

# NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

(An Institute of National Importance)

## Routine for Special Exam, 2020

Date	Session	Time	Paper Code(s)	Appearing Students Roll No
20-07-2020	Morning	09.00 AM - 10.00 AM	EE 202(Part A)	B15EE022
		11.00 AM - 12.00 PM	EE 202(Part B)	
		09.00 AM - 10.00 AM	EE 302(Part A)	B15EE009
		11.00 AM - 12.00 PM	EE 302(Part B)	
	Afternoon	02.00 PM-03.00 PM	CE 333 (Part A)	B16CE004
		04.00 PM-05.00 PM	CE 333 (Part B)	
		02.00 PM-03.00 PM	CS 301 (Part A)	B15CS011
		04.00 PM-05.00 PM	CS 301 (Part A)	
21-07-2020	Morning	09.00 AM - 10.00 AM	MA 101 (Part A)	B16EE015
		11.00 AM - 12.00 PM	MA 101 (Part B)	B15ME011
		09.00 AM - 10.00 AM	MA 102 (Part A)	B16EE001
		11.00 AM - 12.00 PM	MA 102 (Part B)	
		09.00 AM - 10.00 AM	MA 201 (Part A)	B16ME014
		11.00 AM - 12.00 PM	MA 201 (Part B)	
		09.00 AM - 10.00 AM	HS 402 (Part A)	B15EE022
		11.00 AM - 12.00 PM	HS 402 (Part A)	
	Afternoon	02.00 PM-03.00 PM	PH 201(Part A)	B15EE022
		04.00 PM-05.00 PM	PH 201 (Part B)	B16CE012 B16ME014
22-07-2020	Morning	09.00 AM - 10.00 AM	ME 301 (Part A)	B16ME007
		11.00 AM - 12.00 PM	ME 301 (Part A)	
		09.00 AM - 10.00 AM	ME 303 (Part A)	B16ME014
		11.00 AM - 12.00 PM	ME 303 (Part A)	
	Afternoon	02.00 PM-03.00 PM	ME 323 (Part A)	B16ME014
		04.00 PM-05.00 PM	ME 323 (Part A)	

\*Students are allowed to upload the scanned hand-written answer scripts as follows

	Morning Session	Afternoon session
For Part A	10.00 AM-11.00 AM	03.00-04.00 PM
For Part B	12.00 PM-01.00 PM	05.00-06.00 PM

### **Guidelines for the students**

1. The question paper of special exam in two different parts (Part A and Part B) will be uploaded by the respective course instructors as per the time schedule.
2. The maximum mark of special exam is 100 (Part A: 50 Marks and Part B: 50 Marks)
3. The special exam contains only End Term and two question papers will be uploaded having **Part A (Q1 and Q2)** and **Part B (Q3 and Q4)**.
4. The answer sheets must be hand written and the same to be uploaded in the interface (Google Classroom) on time as stated below in the tables.
5. The special examinations are scheduled in morning and afternoon sessions also.

#### Exam time and schedule to upload the answer script

Special Exam	Exam time	Scan copy of the answer sheet submission
<b>Morning Session</b>		
Part A	09.00 AM – 10.00 AM	10.00 AM-11.00 AM
Part B	11.00 AM – 12.00 PM	12.00 PM-01.00 PM
<b>Afternoon Session</b>		
Part A	02.00 PM-03.00 PM	03.00-04.00 PM
Part B	04.00 PM-05.00 PM	05.00-06.00 PM

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### Guidelines for the course instructors

1. All course outcomes (COs) should be covered in the question paper with appropriate equal weightage among defined COs.
2. Each question should be prepared such that the corresponding answer should not be directly available in the class notes/materials, text books (Essential & Supplementary), Internet and any other mode.
3. Every question may have OR option (not mandatory) with same CO and KL as depicted in the body of question paper format.
4. The question papers should be preferably numerical/analytical type as much as possible depending on the syllabus.
5. This is a special exam contains only End Term and should carry the weight of **100 marks out of 200**.
6. Requirements of any charts/tables/graph paper should be mentioned in the question paper below the line (*Each Question carry 25 marks*).
7. The question papers should be set in such a way so that the students can finish their writing within the prescribed time. And the question sets should not be too small or too large for the students.
8. The individual course instructor will conduct the examination (**as per the schedule routine**) using Google Classroom platform (**under assignment category**). **The students will upload the hand-written scan copy of the answer scripts in the interface.**
9. **The students need to be invited by the concerned instructor to the Google Classroom platform for the online examination and further evaluation.**
10. The instructor should ensure that a student is appearing a paper only if the student is registered in that paper. The course registration list is available in our website.
11. The special exam contains only End Term and two question papers need to be prepared and it having **Part A (Q1 and Q2)** and **Part B (Q3 and Q4)**.

Exam time and schedule to upload the answer script

Special Exam	Exam time	Scan copy of the answer sheet submission
<b>Morning Session</b>		
Part A	09.00 AM – 10.00 AM	10.00 AM-11.00 AM
Part B	11.00 AM – 12.00 PM	12.00 PM-01.00 PM
<b>Afternoon Session</b>		
Part A	02.00 PM-03.00 PM	03.00-04.00 PM
Part B	04.00 PM-05.00 PM	05.00-06.00 PM