



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
Bijni Complex, Laitumkrah, Shillong-793003

Form to Appeal for Grade Change

1	Name of the Student	
2	Roll No.	
3	Department	
4	Semester	
5	Contact no. & e-mail ID	
6	Course Code & Name for which the grade change appeal is made	
7	Grade Awarded for the course	
8	Semester in which the course is offered	
9	Course Instructor (s)	
10	Reason for request (attach additional pages , if required)	

Note: Appeal for grade change of semester course on declaration of result should be made **within 15 days** of the commencement of the immediate next semester. It must be submitted to **Academic Section , Room no. 10 , Dean Block.**

Date:

Student's Signature

For office use

Remarks if any:

AR (AA)

Remarks by Dean (AA):

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Dean (AA)



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Remark/Brief note on the Grade Awarded for the concerned course.

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Signature of the Course Instructor

Signature of HoD

PEC Recommendation:

Date:

Signature of PEC members

Grade Change details (if applicable):					
Sl. No	Student Name	Roll No.	Course Name & Code	Old Grade	Revised Grade

Recommended/Not Recommended:

Dean (AA)

Approved/Not Approved:

Date:

Chairman Senate