



National Institute of Technology, Meghalaya
Bijni Complex, Laitumkhrah, Shillong 793003

INVITATION LETTER

Ref No.: TEQIP III/2019/NITMGH/Shopping/169

Date: 18-Jun-2019

Package Code: TEQIP-III/2019/nimt/87

Current Date: 18-Jun-2019

Package Name: NITMGH/TEQIP III/CC/005 (Desktop PC)

Method: Shopping Goods

To,

Sub: INVITATION LETTER FOR NITMGH/TEQIP III/CC/005 (Desktop PC)

Dear Sir,

You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Desktop PC	20	National Institute of Technology Meghalaya, Bijni Complex, Laitumkhrah, Shillong - 793003	Yes

1. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

2. Quotation

- 2.1 The contract shall be for the full quantity as described above.
- 2.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- 2.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
- 2.4 Applicable taxes shall be quoted separately for all items.
- 2.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 2.6 The Prices should be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.
4. Quotation shall remain valid for a period not less than **45** days after the last date of quotation submission.
5. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which
 - 5.1 are properly signed; and
 - 5.2 Confirm to the terms and conditions, and specifications.
6. The Quotations would be evaluated for all items together.
7. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - 7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
 - 7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.
8. Payment shall be made in Indian Rupees as follows:

Satisfactory Delivery & Installation - 10% of total cost
Satisfactory Acceptance - 90% of total cost
9. Liquidated Damages will be applied as per the below:
Liquidated Damages Per Day Min % :N/A
Liquidated Damages Max % : N/A
10. All supplied items are under warranty of **36** months from the date of successful acceptance of items and AMC/Others is **As applicable**.
11. You are requested to provide your offer latest by **02:00** hours on **03-Jul-2019**.
12. Detailed specifications of the items are at Annexure I.
13. Training Clause (if any) **Yes**
14. Testing/Installation Clause (if any) **Yes**
15. Performance Security shall be applicable: **0%**
16. Information brochures/ Product catalogue, if any must be accompanied with the

quotation clearly indicating the model quoted for.

17. Sealed quotation to be submitted/ delivered at the address mentioned below, **National Institute of Technology, Meghalaya, Bijni Complex, Laitumkhrah, Shillong 793003**
18. For authenticity/genuineness of the quoted product, the firm should be a reputable, well established and suppliers of the goods or services as part of their normal business.
19. **Technical Presentation:** If necessary then the authority may ask the technically qualified bidders to give full presentation or live demonstration of the Quoted equipment at NIT Meghalaya before finalization of the tender as a support of their specification.
20. Dealership Certificate: The bidder/tenderer should be either a manufacturer or authorized dealer of the foreign/Indian manufacturer. Dealers or Agents quoting on behalf of Manufacturer must enclose valid dealership certificate.
21. We look forward to receiving your quotation and thank you for your interest in this project.

(Authorized Signatory)
Name & Designation

Coordinator
TEQIP- III
National Institute of Technology
Meghalaya

Annexure I

Sr. No	Item Name	Specifications	
		Features	Technical Specification
1	Desktop PC	1. Processor	Intel Core™ i7-8700 (6 Cores/12MB/12T/up to 4.6GHz/65W); supports Windows 10/Linux
		2. Motherboard	Motherboard with BIOS modification/upgradation features from same OEM with OEM logo embossed on the motherboard. No stickers allowed.
		3. Chipset	Intel® H370 Chipset
		4. Memory	8GB (1X8GB)DDR4 2666MHz UDIMM Non-ECC, Minimum 4 DIMM slots Non CC dual Channel, Memory expandable to 64 GB
		5. Hard Disk	3.5" 1TB 7200rpm SATA Hard Disk Drive
		6. Optical Drive	Internal DVD R/W drive
		7. LAN	Integrated Ethernet LAN/10/100/1000 with WOL) support
		8. Audio	HD Audio
		9. Chassis/Volume	Small Form Factors/ Ultra Small Form Factor With Volume not more than 10 L
		10. Interface	10 External USB: 5 x 3.1 Gen 1 (1 Type-A front, 4

		Type-A rear), 1 USB Type-C x 3.1 Gen 2 (front), and 4 x 2.0 (2 Type-A front - 1 front with Power Share, 2 Type A rear - 2 Smart Power On), 1 RJ – 45, 2 Display port, 1 Universal Audio Jack, 1 Line-Out
	11. Expansion slot:	1 Full Height PCIe x16, 1 Full Height PCIe x16 (wired x4)2 full height PCIe x1 1 M.2 for storage)
	12. Form Factor	Tower
	13. Power Supply	260W up to 85% efficient Power Supply (80Plus Bronze)
	14. Keyboard and Mouse	USB Black (English), Optical mouse(USB) from same OEM
	15. Monitor	19 inch LED, TFT Monitor with 1920 x 1080 with LED Backlight, TCO or higher Certified
	16. Operating System	Microsoft Windows 10 Professional 64 Bit , with latest Service Pack Preloaded License, Systems Hardware driver should be available in OEM website against the offered model
	17. Production Unit, Certification and Compliance	<ul style="list-style-type: none"> • OEM and Bidder should have ISO 9001 and 14001 Certified India Unit (Proof of Certification of India unit to be submitted). • Bidder and OEM should not have been blacklisted or debarred by any Government/Government Research/Government Educational Institutions. • OEM should have After sales support facility in North Eastern Region and Assam for problem resolution within 24 hours. Bidder al so should have adequate trained manpower for prompt after sales support. (list to be attached). • Bidder should have Office in North East of India for last 10 years. Documentary evidence in form of Municipal Trade Licence/VAT/GST should be enclosed
	18. Warranty	3 years onsite

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____