

COURSE REGISTRATION: SPRING 2026

INSTRUCTION FOR STUDENTS

1. Scheduled date of registration are as follows:

Sl. No.	Programme	Course Registration Dates (without fine)	Course Registration with fine (₹. 5000/- only)
1	All programme	05th – 27th January 2026	28th January – 06th February 2026

2. The registration will be through online mode similar to what was done in pre-registration counselling.
3. Students will complete Spring 2026 semester registration, in consultation with the FAs, as per
4. the academic calendar.
5. **Registration will strictly not be allowed after 06.02.2026**
6. Download the form ([click here to download form](#)). Your Faculty Advisor will guide you in filling the courses to be taken in this semester. All applicable fields and columns must be filled completely and correctly otherwise your form will be returned.
7. Payment portal for students will remain open during January 5,2026, - January 27, 2026. Students need to complete the payment (without fine) during this window. No request for extension of dates in this matter will be entertained. For any technical problems, please drop an email to academic.office@nitm.ac.in and ar.acad@nitm.ac.in
8. Due to any reason, the student is unable to make the payment, within the above specific period, a non-refundable amount of Rs. 5000.00 has to be paid by the student, as fine.
9. Without completion of semester registration, the student will be debarred from appearing in mid semester and end semester examination.
10. Submit all the fee payment receipts and the course registration form to your Faculty Advisor. Your registered courses will be checked by your Faculty Advisor.
11. **Those students who are not eligible for Fee Remittance are strictly directed to pay the full and correct amount. If any student whose name is not in the notified list is found to be availing this facility, strict action will be taken against them.**
12. If any student wants to register for extra course or backlog course, the student has to consult with the Faculty Advisor (who shall recommend after checking pre- requisites, max course credits, whether the course is floated in the semester, whether mid-term & internal assessment marks are awarded or not, etc). **Students are strictly advised to register for the backlog courses first, followed by the regular semester courses.**
13. Check e-notice for Faculty Advisors list. Keep in touch with your Faculty Advisor for all courses related matters.
14. Final course registration details will be uploaded under e-notice after approval from the Competent Authority. If the course taken by you is not updated you may immediately report to Academic Section.
15. Any other issues related to registration should be informed to Academic Section within three days after it has been notified via email. Cases which require the approval of the Competent Authority should be immediately forwarded.
16. Hostel guidelines will be issued separately from HMC Office.

NOTE: To complete course registration for Spring 2026 semester, you must:

- i. Submit the course registration form online.
- ii. Pay the requisite fees and submit the receipt(s) and form to your Faculty Advisor upon rejoining the Institute for records purposes.

It is to reiterate that any email sent to Faculties, officials or staff of NIT Meghalaya they should do so only with the official email ID provided by the Institute failing which the emails will be ignored. Any application must be forwarded through proper channel i.e to HoD through Faculty Advisor.