

**THE XXXII MEETING
OF
BOARD OF GOVERNORS**

**NATIONAL INSTITUTE OF TECHNOLOGY
MEGHALAYA**

MINUTES

DAY	: FRIDAY
DATE	: 16.09.2022
TIME	: 4.00 PM THROUGH HYBRID MODE (ONLINE/OFFLINE)
VENUE	: CONFERENCE ROOM OF NIT MEGHALAYA, BIJNI COMPLEX, SHILLONG

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At the outset, the Chairman, BoG, NIT Meghalaya welcomed the August members including the new member Dr. Gitish Kishore Dutta, Assoc. Professor, CY Department, NIT Meghalaya nominated by the Senate to the Board of Governors in the XXXII meeting of Board. Thereafter, the agenda items of the day were taken up.

BoG-XXXII(2022)-1: Confirmation of the minutes of the XXXI meeting of the Board of Governors of NIT Meghalaya held on 18.05.2022.

The XXXI meeting of the Board of Governors of the Institute was held on 18.05.2022 (Wednesday) through hybrid mode (online/offline) at Century House, Kolkata. The minutes of the meeting were circulated amongst the members of the Board for their comments/observations. No comments have been received from IFD & TS.III, Ministry of Education (Shiksha Mantralaya) as well as from any of the distinguished members of the Board. After discussions, the Board resolved to confirm the Minutes of XXXI meeting of BoG held on 18.05.2022.

BOG-XXXII(2022)-R1: The Board RESOLVED to CONFIRM the Minutes of the XXXI Meeting of the Board of Governors of NIT Meghalaya held on 18th May 2022.

BoG-XXXII (2022)-2: ATR of the decisions of the XXXI meeting of the Board of Governors of NIT Meghalaya held on 18.05.2022.

The actions taken on the resolutions of the Board of its XXXI meeting were circulated as part of the agenda items. During the meeting, the actions taken on each of the agenda item were explained to the Board members.

The Board noted and agreed to the decision/action taken by the Institute.

BOG-XXXII (2022)-R2: The Board AGREED and CONFIRMED the ACTIONS TAKEN on the resolutions of its XXXI Meeting held on 18.05.2022.



BoG-XXXII (2022)-3: Recommendation of the XXV Finance Committee meeting of NIT Meghalaya held on 16.09.2022.

The XXV meeting of the Finance Committee of the Institute was held on 16.09.2022 prior to the Board Meeting. The Finance Committee elaborately deliberated on the following agenda items and recommended for approval by the Board:-

Sl. No.	Agenda Items of XXV Finance Committee	FC Resolutions	BoG Resolutions
1	<p><u>FC-XXV (2022)-3:</u> Recommendations of the XIX Meeting of the B & WC of the Institute held on 13.09.2022.</p> <p>a) <u>B&WC-XIX(2022)-3:</u> The Status of Construction works under Phase- I of NIT Meghalaya permanent campus at Sohra, (Cherrapunjee).</p> <p>b) <u>B&WC-XIX(2022)-4:</u> The Status of Construction of Water Storage Reservoir at NIT Meghalaya permanent campus, Sohra.</p>	<p><u>FC-XXV(2022)-R3(a):</u> The Finance Committee CONSIDERED and NOTED the recommendation of B&WC on the Status of Construction works under Phase- I, II & III of NIT Meghalaya permanent campus at Sohra, (Cherrapunjee). The Committee AGREED with the recommendation of BWC for extension of time to complete the works beyond 31.01.2023 and RECOMMENDED to place the matter before the Board for Approval.</p> <p><u>FC-XXV(2022)-R3(b):</u> The Finance Committee deliberated on the recommendation of B&WC regarding the Status of Construction of Water Storage Reservoir at NIT Meghalaya permanent campus, Sohra and AGREED for extension of time till 28.02.2023 to complete the work. The Committee did not agree to the escalation cost claimed by the contractor. The Committee SUGGESTED that the request of the contractor for approval of the additional quantity of cement concrete (M:25) due to variation in construction drawings (GFC) with respect to tender drawings shall be considered as per the clarification received from the</p>	<p><u>BoG-XXXII(2022)-3(a):</u> The Board NOTED and Resolved to APPROVE the recommendation of the FC regarding the status of Construction works under Phase- I, II & III at NIT Meghalaya permanent campus, Sohra. The Board also AGREED to the recommendation of FC for extension of time to complete the constructions works beyond 31.01.2023.</p> <p><u>BoG-XXXII(2022)-R3(b):</u> The Board NOTED and Resolved to APPROVE the recommendation of the FC for Construction of Water Storage Reservoir at NIT Meghalaya permanent campus, Sohra.</p>



	<p>c) <u>B&WC-XIX(2022)-5:</u> The Power Supply (33 KV) to the permanent campus at Sohra.</p> <p>d) <u>B&WC-XIX(2022)-7:</u> Proposals for other important works in the permanent campus at Sohra.-Approval thereof.</p>	<p>NEEPCO (consultant) and RECOMMENDED to place the matter before the Board for Approval of the Board.</p> <p><u>FC-XXV(2022)-R3(c):</u> The Finance Committee NOTED the recommendation of B&WC regarding the status of power supply (33KV) to the permanent campus of the Institute at Sohra and advance payment of Rs. 5.00 crores made to MePDCL. The Finance Committee also SUGGESTED to get the revised estimate from MePDCL and execute the work at the earliest and RECOMMENDED to place the matter before the Board for Approval of the same.</p> <p><u>FC-XXV(2022)-R3(d):</u> The Finance Committee NOTED the recommendation of B&WC for taking up the essential and important works for functioning of the permanent campus. The Committee AGREED to the suggestions of the B&WC that the services works being a specialised works required to be executed by any of the existing PMC i.e., RITES Ltd or CPWD whereas the site development works can be taken up in-house by the Engineering Section of the Institute and RECOMMENDED to place the matter before the Board for Approval of the Board.</p>	<p><u>BoG-XXXII(2022)-R3(c):</u> The Board Resolved to APPROVE the recommendation of the FC for Power Supply (33 KV) to the permanent campus at Sohra.</p> <p><u>BoG-XXXII(2022)-R3(d):</u> The Board Resolved to APPROVE the recommendation of the FC for other important works such as services works and site development works in the permanent campus at Sohra.</p>
2	<p><u>FC-XXV(2022)-4:</u> Adoption of Annual Accounts for the Financial Year 2021-22.</p>	<p><u>FC-XXV(2022)-R4:</u> The Finance Committee RESOLVED to ADOPT the Annual Accounts of the Institute for the Financial Year 2021-22 and RECOMMENDED to place the matter before the Board for consideration and adoption by the Board.</p>	<p><u>BoG-XXXII(2022)-R3(e):</u> The Board Resolved to APPROVE the recommendation of the FC and Adopted the Annual Accounts of the Institute for the FY 2021-22.</p>
3	<p><u>FC-XXV(2022)-5:</u> Review of the Annual Allocation of funds sanctioned for NIT Meghalaya for the Financial Year 2022-23.</p>	<p><u>FC-XXV(2022)-R5:</u> The Finance Committee AGREED and ACCEPTED the proposal of the Institute for increasing the 2nd quarter allocation of fund for the month of September 2022</p>	<p><u>BoG-XXXII(2022)-R3(f):</u> The Board Resolved to APPROVE the recommendations of the FC for allocation of funds for</p>



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		from Rs. 1.35 crores to Rs. 2.30 crores under OH-36 and also allocate the fund for the 2nd and 3rd quarter appropriately within the budget allocated based on the expenditure for each month and RECOMMENDED to place the above mentioned matters before the Board for Approval.	the month of September 2022 and 3 rd and 4 th quarter of FY 2022-23 and correspondence with MoE for the same.
4	<u>FC-XXV(2022)-6:</u> Proposal for extension of time to complete the project at permanent campus of NIT Meghalaya Sohra (Cherrapunjee).	<u>FC-XXV(2022)-R6:</u> The Finance Committee deliberated on the above said matter and AGREED to the A above. The Committee further agreed to the suggestion of the MoE representative to take up the matter in the forthcoming FC and BoG Meeting and to brief the actual progress of the works with recommendations for extension period and RECOMMENDED to place the matter before Board for kind information.	<u>BoG-XXXII(2022)-R3(g):</u> The Board Resolved to APPROVE the recommendation of FC for extension of time to complete the project at permanent campus of NIT Meghalaya Sohra (Cherrapunjee) and to place the matter before the Board in the forthcoming meeting for extension of time period.



BoG-XXXII(2022)-04: Adoption of Annual Report for the Financial Year 2021-22.

The English version of the Annual Report for the year 2021-22 was placed before the Board for its perusal. The Hindi version of the Annual Report shall also be attached with the English version on completion of the translation.

The Board deliberated on the report and approved for Adoption of Annual Report for the Year 2021-22. The Board also authorised the Director of the Institute to forward both English and Hindi versions of Annual Report to the Ministry upon receipt of the SAR.

BoG-XXXII(2022)-R4: The Board RESOLVED to APPROVE for ADOPTION of Annual Report of the Institute for the Year 2021-21 and AUTHORISED the Director of the Institute to forward the Annual Report to the Ministry after printing in English and Hindi and on receipt of the SAR.

BoG-XXXII(2022)-05: Recommendation of the XXIX Senate of NIT Meghalaya held on 27.06.2022.

The recommendation of the XXIX meeting of the Senate held on 27.06.2022 with regard to the Agenda Items No. 10: Increase in the Sanctioned Admission Seats after Implementation of EWS Category was placed before the Board for deliberation and ratification.

The Board noted the inclusion of the EWS Category for reservation of admission seats in the Institute from the Academic Year 2021-22 under B.Tech Admissions (in line with MoE Letter F.No.35-4/2018-TS.III dated 5th August, 2021) and across all the UG and PG Programmes from the AY 2022-23 onwards. The Board was informed that after implementation of EWS Category for reservation of seats during admission, the earlier sanctioned strength for B.Tech Admission have increased from 150 seats (30 seats per departments) in total to 165 seats (33 seats per department) in total. Similarly, the M.Tech Admissions have increased from 100 seats (20 seats per department) to 125 seats (25 seats per department) while M.Sc Admission seats have increased from 48 (16 seats per department) seats to 60 seats (20 seats per department).

BoG-XXXII(2022)-R5: The Board RESOLVED to APPROVE and RATIFIED the recommendation of XXIX meeting of the Senate held on 27.06.2022 with regard to the Agenda Items No. 10 for inclusion of the EWS Category for reservation of admission in seats in the Institute as above.

BoG-XXXII(2022)-6: Recommendation of the XXX Senate of NIT Meghalaya to be held on 14.09.2022.

The following Agenda Items recommended by the Senate of NIT Meghalaya in its XXX meeting held on 14.09.2022 were placed before the Board for kind consideration and approval.



1) **Agenda Item No.5: Senate Nominees to BoG.**

It was informed to the Board that one of the Board member Dr. Paresh Nath Chatterjee, Associate Professor Dept. of Chemistry who was nominated by the Senate as member of Board of Governors for a period of two year from 29.09.2021 to 28.09.2023 has resigned from the services of NIT Meghalaya to join his new assignment at NIT Durgapur w.e.f. 02.08.2022.

Accordingly, the Senate in its XXX meeting held on 14.09.2022 has recommended the name of Dr. Gitish Kishore Dutta, Associate Professor, Dept. of CY, NIT Meghalaya as Senate Nominees to the Board w.e.f 14.09.2022 till 28.09.2023 in place of Dr. P.N. Chatterjee.

BoG-XXVII(2022)-R6(a): The Board RESOLVED to APPROVE the recommendation of the Senate to appoint Dr. Gitish Kishore Dutta, Associate Professor, Dept. of CY, NIT Meghalaya as Senate Nominees to the Board w.e.f 14.09.2022 till 28.09.2023.

2) **Agenda Item No.6: List of B. Tech, M.Tech, M. Sc and Ph. D students qualifying for the award of degrees.**

The summary and detail list of eligible Students B.Tech (For the Academics session 2018-2020), M.Tech (For the Academics Session 2020-2022), M.Sc (For the Academics Session 2020-2022) and PhD for award of degree was presented before the XXXth Senate meeting held on 14.09.2022.

The list of eligible students of B. Tech, M.Tech, M.Sc and PhD as recommended by the Senate was placed before the Board for approval.

The Board was also informed that four more B.Tech awardees were added in the list. The Board resolved to approve the updated list of eligible students for award of degrees as recommended by the Senate.

BoG-XXXII(2022)-R6(b): The Board RESOLVED to APPROVE the recommendations of the Senate for award of degree to B.Tech (158 Nos.), M.Tech (39 Nos.), M.Sc (23 Nos.) and PhD (15 Nos.) students.

3) **Agenda Item No. 7: Nominee for President's Gold Medal, Institute Gold Medals and Silver Medals to be felicitated during the 9th Convocation of the Institute.**

i) **President's Gold Medal:**

The Board was apprised that as per Ordinance-V- Award of Medals of the Institute (Ref to Point No 1), the President's Gold Medal shall be awarded annually to the student adjudged best on the overall performance in academic and co/extracurricular activities across the program.

The Board was further apprised that 9 students had submitted their application for award of the president's Gold Medal. The Selection Committee chaired by Dean (SW) screened the applications

and has recommended Mr. Shubham Singal, B.Tech student from the Department of Mechanical Engineering for award of President's Gold Medal.

The recommendation was placed before XXXth Senate meeting which was held on 14.09.2022 and the Senate recommended to place the same before the Board for approval.

BoG-XXXII(2022)-R6(c): The Board RESOLVED to APPROVE the recommendation of the Senate for award of President's Gold Medal to Mr. Shubham Singal, B.Tech student from the Department of Mechanical Engineering.

ii) Institute Gold Medal:

The Board was apprised that as per Ordinance-V- Award of Medals (Ref to Point No 2), Institute Gold Medal shall be awarded annually to the batch topper of each programme, who secures the highest CGPA among the eligible candidates in his/her batch.

In light of the conditions laid down in the above ordinance, the following students have been recommended:

List of Awardees for Institute Gold Medal 2022 recommended by Senate				
Sl. No	Discipline	Roll No	Name	Department
1	B.Tech	B18CS030	Ramneti Deepthi	Computer Science and Engineering.
2	M.Tech	T20CS004	Anmol Gautam	Computer Science and Engineering.
3	M.Sc	S20PH007	Nimish Gupta	Physics.

The recommendation was placed before XXXth Senate meeting which was held on 14.09.2022 and the Senate recommended to place the same before the Board for approval.

BoG-XXXII(2022)-R6(d): The Board RESOLVED to APPROVE the recommendation of the Senate for award of Institute Gold Medals to the following students:

<i>Sl. No.</i>	<i>Discipline</i>	<i>Roll No.</i>	<i>Name</i>
<i>1</i>	<i>B.Tech</i>	<i>B18CS030</i>	<i>Ramneti Deepthi</i>
<i>2</i>	<i>M.Tech</i>	<i>T20CS004</i>	<i>Anmol Gautam</i>
<i>3</i>	<i>M.Sc</i>	<i>S20PH007</i>	<i>Nimish Gupta</i>

iii) Institute Silver Medal:

The Board was apprised that as per the Ordinance-V, Award of Medals (Ref to Point No: 3), the Institute Silver Medal shall be awarded annually to branch topper of each discipline of the programme, who secures the highest CGPA among the eligible candidates in his/her branch.

In light of the conditions laid down in the above ordinance, the following students have been recommended for award of Institute Silver Medal:



List of Awardees for Institute Silver Medal 2022 recommended by Senate					
Bachelor of Technology (B.Tech)					
Sl. No	Session	Discipline	Roll No	Name	CGPA
1	2018-22	CE	B18CE002	Rahul Kumar Gupta	9.23
2		CS	B18CS030	RamnetiDeepthi	9.79
3		EC	B18EC003	PreetiPolai	9.56
4		EE	B18EE007	TanmayTyagi	8.90
5		ME	B18ME006	Shubham Kumar	9.45
Master of Technology (M.Tech)					
1	2020-22	CE	T20CE012	Sreedevi AJ	9.94
2		CS	T20CS004	AnmolGautam	10.00
3		EC	T20EC005	Biplove Basel	9.58
4		ME	T20ME006	Narayan Bashyal	9.84
Since M.Tech, EE Department had only 4 students during 2020-22, no one is nominated for award of Institute Silver Medal.					
Master of Science (M.Sc)					
1	2020-22	CY	S20CY003	Basudha Deb	9.70
2		MA	S20MA001	Bankitdor M Nongrum	9.07
3		PH	S20PH007	Nimish Gupta	9.78

The recommendation was placed before XXXth Senate meeting which was held on 14.09.2022 and the Senate recommended to place the same before the Board for approval.

BoG-XXXII(2022)-R6(e): The Board RESOLVED to APPROVE the recommendation of the Senate for award of Institute Silver Medals to the above named students.

BoG-XXXII (2022)-7: Holiday to be observed in the Institute during the year 2023.

It was notified that 14 (fourteen) holidays to be observed compulsorily and 3 (three) holidays to be selected from a second list. Further, employees may be allowed to avail any 2 (two) holidays to be chosen by them out of the list of the Restricted Holidays.

Keeping this in mind and with the approval of the Director, the Holiday List, including RH, to be observed in the Institute for the year 2023 was prepared and placed before the Board.

The Board noted and approved the Holiday List of the Institute for the year 2023.

BoG-XXXII (2022)-R7: The Board RESOLVED to APPROVE the Holiday List of the Institute for the year 2023.

BoG-XXXII (2022)-8: Resignation of Faculty Members

The Board was informed about the resignation of the following faculty members from the services of NIT Meghalaya.

Sl. No.	Name	Reason	Date of Release
1	Dr. Paresh Nath Chatterjee Assoc. Prof., CY Dept.	Resigned (on lien for two years) to join his new assignment as Associate Professor in Chemistry Department at NIT Durgapur.	02-08-2022
2	Dr. Ch.V. Rama Rao Asst. Prof., EC Dept.	Resigned to join his new assignment as Associate Professor in EC Department at NIT Warangal.	16-08-2022
3.	Dr. Pallekonda Ramesh Babu Asst. Prof., ME Dept.	Resigned to join his new assignment as Assistant Professor in ME Department at NIT Warangal.	16-08-2022

BoG-XXXII (2022)-R8: The Board NOTED the resignation of the above faculty members.

BoG-XXXII (2022)-9: Resignation of member of BoG (Senate nominee).

It was informed to the Board that Dr. Paresh Nath Chatterjee, Associate Professor Dept. of Chemistry, who was nominated by the Senate of the Institute as member of Board of Governors of NIT Meghalaya for a period of 02 (two) years from 28.09.2021 to 27.09.2023 had resigned from the services of NIT Meghalaya to join his new assignment as Associate Professor at NIT Durgapur w.e.f. 02.08.2022.

Accordingly, the Senate in its XXX meeting held on 14.09.2022 has recommended Dr. Gitish Kishore Dutta, Assoc. Professor, Dept. of CY, NIT Meghalaya as Senate nominee to BoG w.e.f 14.09.2022 till 28.09.2023. The recommendation of the Senate was placed before Board in the present Board meeting. The Board has also given its consent on the recommendation of the Senate.

BoG-XXXII(2022)-R9: The Board NOTED the Resignation of Dr. Paresh Nath Chatterjee, Associate Professor as member of BoG nominated by Senate and appointment of Dr. Gitish Kishore Dutta, Assoc. Professor, Dept. of CY, NIT Meghalaya in his place as Senate nominee to Board.



BoG-XXXII(2022)-10: Extension of period of Director for two terms.

It was informed to the Board that the tenure of the present Director of the Institute Prof. B.B. Biswal, who had joined the Institute on 18.05.2017 for a period of five years was going to be completed on 17.05.2022. However, the Institute received a letter F.No.35-5/2021-TS.III dated 19.04.2022 from Ministry of Education informing that the incumbent Directors of NIT Meghalaya Prof. B.B. Biswal to continue till the 30th June 2022.

Subsequently, in continuation to the above, the Institute again received another Order F.No.35-5/2021-TS.III dated 28.06.2022 from the MoE, wherein it was informed that the tenure of the incumbent Director Prof. B. B. Biswal has been extended for a period of six months or till joining of a regular Director whichever is earlier w.e.f 01.07.2022.

BoG-XXXII(2022)-R10: The Board NOTED the extension of period of Prof. B.B. Biswal, Director of the Institute for two terms.

BoG-XXXII(2022)-11: Standing Agenda Item: Mechanism to Monitor/ minimize Audit Objections Public Grievances and Parliamentary Assurances.

It was informed to the Board members that the Ministry of Education has instructed to include complete details and status of their Audit Paras, Pending Public Grievances and Parliamentary Assurances in every meeting of Finance Committee (FC)/ Board of Governors (BoG) as **Standing Agenda Item**.

Accordingly, the following information was placed before the Board for information and guidance.

- (a) It was also informed to the Board that the Annual Accounts of the Institute for the year 2021-22 was prepared by a Shillong based Chartered Accountant firm M/S SSD & Co and the same was placed before the FC as Agenda Item No. FC-XXV (2022)-4 for Adoption and recommendation by the Finance Committee.

The FC after deliberation has resolved to Adopt the Annual Accounts of the Institute for the year 2021-22 and recommended to place the same before the Board for Adoption by the Board. The Board Vide Resolution No. BoG-XXXII (2021)-R3 (e) dated 16.09.2022 has resolved to Approve and Adopt the Annual Accounts of the Institute for the year 2021-22.

- (a) It was informed to the Board members that there is no Pending Public Grievances in respect of NIT Meghalaya on the Public Grievance Portal of Government of India as on date.
- (b) It was informed to the Board members that there is no pending case related to Parliamentary Assurances and replies to parliament questions in respect of NIT Meghalaya were always sent on time.

BoG-XXXII(2022)-R11: The Board NOTED the ACTION TAKEN by the Institute.



BoG-XXXII(2022)-12: Special drive to fill the backlog vacancies on Mission Mode.

The Board was informed that the backlog vacancies for the faculty positions lying vacant, especially in the SC/ST/OBC and EWS category of the Institute shall be filled up in a Mission Mode by 4th September, 2022. In this connection, the Institute was instructed to send the report about the action taken and progress made in this regard through the following 03 (three) mechanism. Accordingly, the reply of NIT Meghalaya was placed before the Board as under:-

Sl. No.	Ministry Instructions	NIT Reply
1.	To include a separate chapter in their Annual Report (starting from 2021-22) depicting the status of filling up of backlog vacancies in tabular format during the year.	The Institute has included a separate chapter in its Annual Report for the FY 2021-22 depicting the status of filling up of backlog vacancies in tabular format and the same shall be followed in the forthcoming years.
2.	To include an Agenda Item in every Finance Committee / Board of Governors, giving the status of filling up of backlog vacancies.	The Institute at present has 12 numbers of vacancies for Faculty out of which 07 are backlog vacancies and 05 are fresh vacancies. The 07 backlog vacancies are in reserved category i.e., 05 OBC and 02 SC. The Institute is in the process of filling up the backlog vacancies and fresh vacancies shortly.
3.	The Heads of all CHEIs to send a monthly report to Secretary (HE) (starting from September 2021) appraising the status of action taken.	The Institute is regularly sending the monthly report to the Office of Higher Education (HE), Ministry of Education, appraising the status of action taken in filling up the backlog vacancies. The report for the month of August 2022 was sent on 02.09.2022 vide Letter No. NITMGH/ES/MoEd-RPT/BV/ 2022-23/1020 dated 02.09.2022.

BoG-XXXII(2022)-R12: The Board NOTED the ACTION TAKEN by the Institute.

BoG-XXXII(2022)-13: The 9th Annual Convocation of NIT Meghalaya.

It was informed to the Board that the Institute shall be organising its 9th Annual Convocation on 19th September 2022 (Monday) at U Soso Tham Auditorium located at State Central Library, Shillong, Meghalaya.

During the Convocation 158 numbers of B-Tech students, 39 numbers of M-Tech students, 23 numbers of M.Sc students and 15 numbers of Ph.D Scholars shall be awarded with degrees and medals.

His Excellency Shri Satya Pal Malik, Governor of Meghalaya shall be the Chief Guest and Dr. B.D.R Tiwari, IAS, Commissioner and Secretary, Govt. of Meghalaya, shall be the Guest of Honour



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during the Convocation. Shri Sajjan Bhajanka, Chairman BoG & FC and Chairman Century Ply Ltd. and Star Cement Ltd. shall be the President of the Convocation Ceremony.

BoG-XXXII(2022)-R13: *The Board NOTED the 9th Annual Convocation of NIT Meghalaya to be organized by the Institute on 19.09.2022.*



(B.N. Choudhury)
Registrar & Secretary to BoG