

NIT MEGHALAYA
Guidelines for Micro-Credit Courses

1. Introduction

To foster holistic development and broaden the learning horizons of students beyond the traditional curriculum, NIT Meghalaya introduces **Micro-Credit Courses**. These courses aim to enhance students' knowledge, skills, and awareness in areas critical to personal and professional development, such as **mental health, safety, personality development, bias awareness, career growth**, and more.

These courses are **optional** and **non-mandatory**. The credits earned under this scheme shall be **over and above the minimum credit requirements** for degree completion and will be reflected separately on the transcript.

2. Objectives

- To encourage lifelong learning and self-paced education.
- To provide exposure to interdisciplinary and life skills.
- To promote mental, emotional, and professional growth.
- To allow students to explore interests beyond core academic subjects.

3. Categories of Micro-Credit Courses

Students may earn micro-credits through the following three categories:

Category A: Online Platforms (e.g., NPTEL/SWAYAM)

- Students may enroll in approved NPTEL/SWAYAM courses relevant to the micro-credit framework.
- Courses must be at least **4 weeks** in duration, and **proctored examination** must be attempted.
- Only upon successful **certification (pass/qualified)**, the course will be considered for micro-credit.
- Each such course will be awarded **1 or 2 credits, preferably 1 credit**, based on duration and content depth.

Category B: Courses Offered by Other Institutes

- NIT Meghalaya may collaborate with reputed institutes such as **IIMs, IISERs, Central/State Universities**, etc., to allow our students to attend online courses.

- Such courses should align with the micro-credit goals (e.g., ethics, emotional intelligence, entrepreneurship, etc.).
- Students will require approval from the **Dean (Academic Affairs)** prior to registration.
- Credits will be assigned after successful course completion and verification of certification.

Category C: Courses Offered by NIT Meghalaya Faculty

- Faculty members will be encouraged to design **short online or hybrid courses** relevant to micro-credit themes.
- These courses may be open to **all students across departments** and will follow a **structured evaluation process**.
- Duration may vary between **12 to 24 hours**. Credit allocation will follow the norm:
 - **12-14 hours**: 1 credit
 - **14-24 hours**: 2 credits (if session based)
- Evaluation must include at least one form of assessment (quiz, project, reflection, etc.).
- Courses will be floated after due approval of the authority/Senate.

4. Thematic Areas (Suggestive)

Courses under the micro-credit system should broadly align with the following themes but not limited to.

- **Mental Health and Wellbeing**
- **Workplace and Lab Safety**
- **Gender Sensitization & Unconscious Bias**
- **Emotional Intelligence**
- **Communication & Soft Skills**
- **Career Planning and Professional Growth**
- **Entrepreneurship & Innovation**
- **Financial Literacy & Planning**
- **Digital Citizenship**
- **Ethics and Social Responsibility**
- **Inner Engineering and Personal Transformation**
- **IPR related courses**
- **Export-Import**
- **Tourism**
- **Ethical hacking**
- **Coding**
- **3-D printing**
- **Dance & Drama**

5. Credit Recognition and Transcript

- Micro-credits earned will be **recorded separately** in the student's academic transcript.
- These credits shall **not count towards CGPA** or the degree's core credit requirements.
- A student can accumulate **up to 6 micro-credits** during the entire program.
- Certificates of completion must be submitted within **two weeks of result declaration** for credit processing.

6. Approval and Monitoring Process

- Associate Dean-AA (UG) will monitor the process and will place all proposals to the Dean (Academic Affairs).

7. Roles and Responsibilities

Stakeholder	Responsibility
Dean (Academic Affairs)	Oversight and policy decisions
Associate Dean-AA(UG)	Approvals, monitoring, credit mapping
Faculty Members	Designing and delivering courses
Students	Enrolling, completing, and submitting proof of completion

8. Miscellaneous

- Courses must not overlap with any mandatory or elective course in the regular curriculum.
- Students are advised to take courses based on personal interest, time availability, and career goals.
- No fees will be charged by NIT Meghalaya for faculty-designed micro-credit courses. However, students will bear costs (if any) for external certification exams.

**For queries and submissions, students may contact:
Associate Dean-AA (UG), Email-assoc.deanaa.ug@nitm.ac.in.**