

e-Tender

“EXPRESSION OF INTEREST (EoI)

cum

REQUEST FOR PROPOSAL (RFP)”

Open only for Central Public Sector Undertakings (CPSUs) eligible as per Rule 133(3) of GFR, 2017

For

Selection of Agency as Project Management Consultancies (PMC)

*(Engineering/ Architectural Services, **Project** Management, Supervision, Execution, **appraisal** etc.)*

for the Work

SEWAGE TREATMENT PLANT (STP)

(NIT Meghalaya Permanent Campus, Saitsohpen, Sohra)

2024

National Institute of Technology Meghalaya
(An Institute of National Importance under Ministry of Education)
Meghalaya

National Institute of Technology Meghalaya
(An Institute of National Importance under Ministry of Education)
Meghalaya
Permanent Campus, Saitsohpen, Sohra

No.NITMGH/EN/EoI/STP/ PC-Sohra/2024-25/1082

Dated: 16/08/2024

e- Notice inviting for EoI cum RFP

NIT Meghalaya, invites online EoI cum RFP through CPP Portal (<https://eprocure.gov.in/eprocure/app>) for appointing a Central Public Sector Undertaking (CPSU), GoI as PMC for the Engineering/ Architectural Services, Project Management, Supervision, Execution, Commissioning, appraisal etc. of its Projects/ Works titled “Sewage Treatment Plant (STP)” at NIT Meghalaya permanent campus, Saitsohpen, Sohra. The details of EoI cum RFP can be downloaded from the CPP Portal (<https://eprocure.gov.in/eprocure/app>) or from the Institute website (<http://www.nitm.ac.in/>). The bidding process (submission and finalization) will be done only in online mode at CPP Portal. The bidders may submit their bid only through uploading in the CPP Portal <https://eprocure.gov.in/eprocure/app>.

INSTRUCTIONS/ TIME SCHEDULE of EoI/RFP

Sl. No	Description	Details
1.	Title of work	Selection of PMC for Execution of the work “ Sewage Treatment Plant” at NIT Meghalaya Permanent Campus, Saitsohpen , Sohra
2.	Period of completion	09 (Nine) months.
3.	Cost of tender document.	N/A
4.	Period during which the EoI/RFP document can be downloaded from the CPP Portal (https://eprocure.gov.in/eprocure/app) or from the Institute website (http://www.nitm.ac.in/).	16.08.2024 (11:00hrs) to 30.08.2024 (17:00 hrs).
5.	Last date and time for online submission of EoI/ RFP	30.08.2024 upto 17:30 hrs.
6.	Date and time of opening the online Technical Bid (Stage-A)of EoI/ RFP	02.09.2024 from 11.00 hrs onwards at NITM Shillong Campus.
7.	Date of Presentation (Stage -B) by the eligible bidders after technical evaluation as per Stage-A	Presentation by eligible bidder’s under technical Evaluation stage-B to be notified later and informed to the eligible bidders qualifying in Stage A through e-mail
8	Date & time of opening the online Financial Bid of qualified bidders	To be declared later after technical evaluation (Stage-A & Stage-B) is over(Information will be uploaded on www.eprocure.gov in)
9.	Earnest money deposit (EMD)	Rs.4,00,000/- (Rupees Four lakh only)

2. **Eligibility Criteria and Instruction to Bidders:**

The agency interested for bidding are required to fulfill the following conditions.

1. Any Public Sector undertaking set up by the Central Govt. of India to carry out Civil and Electrical works as per GFR clause 133(3) can participate in the bidding process. Other Central PSUs notified by the Ministry of Urban Development for such purpose can also participate in the bidding process. Such agencies/ entities are required to submit Memorandum of Understanding (MOU) along with the tender as documentary proof/ evidence for this purpose.
2. The bids received from any joint venture or consortiums are not eligible for participation. Only sole bidders are allowed to participate in the bidding process.
3. The bidder must be a Government company registered under the Companies Act 2013/1956 or a Corporation setup by an act of parliament or a Department of the Central Government of India . The certificate of incorporation or the Gazette Notification of the incorporation of the body must be enclosed with the bid.
4. The bidding entity should have satisfactorily completed atleast minimum 03 similar projects in Northeastern region as PMC/Design, Development and Construction agency for works as mentioned below during the last Seven years ending previous day of last date of submission of tenders for this EoI/ RFP .

Here, similar works for the purpose of this EoI/ RFP means experience in execution of “**Sewage Treatment Plant (STP)**”.

5. PSU(s) should have experience of executing the work in hilly area/ terrain, Northeastern Region especially in the state of Meghalaya. Preference will also be given to the PSU/agency that is having a project office in the state of Meghalaya from last 10 years which should be supported by the documentary proof/ evidence.
6. Cumulative average annual financial turn over of the bidding agency during the last 3 consecutive financial years should be at least 100 percent of the estimated cost of this proposed project.
7. The bidding agency should not have suffered any financial losses during last the last three Financial Years.
8. Agencies those are debarred or blacklisted by any Govt. Departments are not eligible to participate in this tender.
9. The bidders fulfilling the minimum eligibility criteria for the bidding process will be notified of the date and venue for the presentation to be presented before the Technical Evaluation Committee (TEC) constituted by the Institute. The qualified firms/ agencies will cover the following aspects during their presentations where in the presentation by each firm should be of 30-45 minutes duration:
 - Organization structure
 - Experience in handling STP and handling of worst situation if any
 - Detailed design and execution plan of the projects.
 - Key performance indicators of PMC for the projects.
 - Reporting and recording systems.

- Quality management plan of past similar projects.
 - Strength & weakness of the organization in terms of PMC.
 - Methodology, Understanding of Project, etc.
 - Bar Chart/Milestone/Time schedule for completion of the Project.
 - Conceptual plan/Proof of concept.
 - Manpower support for supervision and quality control.
10. The documents furnished by the bidders will be subjected to verification subsequently by the Institute. If found not meeting the requirements, such offers are liable to be rejected.
 11. The PSU agency must have at least 10 qualified on roll graduate civil/Mechanical/Electrical engineers (having minimum of 10 years experience) for supervision and quality control of the construction works entrusted to the Agency for execution.
 12. EoI should be accompanied with Earnest Money Deposit for value specified in Para 1 above, in the form of Demand Draft/Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank issued in favour of **Director, NIT Meghalaya Shillong, payable at SBI Malki (Dhanketi), Shillong** (or) in the form of Bank Guarantee issued by a scheduled bank. Earnest Money Deposit shall be valid for **180 days** from the due date of receipt of tenders.
 13. The Agency/PSU, whose offer is accepted, will be required to furnish a performance guarantee of 5% of the work order value within 15 days from the award of PMC. This guarantee shall be in the form of Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank issued in favour of **Director, NIT Meghalaya, Shillong** payable at SBI Malki (Dhanketi, Shillong (or) in the form of Bank Guarantee issued by a scheduled bank in accordance with the prescribed form. In case, the agency fails to deposit the said performance guarantee within the period specified including the extended period if any, the Earnest Money deposited by the contractor will be forfeited and letter of intent/ order issued for the purpose of this project shall stand cancelled automatically without any further notice to the agency. The Earnest Money deposited along with EoI shall be refunded only after receiving the aforesaid performance guarantee.
 14. The EMD (without any interest) for all those bidders/ agencies who are found technically not eligible shall be returned back to the bidder/agencies through registered post/speed post only in the address furnished by the bidder, in the bid document against this **EoI cum RFP**.
 15. The bidders should download the **financial bid.xls** from CPP Portal and fill in the intended blank spaces provided for mentioning the name of bidder and consultancy charges (%). Bidders need not modify any other text or background shown in the financial bid template or replace it with any other copy of same **financial bid in .xls format**. NIT Meghalaya / Central Public Procurement Portal (www.eprocure.gov.in) will accept the financial bid template only and hence the consultancy charges (%) should not be quoted in any other place except financial bid template.
 16. The service charge of the Agency has to be quoted in % (percentage) and upload the same in the online portal. The PMC charge must be exclusive of GST. GST shall be paid extra on PMC Charges by the Institute on submission of proof of deposit.
 17. The technical bids which shall consist of all statements, documents, certificates, affidavits, copy of NIT, EoI term & conditions, etc duly signed with seal by authorised signatory of the PSU's, will be opened online by a committee of members duly constituted for the purpose at the specified time and date as in the tender document. The technical bid uploaded by the bidders will be verified and downloaded for technical evaluation and the result of technical bid evaluation will be displayed on www.eprocure.gov.in. which is open to all bidders who participated in the tender.

18. The Financial bid (price bid) will consist of the Agency Charges to be quoted by the PSU in the prescribed format. The Financial proposal shall not include any conditions to it and any such conditional financial proposal shall be rejected summarily with out any further notice. The financial bids of only technically qualified bidders will be opened by a committee duly constituted and the process outcome will be displayed on the www.eprocure.gov. in which is open to all bidders who participated in the tender.
19. The offer must be submitted in Two Bids – Two Files/Covers only through uploading in the CPP Portal, before the last date & time for bid submission. Bidders must submit their digitally signed bids. The covers will contain the following documents:
 - i. Cover 1 which consists of technical requirements and general terms & conditions along with credentials.
 - ii. Cover 2 which consist of the Price Bid/PMC charges (BoQ in MS-Excel format).
20. Authorised signatory of the Agency/PSU shall sign all the pages of EoI document and be submitted along with their credential.
21. On the due date of opening, the Cover (i) will be opened initially of those tenderers who furnished valid EMD. On opening of Technical and Commercial Bids, further detailed scrutiny / evaluation will be carried out. During the evaluation of techno-commercial bids, the documents furnished by the tenderers will be scrutinized in detail. Any tender, found as not fulfilling the stipulated eligibility criteria will be rejected at this stage and such offers will not be considered for further processing. At this stage, the competency of the tenderers will be further evaluated by a Technical Evaluation Committee (TEC). The price bid of only those tenderers who have been qualified during the scrutiny and technical evaluation will be opened separately on a specified date (with due intimation to the qualified bidders) and further processed, as per tender procedure/ stipulations.
22. Intending agency/ PSU's may inspect the site before submitting the EoI, with the prior permission of Director, NIT Meghalaya.
23. The Director, NIT Meghalaya is not bound to accept the lowest offer of any other agency and reserves the authority to reject any or all the EoI received without assigning any reason.
24. Canvassing directly or indirectly, in connection with EoI is strictly prohibited and the EoI submitted by the agency who resort to canvassing will be liable for rejection.
25. The Director, NIT Meghalaya reserves the option to give preferences to the offers in accordance with the policies of the Government of India from time to time.
26. The acceptance of the EoI will totally rest with the Director, NIT Meghalaya who does not bind himself to accept the lowest or any other EoI. No reasons will be furnished for the acceptance or rejection of any EoI. Thus, NIT Meghalaya reserves the right to accept or reject any EoI without assigning any reason (s) thereof.
27. The EoI should be valid for **minimum period of 120days** from the due date of receipt specified in Para 1 above. If any Agency/PSU withdraws the offer within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Institute, NIT Meghalaya shall without prejudice to any other right or remedy, be at liberty to forfeit 50% (Fifty Percent) of the Earnest Money Deposit of such agency absolutely.

28. On concluding the tender, an agreement shall be drawn with the successful PSU.

OPENING OF EoI:

National Institute of Technology, Meghalaya shall open the Technical Bids on the date and time of opening as mentioned above in the presence of the authorized representatives from participating PSUs, who choose to attend. Absence of any authorized representatives from participating PSUs would not entail to postpone the opening of such Bids. In case the date fixed for opening of the proposals is subsequently declared as holiday by the Government, the proposals will be opened on the immediate next working day while the time and venue for the purpose would remain unaltered.

EVALUATION CRITERIA:

The duly constituted Tender Evaluation Committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and by applying the evaluation criteria as contextually specified. In the first stage of evaluation, a proposal shall be rejected if it is found deficient as per the requirement indicated for responsiveness of the proposal. Only responsive proposals shall be further taken up for evaluation. Evaluation of technical proposal will start first and at this stage the financial bid (proposal) will remain unopened. The proposals will be evaluated, based on the eligibility criteria and submission of all the requisite information /documents as stipulated in para 3, as per Annexure III.

I. **Presentation by the eligible bidder:** A detailed presentation by the eligible Bidder who clears the technical scrutiny will be held. Date and time of the presentation will be intimated to the concerned PSUs. Presentation shall broadly include:

- i. Understanding of the Scope
- ii. Technical approach and methodology.
- iii. Work plan including timelines.
- iv. Quality Action Plan.
- v. Steps to be taken for timely completion of the project.
- vi. Experience of working for similar projects.

Organization and staffing including suitability of the key personnel for the project and any suggestion made by the bidder to improve the terms of reference. This is an illustrative list of items, but not exhaustive. Based on inputs received from the bidders during the presentation, Institute may modify/amend the terms of reference, staffing schedule, work schedule, logistics, and reporting subsequently. These documents will then be incorporated in the Contract as 'Description of Assignment/job'. Special attention will be paid to clearly define the inputs, and facilities required from the Institute to ensure satisfactory implementation of the Assignment/job.

SELECTION CRITERIA OF PMC:

Selection of PMC will be done on the basis of Combined Quality cum Cost Based System (CQCCBS).

a) Technical Evaluation Criteria:

S. No.	Criterion	Evaluation Criteria
A	FINANCIAL STRENGTH	10 marks
(i)	Average Annual financial turn over on construction work during the last three consecutive from year 2020-21, 21-22, 2022-23	<ul style="list-style-type: none"> ● >1200 cr. : 10 marks ● >800 <=1200 :8 marks ● >500<=800 : 6 marks ● >250<=500 : 4 marks ● <= 250 cr. : 2 marks
	ORGANIZATIONAL STRENGTH	5 marks
(i)	Presence of in-house professionally qualified staff in North Eastern State	
	<ul style="list-style-type: none"> ● Civil Engineer 3 marks	Civil Engineer (Min. Qualification – B.Tech/Diploma with 3 years' experience) <ul style="list-style-type: none"> ● >50 Engineers :3 marks ● > 30 <= 50 :2 marks ● >=10 <= 30 :1 marks ● <10 :0 marks
	Electrical Engineer 2 marks	Electrical Engineer (Min. Qualification – B.Tech /Dip with Three years' experience) <ul style="list-style-type: none"> ● > 10 : 2 Marks ● >=5 <= 10 : 1 marks ● < 5 : 0 marks
C	RELEVANT EXPERIENCE	25 marks
(i)	Large valued project completed in Single Agreement/MoU in last five years 10 marks	i. > Rs.50 Cr : 10 Marks ii. > Rs. 20 <= 50 : 4 Marks iii. > Rs. 10 <= 20 : 2 Marks vi. <= Rs. 10 : 0 Marks Details of projects to be furnished by the bidder in a separate Annexure V to be enclosed with this.

(ii)	STP (Sewage Treatment Plant) Project completed in atleast 3 projects in NorthEastern region in the last 7 Years 10 Marks	i. 3 No. of Project : 10 Marks ii. 2 No. of Project : 4 Marks iii. 1 No. of Project : 2 Marks Details of projects to be furnished by the bidder in a separate Annexure to be enclosed with this.
(iii)	Cumulative Capacity of STP (Sewage Treatment Plant) Project completed in North East in last 7 Years 5 Marks	iv. More than 400 KLD : 5 Marks v. > 150KLD <= 400 KLD : 3 Marks vi. > 75KLD <= 150 KLD : 1 Marks vii. <= 75KLD 0 Marks Details of projects to be furnished by the bidder in a separate Annexure to be enclosed with this.
D	FINANCIAL CAPABILITY	20 marks
i)	Profit : Company should be profit making in last 3 years ending 2023	Average Annual Profit (PBT) in the last 3 years: i. > 50 Cr. 20 Marks ii. > 40 <= 50 Cr. 15 Marks iii. >30 <= 40Cr. 10 Marks iv. >20 <= 30Cr 5 Marks v. <= 20 Cr. 0 Marks
E	PRESENTATION ON APPROACH AND METHODOLOGY	40 marks
	Consultant Approach and Methodology to perform the Consultancy assignment / job based on the TOR. Presentation date will be intimated by NIT Meghalaya to the Eligible Bidders.	Mark to be allotted by Client's evaluation committee / team on the basis of presentation made by the bidder on the following parameters: i. Understanding of the Project : 15 marks ii. Technical approach and methodology: 5 marks iii. Work plan including timelines: 5 marks iv. Steps to be taken for timely completion of the project, Plan B or alternate methods to complete the project in any eventuality: 5 marks v. Experience of working in similar projects: 5 marks vi. Organization and staffing including suitability of the Key personnel for the Project: 5 marks
Total (A to E) : 100 Marks		

b) Bidders scoring minimum 70 Marks in the technical evaluation will only be considered "Technically Qualified". Financial Bids will be opened of only those bidders who are technically qualified.

1) Evaluation shall be made under Combined Quality cum Cost Based System (CQCCBS). Under CQCCBS, the technical proposals will be allotted weightage of 70% and only bidders securing a minimum of 70% marks in technical evaluation shall be considered as technically qualified. Financial proposals of only those firms who are technically qualified shall be opened publicly on the date & time specified to be notified, in presence of the Bidder's representative who choose to attend. Financial proposals will be allotted weightage of 30%.

(i) Proposal with the lowest cost may be given a financial score of 30 and other proposals given financial score that are inversely proportional to their prices.

(ii) The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up.

(iii) Example:

Sl. No.	Name of Technically Qualified Agencies	Technical Score	Lump sum quoting by bidders	Normalised Score	Composite Weighted Score (0.7x Technical Score + Normalised Score)	Remarks
1.	L1 Bidder	X	A=1000	$(\frac{A}{100}) \times 100 = 100$ A	$(0.7 \times X + 100) = Sc1$	H2
2.	L2 Bidder	Y	B=1005	$(\frac{B}{100}) \times 100 = 99.50$ B	$(0.7 \times Y + 99.50) = Sc2$	H1 (Sc2 is highest among all)
3.	L3 Bidder	Z	C=1010	$(\frac{C}{100}) \times 100 = 99.00$ C	$(0.7 \times Z + 99.00) = Sc3$	H3

(iv) Highest point's basis: On the basis of the combined weighted score for quality and cost, the bidders shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. and so on. The Work order/ contract will be awarded to H-1. In case H-1 bidder withdraws, second highest bidder H-2 will be considered.

- 2) Applications containing false and/or incomplete information are liable for rejection.
- 3) The applications shall be signed by the person/s on behalf of the organization having necessary Authorization/Power of attorney to do so. Each page of application shall be signed & stamped.
- 4) Services to be rendered by the Agency:
 - (a) To take instructions from the Institute and prepare sketch designs making revisions till sketch designs are finally approved by the Institute and making preliminary estimates of cost.
 - (b) To select/ nominate and instruct consultants/ architect (if required) for this project etc.

- (c) To prepare architectural working drawings, structural drawings and their vetting from reputed Govt. Engineering College/ IITs/ NITs and all other drawings for various stages required for completion of the particular project through the selected/nominated architect/ consultant.
- (d) To draw detailed specifications, estimation, rate analysis, preparing & inviting detailed notice inviting tender (DNIT) for selection of contractor following CPWD norms/CVC guidelines & GFR Provisions.
- (e) To prepare and supply all drawings to the Institute Authority for approval.
- (f) To execute and supervise the construction works including quality control till handing over of the project to this Institute.
- (g) Any other services in connection with the said works and normally rendered by the Agency and not referred to in above.

RESPONSIBILITIES OF THE PMC:

- 1) Subsequent to signing of the agreement, the PMC shall take possession of all encumbrances free site from the Institute and shall nominate a responsible Engineer for execution of the project under intimation to the institute.
- 2) A conceptual planning, designing of the project shall be done by the PMC as required by the Institute. The PMC shall prepare preliminary estimates, conceptually architectural scheme and service drawings required for bidding purposes of the Project after getting the concept and specifications approved from this Institute.
- 3) While detailing the project, the PMC shall provide only those requirements, which can be accommodated within approved estimated cost, as per priority decided mutually between the Institute and the PMC with out changing the scope of the project and with minimal time and cost over run of the project.
- 4) PMC shall prepare complete DPR along with detailed design/drawings/ specifications of the various items of work as required by the Institute as per DSR/CPWD rates and market rate analysis for items which are not included in DSR to be worked out as per standard methods (where ever applicable).
- 5) PMC shall supervise the works at approved designed/ specification/estimated cost.
- 6) PMC shall prepare the tender documents comprising the technical specification, General Terms and Conditions, Special Conditions etc. for inviting tenders on competitive basis with optimum competition and appointing contractors for execution of the work.
- 7) PMC shall be wholly responsible for any observations/ comments/ defects pointed out by C.T.E / C.V.C / C.A.G in the planning and procedures of execution of this project.
- 8) PMC shall be fully responsible for the timely completion, the quality inputs for the project, any delay caused, structural safety of the construction and targeted deliverables from the project.
- 9) Any defects discovered and brought to the notice of the PMC during the period aforesaid shall be rectified by the contractor appointed by the PMC with out any additional cost. PMC shall ensure that in the event of the failure on the part of the Contractor, the same may without

prejudice to any other rights available to it in law, be rectified by the PMC at the cost and expense of the Contractor.

- 10) The PMC shall unless otherwise specified be fully responsible for procurement of all quality materials of BIS and services for the Construction activity.
- 11) During the various stages of execution, PMC shall submit monthly progress reports with site photographs to the Institute.
- 12) For any unforeseen expenses in the project, it has to be approved by the Institute, separately.
- 13) The PMC shall execute the work from concept to completion/commissioning as per scope of work and complete it within a period mutually agreed between the parties including the Institute. The conceptual drawing shall be prepared by PMC architect but to be approved by the Institute upon recommendation by the PMC.
- 14) Should there be any change in design required/order by the Institute, the PMC shall appropriately determine its impact on the time period of completion and shall get it approved by the National Institute of Technology, Meghalaya.
- 15) The PMC as an Executing Agency for the work shall carry out the entire planning and construction of the Project for the intended use of the Institute including its project management, supervision, engineering/architectural services and other related services.
- 16) PMC has to complete the work within the estimated cost with out any time over run.
- 17) Based on the requirements and scope of work given by the Institute, PMC shall submit preliminary drawings and estimate to Institute for approval.
- 18) PMC to forward draft tender copy to Institute before issuing notice inviting tender (NIT). The suggestions of Institute will be considered by PMC for incorporating in the tender document.
- 19) After receipt of Administrative Approval and Expenditure/Financial Sanction (A/A & E/S) from the Institute, if required the PMC will prepare and submit various detailed architectural drawings and service plans to local bodies including Regulatory Authorities whose approvals are required before taking up the construction work.
- 20) PMC shall complete the work within a period of 10 months (01 months for planning + 09 months for execution of work). The completion time shall be reckoned from the date of signing of MOU or handing over of clear site by Institute. In case there is any delay in activities to be carried out by external agencies or due to factors beyond the control of PMC, the time for completion of the work will be suitably extended.
- 21) PMC shall submit the program and various mile stones for completion of work as per approved preliminary drawings and preliminary estimate to Institute for approval.
- 22) The responsibility of investigations, designing, planning, procurement, construction, safety, quality, and risk of engineering lies with the contractor and the same will be incorporated in the notice Inviting Tender (NIT) by the PMC.
- 23) The PMC shall ensure the adherence of statutory obligations and following all applicable Laws including Labour Laws by the Contractor with it's perpetuity without passing any liability to this Institute.

RESPONSIBILITY OF NIT MEGHALAYA:

- 1) National Institute of Technology, Meghalaya should hand over vacant and encumbrance free land/work site to PMC.
- 2) Providing site for labour camp for the contractor.
- 3) Providing free access to contractor's materials and labour to the site of work.
- 4) Providing electricity connection for execution of the work on payment of actual consumption as per state electricity Board tariff.
- 5) Sanction and release of load from the concerned Electricity Board/Authority.
- 6) Providing timely approval of the drawings & estimates submitted by PMC.
- 7) Payment of 33% initial advance of the estimated cost of the work as worked out by PMC including PMC charges before the work is taken up for execution.
- 8) PMC will try its best to complete the work within the estimated cost. However, if, any additional funds are required due to the change of the scope of the work or for future escalation if any, the same will have to be approved and borne by the Institute.
- 9) Accord approval of the Preliminary Estimate/Detailed Estimate prepared & submitted by PMC.
- 10) Accord approval of enhanced "cost of project" for placing order with agency, if tendered cost exceeds sanctioned estimate amount.
- 11) Statutory clearance from local authority or any other Govt. Bodies for construction & statutory charges if any for the same will be the responsibility of the Institute. However, "PMC" will provide all necessary assistance in respect of papers & data as per above scope of work.

INFORMATION FOR REFERENCE:

- 1) Projected population in permanent campus: 3000 Population.
- 2) Area: 220 acres approx
- 3) STP Capacity : 400 KLD - 500 KLD (actual capacity requirement to be designed by PSU)
- 4) Preferably Technology: An-aerobic –MBBR.
- 5) Location: NIT Meghalaya, Saitsohpen, Sohra (Lat 25.256955° Lon 91.742441°) (Source- Google Map)
- 6) Buildings Location: As per Master Plan (Source- Institute Website: www.nitm.ac.in)
- 7) Topography of the area: Undulated landscape.
- 8) The generated treated water from STP should be properly utilized for flushing (separate syntex tank for flushing already installed in buildings) and the solid waste to be used as manure.

TIME OF COMPLETION:

- 1) The work shall be completed within a period of 10 months (01 months for planning + 09 months for execution of work). The date of start will be reckoned after 15 clays of issue of LOI to the contractor(s), or handing over of site free from encumbrances or clearance from all local /central bodies, whichever is later subject to approval of drawings from the Institute.

- 2) No escalation shall be payable to the contractor on account of delay of the work unless the delay is caused due to some unforeseen genuine reasons beyond control of the contractor. The decision on such genuinity will be at the sole discretion of Director, NIT Meghalaya.
- 3) **Enactment of New Law(s):** Any extra cost implication due to enactment of new law after the award of work to PMC shall be reimbursed by the Institute.
- 4) **Power to Sanction Variation:** For any change in specification of supplementary items, PMC will seek the approval of the Institute in writing. For variation in quantity of any item of BOQ during execution, PMC will be free to sanction the same up to any limit provided such variation in quantity does not affect the total “cost of the project”. As soon as PMC feels that such variation in quantity will result in exceeding the sanctioned “cost of the project”, approval of the Institute is to be sought forthwith.

DISPUTE WITH CONTRACTORS/ VENDORS:

For settling the claims/disputes, if any, made by the contractors/ vendors of the project, the Institute shall be kept informed of the same by the PMC. Where there is disagreement between PMC and the contractor/ Vendor, such dispute shall be referred for Arbitration as provided for in the Contract between PMC and the contractor/ **Vendor**. At all times, PMC shall act for and on behalf of this **Institute** as their representative. In case of any Arbitration proceedings/court case initiated by the contractor/ Vendor against PMC, the **Institute** being the Principal Employer will **not** implead himself as a party in the Arbitration/Court proceedings along with PMC. The company (PMC) will, however, contest the Arbitration/court case for and on behalf of the Client if any such situation arises. All claims in favour of the Contractor as per Arbitration award or court order and the legal expenses involved in dealing with the arbitration/court proceedings shall be paid by the **Institute** to PMC over and above the agreed fees/contract value. Similarly, all amounts payable to the contractor against his claims decided by PMC and agreed by the Contractor shall also be paid by the **Institute** to PMC over and above the agreed fees/contract value. If any litigation still is raised making this Institute or any of its official in connection with the work arising out of this project as Respondent (s), the Courts at Shillong, Meghalaya will only have the jurisdiction to deal such matter.

ARBITRATION :

In the event of any dispute or difference relating to the interpretation and application of the provisions of the MOU/agreement between PMC (Central Public Sector Enterprise) and the National Institute of Meghalaya, such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in DPE OM No.4(1)/2013-DPE(GM)/FTS-1835 dated -22.05.2018.

PAYMENT MODE

- 1) After signing of MoU, NIT Meghalaya will deposit up to 33 % (Thirty Three percent only) of the assigned project cost as initial deposit to PMC. Out of this deposit received, the PMC shall release payment to the contractor. After utilizing 80% of the fund, the PMC shall submit the bills and equal to the spent amount which shall be released to the PMC so that fund flow will be efficient.
- 2) The balance amount will be deposited to the PMC on installment basis based on the utilization certificate from PMC, progress of the work and availability of fund.

Sd/-
Director,
NIT Meghalaya

ANNEXURE –I

LETTER OF TRANSMITTAL

From:

To,
The
.....
.....

SUBJECT: Invitation of E-tender from Central Public Sector Enterprises (CPSE) PSUs in two bid system (technical & financial bid) for Providing Project Management Consultancy (PMC) Services for.....

Having examined the details given in above referred Tender Notice and Tender document for the above project, I/we hereby submit the relevant information.

1. I/We hereby certify that I/We have read all the terms and conditions laid down in this Tender and are acceptable to me/us.
2. I/We hereby certify that all the statements made and information supplied in the enclosed documents, accompanying statements are true and correct.
3. I/We have furnished all information and details necessary for Tender and have no further pertinent information to supply.
4. I/We also authorize or its representatives to approach individuals, employers and firms to verify our competence and general reputation.
5. I/We submit the following certificates in support of our suitability, technical knowhow and capability for having successfully completed the following projects along with prescribed format:

Sl. No.	Name of work	Certified by/from

Signature of Authorized Signatory
Name of Authorized Signatory

ANNEXURE –II

UNDERTAKING

I / We have read and understood the instructions and the terms and conditions contained in the application form. I / We do hereby declare that the information furnished in the application and in the supplementary sheets is/are correct to the best of my/our knowledge and belief.

Signature of Applicant :

Name (in Block Letter) :

Designation :

Complete Postal Address

: Email

:

Phone No. :

Mobile No. :

Place :

Date :

Seal of Office :

To

The Director,
NIT Meghalaya

ANNEXURE –III

Details about Bidder

S. No.	Particulars							
1.	Full name of the Bidder (in capital letters)							
2.	Full address of the Bidder							
3.	(A) Telephone No. (B) Fax No.							
4.	Names and details of the Authorized Signatory of this NIT (Address, contact telephone number, Mobile number, Fax No., Email ID)							
5.	Has the bidder been black listed by any organization? If so, attach the details of the same.							
6.	PAN :							
7.	GST registration No.:							
	No. of full time employees with the bidder	Engineers	Supporting Staff (Technical)					
Financial strength of the Organization for the last 7 years.		Turnover			Net Profit			

9. It is hereby certified that (The bidder) has never been black-listed by Central / State Governments / PSUs.

10. It is hereby submitted that all the terms and conditions of this NIT are acceptable to the PSU / State PSU/ Government Construction Agency.

I hereby certify that the above-mentioned particulars are true and correct.

Signature of Authorized Signatory

Name of Authorized Signatory

PSU Stamp

Complete address Office Seal with Date

Annexure IV

Details of Personnel

S.No	Category	No. of persons
1.	Engineer: Civil Electrical	
2.	Supporting Staff (Technical)	
Total		

Signature of Authorized
Signatory

Name of Authorized Signatory

PSU Stamp

FINANCIAL BID

(to be downloaded and submitted online in prescribed excel format)

Sl.No	Item Description	Agency charges in Percentage (%) (To be quoted by the PSU)
	PMC for the work 'Sewage Treatment Plant' (STP) at NIT Meghalaya Permanent Campus, Saitsohpen, Sohra	

Charges quoted should be excluding GST.

Signature of Authorized Signatory

Name of Authorized Signatory

PSU Stamp