. This guarantee shall be in the form of Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank issued in favour of **Director, NIT Meghalaya** (or) in the form of Bank Guarantee issued by a scheduled bank in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period specified including the extended period if any, the Earnest Money deposited by the contractor will be forfeited and letter of intent/ work order cancelled automatically without any notice to the contractor. The Earnest Money deposited along with tender shall be refunded only after receiving the aforesaid performance guarantee.
15. Intending tenderers may inspect the site before submitting the tenders, with the prior permission of **Director, NIT Meghalaya**.
16. The **Director, NIT Meghalaya** is not bound to accept the lowest or any other tender and reserves the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
17. The **Director, NIT Meghalaya** reserves the right to alter the scope/ or reduce quantum of work before issue of work order and the tenderer shall not have any claim what so ever on this account.
18. The **Director, NIT Meghalaya** reserves the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
19. Canvassing directly or indirectly, in connection with tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
20. The tenderer shall submit along with the tender all the mandatory documents required for construction works; viz; Contractor Registration Certificate, GST Registration, PAN Card, EPIC, EPFO & ESIC Certificate, ST Certificate, Trading License (as applicable), Professional clearance certificate, Labour License, etc. are to be submitted along with the tender ; failing which tender(s) will summarily be rejected.

21. Non-Tribal contractors shall produce/furnish valid "Trading License" issued by the competent authority for undertaking work in Meghalaya as per the extant rules of statutory authority; without which tender shall be disqualified.
22. Contractor shall follow all laws, regulations and acts of Central/ State Government and other statutory bodies relating to engaging labourers in work, wages and all related provisions and indemnify Government/Institute against payment to be made under and for the observance of the said labour laws.
23. The **Director, NIT Meghalaya** reserves the option to give preferences to the offers in accordance with the policies of the Government from time to time.
24. The acceptance of the tender will rest with the **Director, NIT Meghalaya** who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for the acceptance or rejection of any tender. NIT Meghalaya reserves the right to accept or reject any tender without assigning any reason (s) thereof.
25. The contractor shall not be permitted to tender for works in the particular Centre/Section/Department of the Institute responsible for award and execution of contracts for which his/her near relative is working. He/she shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted Officer in the Institute. Any breach of this condition by the contractor would render him liable for rejection of tender or cancellation of contract.
26. The tender should be valid for **minimum period of 120 days** from the due date of receipt of the tender specified in Para 1 above. If any tenderer withdraws the offer within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Institute, the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% (Fifty Percent) of the Earnest Money Deposit absolutely. Further, the tenderer shall not be allowed to participate in the re-tendering process of the work.
27. On concluding the tender, an agreement shall be drawn with the successful tenderer.

**Sd/-  
Director,  
NIT Meghalaya**