

**THE XXXI MEETING
OF
BOARD OF GOVERNORS
NATIONAL INSTITUTE OF TECHNOLOGY
MEGHALAYA**

MINUTES

DAY	: WEDNESDAY
DATE	: 18.05.2022
TIME	: 4.00 PM THROUGH HYBRID MODE (ONLINE/OFFLINE)
VENUE	: CONFERENCE ROOM OF CENTURY HOUSE, KOLKATA

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
An Institute of National Importance

Minutes of XXXI Meeting of the Board of Governors held on 18.05.2022.

The XXXI Meeting of the Board of Governors of National Institute of Technology Meghalaya was held on Tuesday, the 18th May 2022 at 4:00 PM through hybrid mode (online/offline) and the following members attended the meeting.

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| 1. Shri Sajjan Bhajanka
Founder & Chairman
Century Ply Boards (India) Ltd. | Chairman |
| 2. Prof. T.G Sitharam
Director, IIT Guwahati | Member |
| 3. Prof. Bibhuti Bhusan Biswal
Director, NIT Meghalaya | Member |
| 4. Shri Anil Kumar
Director Finance, Integrated Finance Bureau
Department of Higher Education (TE),
Ministry of Education, New Delhi | Member
Representative |
| 5. Mrs. Veena Dunga
Under Secretary (HE),
Ministry of Education, New Delhi | Member
Representative |
| 6. Shri Wallamphang Roy
MD, Meghalaya Power Carriers (Pvt.) Ltd | Member |
| 7. Shri Medrickson Tariang,
Retired Chief Engineer, PWD (Roads)
Shillong, Meghalaya | Member |
| 8. Prof. (Dr.) Harish Chandra Das
Dept. of Mechanical Engg.
NIT Meghalaya | Member |
| 9. Dr. Paresh Nath Chatterjee
Assoc. Professor, Dept. of CY.
NIT Meghalaya | Member |
| 10. Shri B. N. Choudhury
Registrar, NIT Meghalaya | Secretary |



At the outset, the Chairman, BoG, NIT Meghalaya welcomed the August members to the XXXI meeting of the Board of Governors. Thereafter, the agenda items of the day were taken up.

BoG-XXXI(2022)-1: Confirmation of the minutes of the XXX meeting of the Board of Governors of NIT Meghalaya held on 22.02.2022.

The XXX meeting of the Board of Governors of the Institute was held on 22.02.2022 (Tuesday) through hybrid mode (online/offline) at Century House, Kolkata. The minutes of the meeting were circulated amongst the members of the Board for their comments/observations. No comments have been received from IFD & TS III, DHE, Ministry of Education (Shiksha Mantralaya) as well as from any other distinguished members of the Board. After discussions, the Board resolved to confirm the Minutes of XXX meeting of BoG held on 22.02.2022.

BOG-XXXI (2022)-R1: The Board RESOLVED to CONFIRM the Minutes of the XXXI Meeting of the Board of Governors of NIT Meghalaya held on 22nd February 2022.

BoG-XXXI (2022)-2: ATR of the decisions of the XXX meeting of the Board of Governors of NIT Meghalaya held on 22.02.2022.

The actions taken on the resolutions of the Board of its XXX meeting were circulated as part of the agenda items. During the meeting, the actions taken on each of the agenda item were explained to the Board members.

The Board noted and agreed to the decision/action taken by the Institute.

BOG-XXXI (2022)-R2: The Board AGREED and CONFIRMED the ACTIONS TAKEN on the resolutions of its XXX Meeting held on 22.02.2022.



BoG-XXXI (2022)-3: Recommendation of the XXIV Finance Committee meeting of NIT Meghalaya held on 18.05.2022.

The XXIV meeting of the Finance Committee of the Institute was held on 18.05.2022 prior to the Board Meeting. The Finance Committee elaborately deliberated on the following agenda items and recommended for approval by the Board:-

Sl. No.	Agenda Items of XXIV Finance Committee	FC Resolutions	BoG Resolutions
1	<p><u>FC-XXIV (2022)-3:</u> Recommendations of the XVIII Meeting of the B & WC of the Institute held on 07.04.2022.</p> <p>a) <u>B&WC-XVIII(2022)-3:</u> Estimate proposal for 'Construction of Sewage system at NIT Meghalaya permanent campus, Sohra (Cherrapunjee)'.</p> <p>b) <u>B&WC-XVIII(2022)-4:</u> Status of Construction of Cement Concrete Side Berm on both sides of the campus road of NIT Meghalaya at Sohra (Cherrapunjee).</p>	<p><u>FC-XXIV(2022)-R3(a):</u> The Finance Committee CONSIDERED the recommendation of B&WC regarding the requirement for construction of Sewage system at NIT Meghalaya permanent campus, Sohra (Cherrapunjee) and the earmark amount in the RCE Approval for an amount of Rs.2,80,53,000/-. The committee also AGREED that the works shall be taken up by the Engg. Secion of the Institute itself including supervision. The Committee SUGGESTED that the amount shall be spent as per the CPWD norms, CVC guidliness, GFR 2017 and RECOMMEND to place the matter before the Board for Approval.</p> <p><u>FC-XXIV(2022)-R3(b):</u> The Finance Committee deliberated and CONSIDERED the recommendation of B&WC regarding the requirement for construction of Cement Concrete Side Berm on both sides of the campus road at NIT Meghalaya permanent campus, Sohra (Cherrapunjee) for an amount of Rs.1,24,08,690/- as it is a part of the road work. The Committee also AGREED that the works shall be taken</p>	<p><u>BoG-XXXI (2022)- R3(a):</u> The Board Resolved to APPROVE the recommendation of the FC for an estimated proposal of work of Rs.2,80,53,000/- towards construction of Sewage system at NIT Meghalaya permanent campus, Sohra.</p> <p><u>BoG-XXXI (2022)- R3(b):</u> The Board Resolved to APPROVE the recommendation of the FC for estimate proposal of Rs. 1,24,08,690/- for construction of Cement Concrete Side Berm on both sides of the campus road of NIT Meghalaya at Sohra (Cherrapunjee) it being a part of road work.</p>



	<p>c) <u>B&WC-XVIII(2022)-5:</u> Engagement Project Management Consultant (PMC) to execute external electrical works in the permanent campus of the Institute at Sohra (Cherrapunjee).</p>	<p>up by the Engineering Section of the Institute itself including supervision. The Committee SUGGESTED that the execution of works for the said estimated amount shall be as per the CPWD norms, CVC guidelines and GFR 2017 and RECOMMEND to place the matter before the Board for Approval.</p> <p><u>FC-XXIV(2022)-R3(c):</u> The Finance Committee after deliberation CONSIDERED the recommendation of B&WC for Engagement of Project Management Consultant (PMC) to execute external electrical works in the permanent campus of the Institute at Sohra. However, the Committee SUGGESTED to carry out the process, formalities and execution of works by following GFR 2017, CPWD norms and CVC guidelines. The Committee ADVISED that the works shall be taken up through the PMC only on receipt of the Administrative Approval and Financial Sanction from the MoEd and RECOMMENDED to place the matter before the Board for Approval of the same.</p>	<p><u>BoG-XXXI (2022)- R3(c):</u> The Board Resolved to APPROVE the recommendation of the FC towards the engagement of Project Management Consultant (PMC) by following appropriate CPWD norms, CVC guidelines and GFR 2017. However, the Board ADVISED to execute the external electrical works in the permanent campus at Sohra (Cherrapunjee) only after obtaining the Administrative Approval and Financial Sanction from the Ministry.</p>
2	<p><u>FC-XXIV(2022)-4:</u> Recommendations of the XXVIII Meeting of the Senate held on 18.04.2022.</p> <p>a) Proposal on Fee Structure 2020 onwards w.r.t the Transportation Fees.</p> <p>b) Proposal to Segregate Electricity and Water Charges from the Fee Structure.</p>	<p><u>FC-XXIV(2022)-R4:</u> The Finance Committee CONSIDERED and AGREED with the recommendations of the Senate and RECOMMENDED to place the matter before the Board for Approval.</p>	<p><u>BoG-XXXI (2021)- R3(d):</u> The Board Resolved to APPROVE the recommendation of the FC.</p>
3	<p><u>FC-XXIV(2021)-5:</u> Proposal of rates/charges for using infrastructure/ equipment of Central Instrumentation Facility</p>	<p><u>FC-XXIV (2022)-R5:</u> The Finance Committee AGREED and ACCEPTED the proposal of rates/ charges specified in the Agenda for using infrastructure/ equipment of</p>	<p><u>BoG-XXXI (2021)- R3(e):</u> The Board Resolved to APPROVE the recommendations of the FC including the rates/charges</p>



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	(CIF) Labs by the internal /external users at NIT Meghalaya Permanent Campus, Sohra, Cherrapunjee and other recommendations of the Chairman, CIF Committee.	Central Instrumentation Facility (CIF) Labs by the internal/external users at NIT Meghalaya Permanent Campus, Sohra (Cherrapunjee) and other recommendations of the Chairman, CIF Committee. The Committee also SUGGESTED to make extensive advertisement (wide publicity) for use of the facilities and RECOMMENDED to place the above mentioned matters before the Board for Approval.	stated in the Agenda and other recommendations of CIF Committee.
4	<u>FC-XXIV (2022)-6:</u> Annual Budget Allocation of Fund for the Financial Year 2022-2023 in respect of NIT Meghalaya.	<u>FC-XXIV (2022)-R5:</u> The Finance Committee NOTED the tentative Annual Budget Allocation of Rs. 10,739.00 Lakhs for the Financial Year 2022-2023 allocated by the Ministry to NIT Meghalaya and RECOMMENDED to place the matter before Board for kind information.	<u>BoG-XXXI (2021)- R3(f):</u> The Board NOTED the tentative Annual Budget Allocation of Rs. 10,739.00 Lakhs for the Financial Year 2022-2023 to NIT Meghalaya.

BoG-XXXI (2022)-04: Appointment of Officers in NIT Meghalaya.

Online applications for the post of Assistant Registrar (1-SC, on Lien vacancy) and Student Activity & Sports Officer (SASO) (1-OBC) were called for vide advertisement No. NITMGH/ES/REC/N-F/Vol.V/2021/850 dated 07.10.2021 which was released through the print media and the Institute's website. Candidates were asked to fill-in the online application forms by 18.01.2021 and the hard copies were to reach the Institute on or before 15.11.2021.

The Board was apprised that there were 120 applications received, 105 screened in for written test, 15 candidates appeared for written test and 05 candidates shortlisted for personal interview and the interview was held on 07.03.2022 for the post of Assist Registrar (1-SC, on Lien vacancy). Similarly, there were 29 number of applications received, 23 screened in for written test, 04 candidates appeared for written test and 03 candidates shortlisted for personal interview and the interview was held on 07.03.2022 for the post of Student Activity & Sports Officer (SASO) (1-OBC).

The recommendations of the both the Selection Committees, kept in the sealed cover, were opened and placed before the Board members during the meeting on 18.05.2022.

The Hon'ble Board members discussed the matter at length and resolved to approve the recommendations of the Selection Committees as mentioned below:



Sl. No.	Name	Category	Designation	Pay Level	Pay Scale
1.	Shri Binay Das	SC	Assistant Registrar	Level 10, Cell No.1	Basic Pay: Rs. 56,100/-
2.	None Found Suitable	OBC	SAS Officer	Level 10, Cell No.1	Basic Pay: Rs. 56,100/-

BoG-XXXI(2022)-R4: *The Board RESOLVED to APPROVE the recommendations of the Selection Committees as mentioned above and for issuing offer of appointment letter to the selected candidate for the post of Assistant Registrar (1-SC, on Lien vacancy).*

BoG-XXXI(2022)-05: Proposal for age relaxation of non-teaching employees of NIT Meghalaya as per the provisions of Para A(i) & 5 “One-time measures/ relaxation” of the Ministry’s letter No.F.35-5/2018-TS.III dated 20.02.2019 in respect of “Recommendations of Oversight Committee for removal of anomalies of non-teaching staff and revised Recruitment Rules (RRs) for Non-Teaching in the NITs.”

It was informed to the Board member that the Institute has adopted the new Recruitment Rules (2019) of Non-Teaching Staff circulated by the MoE vide letter dated 20.02.2019 and 04.04.2019 vide Resolution No. BoG-XXII (2019)-R5 dated 01.04.2019 and No. BoG-XXIII (2019)-R6 dated 07.06.2019 respectively.

As per MoE letter dated 20.02.2019 under Para A(i) “One-time measures/ relaxation”, it has been mentioned that “Those employees, who are working on ad-hoc / temporary / contractual / outsource basis, in RECs / NITs, who have rendered a reasonable portion in service of the Institute before 20.02.2019 may be given one-time age relaxation to participate in the first regular recruitment process for the post for which they fulfill all other conditions mentioned in the Recruitment Rules proposed by the Oversight Committee. The quantum of age relaxation may be decided by the Board of Governors of the respective NIT”.

In this regard, the copies of various advertisements for non-teaching posts released/published by other NITs showing the quantum of age relaxation were placed before the Board.

The Board deliberated in details and approved the proposal for one-time measure/relaxation in upper age limit for those non teaching employees who are working on ad-hoc / temporary / contractual / outsource basis in NIT Meghalaya and have rendered a reasonable portion in service of the Institute before 20.02.2019. This one time age relaxation shall be for a maximum of 10 years over and above the upper age limit as prescribed in RRs in order to enable them to participate in the first regular recruitment process for the post for which they fulfill all other conditions mentioned in the Recruitment Rules proposed by the Oversight Committee.

BoG-XXX (2022)-R5: *The Board CONSIDERED and APPROVED the Proposal for “One-time measures/ relaxation” of non-teaching employees of NIT Meghalaya working on ad-hoc / temporary / contractual / outsource basis in NIT Meghalaya and have rendered a reasonable*



portion in service of the Institute before 20.02.2019 as per the provisions of Para A(i) & 5 of the Ministry's letter No.F.35-5/2018-TS.III dated 20.02.2019 in respect of "Recommendations of Oversight Committee for removal of anomalies of non-teaching staff and revised Recruitment Rules (RRs) for Non-Teaching. The one time age relaxation shall be maximum of 10 years over and above the upper age limit as prescribed in the Recruitment Rules in order to enable them to participate in the first regular recruitment process for the post for which they fulfill all other conditions mentioned in the RRs proposed by the Oversight Committee.

BoG-XXXI(2022)-6: Grant of Financial upgradation under Modified Assured Career Progression Scheme (MACPS) for Non-Teaching employees of NIT Meghalaya.

It was informed to the Board that Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, GoI, vide O.M. No. 5034/3/2015-Estt.(D) dated 22.10.2019 has considered and recommended for continuation of MACPS based on the recommendation of the 7th Central Pay Commission as before. The MACPS shall continue to be administered at 10, 20 and 30 years. Under the Scheme, the employee will move to immediate next Pay Level in the new Pay Matrix.

The Board was further apprised that there are three non-teaching employees who joined NIT Meghalaya in 2012 and shall be completing ten years of continuous service in the same designation and the same Pay Level, as per details shown in the table below, and will be eligible for financial upgradation under MACPS as per the above mentioned O.M. dated 22.10.2019:

Sl. No.	Name	Designation	Dept.	Date of joining	Present Pay Level	Date for completion of ten years' service
1	Mr. Kyrshanbor Banjop Iawphniaw	Technical Asst.	EC	13.08.2012	6	12.08.2022
2	Mr. Sushanta Nath	Technical Asst.	EE	13.08.2012	6	12.08.2022
3	Mrs. Medarisha H. Thangkhiew.	Technical Asst.	CC	17.08.2012	6	16.08.2022

The Board deliberated in details on MACPS with reference to the above said O.Ms, wherein it is mentioned that "it would be appropriate to delegate the power for the approving of such proposals to the administrative Ministries/ Departments concerned and that the Department of Expenditure has accordingly approved for extending the benefits of the MACPS to the Central Autonomous/ Statutory Bodies under various Ministries/ Departments subject to them satisfying the four conditions mentioned therein.

It was explained to the Board members that the first conditions shall not be applicable to NIT Meghalaya since NIT Meghalaya started operations only in 2012. The second condition was to obtain the approval of the BoG and the third condition was to obtain the concurrence of Ministry and



the fourth condition was the financial implications for extending the benefits of MACPS to the employees of NIT Meghalaya. During discussion all the August members including representatives of the Ministry of Education agreed for adoption and implementation of MACPS applicable to the employees of the Institute as and when they become eligible including the three employees mentioned above. The expenditure on their pay upgradation is meager and can easily be met out of the existing Budget.

The Board considered and approved for adoption and implementation of MACPS applicable to all the non teaching eligible employees for their financial upgradation in future including the three employees mentioned above.

BoG-XXXI(2022)-R6: The Board RESOLVED to APPORVE for ADOPTION and IMPLEMENTATION of MACPS applicable to the three employees as mentioned above. The Board also AGREED and APPROVED for ADOPTION and IMPLEMENTATION of MACPS mutatis mutandis applicable to all other non teaching eligible employees for their financial upgradation in future.

BoG-XXXI (2022)-7: Signing of Memorandum of Understanding (MoU) between Department of Higher Education, Ministry of Education, Govt. of India and National Institute of Technology Meghalaya, Shillong for the FY 2022-23 in pursuance of the Rule 229 (xi) of the GFR, 2017.

It was informed to the Board member that each year Ministry of Education sends the draft Memorandum of Understanding (MoU) for entering into a MoU between Department of Higher Education, Ministry of Education, GoI and National Institute of Technology Meghalaya, Shillong for the particular Financial Year in pursuance of Rule 229 (xi) of the GFR, 2017.

The Board was apprised of the difficulty in preparing, filling up the required data and sending the signed copy of the MoU duly approved by the Board immediately on receipt of the draft MoU to the Ministry in a very short time.

Therefore, after deliberation the Board accepted the proposal and authorised the Director, NIT Meghalaya to sign and send the MoU along with all the relevant documents/information to the Ministry of Education after obtaining the approval of the Chairman, BoG upon receiving the draft MoU from the Ministry of Education for the Financial Year 2022-23 to save the time.

BoG-XXX(2022)-R7: The Board AUTHORISED the Director, NIT Meghalaya to sign and send the MoU along with all the relevant documents/information to the Ministry of Education in pursuance of Rule 229 (xi) of the GFR, 2017, after getting the approval of the Chairman, BoG upon receiving the draft MoU from the Ministry of Education for the Financial Year 2022-23 and thereafter in each years to save the time.



BoG-XXXI(2022)-8: Standing Agenda Item: Mechanism to Monitor/ minimize Audit Objections Public Grievances and Parliamentary Assurances.

It was informed to the Board members that the Ministry of Education has instructed to include complete details and status of their Audit Paras, Pending Public Grievances and Parliamentary Assurances in every meeting of Finance Committee (FC)/ Board of Governors (BoG) as **Standing Agenda Item**.

Accordingly, the following information was placed before the Board for information and guidance.

- (a) The minor observations of Audit stated in the Separate Audit Report (SAR) have been replied.

It was also informed to the Board that the responsibility for preparing the Annual Accounts for the year 2021-22 has been entrusted to a Shillong based Chartered Accountant firm M/S SSD & Co. The work is in progress and on completion the report of the Annual Accounts of the Institute for the year 2021-22, and shall be placed before the Board in the forthcoming meeting.

- (a) It was informed to the Board members that there is no Pending Public Grievances in respect of NIT Meghalaya on the Public Grievance Portal of Government of India as on date.
- (b) It was informed to the Board members that there is no pending case related to Parliamentary Assurances and replies to parliament questions in respect of NIT Meghalaya were always sent on time.

BoG-XXXI(2022)-R8: The Board NOTED the ACTION TAKEN by the Institute.

BoG-XXXI (2022)-9: Special drive to fill the backlog vacancies on Mission Mode.

The board was informed that the backlog vacancies for the faculty positions lying vacant, especially in the SC/ST/OBC and EWS category of the Institute shall be filled up in a Mission Mode by 4th September, 2022. In this connection, the Institute was instructed to send the report about the action taken and progress made in this regard through the following 03 (three) mechanism. Accordingly, the reply of NIT Meghalaya was as under:-

Sl. No.	Ministry Instructions	NIT Reply
1.	To include a separate chapter in their Annual Report (starting from 2021-22) depicting the status of filling up of backlog vacancies in tabular format during the year.	The Institute has included a separate chapter in its Annual Report for the FY 2021-22 depicting the status of filling up of backlog vacancies in tabular format and the same shall be followed in the forthcoming years.
2.	To include an Agenda Item in every Finance Committee / Board of Governors, giving the status of filling up of backlog vacancies.	The Institute at present has 10 numbers of vacancies for Faculty out of which 07 are backlog vacancies and 03 are fresh vacancies.



		<p>The 07 backlog vacancies are in reserved category i.e., 05 OBC and 02 SC. The Institute is in the process of filling up the backlog vacancies and fresh vacancies shortly. Scrutiny of the applications is over. The approved lists of Visitor's nomination have been received and appropriate actions are being initiated to complete the faculty recruitment process on time.</p> <p>The Director of the Institute explained that the delay in obtaining the Visitor's nominee list delayed the recruitment and selection of Faculty members. He further informed the Board members including the MoE nominees about the present situation and his completion of the tenure on 30th June 2022 including the request Letter dated 11.05.2022 sent to the Ministry for considering and Authorising the Director of the Institute to complete the Selection process during his tenure. The Ministry Officials stated that the matter is under process and the decision of the Ministry would be conveyed accordingly.</p>
3.	The Heads of all CHEIs to send a monthly report to Secretary (HE) (starting from September 2021) appraising the status of action taken.	The Institute is regularly sending the monthly report to the Office of Higher Education (HE), Ministry of Education, appraising the status of action taken in filling up the backlog vacancies. The report for the month of April 2022 was sent on 11.05.2022 vide Letter No. NITMGH/ ES/ MoEd-RPT/BV/2022-23/214 dated 11/05/2022.

BoG-XXXI(2022)-R9: The Board NOTED the ACTION TAKEN by the Institute.

BoG-XXXI(2022)-10: Notable action by Institute.

It was informed to the Board that the Institute had organised the 3rd Research Conclave 2022 w.e.f 28th February to 1st March 2022. The eminent speakers from IITs, ICSSRNERC and Physical Research Laboratory (PRL) had delivered talks during the conclave.

More than 114 young research scholars from various IITs, NITs, Central/State/Private Universities has showcased their research work in the conclave.

BoG-XXXI(2022)-R10: The Board NOTED the important event organized by the Institute.


(B.N. Choudhury)
Registrar & Secretary to BoG

