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Tender Details

Date : 06-Dec-2024 12:14 PM

Print

Basic Details

Organisation Chain	National Institute of Technology Meghalaya Purchase Section - NIT Meghalaya		
Tender Reference Number	NITMGHShiftingAdminAcadEN/2066		
Tender ID	2024_NITM_838327_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Works	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Technical Bid
2	Finance	.xls	Financial Bid

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	1,00,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	National Institute of Technology Meghalaya	EMD Payable At	Shillong

[Click to view modification history](#)**Work /Item(s)**

Title	Packing, Loading, Shifting, Unloading, Unpacking and Re- Installation and arrangement of Institute furniture, DG SET etc from NIT Meghalaya, Bijni Complex Shillong to its Permanent Campus at Sohra				
Work Description	As per tender document				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				
Tender Value in ₹	41,30,000	Product Category	Packaging	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work(Days)	30
Location	NIT Meghalaya, Sohra Campus	Pincode	793108	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Shillong
	No		No		

Should Allow NDA Tender		Allow Preferential Bidder	
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Critical Dates

Publish Date	06-Dec-2024 12:30 PM	Bid Opening Date	31-Dec-2024 02:00 PM
Document Download / Sale Start Date	06-Dec-2024 12:30 PM	Document Download / Sale End Date	30-Dec-2024 01:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	06-Dec-2024 01:00 PM	Bid Submission End Date	30-Dec-2024 01:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	Notice Inviting Tender	401.34	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_881150.xls	Financial Bid	327.50
	2	Tender Documents	NIQShiftingAdmin06122024.pdf	As per tender document	8659.50

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	khlain.off.use@nitm.ac.in	KHLAINBORLANG NONGKHLAW	KHLAINBORLANG NONGKHLAW
2.	ar.estt@nitm.ac.in	Bantehsonglang Blahwar	Bantehsonglang Blahwar
3.	gitish.dutta@nitm.ac.in	Gitish Kishor Dutta	Gitish Kishor Dutta
4.	shampapurkayastha@nitm.ac.in	Shampa Purkayastha	Shampa Purkayastha

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Comparative chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority

Name	Registrar
Address	NIT Meghalaya, Bijni Complex, Laitumkhrah, Shillong, Meghalaya 793003

Tender Creator Details

Created By	KHLAINBORLANG NONGKHLAW
Designation	JUNIOR ASSISTANT
Created Date	06-Dec-2024 11:58 AM



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
(An Institute of National Importance under Ministry of Education (Shiksha Mantralaya),
Govt. of India)

Bijni Complex, Laitumkhrah, Shillong – 793003
(India) Ph: +91-364-2501215 Fax: +91-364-
2501113
Website: www.nitm.ac.in

Tender Notice No.NITMGH/TENDERS/Shifting/2024-25/ 2066

Dated: 06.12.2024

1. NIT Meghalaya invites online tenders through CPP Portal i.e. <https://eprocure.gov.in/eprocure/app> under two-bid system from reputed, resourceful and experienced parties for the award of work of “Packing, Loading, Shifting, Unloading, Unpacking and Re- Installation and arrangement of Institute furniture, DG SET including making of foundation base & shed, Electrical drives Laboratory including making of foundation base & re-assembling of racks/shelves and other materials from Faculty/Staff cabin, Administrative Section, Academic Section, CTEL, SAC, Engineering Section, Electrical Engineering Lab of NIT Meghalaya temporary campus, Bijni Complex Laitumkhah, Shillong to its Permanent Campus at Saitsohpen, Sohra, East Khasi Hills, Meghalaya -793108” as per schedule specifications and as per the terms and conditions of the tender document.

The Prescribed Tender document, detailed fees and specifications, bid instructions and Terms & Conditions can be downloaded from the CPP Portal (<https://eprocure.gov.in/eprocure/app>) or from the Institute website (<http://www.nitm.ac.in/>). However, the bidding process (submission and finalization) will be done in online mode at CPP Portal. The bidders may submit their bid only through uploading in the CPP Portal <https://eprocure.gov.in/eprocure/app>. No tender(s) will be considered which has been submitted beyond the stipulated date and time as aforesaid.

SCHEDULE OF TENDER (SOT)

Sl.No.	Description	Details
1.	Title of work	“Packing, Loading, Shifting, Unloading, Unpacking and Re- Installation and arrangement of Institute furniture, DG SET including making of foundation base & shed, Electrical drives Laboratory including making of foundation base & re-assembling of racks/shelves and other materials from Faculty/Staff cabin, Administrative Section, Academic Section, CTEL, SAC, Engineering Section, Electrical Engineering Lab of NIT Meghalaya temporary campus, Bijni Complex Laitumkhah, Shillong to its Permanent Campus at Saitsohpen, Sohra, East Khasi Hills, Meghalaya -793108”
2	Estimated Amount	Rs. 41,30,000.00

3.	Period of completion in months reckoned from the 15 th day of date of issue of work order.	01 (one) months.
4.	Cost of tender document.	N/A
5.	Earnest money deposit (EMD)	Rs.1,00,000/-

Note:

1. *In the event of any unforeseen closure of work/holiday on any of the above days, the same will be opened or held on the next working day without any further notice.*
2. *For any information/query, the bidders are requested to contact the Chairman Shifting Committee (Ph.No. 9485177027)*

3. Eligibility Criteria:

The bidder shall fulfill the following conditions.

- (i) The bidder/firm shall have valid registration in appropriate class with State/ Central Organization.
- (ii) The bidder must have the valid electrical license.
- (iii) Must Have Permanent Account Number (PAN)
- (iv) Must have valid GST Registration Certificate.
- (v) Must have valid EPF & ESIC registration.
- (vi) Must have an Office in Shillong.
- (vii) Non-Tribal should have valid Trade Valid Trading License issued by the Khasi Hills Autonomous District Council (KHADC), Shillong, under provisions of the United Khasi-Jaintia Hills District (Trading by Non-Tribals), Regulation, 1954 (as amended) and the United Khasi-Jaintia Hills District (Trading by Non-Tribals) Rules, 1959 (as amended) or an exemption certificate to be issued by an Authority of the KHADC, Shillong.
- (viii) Should have similar work experienced i.e. bidder should give the documentary proof of experience in providing successful Packing, Loading, Shifting, Unloading, Unpacking and Re- Installation & Re-location services in any Central/State Govt. Departments (incl. PSUs/Autonomous bodies)/ Leading Corporate offices/ Larger Pvt. Companies. However, preferences will be given to those who are having experience in shifting laboratories of educational and research institutions/universities.
- (ix) At the time of bidding, the firms having black-listed/debarred in participating in any procurement activities by any State or Central Government in India are not allowed to bid. Undertaking to this effect shall be submitted by the bidder on its letter head.
- (x) Compliance certificate of the Eligibility Criteria from Sl. No. (i) to (ix) above to be submitted. Bidders should specify the page number of the attachment concerning the above requirements.

4. General Terms & Conditions:

The Special terms & Condition as stated here under shall be read as part of General Conditions of Contract for tender:-

1. The packing, loading, unloading, un-packing and re-Installation has to be done carefully so that no damages are occurred. However, otherwise, liquidated damages will be recovered out of the payments.
2. The agency will be solely responsible for safe & secure transit of goods to the satisfaction of the Institute. In the event of any damages, the loss will be charged by the institute in any other manner as deemed fit.
3. The agency shall indemnify against all losses it has suffered during any accident/incident during the execution of this job. The agency is required to take all safety and security measures of men and materials involved in the packing, loading, shifting, unloading, un-packing and re-Installation process.
4. Any time after award of work, the Institute may abandon or reduce the scope of work for any reason whatsoever and hence not require the whole or any part of the works to be carried out, the agency shall have no claim to any payment of compensation or otherwise whatsoever.
5. During execution of the works the entire premises have to be kept clean and free from any obstructions, all the debris and surplus materials shall be removed from the work site as soon as works are completed.
6. The total work has to be completed in phases and preferably during hours intimated by the Institute. Agency has to arrange number of vehicles, labours, packing material etc. accordingly.
7. Submission of incomplete tender will not be considered nor shall the Institute be liable for any queries, whatsoever after opening of the tender.
8. Canvassing in any form is strictly prohibited and the tenders submitted by the Tenderers, who resort to canvassing, will be liable for rejection.
9. If the Tenderers has a relative employed in any capacity with the Institute, he will inform the authority calling for tenders, of such fact while submitting his tender, failing which his tender may be rescinded and if the fact subsequently comes to light, he shall be liable to make good to Institute any loss or damage resulting from such cancellation.
10. Conditional tender submitted other than as required shall be rejected.
11. In case the successful tenderer fails to perform the job as per requirements of the contract and/or to complete the job without satisfactory reasons, the Security Deposit shall be forfeited.
12. NIT Meghalaya reserves the right to recover and/or adjust any amount which may be due from successful tenderer from their security deposit. The Tenderer will be liable for any remaining amount payable thereafter.

13. The tenderer will observe and comply with all statutory obligations of all applicable statutes, rules, bye-laws and notification.
14. Any act or forbearance or latitude granted or performance accepted or delayed execution or any omission of taking action available to NIT Meghalaya shall not amount to a waiver of the right/action available to NIT Meghalaya and the Institute shall be entitled to take action under the terms of this contract.
15. NIT Meghalaya reserves its right to remove from the list of tenderers or to ban dealings if the tenderer/contractor is found to have committed misconduct, as also to suspend dealings pending investigations. Further, in case the tenderer(s), his partner, member, servant, labour, agent, representative and/or any person working for and on behalf of the tenderer is found involved in any unauthorized, or wrongful removal of material or equipment, or any attempt for such removal, this shall amount to breach of contract as well as misconduct caused by the tenderer, and NIT Meghalaya shall be entitled to forfeit the entire Security Deposit and any other amounts, money or material that may be lying with the Institute at the risk and cost of the tenderer(s), in addition to banning of future dealings as mentioned above.
16. Any order resulting from this tender shall be governed by the terms and conditions mentioned therein. No deviation to the technical and commercial terms & conditions are allowed.
17. NIT Meghalaya has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
18. The tenderers must upload all the documents required as per terms of tender. Any other document uploaded which is not required as per the terms of the tender shall not be considered.
19. Tenders should be accompanied with Earnest Money Deposit for value specified in Para 1 above, in the form of Demand Draft/Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank issued in favour of *Director, NIT Meghalaya Shillong, payable at SBI Malki (Dhanketi), Shillong* (or) in the form of Bank Guarantee issued by a scheduled bank. Earnest Money Deposit shall be valid for 180 days from the due date of receipt of tenders without which the offer will be summarily rejected.
20. The bidders should download the BoQ.xls from CPP Portal and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or background shown in the BOQ template or replace it with any other copy of same BOQ in .xls format. NIT Meghalaya /Central Public Procurement Portal (www.eprocure.gov.in) will accept the BOQ template only and hence the rate should not be quoted in any other place except BOQ template.
21. Rates quoted should inclusive with GST and all other taxes etc as applicable.
22. Intending tenderers may inspect the site before submitting the tenders, with the prior permission of Director, NIT Meghalaya.
23. Contractor shall follow all laws, regulations and acts of Central/ State Government and other statutory bodies relating to engaging labourers in work, wages and all related provisions and indemnify Government/Institute against payment to be made under and for the observance of the said labour laws
24. The contractor, whose offer is accepted, will be required to furnish Security Deposit of 10% of the order amount within 15 days from the date of issue of order. This guarantee shall be in the form of Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank issued

in favour of *Director, NIT Meghalaya Shillong payable at SBI Malki(Dhanketi,Shillong* (or) in the form of Bank Guarantee issued by a scheduled bank in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period specified including the extended period if any, the Earnest Money deposited by the contractor will be forfeited and work order cancelled automatically without any notice to the contractor. The Earnest Money deposited along with tender shall be refunded only after receiving the aforesaid Security Deposit. Further, an agreement shall be drawn with the successful tenderer.

25. NIT Meghalaya reserves the right either to cancel the tender or accept or reject any or all tenders without assigning any reason thereof. The Director, NIT Meghalaya reserves the option to give preferences to the offers in accordance with the policies of the Government from time to time. The acceptance of the tender will rest with the Director, NIT Meghalaya who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for the acceptance or rejection of any tender. NIT Meghalaya reserves the right to accept or reject any tender without assigning any reason (s) thereof.
26. In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for arbitration by a sole Arbitrator to be appointed mutually by the parties to the contract. In case parties fail to reach a consensus in appointing the arbitrator, the same shall be appointed as per provisions of the Arbitration & Conciliation Act, 1996, as amended and rules framed there under. The language of the arbitration proceeding shall be English. The venue of the arbitration proceeding shall be borne equally by the parties. The award of the sole arbitrator shall be final & binding on parties.
27. **Bidders have to quote the rates for shifting the entire items mentioned in Annexure A-L. Rates quoted in the BoQ should be for the entire items. The L1 shall be calculated based on the Total value wise evaluation.**

**Sd/-
Director
NIT Meghalaya**

1. "Faculty Cabin"

Annex-A

List of items from your cabin to be shifted to permanent campus

List of items from your cabin to be shifted to permanent campus							
Sl.no	Dept.	Name of faculty	Cabin No. at Bijni Complex	Items	Nos.	Qty.	Remarks
1	CE	Dr. Hriday Mani Kalita	Academic Block, Room No 110	Table		1	
				Chair		3	
				Stool		1	
				Computer		1	
				Prniter		1	
				Bookself		1	
				Books		1	
				Fan		1	
				Fan room heater		1	
2		Dr. Susmita Sharma	Academic Block, Room No 114	Table		1	
				Chair		3	
				Stool		2	
				Computer		1	
				Printer		1	
				Bookshelf		1	
				Extension board		1	
				Fan		1	
				Room heater		1	
3		Dr. Rubi Chakraborty	Academic Block, Room No 120	Books		yes	
				Table		1	
				Chair		2	
				Bookshelf		1	
				Rack		1	
				Computer		1	
				Printer		1	
				Stool		1	
				Books		YES	
1		Dr. Md Nur Alom	Academic Block , Room No.-120	Pls refer to ME tab			
2		Dr. Sambit Majumder	Academic Block , Room No.-120				
3		Dr. Maneswar Rahang	Academic Block , Room No.-110				
4		Dr. Moumita Tewary	Academic Block , Room No.-106				
5		Dr. Kishore Debnath	admin block				
6		Dr. Biplab Kumar Debnath	Academic Block , Room No.-102				
7		Dr. Koushik Das	Academic Block , Room No.-111				
8		Prof. Harish Chandra Das	Dean's Block Room No.-18				
9		Dr. Bikash Kumar Sarkar	Dean's Block Room No.-8				

10	ME	Dr. Subhendu Maity	Dean's Block Room No.-3				
11		Dr. Rajat Subhra Das	Dean's Block Room No. 7				
12		Prof. Deba Kumar Sarma	Dean's Block				
1	EE	Dr. Sanjoy Debbarma	Dean's Block Room No.-01	Chair		4	
				Table		1	
				Almirah		1	
				Printer		1	
				Fan		1	
				Books / Files / Documents		3 Boxes	
2		Dr. Shaik Affijulla	Academic Block, Room No. 117	Chair		5	
				Table		3	
				Almirah		3	
				Bookshelf		1	
				Stool		1	
				Computer		2	
				Printer		1	
				White Board		1	
				Books		Apprx. 04 box	
				Dept. Files		Apprx. 06 box	
				Fan		1	
				Faculty List Board		2	
3		Dr. Rakesh Roy	Academic block, Room No 106	Chair		2	
				Table		1	
				Bookshelf		1	
				Stool		1	
				Computer		1	
				Printer		1	
				White Board		1	
				Books		Apprx. 04 box	
				Fan		1	
				Dept. Files		Apprx. 04 box	
4		Dr. Ksh Milan Singh	Academic Block, Room No. 116	Chair		3	
				Table		2	
				Almirah		2	
				Stool		1	
				Computer		2	
				Printer		2	
				Books/Files/Report		Approx 03 box	

Money - (A)

			Answer scripts		Approx 03 box	
			Fan		1	
			Chair		3	
			Table		2	
			Almirah		1	
			Stool		1	
			Computer		1	
			Printer		1	
			Books/Files/Report		Approx 02 box	
			Answer scripts		Approx 04 box	
			Fan		1	
			Blower Fan		1	
			Dustbin		1	
			Heater		1	
5		Dr. Piyush Pratap Singh	Academic Block, Room No. 116			
6		Dr. Yanrenthung Odyuo	Academic Block, Room No 106	Printer	1	
				Table	1	
				Chairs	2	
				copies of answer scripts and some books		
7		Dr. Arunima Dutta	Administrative Block, Room No. F-18	Printer	1	
				Answer Scripts		
				Table	1	
				Chairs	2	
				Almirah	1	
				White board	1	
1		Dr. Deepak Kumar	Administrative Block, Room No - F8	PC(Monitor and CPU)	1	
				Table	2	
				Chair	5	
				Answer Scripts		
				Bookshelf	2	
				Wooden Stool	1	
				Printer	2	
				Metal Storage Box	1	
				Books, Documents, Department file, etc	Approx 12 cartons box	
				Wall Fan	1	
				Heater	1	

Annex - (A)

2	Dr. Diptendu Sinha Roy	Academic Block Room No. F3	Curtain	5	
			Dustbin	1	
			Extension cord	1	
			Name Plate Board	1	
			PC (Monitor and CPU)	1	
			Table	1	
			Chair	2	
			Bookshelf	1	
			Printer	1	
			Stool	2	
			Fan	1	
			White board	1	
			Books	Approx 5 cartons box	
			Heater	1	
3	Dr. Ningthoujam Johnny Singh	Academic Block Room No. -104	PC (Monitor and CPU)	1	
			Table	1	
			Chair	2	
			Answer Scripts		
			Bookshelf	1	
			Wooden stool	1	
			Printer	1	
4	Dr. Diangarti Bhalang Tariang	Academic Block Room No. -104	PC (Monitor and CPU)	1	
			Table	1	
			Chair	2	
			Bookshelf	1	
			Printer	1	
5	Dr. Ngangbam Herojit Singh	Admin Block Room No. F-19	PC (Monitor and CPU)	1	
			Table	2	
			Chair	4	
			Bookshelf	1	
			stool	3	
			Printer	2	
			PC(Monitor and CPU)	2	
			Table	1	

6	CSE	Dr. Akhilendra Pratap Singh	Admin Block Room No. F-7	Chair	4	
				Bookshelf	1	
				White board	1	
				Printer	1	
				Metal Storage Box	1	
				Heater	1	
				Extension cord	1	
				Wall Fan	1	
				Curtain	3	
				Books, Documents, etc	Approx 5 cartons box	
7		Dr. Soumen Moulik	Admin Block Room No. F3	Workstation Desktop(Dell Server PowerEdge T560)	1	
				PC(Monitor and CPU)	1	
				Table	1	
				Chair	2	
				Bookshelf	1	
				Stool	2	
				Printer	2	
				Books, Documents, etc	Approx 10 cartons box	
				Wall fan	1	
				Curtain	3	
8		Dr. Bunil Kumar Balabantaray	Admin Block Room No. F-14	White board	1	
				White board stand	1	
				Heater	1	
				Dustbin	2	
				Desktop	2	
				Monitor	1	
				Printer	2	
				Table	2	
				Chair	6	
				Bookshelf	1	
				Wall Fan	1	
				White Board	1	
				Stool	1	
				Foot step wood	1	

Annex - (A)

9	Dr. Surmila Thokchom	Admin Block Room No.	Extension cord	1	
			Books	Approx 6 cartons box	
1	Anup Dandapat	Deans' Block (Dean (AA))	PC(Monitor and CPU)	2	
			Printer	2	
2	Dr. Prabir Kumar Saha	Administrative Block, Room No. F5	Table	2	
			Chair	5	
3			Bookshelf	1	
			Wall Fan	1	
			Stool	1	
			Heater	2	
			Extension cord	2	
			Books	Approx 5 cartons box	
			Curtain	2	
			Dustbin	1	
			Table	1	1 table to be kept here
			Chairs	2	1 chair to be kept here
			Bookshelve	1 + 1 (wooden)	
			PC (Monitor & CPU)	1	
			Printer	2	
			Wall Fan	1	
			Board	1	
			Stool		
			Heater	1	
			Books/Files/Report	2 Cartoons	
				1	
			Table	3	
			Chairs	1	
			Bookshelve	1	
			PC (Monitor & CPU)	1	
			Printer		
			Wall Fan	1	
			Board	1	
			Stool	1	
			Table	1	

4
5
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7
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9

ECE

Dr. Satyendra Singh Yadav	Administrative Block, Room No. F16, Ground floor	Chairs	2	
		Bookshelve	1	
		PC (Monitor & CPU)	1	
		Printer	1	
		Wall Fan	0	
		Books/Files/Report	Approx. 3 boxes	
		Answer scripts	Approx. 3 boxes	
Dr. Shravan Kumar Bandari	Administrative Block, Room No. F16, Ground floor	Table	1	
		Chairs	3	
		Bookshelve	1	
		PC (Monitor & CPU)	1	
		Printer	1	
		Wall Fan	1	
		Books/Files/Report	Approx. 3 boxes	
		Answer scripts	Approx. 3 boxes	
Dr. Bishnulatpam Pushpa Devi	Administrative Block, Room No. F11	Table	1	
		Chairs	2	
		Bookshelve	1	
		PC (Monitor & CPU)	2	
		Printer	1	
		Wall Fan	1	
Dr. Abhishek Sarkhel	Administrative Block, Room No F9	Table	2	
		Chairs	1	
		Bookshelve	1	
		PC (Monitor & CPU)	1	
		Printer	1	
		Wall Fan	1	
Dr. Salam Shuleenda Devi	Academic Block, Room No. 104	Board	1	
		Table	1	
		Chairs	2	
		Bookshelf	1	
		PC (Monitor & CPU)	1	

Answer - (A)

			Printer	1	
			wooden stool	1	
			Wall fan	1	
10		Dr. Jagritee Talukdar	Administrative Block, Room No F18	Wall fan	1
				Chairs	3
1				Table	2
				White Board	1
				Almirah (steel)	1
				Bookshelve	1
				Chairs	3
2		Dr. Gitish Kishor Dutta	Administrative Block, Room No. F6	Table	1
				Drawer	1
				Mini almirah (wooden)	1
				PC and printer	1
				Wall fan	1
				PC system and printer	1
				Almirah/bookshelves	1
				Chairs	4
				Working Table	1
				Small wooden table	1
				Storage boxes (plastics)	3
				Wall fan	1
				Printer	1
				Almirah (steel)	1
				Chairs	5
				Table	2
				Answer Scripts and stationary	Approx. 1 Box
				Printer	2
				Bookshelves	2
				Tables	3
				Wooden chairs	2
				Revolving chairs	2
				Normal chair	2
				White board	1
				PC	2
				Notice board	1

Answer - (A)

		Dr. K. Senthilkumar	Dean's Block, Room No. 2	Chairs		4	
				Printer		2	
				White board		1	
				Fan		1	
				PC		2	
				Books in Cartoon box		5	
1	MA	Bidyasagar Kumbhakar	F-12, Admin Block		Pis refer to MA tab		
2		Manideepa Saha	Room No. 5, Deans' Block				
3		Adarsha kumar Jena	Room No-113, Academic Block				
4		Timir Karmakar	103, Academic Block				
5		Saikat Mukherjee	Room No. 12, Deans' Block				
6		Tikaram Subedi	Room No 6, Deans' Block				
1	HSS						
2							
3							
4							
5							
6							

Annex - (4)

3

HS Dept.

Sl.no	Dept.	Name of faculty	Cabin No. at Bijni Complex	Items	Nos.	Remarks
1	HS	P. S. Mangang	Dean's Block, Room No 17	Table	1	
				Chair	4	
				Wooden Stool	1	
				Computer	1	
				Printer	1	
				Bookshelf	3	
				Books/Files/ Mementos/Answer Scripts/Stationery etc	Yes	3 bookshelves full + some more
				Wall Fan	1	
				Whiteboard	2	
				Dustbin	1	
				Heater	1	
2	HS	Elsa Cherian	Academic Block, Room No 108	Table	1	
				Chair	2	
				Wooden Stool	1	
				Computer	1	
				Printer	1	
				Bookshelf	1	
				Dust Bin	1	
				Wall Fan	1	
				Room heater		
				Books		

Answer - (A) 4

Name	Room No.	Chair	Table	Almirah	Rack	PC	Printer	Stool	Heater	Fan	White board	Electric Water Kettle	Others
CE PET. Faculty													
Dr. Pradeep Gautam	114	3	1	1		1	1	1		1			Approx. 3 cartons containing books, answersheets, files etc
Dr. C. Marthong	Deans Block	3	1	1									Approx. 3 cartons containing books, answersheets, files etc
Dr. H.M Kalita	110	2	1	1		1	1	1	1	1	0		Approx. 3 cartons containing books, answersheets, files etc
Dr. D. Adak	107	3	2	2		1	1	1	1	1	1		Approx. 3 cartons containing books, answersheets, files etc
Dr. M.L. Patton		3	2	2		2	1	1	1	1			Approx. 3 cartons containing books, answersheets, files etc
Dr. D. Podder	102	2	2	2	1	2	1	1	1	0	1	1	Approx. 3 cartons containing books, answersheets, files etc
Dr. G.C Dhal	108	1	1	1		1	1	1					Approx. 3 cartons containing books, answersheets, files etc
Dr. Sushmita	114	3	1	1		1	1	2	1	1			Approx. 3 cartons containing books, answersheets, files etc
Dr. Nidhi	114	2	1	1	1	1	1	1	1	1	1		Approx. 3 cartons containing books, answersheets, files etc
Dr. S. Sahoo	Admin block	3	2	1	1	1	1	1					Approx. 3 cartons containing books, answersheets, files etc
Dr. Rubi	120	2	1	1	1	1	1	1	1	0	0		Approx. 3 cartons containing books, answersheets, files etc
HOD Cabin	115	7	1	2	3		1	1	1	1	2		Approx. 4 cartons containing books, answersheets, files etc
Staff													
Shri. K. Kharmih													
Shri. G. Kharbithai													
Shri. M. Syiemiong													
Shri. Samuel													
Smt. Mary													
Smt. Rita Mary													
Smt. D. Lapasam													
Shri. Donbok													

ME DEPT.												
Name	Room No.	Chair	Table	Bookshelf	Computer	Printer	Stool	Heater	Fan	Books	White board	Wardrobe
Dr. Md Nur Alom	Academic Block , Room No.-120	2	1	1	1	1			1	yes		
Dr. Sambit Majumder	Academic Block , Room No.-120	2	1	1	1	1		1		yes	1	
Dr. Maneswar Rahang	Academic Block , Room No.-110	2	1	1	1	1	1	1	1	yes		
Dr. Moumita Tewary	Academic Block , Room No.-106	2	1	1	1	1				yes		
Dr. Kishore Debnath	admin block	4	1	2	1	1	1		1	yes	1	
Dr. Biplab Kumar Debnath	Academic Block , Room No.-102	2	2	1	1	1		1	1	yes		
Dr. Koushik Das	Academic Block , Room No.-111	5	3	5	1	3		1	1	yes	3	
Prof. Harish Chandra Das	Dean's Block Room No.-18	5	2	2	2	2	1	1	1	yes	1	1
Dr. Bikash Kumar Sarkar	Dean's Block Room No.-8	3	2	1	1	1	1	1	1	yes	1	
Dr. Subhendu Maity	Dean's Block Room No.-3	4	1	1	1	1				yes		
Dr. Rajat Subhra Das	Dean's Block Room No.-7	5	2	1	2	2	1	1	1	yes		1
Prof. Deba Kumar Sarma	Dean's Block-Room no.14	4	1	3	1	1		1	1	yes	2	1
Technical Assistant												
Namanstarful Marthong	Academic Block, Strength Of Meterial Lab	1	1	1	1	1						
Pratit Sunder Dev Roy	Academic Block, Strength Of Meterial Lab	1	1	1	1							
Souradeep Bhowmick	Academic Block, Strength Of Meterial Lab	1	1	1	1							
Technician												
Bidyut Bikash Atreya	Design Innovation Center				1							
Khoman Kumar	Academic Block, Fluid Mechanics Lab	1	1		1							
Banphirat Paul Kharbani	Academic Block, Strength Of Meterial Lab	1	1		1							
Lab Attendant												
Gilbert Lawriniang	Workshop	1	1		1	1						
Mangkara Suting	Workshop	1	1		1							
Banteiborlang Syiemlieh	Workshop	1	1		1							
Hamklet Warlarpih	Workshop	1	1		1							
Teddy Lambert War	Workshop	1	1		1							
Mahender Singh	Academic Block, Instrumentation & Metrology Lab	1	2		1							
PhD Schollars	PhD Schollars Room	8	7		6							
	Instrumentation & Metrology Lab	1	2		2							
	Academic Block, Theory of Machines Lab	1	1		1							

PhD Schollars	Workshop	3	2		3								
	Academic Block, Tool Room	2	2		2								
	Admin Block, Thermal Lab	4	4		4								
	Rapid Manufacturing Lab		2										
Total		66	49	20	43	17	5	3	8				

Answer = (A)

MA DEPT

Name	Room No.	Chair	Table	Bookshelf	Computer	Printer	Stool	Heater	Fan	Books	White board	Wardrobe	Answerscripts	others
Dr. Bidyasagar Kumbhakar	F-12, Admin Block	4	2	2	1	2	1	1	1	Yes			Yes	
Manideepa Saha	Room No. 5, Deans' Block	3	2	1	2	1	1	2	1	Yes	1	1	Yes	
Dr. Adarsha kumar Jena	Room No-113, Academic Block	9	2	1	1	1		1	1	Yes	1	2	Yes	Approx. 5 cartons containing books, answersheets, files etc
Timir Karmakar	103, Academic Block	2	3	1	1	1		1	1	Yes	1	1	Yes	Cartridge, files, and some other stationary items
Saikat Mukherjee	Room No. 12, Deans' Block	6	2	1	1	2		2	1	Yes	Yes	1	Yes	One paper shredder, stationary items, files
Tikaram Subedi	Room No 6, Deans' Block	3	1	1	1	1	1	1	1	Yes	Yes	Yes	Yes	

4 7

CS DEPT.																				
Name	Room No.	Chair	Table	Bookshelf	Computer	Workstation Desktop	Printer	Stool	Heater	Fan	Books	White board	White Board Stand	Wardrobe	Answer Script	Name Plate Board	Extension Cord	Metal Storage Box	Curtain	Others
Dr. Soumen Moulik	Admin Block, Room No. - F-2	2	1	1	1	1	2	2	1	1	Yes	1	1						3	10 Cartons for Books, Documents, etc.
Dr. Dipendu Sinha Roy	Admin Block, Room No. - F-3	2	1	1	1		1	2	1	1	Yes	1								
Dr. Diangart Bhattacharya	Academic Block, Room No. - 104	2	1	1	1		1				Yes									4 Cartons for Books, Documents, etc.
Dr. Ningthoujam Jonny Singh	Academic Block, Room No. - 104	2	1	1	1		1	1			Yes				Yes					5 Cartons for Books, Documents, etc.
Dr. Sumila Thokchom	Admin Block, Room No. - F-2	2	2	1	2		2	1	1	1	Yes									5 Cartons for Books, Documents, etc.
Dr. Nangabam Herjit Singh	Admin Block, Room No. - F-9	4	2	1	1		2	3			Yes									
Dean (R & C)	Dean Block	4	1	1			1	1			Yes	1		2						
Dr. Deepak Kumar	Academic Block, Room No. - 106	5	2	2	1		2	1	1	1	Yes					1	1	1	5	12 Cartons for Books, Documents, etc.
Dr. B. N. Kumar Balasubramanyam	Academic Block	6	2	1	2		2	1		1	Yes									6 Cartons for Books, Documents, etc.
Dr. Akhendra Pratap Singh	Academic Block	4	1	1	2		1		1	1	Yes	1						1	3	5 Cartons for Books, Documents, etc.

Medical and Counselling center

SL No	Items	No
1	Bed side table	6
2	Examination table	1
3	Foot Step	1
4	Oxygen cylinders	2
5	Table	1
6	Chairs	3
7	Stool	2
8	Almirah	1
9	Stand fan	1
10	Heater	1
11	4 seater waiting chair	1
12	Chairs (plastic)	3
13	Office chairs	3
14	Mini almirah	1
15	Table	2
16	PC	2
17	Heater	2
18	Board	1

**Shifting of items to the permanent campus**

Assistant Registrar (Finance) <ar.finance@nitm.ac.in>

Thu, Oct 31, 2024 at 5:04 PM

To: "Dr. Comingstarful Marthong" <commarthong@nitm.ac.in>

Bah Marthong,

Sorry I forgot to send the information to you earlier. Pls see the shifting requirement in respect of the F&A Section below:

F & A Section

Sl. no.	Items	Quantity	Size	Remarks
1	wooden cubicle (large)	3	2.5 m x 1.2 m x 0.75 m	size is approximate (L x H x D)
2	wooden cubicle (medium)	1	1.0 m x 1.2 m x 0.75 m	size is approximate (L x H x D)
3	woodem table (AR-FA)	1	2 m x 0.6 m x 0.75 m	size is approximate (L x H x D)
4	side table (AR-FA)	1	1.2 m x 0.6 m x 0.75 m	size is approximate (L x H x D)
5	wooden chair (AR-FA)	1	0.45 m x 1.0 m x 0.45 m	size is approximate (L x H x D)
6	chair (Godrej revolving)	2	0.45 m x 1.0 m x 0.45 m	size is approximate (L x H x D)
7	chair (Godrej non-revolving)	3	0.45 m x 1.0 m x 0.45 m	size is approximate (L x H x D)
8	round steel stool	6	0.45 m (H) x 0.3 m (dia)	
9	visitors' chairs (AR-FA)	2	0.45 m x 1.0 m x 0.45 m	size is approximate (L x H x D)
10	Desktop PC and peripherals	7		
11	Printer laserJet	5		
12	under table drawer	4	0.45 m x 0.7 m x 0.45 m	size is approximate (L x H x D)
13	Wooden stool	2	0.45 m (H) x 0.3 m x 0.3 m	
14	room heater	5		
15	File cabinet	1	1.5 m x 0.45 m x 0.45 m	size is approximate (L x H x D)
16	Godrej Almirah	4	1.0 m x 1.8 m x 0.6 m	size is approximate (L x H x D)

With warm regards,

Assistant Registrar (Finance & Accounts)
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Shillong 793003
Meghalaya, India
Mobile +91-94851 77021
Web nitm.ac.in

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3. REGISTRAR'S OFFICE				
Sl. no.	Items	Quantity.	Size (in inches)	Remarks
1.	Table	1	66.5x35.5x30	
2.	Chair (Type I)	1	21.5x22.5x52	
3.	Chair (Type II)	3	21.5x17.5x30	
4.	Chair (Type III)	1	23x22x36	
5.	Revolving stool	1	Dia= 16 H= 29	
6.	Almirah	1	31.5x19x77	
7.	Computer Table	1	35.5x23x29	
8.	Sofa (3-Seater)	1	72x29x36	
9.	Coffee Table	1	43x24x15.5	
10.	File Cabinet	1	18.5x24x52	
11.	Wooden Cabinet	1	21x21x30	
12.	Foot -rest	1	24.5x16x7	
13.	CPU	2	6x4x14	
14.	Monitor	2	24x14 (Reg) 18.5x11(RO)	
15.	Keyboard	2	18x6	
16.	Mouse	2	5x2.5	
17.	Pedestal fan	1	17x18x45	
18.	Wall Mounting Fan	1	17x18	
19.	Oil Radiant Heater	1	19.5x6x25	
20.	Room Heater	1	11x4x16	
21.	Coat Stand (Wooden)	1	H =65	
22.	Files, Registers etc.	200 approx.	-	
23.	Dustbin	2	Dia =11 H =1 (Reg) Dia =9 H = 9 (RO)	
24.	Curtains	13	48x82	
25.	Wall mounted Shelf (with doors)	1	38x14.5x32.7	
26.	Wall mounted Shelf (with doors)	2	49x14.5x18	
27.	Cubicle	1	36x24x48	
28.	Printer	2	14.5x14x12.5 (Reg) 14x9.5x8 (RO)	
29.	Incumbency Chart	1	36.5 x 91	

4. PURCHASE SECTION

Sl. no.	Items	Quantity.	Size	Remarks
1	TABLE	3		
2	CHAIR	4		
3	PC WITH UPS	3		
4	PHOTOCOPY	3		
5	FAN	1		
6	ALMIRA GODREJ	1		
7	DRAWER	2		
8	STORE ROOM	STATIONERY ITEMS		
9	Room Heater	3		

5. Shifting of items to the permanent campus Establishment Section

Sl. no.	Items		Quantity.	Size	Simple packing & shifting
1	Chair		12 nos	3 feet X 2feet	YES
2	wooden table		4 nos	4.5feetbX 2 feet	NO
3	cubecale table		2 sided	4 ft X 1 ft	NO
4	Stools		6 nos	1feet X 2 feet	Yes
5	Computer		6 nos	full set	NO
6	Xerox machine		2 nos	4feet X 1.5 feet	YES
7	Printer		4 nos	full set	NO
8	Wall mounting shalf		5 nos	11 feet X1.4 feet	NO
9	Almirah godrej		7 nos	6.5feet X 2.8 feet	YES
10	Curtain		11 nos	set	YES
11	Wall fan		2 nos	1.5 feet	
12	Key Cabinet		1 nos	2 .5 feet X 2.5 feet	YES
14	Spring File		4000 nos		YES

6. DIRECTOR'S OFFICE				
Sl. no.	Items	Quantity.	Size/Dimension (inches)	Remarks
1.	Director's Table	1 nos	95x44x29	
2.	Director's Chair	1 nos	41x27x23	Revolving chair
3.	Guest chair's (Director's Chambers)	3 nos	41x27x23	Revolving chair
4.	Glass coffee table (rectangle)	1 nos	40x26x18	
5.	Sofa (3-Seater)	1 nos	68x35x31	
6.	Single Sofa chairs	2 nos	37x34x31	
7.	Glass table top (Director's Table)	1 nos	39x20	
8.	Godrej Showcase Cabinet	2 nos	88x79x16	
9.	Small Table Director Chamber	1 nos	20x24x19	
10.	Godrej Cabinet with drawers	2 nos		One kept in Director's Office
11.	Director's washroom mirror	1 nos	19x14	
12.	Geyser	1 nos		
13.	Director Incumbency Chart	1 nos	26x22	
14.	Director Incumbency Board (Wooden)	1 nos	91x42x3	
15.	LED TV	1 nos	39x23	
16.	Set top box with attachments (remote, Cable, set top box holder etc.)	1 nos	11x8.5x2.5	
17.	Coat Stand (Wooden)	1 nos		
18.	Godrej Almirah	1 nos	77x36x19	
19.	PA's Table	1 nos		
20.	Computer Table	1 nos		
21.	Chairs	2 nos		Revolving chair
22.	Godrej storage cabinet/ table (small)	1 nos	30x27x16	
23.	Stool	2 nos		Revolving
24.	L-shaped sofa (7 seater)	1 nos		

25.	Glass Coffee Table (oval)	1 nos		
26.	Glass top storage cabinet	01 nos		
27.	Wooden Partition	01 nos		
28.	CPU	2 nos		
29.	Monitor	2 nos		
30.	Keyboard	2 nos		
31.	Mouse	2 nos		
32.	Pedestal fan	2 nos		
33.	Oil Radiant Heater	2 nos		
34.	Carbon Room Heater	1 nos		
35.	Files, Registers etc.	200 approx.		
36.	Dustbin	3 nos		
37.	Curtains	23 nos		
38.	Curtain fittings	09 nos		
39.	Wall mounted cabinet (with doors)	03 nos		
40.	Photos with photo frame	03 nos		
41.	Extension Board	06 nos		
42.	Printer (small)	03 nos	16x10x14	
43.	Color Printer	01 nos	20x16.5x16	


7. ~~IA~~ Section

Sl. no.	Items	Quantity.	Size	Remarks
1	TABLE	5		1 WITH DOUBLE SIDED DRAWER AND 4 WITH SINGLE SIDED DRAWER
2	CHAIR	7		5 CUSHION CHAIRS AND 2 ROTATING CHAIRS
3	PC WITH UPS	5		
4	PHOTOCOPIER	1		HP Laser MFP 138fnw
5	WALL FAN	1		
6	ALMIRA GODREJ	2		
7	ROOM HEATER	4		ORPAT WHITE
8	PRINTER	2		LASERJET PRO M202dw
9	STATIONERIES	MULTIPLE		TO BE STORED ALL IN 1 BOX
10	IA FILES	MULTIPLE		TO BE STORED IN BOXES

Conference Room (Admin Block)				
Sl. no.	Items	Quantity.	Size/Dimension (inches)	Remarks
1.	Director's chair	01 nos.	49x25x26.	
2.	Revolving chairs.	31 nos.		
3.	Wall Mounted fans.	04 nos.		
4.	Dust bin	01 nos.		
5.	to Photographs with frame	07 nos.		
6.	Oil heater	01 nos.	18x25x7	
7.	Institute layout	01 nos.	45x33	
8.	Curtains	08 nos.		
9.	↳ Fittings for curtains.	04 nos.		
10.	Wall clock	01 nos.		
11.	Round table	01 nos.	30x30	
12.	Institute signboard with logo.	01 nos.	92x40.	
13.	Glass top table	01 nos.	31x33x20	
14.	TV (big)	01 nos.		
15.	Keyboard	01 nos.		
16.	mouse	01 nos.		
17.	Clath stand	01 nos.	38x62	
18.	Desktop cpu system	01 nos.	15x11x7	
19.	Conference table	01 nos.		
20.	Small tv	01 nos.		
21.	Speakers (small)	04 nos.		
22.				

CENTRE FOR TECHNOLOGY ENABLED LEARNING


Sl. no.	Items	Quantity	Tentative Size/ Dimensions	Remarks
1	Panasonic Display	01	65"	
2	Monitor	03	19"	
3	CPU with key board & Mouse	02	Standard	
4	Printer	01	Standard	
5	Lumens PTZ Camera	02	9.2"X7.4"X7.4"	
6	Digital Metallic Podium	01	9.2"X7.4"X7.4"	
6(a)	Lumens Vision Station	01	13.94"X7.4"X1.8"	
6(b)	Sennheiser Microphone	04		
6(c)	Audio Amplifier	01		
6(d)	Crestron Digital Graphic Engine	01		
6(e)	HDMI Switch	01		
6(f)	Crestron HD DA 2 HDMI	01		
6(g)	Media presentation controller	01		
7	Wall Mount speaker	02	12.91"X7.80"X7.5"	
8	Speaker	02	10.2"X10"X6.3"	
16	Light Fixture	06	2x2 ft	
17	Whiteboard	02	6 x4 ft	
18	Crestron Air board Capture	01	8.9"X2.4"	
19	Fan	01	9"	
20	Rack	02	32"X18"X10"	
21	Desks	11	79"X32"X18"	
22	Chairs	40	40"X19"X19"	
23	Computer table	01	32"X20"X17"	
24	Files and Documents			
25	Curtains	25		


3/12/2024

Information regarding items to be shifted to NITM Sohra.

Sl.No	Item Description	Quantity	Location
1	Godrej Steel Almirah	3	1no in SAC office 2nos in Common Room
2	Godrej Shelf Almirah	2	SAC Office
3	Wooden Ply Almirah	1	SAC Office
4	Small Cabinets	3	SAC Office
5	Big Cabinet	1	SAC Office
6	Tables	2	SAC Office
7	Chairs	4	SAC Office
8	PCs	2	SAC Office
9	Files	3 Boxes	SAC Office
10	Sports Items (Balls, Badminton Racquets, Discuss, etc)	10 Boxes	SAC Office
11	Looking Mirror	1	SAC Office
12	Yoga Mats	18Nos.	Wifi Room(Common Room)
13	Printer	1	SAC Office
14	Rope	1	Wifi Room(Common Room)
15	Yoga Carpet (Big)	3	Wifi Room(Common Room)
16	YogaCarpet (Small)	12Nos.	Wifi Room(Common Room)
17	Green Plastic Net	2 Rolls	Wifi Room(Common Room)
18	Bucket (Big)	2	Wifi Room(Common Room)
19	Bucket Small	4	Wifi Room(Common Room)
20	Notice Board(Medium)	1	Wifi Room(Common Room)
21	Brown Hardboard	6	Wifi Room(Common Room)
22	Miscellaneous Items	5 boxes	Common Room & SAC Office
23	Speaker	2	SAC Office
24	MIC Stand	1	SAC Office
25	Javelin	4	SAC Office
26	Football Corner Flag	4	SAC Office


SASA


Dr. Atanu S Roy

Summery Sheet (All Class Room)				
Sl No.	Item Description	Total Quantity	Dimensions (in ft.)	Remarks
1	Number of Chairs	689	2X2X1	
2	Teacher's Table	10	3X2X3	
3	Projector	16	-	
4	Projector Screen (Cloth)	12	-	
5	Projector Remote	1	-	
6	Green Board	22	6X4X0.1	
7	White Board (Projector)	4	6X5X0.2	
8	Wall mounted clock	18	-	
9	Dustbin	9	-	
10	Wooden Platform	4	15X4X1	
12	Wooden Table	4	4X3X3	
13	Office Table	2	4X2X2.5	
14	New Chairs (black)	80	2X2X2	
15	White Board (Normal)	5	6X4X0.1	
16	Revolving Chairs	4	2X2X1	
17	Extension Board	1	-	
18	Guest Chair	2	2X2X1	
19	Printer	1	-	
20	Student's Desk	27	8X2X3	
21	Speaker	4	-	
22	Sound Box	2	-	
23	Sound Bar	2	-	
24	Wall mounted Fan	6	-	
25	Sound Machine	1	-	
22	Sound Box	2	-	
23	Sound Bar	2	-	
24	Wall mounted Fan	6	-	
25	Sound Machine	1	-	
26	Podium	1	2X2X4	

All Dimesnsions are in Ft and (LXBXH) format.

Amge-J

Summary Sheet (Room-10, Corridor, AR(O), DEAN(O), ROOM-11, Academic Office), Examination Cell

Sl No.	Item Description	Total Quantity	Dimensions (in ft.)	Remarks
1	Almirah	20	6X3X1.5	Godrej
2	Oil Heater	4	-	
3	Wall Clock	5	-	
4	Wall mounted Fan	5	-	
5	Electric Heater	6	-	
6	Office Table_D	1	6X3X3	
7	Office Table_R	7	4X2X2.5	
8	Two Seater Cabinet	1	6X3X4	
9	Three Seater Cabinet	1	6X5X4	
10	Printer	6	-	
11	Computer Table	3	3X2X3	
12	Wooden Table	8	4X3X3	
13	Steel Drawer_C	2	2X2X5	
14	Steel Drawer_R	5	2X1.5X2	
15	XEROX Machine	6	2X2X3	
16	ID Printer	1	-	
17	Plastic Racks	5	-	
18	Revolving Chair	25	2X2X2.5	
19	Guest Chair	13	2X2X1.5	
20	System	10	-	
21	Laptop	1	-	
22	Extension Board	11	-	
23	Glass notice board	9	4X3X0.2	
23	43" Smart TV	1	As mentioned in the Item Description	
24	Oval Shaped table	1	8X4X3	
25	Engineering wood Small Cabinet	1	3X1.5X2.5	
26	White Board	2	6X4X0.1	
27	Freedom Fighter's Portrait	4	2X1X0.1	
28	Wooden Cabinet	1	3X2X3	
29	Key Drawer	1	2X1.5X0.5	
30	Wooden Tool	3	1x1x2.5	
31	Projector	2	-	
32	Scanner	1	-	
33	Bio-Metric	1	-	
34	Dustbin	4	-	
35	Steel Cabinet	1	6X3X1	
36	Wooden Cabinet with Glass	1	3X3X1	
37	Scanner cum Printer	1	-	
38	Paper Cutter	1		
39	Exam Papers	700 Kg		

All Dimesnsions are in Ft and (LXBXH) format.

Almirah No.	Number of Files (Approx)
AA-1	350
AA-2	320
AA-3	360
AA-4	330
AA-5	330
AA-6	310
AA-7	340
AA-8	330
AA-9	350
AA-10	320
AA-11	330
AA-12	320
AA-13	350
AA-14	320
AA-15	340
Total	5000

Extra Files in the Section- 1200 Nos.

LECTURE HALL

Sl. no.	Items	Quantity.	Tentative Size/ Dimensions	Remarks
1	Sonic Display	01	86"	
2	Lumens PTZ Camera with mount	01	9.2"X7.4"X7.4"	
3	Wall Mount Speaker	04	7.8"x5.1"X4.8"	
4	Rack	01	19"	
4(a)	Audio Amplifier	01	16.5"X3.5"X13"	
4(b)	Sennheiser Microphone	01		
4(c)	8 port PoE Switch	01		
4(d)	1 KVA Online UPS	01	3.5"X17.3"X16"	
5	Fan	06	9"	
6	Desks	16	80"X35"X22"	
7	Chairs	100	45"X20"X20"	
8	Light	10	2X2 ft	
9	Whiteboard	01	8 X 6 ft	
10	Almirah	01	40"X60"X28"	
11	Podium	02	9.2"X7.4"X7.4"	
12	Amplifier with 4 speakers	01		
13	Curtains	20		

Amuy
3/12/2024

List of Items to be Shifted

Sl.No.	Items to be shifted	Nos	L	B	H	Qty	Unit	Location	Remarks
1	a) 250 KVA DG Set: Dismantling, loading, transportation, unloading, and re-connection/installation and making it in operational condition	1	4.8	2.1	1.7	17.136	Cum	Bijni Complex, Near Canteen	Working, This will involve dismantling of Shed
	b) Making of Foundation bed, Shed suitable for for placing the 250 KVA DG Set	1				1	Job		For housing the 250 KVA DG
	c) Supply and installation (fitting & Fixing) of MFE Chemical Earth Earthing filled with CCM & BFC.	4				4	Nos		For the 250 KVA DG
2	Change Over switch	1	0.8	0.5	0.4	0.16	Cum	Bijni Complex with 250 KVA DG	Working
3	40 KVA DG Set	1	2.7	1.2	1.5	4.86	Cum	Bijni Complex, Near Deans Block	Not Working, to store in some designated place.
4	20 KVA UPS	9	1	0.5	0.7	3.15	Cum	Bijni Complex (4 in Lab block, 2 in Admin. Block, 3 in Academic Block.	Working
	Battery	270	0.3	0.23	0.2	3.7	Cum		
	Rack	9	1.3	0.5	1.8	10.5	Cum		
5	Isolation Transformer	9	0.9	0.5	0.6	2.4	Cum	Bijni Complex (1 in Lab block, 1 in Admin & 1 in Academic)	Not in operation
	Split AC	3	1.3	0.4	0.3	0.468	Cum		
	Outdoor unit	3	1	1	0.4	1.2	Cum		
6	10 KVA UPS	1	0.7	0.7	0.4	0.2107	Cum	Deans Block, Bijni Complex	Working
	Rack	1	1.3	0.8	0.5	0.468	Cum		
	Battery	30	0.2	0.35	0.3	0.63	Cum		
7	6 KVA UPS	1	0.7	0.7	0.4	0.1862	Cum	Lecture Hall, Bijni Complex	Working
	Rack	1	1.3	0.8	0.5	0.468	Cum		
	Battery	14	0.3	0.2	0.3	0.175	Cum		
8	20 KVA UPS	1	1.2	0.65	0.7	0.546	Cum	New CC & CTCL, Bijni Complex	Working
	Rack	2	0.9	0.5	1	0.9	Cum		
	Battery	28	0.5	0.25	0.3	0.945	Cum		
9	Aquaguard WP	14	0.4	0.2	0.3	0.28	Cum	Bijni Complex	Working
10	Portable Fire Extinguisher	79				79	Nos	Bijni Complex	
11	Heaters	37					Nos	Bijni Complex EN Section Sent by Faculty & Staff for repair and damaged one plus with the one issued to EN Staff	
12	Wall Fan	3					Nos	Bijni Complex	
13	Pedestl Fan	1					Nos	Bijni Complex	
14	2000 Ltr PVC tank	1				1	no.	Bijni Complex	
15	Sanitary items	2				2	Cum	Bijni Complex	
16	Wash basin with pedestal	6				6	Nos	Bijni Complex	



Sr. OA



AE (Civil)



AE (Electrical)

Ampo B

Engineering Section

Sl.No.	Items	Quantity	Size(m)	Remarks
1	Steel Almirah(Storewelll)	6 Nos.	2.00x1.00x0.55	Required for Shifting to permanent campus, Sohra Bijni Complex, Shillong.
2	Glass Almirah(Book Shelve)	3 Nos.	1.80x1.00x0.40	
3	Wooden Almirah	1 No	1.24x0.80x0.50	
4	Big Table(T-9)	1 No	1.80x1.00x0.85	
5	Smaller Table (T-8)	7 Nos.	1.25x0.65x0.80	
6	Computer Table	1 No.	1.00x0.65x0.85	
7	Chairs	17 Nos.	0.70x0.60x0.90	
8	Big Printer	1 No.	0/80x0.70x1.00	
9	Small Printer	4 No.	0.45x0.45x0.30	
10	Desk Top Computer(Monitor & CPU)	6 Nos.	0.70x0.55x0.40	
11	Pedestal Fan	1 No.	0.50x0.50x1.20	
12	Wall Fan	2 Nos.	0.65x0.30x0.50	
13	Open Rack Steel Almirah	1 No.	1.00x0.30x1.90	
14	Wooden Almirah	4 Nos.	0.75x0.75x1.00	
15	Wooden Table	1 No.	0.70x0.70x1.00	
16	Wooden Stool	4 Nos.	0.45x0.45x0.80	
17	Tender box(Wooden)	1 No.	0.60x0.20x0.80	
18	Files and Documents	8 Nos.	0.90x0.50x1.80	

coln

Amr-b

List of Equipment's/Furniture etc to be shifted to permanent campus in the Second phase (September 2024)

Department: Electrical engineering Dept. Academic Block allotted Block : "A"

Sl. No.	Name of Laboratory and Lab no. assigned	Simple shifting of Equipment's that does not required any help from company (<i>Simple dismantling/packing/transporting/unloading/arrangement</i>)	Equipment that requires help from company for shifting and commissioning (<i>Mentioning company who supplied the equipment, make and model also</i>)	Remarks (<i>Electrical connection, water connection, etc</i>)
01 ✓	Electric Drive Lab (Room No- EE-03)	Please refer Annexure -01 for the list of items	✓ 14 seater Modular Workstation, Make Godrej (<i>Please refer Annexure -01. Item No. 37</i>)	Additional Electrical Switch-socket require

TE/TA Pankaj Laloo

(Lab i/c)

(Signatures)

Dr. Rakesh P 21/08/24

Dr. Rakesh P

HOD

Dr. Rakesh P 21/08/24

21/08/24

30	8 HP DC Motor (S.No. 1502.0342)	70x40x80	1 No.	100	
31	PMDC motor Model: Tm-90, 150W, 24V Dc, 7.8A, 1500rpm, Sr. No.- TCPMDC -- 12165.02.2040	30x15x15	1 No.	10	
32	Desktop PC (INA338X86K)		1 No	15	
33	FPGA SPARTAN - 3 BASED DC MOTOR DRIVE	100x30x60	1 No.	30	
34	SCR Based Excitation Unit & Power Unit, 220V/2A, Firing Unit	36x36x29 36x33x20	1 No.	12	
35	DSP Based Speed control of BLDC Motor, Power Unit (0.5 Hp/24V)	Panel: a) 30x30x30 b) 30x30x30 BLDC motor: 30x30x70	1 set	35	
36	Electric Bicycle, Model : E-Zephyr, Make:HERO cycle ltd	150x90	1	15	
37	Modular Workstation 14 seater MAKE: Godrej	1400x90x140	1	60	Require Dismantling before shifting
38	Faculty Table	124x60x74	1	15	
39	Faculty chair	-	1	8	
40	Staff chair	-	1	8	
41	Whiteboard	155x120	1	5	
42	Notice board	92x62	1	3	
43	Wall Mounted Fan	(43x38x20)	2	6	
44	89 Series Device Programmer Model:68024 MAKE: Tesca technologies	(17.78x15.24x5.08)	2	0.4	
45	Universal Device Programmer with Power Supply, Cable & I.C Socket (complete Set) Model:68013	(22.86x15.24x5.08)	1	0.2	

Annexure M

DECLARATION OF NON BLACKLISTED / NON BANNED PARTY
(To be printed on the letter head and uploaded at the time of submitting the bid)

**To,
The Director
NIT Meghalaya**

Tender Notice No:

Sir,

I/we, the undersigned do hereby declare that, I/we have never ever been blacklisted and/or there were no debarring actions against us for any default in supply of material/equipments/manpower/Transportation services or in the performance of the contract entrusted to us in any of the Government Departments/Central and State Public Sector Enterprises/Autonomous Bodies.

In the event of any such information pertaining to the aforesaid matter found being false/untrue at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation/cancellation/termination without any notice at the sole discretion of NIT Meghalaya, without prejudice to other rights of actions of NIT Meghalaya Limited by reason thereof.

Yours faithfully,

Signature of the Tenderer with seal

Place:

Date: