

THE XLIIIrd MEETING
OF
SENATE
NATIONAL INSTITUTE OF TECHNOLOGY
MEGHALAYA
MINUTES

Day: Tuesday

Date: 01.10.2024

Time: 02:00 PM onwards

Venue: Conference Room, NIT Meghalaya

Mode: Hybrid Mode.

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA**Minutes of the XLIIIrd Meeting of the Senate held on 01.10.2024.**

The XLIIIrd Meeting of the Senate of NIT Meghalaya was held on 01st Oct 2024, at the Conference Room of the Institute through hybrid mode from 02:00 PM onwards. The following members attended the meeting: -

1. Prof. P. Mahanta, Director, NIT Meghalaya	-Chairman
2. Prof. M. G. Banerjee, English Literature, EFLU	-Member
3. Prof. S. Basu, Dept of Physics, IIT Guwahati	-Member
4. Prof. M. Panda, CE Dept. NIT Rourkela	- Member
5. Prof. A. Bhattacharjee, Physics Dept, NIT Meghalaya	-Member
6. Prof. H.C. Das, Dean (PRBR)., NIT Meghalaya	-Member
7. Prof. D. K. Sarma, Dean (P&D), NIT Meghalaya	-Member
8. Prof. C. Marthong, CE Dept, NIT Meghalaya	-Member
9. Prof. D. S. Roy, Dean(R&C), NIT Meghalaya	-Member
10.Prof. Anup Dandpat, Dean (AA), NIT Meghalaya	-Member
11.Prof. P. S. Mangang, Dean(SW)& HoD(HS), NIT Meghalaya	-Member
12.Prof. Gitish K. Dutta, HoD(CB), NIT Meghalaya	-Member
13.Dr. Bhaskarjyoti Chakravarty, Registrar, NIT Meghalaya	- Secretary
14.Dr. P.K. Gautam, HoD(CE), NIT Meghalaya	- Spl. Invitee
15.Dr. Shaik Affijulla, HoD(EE), NIT Meghalaya	-Spl. Invitee
16.Dr. P. K. Rathore, HoD(EC), NIT Meghalaya	-Spl. Invitee
17.Dr. Koushik. Das, HoD(ME), NIT Meghalaya	-Spl. Invitee
18.Dr. Deepak Kumar, HoD(CS), NIT Meghalaya	-Spl. Invitee
19.Dr. A.K. Jena, HoD(MA), NIT Meghalaya	-Spl. Invitee
20.Dr. T. Bora, HoD(PH), NIT Meghalaya	-Spl. Invitee
21.Dr. R. Kharbihkhiew, Asst. Librarian, NIT Meghalaya	-Spl. Invitee

At the outset, the Chairman, Senate welcomed the members and the special invitees to the forty third meeting of the Senate. Thereafter, the agenda items of the day were taken up.

Item No. 1: Confirmation of Minutes of the XLIInd Senate Meetings held on 09.09.2024.

The forty second meeting of the Senate of the Institute was held on 09.09.2024 in the Conference Room of the Institute through hybrid mode. The minutes of the meeting was circulated amongst the Senate members for their comments/observations.

R1/SENATE-XLIII/24: *The Senate **Resolved to Confirm** the minutes of the XLIInd Senate Meeting.*

Item No. 2: Action Taken Report on the decisions of the XLIInd Meeting of the Senate.

The actions taken on the decisions of the XLIInd Meeting of the Senate were presented during the meeting and the Senate members noted the actions taken by the Institute.

R2/SENATE-XLIII/24: *The Senate **Acknowledged and Approved** the actions taken on the resolutions of the XLIInd Senate Meeting.*

Items for Approval

Item No. 3: Institute fellowship to PhD scholars under sponsored project.

The Senate was apprised of the resolution no. R3(b-e)/SENATE-XXX/22 and R3(b-e)/SENATE-XXX/22 in relation with the Institute fellowship to PhD scholars under sponsored project. Later the notification issued dated 26.09.2022 and 25.09.2023 were placed before as **annexure 1**. The para point no. 5 of the notification dated 25.09.2023 containing the conditions for providing the Institute fellowship was discussed in detail.

In line with the above, Senate noted, the notification issued in the year 2023 supersede the conditions mentioned in notification issued in the year 2022 and which resulted in the enforcement of the both the guidelines at a time and created unnecessary confusion in decision making.

In connection with the above, Senate permitted to supersede the para point no. 3 of notification dated 26.09.2022 with the para point no. 5 of notification dated 25.09.2023 for settlement of all future cases.

Also, in addition to this the recent case of the Ms. Kakali Baruah P20CH002 was placed before for discussion. Ms. Baruah joined as full-time project fellow on 16.07.2020 in a project and later admitted in PhD programme on 10.08.2020. The details of the fellowship received are as follows: -

From 16.07.2020 to 30.06.2023	From 01.07.2023 to 30.06.2024 (1 year)	From 01.07.2024 to 30.06.2025 (1 year)
Received Project fellowship.	Received Institute fellowship as per para point no. 3 of notification dated 26.09.2022. (Project duration is more than 2 years)	Requested for one more year extension in the Institute fellowship as per para point no. 5 of notification dated 25.09.2023.

The brief detail of the scholar is as follows: -

Name	Kakali Baruah, P20CH002
Department	CB
Supervisor's Name	Dr. Atanu Singha Roy
Co-Supervisor's Name	NA
Admission date	10.08.2020
Registration Date	17.09.2021
Category	Full Time

After the detailed discussion the senate recommended to consider the request of Ms. Baruah for one more year extension in the Institute fellowship w.e.f. 01.07.2024 to 30.06.2025.

R3/SENATE-XLIII/24: The Senate has **resolved** to **recommend** the extension of the Institute fellowship for Ms. Kakali Baruah (P20CH002) for an additional year, from 01.07.2024 to 30.06.2025. It is also **advised** to **follow** the notification dated 25.09.2023 for addressing all future requests for Institute fellowships for PhD scholars under sponsored projects, provided they fulfil the necessary requirements

Item No. 4: Effective date for release of enhanced fellowship amount to PhD Scholars.

The Senate was informed about that the Institute allows enhancement in the fellowship amount after evaluating the scholar's progress based on the recommendation of the review committee constituted by the competent authority. Also, the date of seminar used to be taken as effective date for release of enhanced fellowship. This practice had been followed till last (August 2024) month.

Later, the proposal of the Institute to consider the effective date for release of enhanced fellowship from the date of completion of two years irrespective of seminar date was placed before the Senate.

After a brainstorming session, the senate considered the proposal of the Institute to release enhanced fellowship amount from the date of completion of two years irrespective of seminar date, after evaluation of the scholar's progress based on the recommendation of the review committee constituted by the Competent Authority.

Also, the Senate suggested to release the arrear fellowship to the continuing scholars with the retrospective effect i.e. from the completion of 2 years.

R4/SENATE-XLIII/24: *The Senate **resolved to approve** the fellowship enhancement after evaluating the scholar's progress, based on the recommendation of the review committee constituted by the competent authority. The enhanced fellowship will be released from the date of completion of two years, regardless of the seminar date. This effective date is to be applied to all existing scholars.*

Item No. 5: Proposal to introduce Techno-Social Internship for 1st year UG students.

A proposal was placed before the Senate to introduce Techno- Social Internship for 1st year UG students as a micro credit course. This course will be offered during summer vacation and will aim to encourage first year undergraduate engineering students across all branches to engage with societal issues by working closely with social organizations. This initiative seeks to instil a sense of social responsibility in students while leveraging their engineering skills to develop innovative solutions to real-world problems. The detailed proposal was placed as **annexure 3** for kind information.

The Senate discussed the matter in detail and suggested to revisit the proposal by including the following points: -

1. Mechanism of supervision.
2. Evaluation procedure.
3. Prepare Preamble with detailing.

In view of the above-mentioned points, the Senate suggested to revisit the proposal and place it before the upcoming meetings.

R5/SENATE-XLIII/24: *The Senate **suggested to revisit** the proposal and place it before the upcoming meetings.*

Item No. 6: Extension of adjunct faculty engaged in CS Department.

The Senate was apprised of the proposal to extend the appointment of the Prof. Prasan Kumar Sahoo, Adjunct Professor, CS Dept.. Prof. Sahoo was appointment on 31.08.2021 for three years up to 31.08.2024. The department in the note presented, highlighted the fruitful interactions of Prof. Sahoo with department faculty and students during his tenure,

also during the visit of Prof. Sahoo different ways of collaboration between NIT Meghalaya and Chang Hung University, Taiwan were discussed.

In line with this the recommendation of the department academic committee was placed to extend the tenure of Prof. Prasan Kumar Sahoo as Adjunct Professor for one more term. The note along with the DAC minutes were placed as **annexure 4** for information.

The senate discussed the matter and recommended the extension in the appointment for one more term with the duration as per the Institute norms.

R6/SENATE-XLIII/24: *The Senate has **resolved to approve** an additional term extension for Prof. Prasan Kumar Sahoo, Adjunct Professor in the CS Department, in accordance with the Institute's norms*

Item No. 7: Addition in the PhD scholars qualifying for the award of the degree during the 11th Convocation of the Institute.

The Senate was informed about the additional 4(four) scholars who have successfully completed their oral defence examination, thereby qualifying for the degrees to be conferred at the upcoming 11th Convocation.

The updated list of the scholars eligible for award of the degree was placed as **annexure 5**.

The Senate is requested to approve the list of scholars and recommend to the Board of Governors (BoG) for award of degrees to the eligible students during the 11th Convocation of the Institute.

R7/SENATE-XLIII/24: *The Senate **resolved to approve** the list of 20 scholars and recommend to the Board of Governors (BoG) for award of degrees to the eligible students during the 11th Convocation of the Institute.*

Item No. 8: Summer Term Remuneration.

The calculation of the summer term remuneration i.e. **Rs.3000/- + 500 * no. of Students** provided to the faculties taking classes during summer term was informed to the Senate. Also, the source of the fund which is fee submitted by the students during summer term (IRG) was reported. This remuneration formula is in the practice based on the Chairman Senate approval dated 08.06.2020. Approval copy of the same was placed as **annexure 6** for kind reference.

Following the discussion the Senate recommended revising the summer term remuneration to **Rs.3000+1000* no. of Students** w.e.f. Summer Term 2024.

R8/SENATE-XLIII/24: *The Senate **resolved to revise** summer term remuneration by Rs.3000+1000* no. of Students w.e.f. Summer Term 2024.*

Ratification Items:

Item No. 9: Seat allotment in respect of PG admission 2024.

M.Tech Admission 2024: -

The Senate was informed that the Institute offered admission in the M.Tech programme against 125 Seats (25 seats per department for 5 departments) through CCMT, Institute and Institute B.Tech modes as per seat matrix.

Initially, all seats were kept open during CCMT counselling. Through CCMT, out of 125 only 19 seats were filled and remaining 106 seats were remained vacant.

Later, to enrol students through Institute and Institute B.Tech modes, the Institute followed the reservation on total number of seats irrespective of department-wise reservation, resulting which total 42 seats were filled.

Furthermore, the Institute has admitted 4 Institute staffs under the M.Tech sponsored category. It is also to mention here that as per the ordinance provision “*The maximum number of seats for Institute employees shall be fixed at 2 seats per department/section/centre.*”

The following documents were placed as **annexure 7** for kind reference please.

- M.Tech Seat Matrix 2024.
- Department and category wise seat allotment.
- Overall category wise seat allotment.

M.Sc. Admission 2024: -

The Senate was informed that the Institute offered admission in the M.Sc programme against 60 Seats (20 seats per department for 3 departments) through CCMN and Institute modes as per the seat matrix.

Initially, all seats were kept open during the CCMN counselling. Through CCMN, out of 60 only 36 seats were filled and remaining 24 seats were remained vacant.

Later, to enrol students through Institute Mode, the Institute followed the reservation on total number of seats irrespective of department-wise reservation. It is also to mention here the Institute with the approval of the Chairman, Senate had increased the intake capacity in the M.Sc. programme from 20 seats per department to 30 seats per department to enrol more number students. Resulting which total 22 seats were filled up through Institute Mode. The Senate noted the addition in the M.Sc intake capacity and appreciated the efforts made by the Institute to enrol more number of students. Following this, the Senate recommended the Institute to go ahead with the 90-intake capacity from Autumn 2024 admission and onwards.

The following documents were placed as **annexure 8** for kind reference please.

- M.Sc Seat Matrix 2024.
- Department and category wise seat allotment.
- Overall category wise seat allotment.

R9/SENATE-XLIII/24: *The Senate **resolved to ratify** the M.Tech admission procedure followed by the Institute and approved the increased intake capacity under M.Sc. programme from 60 seats to 90 seats (30 seats per department).*

Item No. 10: Category change request of Ms. Risham Doley (P22EC014) from full time to part time.

Ms. Risham Doley P22EC014 has been permitted to change the category from Full Time to Part Time with the approval of the Chairman, Senate. Following his recent appointment as Technical Officer Grade-II under Ministry of Home Affairs (MHA) vide memorandum dated 11th September 2024. The Senate has permitted this relaxation in the interest of the Govt. of India and suggested Ms. Doley to submit the NOC from the employer at the earliest possible.

R10/SENATE-XLIII/24: *The Senate **resolved to ratify** the category change request of Ms. Risham Doley (P22EC014) from full time to part time and suggested Ms. Doley to submit the NOC from the employer at the earliest possible.*

Reporting Items

Item No. 11: Autumn Admission 2024.

The Institute has finalized admissions for Autumn 2024 across various programmes. The enrolment numbers for each programme are provided in the table below: -

Department	B.Tech	M.Tech	M.Sc.	Ph.D
CE	28	13	NA	11
CS	42 (including 10 Int.)	24	NA	9
EC	33(including 3 Int.)	12	NA	8
EE	31	8	NA	4
ME	33(including 1 Int.)	8	NA	8
CB	NA	NA	21	4
PH	NA	NA	19	2
MA	NA	NA	20	2
HS	NA	NA	NA	0
Total	167	65	60	48

Summary Sheet				
Programme	Admission through	Full Time	Part Time	Programme Total
B.Tech	JoSAA/CSAB	153	NA	167
	ICCR/SII	14		
	DASA	0		
M.Tech	CCMT	19	NA	65
	Institute Mode	29	4	
	Institute B.Tech	13		
	QIP	NA		
	ICCR		NA	
	DASA			
M.Sc	CCMN	36	NA	60
	Institute Mode	24		
	ICCR	0		
	DASA	0		
Ph.D	Institute Mode	45	3	48
	QIP	NA		

R11/SENATE-XLIII/24: The Senate **noted and appreciated** the admissions for the academic year 2024-25 and was pleased to acknowledge the increase in PG admissions

Item No. 12: Category change request of Mr. Arindom Bora (P19CE001) from full time to part time.

Mr. Arindom Bora, P19CE001 has been permitted to change the category from Full Time to Part Time with the approval of the Chairman, Senate. Following his recent appointment as Assistant Professor (Stage I) in the dept of Civil Engg, Assam Don Bosco University, Assam, vide letter no ADBU/HR/C-T/APPT/24-08/17-05, dated 17-08-2024.

R12/SENATE-XLIII/24: *The Senate **noted and approved** category change of Mr. Arindom Bora (P19CE001) from full time to part time.*

Item No. 13: Allotment of PhD supervisor in r/o Ms. Thangjam Ayingbi Chanu, P22HS001.

It is to inform that Ms. Thangjam Ayingbi Chanu (P22HS001) had been permitted for one more chance to clear comprehensive exam and to continue her research vide Senate resolution no. R6/SENATE-XXXVII/24. Later, with this approval, she appeared in the comprehensive examination and cleared the same with 7 GPA.

Further it is to inform that the following Supervisor and Co- Supervisor have been allocated to Ms. Thangjam Ayingbi Chanu: -

Supervisor	Dr Elsa Cherian, Assistant Professor, NIT Meghalaya
Co-supervisor	Prof. Mousumi Guha Banerjee English Literature, The English and Foreign Languages University (EFLU), Regional Campus, Shillong, Meghalaya - 793 022.

R13/SENATE-XLIII/24: *The Senate **noted** the supervisor and Co-supervisor allotment in respect of Ms. Thangjam Ayingbi Chanu, P22HS001.*

Item No. 14: Regarding visit of two research scholars to University of Leeds and East London in January 2025.

The Senate was informed about the visit of Mr. Donkumar Francis Marbaniang P21CE004 and Mr. Richard Badonbok Lyngkholi P21CE005 from 11.01.2025 to 09.03.2025 to the University of Leeds and East London in January 2025 under the SPARC project (SPARC/2019-2020/P2244/SL dated 28.07.2023) of Dr. D. Adak, Assistant Prof., CE Dept. titled “Low cost precast concrete panels for Assam Type Housing in North-East India”. Further it was informed that both the scholars during their stay at University of Leeds and East London, will receive the only out pocket allowance and not any other kind of scholarship or fellowship. In view of this, the competent Authority had permitted both the scholars to avail the Institute fellowship.

R14/SENATE-XLIII/24: *The Senate **noted** the visit of both the scholars to University of Leeds and East London.*

Sd/-
Registrar and Secretary