

THE XXVII MEETING

OF THE

Board of Governors

NATIONAL INSTITUTE OF TECHNOLOGY
MEGHALAYA

MINUTES

DAY	: WEDNESDAY
DATE	: 18.08.2021
TIME	: 12.00 PM
VENUE	: Through Video Conferencing Online Mode.

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
An Institute of National Importance

Minutes of XXVII Meeting of the Board of Governors held on 18.08.2021

The XXVII Meeting of the Board of Governors of National Institute of Technology Meghalaya was held on Wednesday, the 08th of August 2021 at 12:00 pm through Video Conference/ online mode and the following members attended the meeting.

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| 1. Shri. Sajjan Bhajanka
Founder & Chairman
Century Ply Boards (India) Ltd. | Chairman |
| 2. Prof. T.G Sitharam
Director, IIT Guwahati | Member |
| 3. Prof. Bibhuti Bhusan Biswal
Director, NIT Meghalaya | Member |
| 4. Shri. Anil Kumar
Director Finance, Integrated Finance Bureau
Department of Higher Education (TE),
Ministry of Education, New Delhi | Member
Representative |
| 5. Mrs. Veena Dunga
Under Secretary (HE),
Ministry of Education, New Delhi | Member
Representative |
| 6. Shri. Wallamphang Roy
MD, Meghalaya Power Carriers (Pvt.) Ltd | Member |
| 7. Shri. Medrickson Tariang,
Retired, Chief Engineer, PWD (Roads)
Shillong, Meghalaya | Member |
| 8. Prof. (Dr.) Gayadhar Panda
Dept. of Electrical Engg.
NIT Meghalaya | Member |
| 9. Dr. C. Marthong
Assoc. Professor, Dept. of CE.
NIT Meghalaya | Member |
| 10. Shri. B. N. Choudhury
Registrar, NIT Meghalaya | Secretary |

At the outset, the Chairman, BoG, NIT Meghalaya welcomed the members to the XXVII meeting of the Board of Governors. Thereafter, the agenda items of the day were taken up.

BoG-XXVII (2021)-1: Confirmation of the minutes of the XXVI meeting of the Board of Governors of NIT Meghalaya held on 12.05.2020.

The XXVI meeting of the Board of Governors of the Institute was held on 12.05.2020 through video conferencing /online mode. The minutes of the meeting were circulated amongst the members of the Board for their comments/observations. No comments have been received from IFD & TS.III, Ministry of Education (Shiksha Mantralaya) and also from any other distinguished member of the Board. After discussions, the Board resolved to confirm the Minutes of XXVI meeting of BoG.

BOG-XXVII (2021)-R1: The Board RESOLVED to CONFIRM the Minutes of the XXVI Meeting of the Board of Governors of NIT Meghalaya held on 12th May 2020.

BoG-XXVII (2021)-2: ATR of the decisions of the XXVI Meeting of the Board of Governors (BoG), NIT Meghalaya held on 12.05.2020.

The actions taken on the resolutions of the Board of its XXVI meeting were circulated as part of the agenda items. During the meeting, the actions taken by issuing suitable orders/ notifications on each of the agenda item were elaborately explained to the Board members.

The Board noted and agreed to all the decisions taken by the Institute.

BOG-XXVII (2021)-R2: The Board AGREED and CONFIRMED the ACTIONS TAKEN on the resolutions of its XXVI Meeting held on 12.05.2020.

BoG-XXVII (2021)-3: Recommendation of the XXI Finance Committee of NIT Meghalaya.

The XXI meeting of the Finance Committee of the Institute was held on 18.08.2021 prior to the Board meeting. The Finance Committee elaborately deliberated on each of the following agenda items and recommended for approval /decision by the Board: -

Sl. No.	Agenda Items of XXI Finance Committee	FC Resolutions	BoG Resolutions
1	<u>FC-XXI(2021)-3:</u> Mechanism to Monitor/ minimize Audit Objections, Public Grievance and Parliamentary Assurances	<u>FC-XXI(2021)-3:</u> The Finance Committee NOTED and APPRECIATED the ACTIONS TAKEN by the Institute on the abovementioned three items.	<u>BoG-XXVII (2021)-3(a):</u> The Board NOTED and RESOLVED to AGREED with Resolution of Finance Committee and APPRECIATED the ACTIONS TAKEN by the Institute.

2	<p><u>FC-XXI(2021)-4:</u> Recommendations of the XVI Meeting of the Building and Works Committee held on 23.03.2021.</p> <p>(a) <u>B&WC-XVI (2021)-7:</u> Status of Construction works under Phase- I of NIT Meghalaya permanent campus at Sohra, (Cherrapunjee).</p> <p>(b) <u>B&WC-XVI (2021)-8:</u> Redistribution of Funds for construction of Roads, Sewerage line, Drainage, Fire Emergency, Signage, Site grading, providing ICT, External Electrification, Water Facilities etc., at the Permanent Campus, Sohra (Cherrapunjee).</p> <p>(c) <u>B&WC-XVI (2021)-9:</u> Design Estimate for Construction of Main Entrance Gate at NIT Meghalaya permanent Campus, Sohra Approval thereof.</p>	<p><u>FC-XXI (2021)-R4(a):</u> The Finance Committee RESOLVED to AGREE and CONFIRM the progress of construction works under Phase-I at permanent campus and also the said Resolution of BWC & RECOMMENDED to place the matter before Board for consideration and Approval.</p> <p><u>FC-XXI (2021)-R4(b):</u> The Finance Committee RECOMMENDED for CONSIDERATION of the essential items/ activities as proposed and advised to write a letter to MoE seeking the administrative approval and financial sanction for consideration of additional fund for execution of the aforesaid essential works and services to facilitate shifting to permanent campus.</p> <p><u>FC-XXI (2021)-R4(c):</u> The Finance Committee RESOLVED to AGREE and CONFIRM the Construction of Main Entrance Gate at permanent Campus and recommended to place the matter before Board for consideration and Approval.</p>	<p><u>BoG-XXVII (2021)-3(b):</u> The Board AGREED to Agenda Items No. (a) B&WC-XVI (2021)-7 & (c) B & WC-XVI (2021)-9 and RESOLVED to APPROVE both the recommendation of FC.</p> <p>As regard to Agenda Item No.(b) B&WC-XVI (2021)-8, it was decided that the matter may be REFERRED to the Ministry of Education seeking the Administrative Approval and Financial Sanction for consideration of additional fund for execution of the aforesaid essential important works to facilitate shifting to permanent campus.</p>
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NITMGH/BoG-XXVII/MINUTES
18.08.2021

3	<p><u>FC-XXI (2021)-5:</u></p> <p>Adoption of Annual Account for the Financial Year 2020-21.</p>	<p><u>FC-XXI(2021)-R5:</u></p> <p>The Finance Committee RESOLVED to ADOPT the Annual Accounts of the Institute for the Financial Year 2020-21 and recommended to place the matter before Board for consideration and approval.</p>	<p><u>BoG-XXVII (2021)-3(c):</u></p> <p>The Board deliberated on the matter and RESOLVED to APPROVE the recommendation of the Finance Committee for ADOPTION of the Annual Account of the Institute for the year 2020-2021.</p>
4	<p><u>FC-XXI(2021)-6:</u></p> <p>Recommendation of the Committee constituted for the special allowance for online teaching during COVID-19 pandemic situation and thereafter.</p>	<p><u>FC-XXI (2021)-R6:</u></p> <p>The Finance Committee RESOLVED NOT to AGREE for the Recommendation of the Committee constituted for the special allowance internet/mobile/ telephone charges for online teaching during COVID-19 pandemic situation.</p>	<p><u>BoG-XXVII (2021)-3(d):</u></p> <p>The Board RESOLVED NOT to AGREE and ACCEPT the recommendation of the Finance Committee.</p>
5	<p><u>FC-XXI (2021)-7:</u></p> <p>Proposal for setting up of Central Instrumentation Facility (CIF) Labs at Permanent Campus of NIT Meghalaya at Sohra (Cherrapunjee).</p>	<p><u>FC-XXI (2021)-R7:</u></p> <p>The Finance Committee RESOLVED to AGREE and ACCEPT the said proposal for a total budget outlay of Rs. 35.00 crores and at present to spend Rs. 12.00 crores initially for setting up of Central Instrumentation Facility (CIF) Labs at the Institute in Shillong and the Permanent Campus of NIT Meghalaya at Sohra (Cherrapunjee) and RECOMMENDED to place the matter before Board for consideration and approval.</p>	<p><u>BoG-XXVII (2021)-3(e):</u></p> <p>The Board RESOLVED to AGREE and APPROVE the recommendation of FC to the proposal for a total budget outlay of Rs. 35.00 crores and at present to spend Rs. 12.00 crores initially for setting up of Central Instrumentation Facility (CIF) Labs at the Institute in Shillong and the Permanent Campus of NIT Meghalaya at Sohra (Cherrapunjee).</p>

6	<p><u>FC-XXI (2021)-8:</u></p> <p>Proposal for Procurement and Installation of Important Equipment for Workshop and other departments at Permanent Campus of NIT Meghalaya at Sohra (Cherrapunjee).</p>	<p><u>FC-XXI (2021)-R8:</u></p> <p>The Finance Committee RESOLVED to AGREE and ACCEPT the Proposal for Procurement and Installation of Equipment for Central Workshop at Permanent Campus of NIT Meghalaya at Sohra (Cherrapunjee) and RECOMMENDED to place the matter before Board for consideration and approval.</p>	<p><u>BoG-XXVII (2021)-3(f):</u></p> <p>The Board RESOLVED to AGREE and APPROVE the proposal recommended by FC for Procurement and Installation of Equipment for Central Workshop at Permanent Campus of NIT Meghalaya at Sohra (Cherrapunjee).</p>
7	<p><u>FC-XXI (2021)-9:</u></p> <p>Item by Circulation: Approval for Adoption of Annual Accounts for the FY 2019-20.</p>	<p><u>FC-XXI (2021)-R9:</u></p> <p>The Finance Committee RESOLVED to RATIFY the Adoption of the Annual Accounts for the Financial Year 2019-20 and recommend to place the matter before Board for ratification.</p>	<p><u>BoG-XXVII (2021)-3(g):</u></p> <p>The Board RESOLVED to RATIFY the Item by Circulation as recommended by Finance Committee for Adoption of Annual Accounts for the FY 2019-20.</p>

BoG-XXVII (2021)-4: Confirmation of Services of Faculty Members

On completion of the probationary period of 1(one) year and on receipt of the police verification reports/ character antecedents, service records and APARs of the faculty members along with the Vigilance Clearance from the CVO of the Institute, the matter was referred to the Institute's ACoFAR for probation clearance and confirmation of the services of the Seven Faculty Members. The report of the ACoFAR with the recommendations was placed before the Board for consideration and approval with effect from the dates shown against the names of the faculty members as under: -

SI No.	Name, Designation, Dept.	Date of joining the Institute	Date of Completion of probation period of completing 1 (one) year of service
1.	Dr. Sanjoy Debbarma, Asst. Professor Grade I, EE Dept.	23.09.2019	22.09.2020
2.	Dr. Shaik Affijulla, Asst. Professor Grade I, EE Dept.	23.09.2019	22.09.2020
3.	Dr. Kishore Debnath, Asst. Professor Grade I, ME Dept.	23.09.2019	22.09.2020

4.	Dr. Koushik Das, Asst. Professor Grade I, ME Dept.	23.09.2019	22.09.2020
5.	Dr. Bikash Kumar Sarkar, Asst. Professor Grade I, ME Dept.	23.09.2019	22.09.2020
6.	Dr. Hriday Mani Kalita, Asst. Professor Grade I, CE Dept.	23.09.2019	22.09.2020
7.	Dr. Yogita, Asst. Professor Grade I, CS Dept.	23.09.2019	22.09.2020

The Board discussed the recommendations of the Institute's ACoFAR for each of the faculty members at length and approved for probation clearance and confirmation of their services with effect from the dates recommended by the ACoFAR as mentioned in the table above (w.e.f 23.09.2020) for all the seven faculty members.

BoG-XXVII (2021)-R4: The Board RESOLVED to APPROVE the report and recommendation of the ACoFAR of the Institute as mentioned above for probation clearance of the seven faculty members w.e.f 23.09.2020.

BoG-XXVII (2021)-5: Adoption of Annual Report for the Year 2020-21.

As per provision of the NITs Acts and Statutes the Annual Report of the Institute is to be prepared each year and is required to be sent to the Ministry of Education, Govt. of India for tabling before both the Houses of Parliament.

The English version of the Annual Report for the year 2020-21 was placed before the Board for its perusal. The Hindi version of the Annual Report shall also be attached with the English version on completion of the translation.

The Board deliberated on the report and agreed to approve the same and directed that the report shall be given for printing and further necessary action.

The Board also authorised the Director of the Institute to forward the copies of the Annual Report for the Year 2020-21 both English and Hindi versions to the Ministry upon receipt of the SAR.

BoG-XXVII (2021)-R5: The Board RESOLVED to APPROVE for ADOPTION of Annual Report of the Institute for the Year 2020-21 and AUTHORISED the Director to forward the Annual Report to the Ministry after printing in English and Hindi and on receipt of the SAR.

BoG-XXVII (2021)-6: Probation Clearance and Confirmation of Services of Non-Teaching Group 'A' Officials (Assistant Registrars) of the Institute.

On completion of the probation period and on receipt of the police verification reports of 03 (three) non-teaching Gr. 'A' official (Assistant Registrars), the matter was referred to Departmental Promotion Committee (DPC) for Group 'A' employees for probation clearance and confirmation of the same to the post of Assistant Registrar.

The DPC examined the character antecedents, service records, APARs, personal files and vigilance clearance of all the three officers. The reports of the DPC for these Group 'A' employees was placed before the Board for consideration and approval for probation clearance and confirmation of the services to the post of Assistant Registrar with effect from the dates shown against their names as under:

Sl. No.	Name	Date
1.	Mrs. Ambika Rai	01.12.2019
2.	Mr. Himanshu Yadav	04.10.2020
3.	Mr. Ingilela Mahesh	15.10.2020

BoG-XXVII (2021)-R6: The Board RESOLVED to APPROVE the reports of the Departmental Promotion Committee (DPC) as mentioned above for Group 'A' employees for confirmation of service of Mrs. Ambika Rai, Mr. Himanshu Yadav and Mr. Ingilela Mahesh in the post of Assistant Registrar with retrospective effect from 01.12.2019, 04.10.2020 and 15.10.2020 respectively.

BoG-XXVII (2021)-7: Recommendation of the XXIII meeting of the Senate of NIT Meghalaya held on 11.12.2020.

The recommendation of the Senate of NIT Meghalaya in its XXIII meeting held on 11.12.2020 was placed before the Board. The Board deliberated on the following two Agenda Items and resolved to approve the Item No. 7 & 14 and noted the action taken by the Senate.

Sl.No.	Agenda Items	BoG Resolutions
1.	Item No.7: Proposal to Revise the Fees for International Students enrolling through ICCR (Reporting Items).	<u>BoG-XXVII (2021)-7 (a):</u> The Board RESOLVED to APPROVE the action taken by the Senate

2.	Item No.14: Inclusion of one more scholar for award of PhD in the 7th Convocation:	<u>BoG-XXVII (2021)-7(b):</u> The Board RESOLVED to APPROVE the action taken by the Senate.
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BoG-XXVII (2021)-8: Availing the facility of government accommodation from BSNL and other government Institutions.

It was informed to the Board that BSNL is having Type I - V quarters available for allocating to Central Government employees, employees of Autonomous Bodies and PSUs etc. The rate for each type of quarters has been finalized by BSNL. These quarters can be extended to the employees of NIT Meghalaya on request basis and after entering into an Agreement with BSNL by the concerned employees.

Since no accommodation has been provided by the Institute to the employees due to non-availability of accommodation and since operating from temporary campus, the proposal mentioned in the agenda was briefed to the Board members and the members agreed for the same for allowing the employees of the Institute to avail the quarters from BSNL and such other Central/State government Institutions/ Autonomous Bodies/PSUs etc.

It was also informed to the Board that the Finance Wing of the Institute shall deduct the rent for the quarters as per the prescribed rate of BSNL from the HRA/salary of the employees and pay the HRA directly to BSNL/ other Government Offices. In case the rent is more/ less than the HRA, the excess/actual/less amount may be deducted from the employee's HRA/salary based on the undertaking given by the employee and send the rent amount directly to BSNL/ other Government Offices like lease accommodation. Therefore, the HRA or the amount as per the rent rate shall be directly paid to the said organizations instead of paying the same to the concern employees as HRA. In the instant case there is no financial implication to the Institute.

BoG-XXVII (2021)-R8: The Board RESOLVED to AGREE and APPROVE the proposal of availing the facility of government accommodation from BSNL and other government Institutions and the Institute shall directly pay the HRA as rent amount to BSNL and other Government Offices as proposed above.

BoG-XXVII (2021)-9: Items by circulations dated 27.06.2020, 19.10.2020 &31.10.2020.

The following items were circulated amongst members of Board of Governors of the Institute for Adoption/Ratification/Noting/Information of the same in view of the urgency and paucity of time to conduct BoG meeting.

Sl. No.	AGENDA ITEMS	BOG RESOLUTIONS
1.	<p><u>Item No. 1:</u></p> <p>(a) Ratification of the TEQIP-111 Project Statutory Audit Report for the Financial Year 2018-19.</p> <p>(b) Noting of the Detailed Report submitted on the procurement of Items/Equipment by NIT Meghalaya under TEQIP-111 during the Financial Year 2017-18, 2018-19 and 2019-20.</p>	<p><u>BoG-XXVII (2021)-9 (a):</u></p> <p>The Board RESOLVED to CONSIDER and RATIFY both the Agenda Items No. 1 (a) & (b).</p>
2.	<p><u>Item No. 2:</u></p> <p>(a) Approval for Adoption of Annual Accounts for the FY 2019-20.</p> <p>(b) Approval for Adoption of Annual Report for the FY 2019-20.</p> <p>(c) Ratification of the Results declared for Spring Semester, 2020 and approval of the list of B.Tech, M.Tech, M.Sc and Ph.D Students qualifying for Award of Degree in the 7th Convocation.</p> <p>(d) Nominees for the award of institute Gold Medals & Institute Silver Medals</p>	<p><u>BoG-XXVII (2021)-9 (b):</u></p> <p>The Board RESOLVED to CONSIDER and RATIFY the Agenda Items No. 2 [(a), (b), (c) & (d)].</p>
3.	<p><u>Item No. 3:</u> Approval for Adoption of Amendments in the Statutes of NITs and IEST, Shibpur.</p>	<p><u>BoG-XXVII (2021)-9 (c):</u></p> <p>The Board RESOLVED to CONSIDER and RATIFY the Agenda Item No. 3.</p>

BoG-XXVII (2021)-10: Memorandum of Understanding (MoU) between All India Council for Technical Education (AICTE) and NIT Meghalaya

The Board was informed that a proposal regarding entering into a MoU with All Indian Council for Technical Education (AICTE) New Delhi, Government of India was received from Director (Faculty Development), AICTE, New Delhi vide email dated 02.11.2021. The MoU was required to be entered into for executing AICTE-NIT Meghalaya joint training programs for teachers of AICTE's approved Institutions of North-East Region. Accordingly, the MoU was prepared by the Institute and executed online on 01.12.2020 due to the national lockdown on account of the prevention of spread of COVID-19.

It was informed to the Board that the MoU complete in all respect was signed by the Director and sent to the Chairman, AICTE on 01.12.2020 for further necessary action. Accordingly, the Institute is conducting the 4 programs in online mode.

The Board was requested to CONSIDER and RATIFY the action taken by the Institute.

BoG-XXVII (2021)-R10: The Board RESOLVED to RATIFY the action taken by the Institute by Signing the Memorandum of Understanding (MoU) between All India Council for Technical Education (AICTE) and NIT Meghalaya.

BoG-XXVII (2021)-11:

BoG-XXVII (2021)-R11:

BoG-XXVII (2021)-12: Legal opinion in the matter for absorption of Dr. Nur Alom, Trainee Teacher, Dept. of Mechanical Engineering as Asst. Professor at appropriate regular pay scale as per the NIT-IIT Trainee Teacher Scheme of MoE, as per the provisions of the Statues.

The matter regarding the absorption of Dr. Nur Alom, Trainee Teacher, Dept. of Mechanical Engineering requesting for consideration of his absorption as Assistant Professor at appropriate regular pay scale as per the NIT-IIT Trainee Teacher Scheme was elaborately discussed by the Board members in its XXVI Meeting of the BoG held on 12.05.2020 and it was suggested to obtain the legal opinion of a Senior Advocate along with the recommendations and the same may be placed before the Board in the next meeting.

Accordingly, the matter was referred to Dr. Nitesh Mozika, Senior Advocate, Meghalaya High Court on 01.09.2020 for seeking the legal opinion along with his recommendations. The Legal opinion along with the recommendation received from Dr. Nitesh Mozika on 03.08.2021 was placed before the Board for deliberation. After, detailed discussion the Board agreed and accepted the recommendations of the Senior Advocate.

It was agreed upon by the Board that the absorption of Dr. Nur Alom, Trainee Teacher, Dept. of Mechanical Engineering as Asst. Professor at appropriate regular pay scale as per the NIT-IIT Trainee Teacher Scheme of MoE is not possible as the recruitment shall be as per the statutes only and there is no amendment in the Statutes for absorption of Trainee Teachers.

BoG-XXVII (2021)-R12: The Board RESOLVED to AGREE and ACCEPT the recommendation of the Legal Advice of Dr. Nitesh Mozika, Senior Advocate, Meghalaya High Court and OPINED that the case of absorption of Dr. Nur Alom, Trainee Teacher shall not be possible as per the NIT-IIT Trainee Teacher Scheme and the recruitment shall be as per the statutes. Further there is no amendment in the Statutes for absorption of Trainee Teachers.

BoG -XXVII (2021)-13: Notable resolutions of XXV meeting of the Senate of NIT Meghalaya held on 26.07.2021 for information.

Sl. No.	AGENDA ITEMS	BOG RESOLUTIONS
1.	<u>Item No. 9:</u> Proposal for implementation of National Education Policy (NEP)	<u>BoG-XXVII (2021)-13 (a):</u> The Board NOTED the implementation of National Education Policy (NEP).
2.	<u>Item No. 11:</u> Proposed to offer Basic Yoga Course to the B. Tech students	<u>BoG-XXVII (2021)-13 (b):</u> The Board NOTED and expressed happiness for the same.
3.	<u>Item No. 19:</u> NBA Accreditation Granted for EE & ME Departments from AY2021-22 upto 30th June 2024.	<u>BoG-XXVII (2021)-13 (c):</u> The Board NOTED and APPRECIATED the effort taken by the Institute.

BoG-XXVII (2021)-14: Advertisement for the recruitment of Faculty Members at NIT Meghalaya.

It was informed to the Board that online applications for appointment of (Professor/ Associate Professor/ Assistant Professor) on permanent/contract basis was called through print media vide advertisement No. NITMGH/ REC/ FI 2020-21/332 dated 13.07.2021 for various Departments of the Institute as per the norms and the copy of advertisement was also uploaded in the website (www.nitm.ac.in) on 15.07.2021 which is also the starting date for filling up the online application form. The Last date for filling up the on-line application is on

or before 31.08.2021 and for submitting the hardcopy of the application is on or before 15.09.2021. It was also informed to the Board members that the Institute is following the reservation roster as per the Govt. of India norms.

The Board noted the action taken by the Institute for recruitment of faculty positions and advised to follow the guidelines of Reservations.

BoG-XXVII (2021)-R14: The Board NOTED the action taken by the Institute for recruitment of faculty positions and advised to comply with the reservation guidelines while filling up the vacant posts.

BoG-XXVII (2021)-15: Holidays to be observed in the Institute during the year 2021.

It was notified that 14 (fourteen) holidays to be observed compulsorily and 3 (three) holidays to be selected from a second list. Further, employees may be allowed to avail any 2 (two) holidays to be chosen by them out of the list of the Restricted Holidays.

Keeping this in mind, with the approval of the Director, the Holiday List, including RH, to be observed in the Institute for the year 2021 was prepared and placed before the Board.

The Board noted and approved the Holiday List of the Institute for the year 2021.

BoG-XXVII (2021)-R15: The Board RESOLVED to APPROVE the Holiday List of the Institute for the year 2021.

BoG-XXVII (2021) - 16: Events organized by the Institute.

The Board was informed about the various events organized by the Institute during the year 2020 and 2021. The Board appreciated the efforts put in by the Institute in successfully organizing the Events.

BoG-XXVII (2021)-R16: The Board NOTED various events organized by the Institute and appreciated the efforts taken by the Institute.

BoG-XXVII (2021)-17: Any other item with permission of the Chair.



(B.N. Choudhury)
Registrar