



# राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय

(शिक्षा मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का एक संस्थान)

**NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA**

(An Institute of National Importance under Ministry of Education, Govt. of India)

Ref No: NITMGH/REG/BoG-XXIX/2021-22/ 2283

Dated: 16.12.2021

**Sub: Minutes for the XXIX Meeting of the Board of Governors of NIT Meghalaya**

Respected Sir/Madam,

I am directed to forward herewith the Minutes for the XXIX meeting of the Board of Governors (BoG) of National Institute of Technology Meghalaya held on 10<sup>th</sup> December 2021 (Friday) at 3:30 PM, through Video Conferencing/ online mode.

You are requested to kindly go through the same and intimate your concurrence with the observations/comments, if any for taking further necessary actions within one week from the date of receipt of the minutes.

With kind regards,

Yours faithfully,

B.N. Choudhury  
Registrar & Secretary to BoG

Copy to:-

1. Shri. Sajjan Bhajanka, Chairman, BoG NIT Meghalaya, Century Plyboard Ltd., Century House, P-15/1, Taratala Road, Near Taratala Police Station, Kolkata-700088, West Bengal.
2. Prof. T.G. Sitharam, Director, IIT Guwahati, Surjyamukhi Road, North, Amingaon, Guwahati-781039, Assam (India).
3. Prof. Bibhuti Bhusan Biswal, Director, NIT Meghalaya.
4. Smt. Darshana M. Dabral, JS & FA, Integrated Finance Bureau, Department of Higher Education (TE), Ministry of Education, Room No-120 C, 'C' Wing Shastri Bhawan, New Delhi - 110001.
5. Shri. Mrutyunjay Behera, Economic Adviser (HE), Ministry of Education, Room No. 109 'C', 1<sup>st</sup> floor, C-Block, Shastri Bhawan, New Delhi - 110001.
6. Shri. Wallamphang Roy, Managing Director, Meghalaya Power Carriers Pvt. Ltd., Shillong, Meghalaya.
7. Shri. Medrickson Tariang, Retired, Chief Engineer, P.W.D (Roads), Lumshangain, Rynjah, Shillong, Meghalaya.
8. Prof. Harish Chandra Das, Dept. of Mechanical Engg., NIT Meghalaya.
9. Dr. Paresh Nath Chatterjee, Assoc. Prof., Dept. of Chemistry, NIT Meghalaya.

**THE XXIX MEETING  
OF  
BOARD OF GOVERNORS**

**NATIONAL INSTITUTE OF TECHNOLOGY  
MEGHALAYA**

**MINUTES**

**DAY : FRIDAY  
DATE : 10.12.2021  
TIME : 3.30 AM THROUGH VIDEO  
CONFERENCING/ ONLINE MODE**

**NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA**  
**An Institute of National Importance**

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**Minutes of XXIX Meeting of the Board of Governors held on 10.12.2021.**

The XXIX Meeting of the Board of Governors of National Institute of Technology Meghalaya was held on Friday, the 10<sup>th</sup> of December 2021 at 3:30 PM through Video Conference/ online mode and the following members attended the meeting.

- |                                                                                                                                                |                          |
|------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| 1. Shri. Sajjan Bhajanka<br>Founder & Chairman<br>Century Ply Boards (India) Ltd.                                                              | Chairman                 |
| 2. Prof. T.G Sitharam<br>Director, IIT Guwahati                                                                                                | Member                   |
| 3. Prof. Bibhuti Bhusan Biswal<br>Director, NIT Meghalaya                                                                                      | Member                   |
| 4. Shri. Anil Kumar<br>Director Finance, Integrated Finance Bureau<br>Department of Higher Education (TE),<br>Ministry of Education, New Delhi | Member<br>Representative |
| 5. Mrs. Veena Dunga<br>Under Secretary (HE),<br>Ministry of Education, New Delhi                                                               | Member<br>Representative |
| 6. Shri. Wallamphang Roy<br>MD, Meghalaya Power Carriers (Pvt.) Ltd                                                                            | Member                   |
| 7. Shri. Medrickson Tariang,<br>Retired, Chief Engineer, PWD (Roads)<br>Shillong, Meghalaya                                                    | Member                   |
| 8. Prof. (Dr.) Harish Chandra Das<br>Dept. of Mechanical Engg.<br>NIT Meghalaya                                                                | Member                   |
| 9. Dr. Paresh Nath Chatterjee<br>Assoc. Professor, Dept. of CY.<br>NIT Meghalaya                                                               | Member                   |
| 10. Shri. B. N. Choudhury<br>Registrar, NIT Meghalaya                                                                                          | Secretary                |



**NITMGH/BoG-XXIX/Minutes**  
**10.12.2021**

At the outset, the Chairman, BoG, NIT Meghalaya welcomed the members to the XXIX meeting of the Board of Governors. Thereafter, the agenda items of the day were taken up.

**BoG-XXIX (2021)-1: Confirmation of the minutes of the XXVIII meeting of the Board of Governors of NIT Meghalaya held on 29.09.2021.**

The XXVIII meeting of the Board of Governors of the Institute was held on 29.09.2021 through video conferencing (online mode). The minutes of the meeting were circulated amongst the members of the Board for their comments/observations. No comments were received from IFD & TS III, Ministry of Education (Shiksha Mantralaya) as well as from any other distinguished member of the Board. After discussions, the Board resolved to confirm the Minutes of XXVIII meeting of BoG.

***BOG-XXIX (2021)-R1: The Board RESOLVED to CONFIRM the Minutes of the XXVIII Meeting of the Board of Governors of NIT Meghalaya held on 29<sup>th</sup> September 2021.***

**BoG-XXIX (2021)-2: ATR of the decisions of the XXVIII Meeting of the Board of Governors (BoG), NIT Meghalaya held on 29.09.2021.**

The actions taken on the resolutions of the Board of its XXVIII meeting were circulated as part of the agenda items. During the meeting, the actions taken by issuing suitable orders/ notifications on each of the agenda item were elaborately explained to the Board members.

The Board noted and agreed to all the decisions taken by the Institute.

***BOG-XXIX (2021)-R2: The Board AGREED and CONFIRMED the ACTIONS TAKEN on the resolutions of its XXVIII Meeting held on 29.09.2021.***



**BoG-XXIX (2021)-3: Recommendation of the XXIII Finance Committee of NIT Meghalaya**

The XXIII meeting of the Finance Committee of the Institute was held on 10.12.2021 prior to the Board Meeting. The Finance Committee deliberated on the following agenda items and recommended for approval by the Board :-

Sl. No	Agenda Items of XXIII Finance Committee	FC Resolutions	BoG Resolutions
1	<p><u>FC-XXIII (2021)-3:</u></p> <p>Recommendations of the XVII Meeting of the B &amp; WC of the Institute held on 06.12.2021.</p> <p>(a) <u>B&amp;WC-XVII(2021)-3:</u> Estimate proposal for construction of internal campus road including WBM, metalling and Black topping at NIT Meghalaya permanent campus, Sohra (Cherrapunjee)</p>	<p><u>FC-XXIII(2021)-R3(a):</u> The Finance Committee <b>CONSIDERED</b> the recommendation of B&amp;WC regarding the requirement for construction of internal campus road including WBM, metalling and Black topping at NIT Meghalaya permanent campus, Sohra (Cherrapunjee) for an amount of Rs. 8,42,49,120/-.The committee also <b>AGREED</b> that the works shall be undertaken/ executed by the Engg. Section of the Institute itself including supervision. The Committee <b>SUGGESTED</b> that the estimated amount must be as per the CPWD norms and there shall be an open tender. The tendering process to be carried out through e-tendering and there should not be any cost escalation including labour cost and <b>RECOMMEND</b> to place the matter before the Board for Approval.</p>	<p><u>BoG-XXIX(2021)-R3(a):</u></p> <p>The Board deliberated on for construction of internal campus road including WBM, metalling and Black topping at NIT Meghalaya permanent campus, Sohra (Cherrapunjee) for an amount of Rs. 8,42,49,120/- and <b>APPROVED</b> the recommendation of the Finance Committee. The Board also <b>AGREED</b> to undertake the work by the Engg. Section of the Institute as per CPWD norms and through open tender/ e-tendering.</p>



<p>(b) <u>B&amp;WC-VII(2021)-4:</u> Status of Construction of Boundary Wall for the Additional Land of NIT Meghalaya at Sohra (Cherrapunjee) Plot No.258. (Group-II).</p>	<p><u>FC-XXIII(2021)-R3(b):</u> The Finance Committee NOTED the physical progress of 75% work done and CONSIDERED the recommendation of B&amp;WC and AGREED to foreclose the contract of the work and to make payment of the balance work already executed after a joint measurement carried out with the contractor and RECOMMENDED to place the matter before the Board for Approval.</p>	<p><u>BoG-XXIX(2021) R3(b):</u> The Board NOTED the physical progress of 75% work done and APPROVED the recommendation of FC to foreclose the contract of the work and to make payment of the balance work already executed after a joint measurement carried out with the contractor.</p>
<p>(c) <u>B&amp;WC-XVII(2021)-5:</u> Status of the work for Construction of Boundary Wall for the Additional Land of NIT Meghalaya at Sohra (Cherrapunjee) Plot No.268. (Group-III).</p>	<p><u>FC-XXIII(2021)-R3(c):</u> The Finance Committee CONSIDERED the recommendation of the B&amp;WC and AGREED for shifting of the location of this work for construction of boundary wall from Additional Land at Plot No. 268 (Group-III) to the Girls Hostel with the same design, specifications and the cost (Rs.67,16,000/-) and RECOMMENDED to place the matter before the Board for Approval.</p>	<p><u>BoG-XXIX(2021)-R3(c):</u> The Board discussed the matter and APPROVED the recommendation of the FC for shifting of the location of this work for construction of boundary wall from Additional Land at Plot No. 268 (Group-III) to the Girls Hostel with the same design, specifications and the cost (Rs.67,16,000/-).</p>
<p>(d) <u>B&amp;WC-XVII(2021)-6:</u> Status of the work of Construction of Boundary Wall for the Additional Land of NIT Meghalaya at Sohra (Cherrapunjee) Plot No.263&amp;264. (Group-IV).</p>	<p><u>FC-XXIII(2021)-R3(d):</u> The Finance Committee CONSIDERED the recommendation of the B&amp;WC and AGREED for shifting of the location of this work for construction of boundary wall from Additional Land at Plot No 263 &amp; 264. (Group-IV) to the Boys' Hostel (1-single seater and 1-three seater) with the same design, specifications and cost (Rs.1,54,46,000/-) and RECOMMENDED to place the matter before the Board for Approval.</p>	<p><u>BoG-XXIX(2021)-R3(d):</u> The Board discussed the matter and APPROVED the recommendation of the FC for shifting of the location of this work for construction of boundary wall from Additional Land at Plot No 263 &amp; 264. (Group-IV) to the Boys' Hostel (1-single seater and 1-three seater) with the same design, specifications and the same cost (Rs.1,54,46,000/-).</p>



**NITMGH/BoG-XXIX/Minutes**  
**10.12.2021**

	<p>(e) <u>B&amp;WC-XVII(2021)-7:</u> Status of Construction of Water Storage Reservoir at NIT Meghalaya permanent campus, Sohra.</p> <p>(f) <u>B&amp;WC-XVII(2021)-8:</u> Status of Construction works under Phase-I of NIT Meghalaya permanent campus at Sohra, (Cherrapunjee).</p>	<p><u>FC-XXIII(2021)-R3(e):</u> The Finance Committee NOTED the physical progress of the work upto 75% and the financial progress of the work for which Rs. 3.91 Crore has already been released and RECOMMENDED for release of the 8<sup>th</sup> RA Bill of Rs. 99.83 Lakhs to the contractor and also to release the due and payable amount as per the physical progress/work done as per the procedure. The committee also ADVISED the Institute to follow up with the progress of the work for its speedy expedition and to place the matter before the Board for approval.</p> <p><u>FC-XXIII(2021)-R3(f):</u> The committee NOTED the status of Phase- I construction works of NIT Meghalaya permanent campus at Sohra, (Cherrapunjee) and the payment released to RITES Ltd. (PMC) till date. The Committee recommended the Institute for making payment to RITES Ltd. after receipt of the recommendation of the Monitoring Committee and its approval by the Competent Authority and RECOMMED to place the matter before the Board for approval.</p>	<p><u>BoG-XXIX(2021)-R3(e):</u> The Board NOTED the physical progress of the work upto 75% and the financial progress of the work for which Rs. 3.91 Crore has already been released. The Board APPROVED for release of the 8<sup>th</sup> RA Bill of Rs. 99.83 Lakhs to the contractor and also to release the due and payable amount as per the physical progress/work done as per the procedure and accomplished the work as soon as possible.</p> <p><u>BoG-XXIX(2021)-R3(f):</u> The Board NOTED the status of Phase- I construction works (physical and financial progress) of NIT Meghalaya permanent campus at Sohra, (Cherrapunjee) and the payment released to RITES Ltd. (PMC) till date. The Board also APPROVED for making payment to RITES Ltd. after receipt of the recommendation of the Monitoring Committee with the approval of the Director.</p>
2	Standing Agenda Item: Mechanism to Monitor/minimize Audit Objections Public Grievance and Parliamentary Assurances.	<p><u>FC-XXIII(2021)-R4:</u> The Finance Committee NOTED and APPRECIATED the ACTIONS TAKEN by the Institute on the above mentioned three matters.</p>	<p><u>BoG-XXIX(2021)-R4:</u> The Board NOTED and APPRECIATED the ACTIONS TAKEN by the Institute.</p>



**BoG-XXIX (2021)-4: Separate Audit Report (SAR) of A.G (Audit), Shillong, of the Annual Account of the Institute for the Financial Year 2020-21.**

The Board was informed that the Annual Accounts of the Institute for the FY 2020-21 have been approved for Adoption by the BoG in its XXVII meeting held on 18.08.2021 and submitted to the office of the CAG, Shillong to carry out the financial Audit in r/o Annual Accounts of NIT Meghalaya for the FY 2020-21. The Office of CAG, Shillong conducted the Auditing and Inspection of the Annual Accounts of NIT Meghalaya from 17.09.2021 to 04.10.2021 and the reply to the audit observations were sent to the office of CAG on 06.10.2021. However, the Separate Audit Report (SAR) from the Office of CAG, Shillong is still awaited.

It was also informed to the Board that the tendering for printing of the Annual Report and the Audit Report along with Annual Accounts 2020-21 is complete and the work order has been issued on 19.08.2021. The translation of the Report into Hindi and also the final layout are ready and the printer is only awaiting for the SAR.

After deliberation, the Board authorised the Director of the Institute to approve the SAR on receiving it from the Statutory Auditors and to send it for printing and also for forwarding the requisite number of the printed Report, both English and Hindi versions to the Ministry of Education as soon as possible to save time.

***BoG-XXIX (2021)-R4: The Board RESOLVED to AUTHORISE the Director, NIT Meghalaya to approve the SAR on receiving it from the Statutory Auditors and to send the printed Annual Report and Audited Report along with the Annual Accounts for the Financial Year 2020-21, both English and Hindi versions, to the Ministry of Education, as soon as possible for tabling before the Parliament.***

**BoG-XXIX (2021)-5: Nominees for the Faculty Selection Committees.**

The Board was informed that the list of experts for Board Nominee for the upcoming faculty selection process as recommended by the Director was placed before the Board in its XXVIII meeting held on 29.09.2021 and it was suggested by the Board to include more names preferably Professors of HAG Scale and others along with a lists of SC/ST/OBC Faculty Members as observers to the Faculty Selection Committee and to place it in next Board Meeting. Accordingly, the new list of names as experts in the relevant fields including the observers from reserved categories SC/ST/OBC as enclosed in the Agenda, duly recommended by the Director was placed before the Board.

The Board deliberated on the matter and resolved to approve the list of experts and observers recommended by the Director for the Faculty Selection Committees.





**BoG-XXIX (2021)-R5:** *The Board RESOLVED to APPROVE the list of the experts and observers as enclosed in the Agenda and recommended by the Director for the Faculty Selection Committees.*

**BoG-XXIX (2021)-6:** **Availing BSNL quarters at Dharapur, Guwahati as Transit House for NIT Meghalaya.**

The Board was apprised of the non availability of the Guest House/ Transit House of NIT Meghalaya and the difficulties encountered by the Faculty Members, Staffs, Guests and Visitors while on tour, leave, LTC etc., therefore, the proposal for availing BSNL quarters at Dharapur, Guwahati as Transit House for NIT Meghalaya was presented to the Board.

After detailed deliberation the Board members desired that a detailed analysis may be made including the cost factor and the same may be placed before the forthcoming meeting of the Board for appropriate decision.

**BoG-XXIX (2021)-R6:** *The Board discussed the matter and SUGGESTED to place the same with a detailed analysis including the cost factor for appropriate decision in its forthcoming meeting.*

**BoG-XXIX (2021)-7:** **Signing of Memorandum of Understanding (MoU) between NIT Meghalaya and Bethany Hospital and Nazareth Hospital, Shillong for cashless treatment for a period of two years.**

The Board was informed that the Medical Facilitation Committee of NIT Meghalaya had proposed for signing of the Memorandum of Understanding (MoU) between the Institute and Bethany Hospital, Nongrim Hills, Shillong and Nazareth Hospital, Laitumkhrah, Shillong and other Hospitals located in Shillong and other cities for availing the cashless OPD and IPD treatment for the employees (regular), their declared dependent family members and for the students (full time hostellers) of the Institute as the Institute has no permanent set up of its own and also the Institute neither has any regular Medical Officer nor other medical experts/assistants and the MoUs were executed.

The Board was requested to consider and ratify the action taken by the Institute. However, the Board members suggested that the Institute may look into the medical policy adopted by other NITs and once again place it before the Board after obtaining detailed information for appropriate decision.

**BoG-XXIX (2021)-7:** *The Board SUGGESTED to examine the medical policy adopted by other NITs and RECOMMEND to place the matter before the Board after obtaining detailed information for appropriate decision.*



**BoG-XXIX(2021)-8: Implementation of Reservation for Economically Weaker Sections (EWSs) for admission in the Institute.**

It was informed to the Board that the Board in its XXII meeting held on 01.04.2019 had approved the implementation of the Reservation for Economically Weaker Sections (EWSs) for admission in the Institute as per the directives of Govt. of India. In this regard, the Institute has received a letter No. F.No.35-4/2018- TS-III dated 05.08.2021 along with enclosures from Ministry of Education on “Implementation of reservation for EWSs for admission in new NITs”.

Keeping the guidelines issued by the Ministry on implementation of reservation for EWS it was brought to the notice of the Board that the Institute had implemented 10% reservation for EWS students from the Academic Year 2021-22 for B.Tech Admission.

The Board was requested to NOTE the action taken by the Institute in implementation of the reservation for EWSs as per the directives of Govt. of India.

**BoG-XXIX (2021)-R8: The Board RESOLVED to NOTE the action taken by the Institute in implementation of the reservation for EWS for admission of the students in the Institute as per the directives of Govt. of India.**

**BoG-XXIX (2021)-9: Special drive to fill the backlog vacancies on Mission Mode**

The Board was informed that the Institute has received an e-mail dated 26.09.2021 from TS.III, MoE, regarding filling up the backlog vacancies for the faculty positions lying vacant, especially in the SC/ST/OBC and EWS category in the Central Higher Education Institutions (CHEIs) under the Ministry of Education in a Mission Mode within a period of one year from 5th September, 2021 to 4th September, 2022. In this regard, the Reply of NIT Meghalaya was placed before the Board for kind consideration as under:

Sl. No.	Ministry Instructions	NIT Reply
1.	To include a separate chapter in their Annual Report (starting from 2021-22) depicting the status of filling up of backlog vacancies in tabular format during the year.	The Institute shall include a separate chapter in their Annual Report (from 2021-2022) depicting the status of filling up of backlog vacancies in tabular format every year.
2.	To include an Agenda Item in every Finance Committee / Board of Governors, giving the status of filling up of backlog vacancies.	The Institute at present has 07 (05 OBC and 02 SC) backlog vacancies and 03 fresh vacancies. The Institute is in the process of filling up both the backlog vacancies and fresh vacancies shortly.
3.	The Heads of all CHEIs to send a monthly report to Secretary (HE) (starting from September 2021) appraising the status of action taken.	The Institute is regularly sending the monthly report to the office of HE, MoE, about the backlog vacancies. The report for the month of November 2021 was sent on 03.12.2021 vides Letter No. NITMGH/ ES/ MoEd-RPT/ BV/2021-22/ 1131 dated 02.12.2021.



**BoG-XXVII (2021)-9:** *The Board NOTED and APPRECIATED the timely ACTION TAKEN by the Institute.*

**BoG-XXIX (2021)-10:** **Status of Recruitment Process for Non-Faculty Members at NIT Meghalaya.**

It was informed to the Board that the Institute had released an Advertisement for filling up the 30 Non-Faculty technical posts. The recruitment for these 30 technical vacant posts is currently under progress and the process of recruitment is likely to be completed by first week of December 2021.

In addition to the above it was also informed to the Board that the Institute is in the process of fill up the various Non- Faculty (Groups A, B & C) posts due to the resignation / release of employees on lien as per the details mentioned in the Agenda.

**BoG-XXIX(2021)-R10:** *The Board NOTED the ACTION TAKEN by the Institute for recruitment of Non-Faculty positions.*



(B.N. Choudhury)  
Registrar & Secretary to BoG