



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2025/B/6212428  
Dated/दिनांक : 08-05-2025

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	29-05-2025 16:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	29-05-2025 16:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Education
Department Name/विभाग का नाम	Department Of Higher Education
Organisation Name/संगठन का नाम	National Institute Of Technology (nit)
Office Name/कार्यालय का नाम	Meghalaya
क्रैता ईमेल/Buyer Email	buycon351.nitn.ml@gembuyer.in
Total Quantity/कुल मात्रा	350
Item Category/मद केटेगरी	Revolving Chair (V4) (Q2)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	11 Lakh (s)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	50 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/	Yes
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

<b>Bid Details/बिड विवरण</b>	
<b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>	Yes
<b>Past Performance/विगत प्रदर्शन</b>	50 %
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	2 Days
<b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	No
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Arbitration Clause</b>	No
<b>Mediation Clause</b>	No

#### **EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	56000

#### **ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	62

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### **Beneficiary/लाभार्थी :**

Director

National Institute of Technology Meghalaya Sohra, Department of Higher Education, Ministry of Education  
(Prof. Pinakeswar Mahanta)

**MII Purchase Preference/एमआईआई खरीद वरीयता**

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
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**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
5. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023. [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.
6. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers

offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

### Revolving Chair (V4) ( 350 pieces )

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/कमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

#### Technical Specifications/तकनीकी विशिष्टियाँ

[\\* जेम कटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	<b>Type of chair</b>	Mid Back
UNDERSTRUCTURE	<b>Tilt mechanism</b>	Center tilt mechanism, Knee tilt mechanism, Knee tilt Synchronic mechanism, Synchronic tilt mechanism, Tilt working with torsion bar mechanism, Active bio synchro mechanism, Front pivot synchro tilt mechanism Or higher
	<b>Locking mechanism</b>	Upright locking, Tilt limiter, 3 Position locking, 4 Position locking, 5 Position locking, Multi position locking Or higher
	<b>Seat depth adjustment</b>	Adjustable, Fixed type Or higher
	<b>Revolving mechanism</b>	Designed with 360 degree-revolving type
	<b>Pedestal base</b>	Glass filled nylon
	<b>Minimum thickness (in mm) of MS Plate Joining the backrest with seat of the chair</b>	4.0 - 6.0 Or higher <b>(millimeter)</b>
SEAT	<b>Seat material</b>	PU foam

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	<b>Density of PU used in seat (kg per cubic meter)</b>	>30<=40
	<b>Thickness of PU used in seat (mm)</b>	>30<=40
	<b>Minimum seat height from floor surface (mm)</b>	>400<=500
	<b>Width of seat (mm)</b>	>400<=450
	<b>Depth of seat (mm)</b>	>400<=450
	<b>Seat upholstery material</b>	Polyester fabric
	Upholstered material seat colour	Black
BACKREST	<b>Backrest type</b>	Flexi back, Fixed type Or higher
	Headrest type	Without headrest
	<b>Backrest height</b>	Fixed, Adjustable Or higher
	<b>Backrest support type</b>	Contoured back / Without lumber support
	<b>Backrest base frame material</b>	Injection moulded plastic
	<b>Density of PU used in backrest (kg per cubic meter)</b>	NA
	<b>Thickness of PU used in backrest (mm)</b>	NA
	<b>Width of backrest (mm)</b>	>400<=450
	<b>Backrest height from the seat level</b>	>450<=550
	<b>Backrest upholstery material</b>	Mesh fabrics
	Upholstered material backrest colour	Black
ARMREST	<b>Armrest type and arm movement</b>	Fixed
	Armrest understructure material	PP - Polypropylene
	Armrest top material	NA
WARRANTY	<b>Warranty period in number of years</b>	1, 2, 3, 4, 5 Or higher (year)
TEST REPORT AND CERTIFICATION	OEM of offered product is ISO 9001 certified	Yes

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	M. Longshithung Patton	793003,NIT MEGHALAYA BIJNI COMPLEX LAITUMKHRAH, SHILLONG	350	60

**Special terms and conditions-Version:1 effective from 18-06-2024 for category Revolving Chair (V4)**

1.

**Special Terms and Conditions**

1. The colours for the Seat and Back, are specified based on the procurement done by various buyers on GeM.
2. Sellers are advised to refrain from uploading any catalogue selecting image colour other than the option chosen for the catalogue, as available in the category. Any mismanagement of this will be treated seriously as per GeM policies.
3. In case buyer requires to buy any other colour not covered in the category, same may be specified under additional parameters while creating the bid. The colours mentioned in the additional parameters by the buyer in the bid shall prevail over the colours indicated in the catalogue.
4. Sellers are advised to check the complete bid document while offering their prices.

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें****1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

**2. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in

the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय  
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA  
Saitsophen, Sohra -793108, Meghalaya

Phone: 0364-2501215  
Fax :0364-2501113  
Web:http://www.nitm.ac.in/

Ref. GeM Bid No.- GEM/2025/B/6212428

Date: 08.05.2025

**E-NOTICE INVITING QUOTATION (E-NIQ) FOR SUPPLY AND INSTALLATION OF ERGONOMIC MESH SWIVEL CHAIRS WITH ARMREST MEDIUM BACK IN BLACK COLOUR WITH MATTE FINISH AT NIT MEGHALAYA, PERMANENT CAMPUS, SAITSOHPEN, SOHRA, 793108.**

NIT Meghalaya invites online Tenders in a two bid system through **GeM portal** from eligible Bidders for procurement of Ergonomic mesh swivel chairs with armrest medium back in black colour with matte finish at NIT Meghalaya, Sohra Campus as per details mentioned in the **Annexure-I**, attached herewith. The first part is the **Technical Bid** which consists of technical requirements and general terms & conditions and the second part is the **Financial Bid**.

Prescribed Tender documents, detailed fees, and specifications, bid instructions and Terms & Conditions can be downloaded from the GeM Portal or from the Institute website (<http://www.nitm.ac.in/>). The bidding process (submission and finalization) will be done in online mode through GeM Portal. The bidders may submit/upload their bid through GeM Portal.

“Kindly read the NIQ document carefully before participating. It shall be deemed that submission of bid by the bidder has been done after their careful study and examination of the NIQ terms with full understanding to its implications. Any lack of information shall not in any way relieve the bidder of its responsibility to fulfil its obligations at any stage under the Bid.”

The Director NITM will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, the Purchase Order. Fraudulent Practice means a misrepresentation of facts to influence a procurement process and includes collusive practice among bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive NITM of the benefits of free and fair competition. Corrupt Practice means offering, giving, receiving, or soliciting of anything of value, pressurizing to influence the action of a public official in the process of this purchase execution.

**It is to note that, the quantity as mentioned in Annexure-I may increase/decrease depending on the requirement of the Institute.**

**BID INSTRUCTIONS:**

01. The offer must be submitted through GeM Portal consisting of both technical and financial bids.
02. **Submission of Compliance Certificate:** Duly filled in and signed Compliance Certificates (as per format at *Annexure-II A&B*) are a must with the technical bid.
03. **Bid not transferable:** The bid documents are not transferable and the seal and signature of the authorized official of the firms must appear on all the papers and envelopes submitted.
04. The quantity mentioned *Annexure-I* may increase/decrease depending on requirements.
05. The GST Registration Certificate should be closed along with the tender documents.
06. The relevant catalogue of the items (if any) must be closed.
07. **Interested vendors may interact with Chairman, Furniture Committee, NIT Meghalaya**, for any queries @ email ID @ [assoc.deanpd@nitm.ac.in](mailto:assoc.deanpd@nitm.ac.in)
08. For e-way bills the successful vendor must apply online via <https://ewaybill.nic.in/ewb.html>.

**NIO TERMS & CONDITIONS:**

01. **Rates:** Rates quoted in the Price Bid should be on DOOR DELIVERY at **NIT MEGHALAYA, PERMANENT CAMPUS, SAITSOHPEN, SOHRA – 793108, MEGHALAYA** basis as per details below to be quoted in the BOQ: -

Group:	Item Sl. No.	Item name	
Sl. No.	Particulars		Rate
I	Basic Price (per unit)		
	Discount if any		
	Total		
	GST (pl. breakup CGST/SGST/IGST)		
	Total (per unit)		
	Grand total for the item		
II	Transportation charges up to <b>NIT MEGHALAYA, PERMANENT CAMPUS, SAITSOHPEN, SOHRA-793108, MEGHALAYA</b>		
III	Transit Insurance covering all risk up to 10 days after delivery (if applicable)		
	Grand total on door delivery at <b>NIT MEGHALAYA, PERMANENT CAMPUS, SAITSOHPEN, SOHRA-793108, MEGHALAYA</b>		

*Note: Vague terms like “packing, forwarding, transportation etc. extra” without mentioning the specific amount will not be accepted. Such offers shall be treated as incomplete and rejected.*

02. **Quotations must be submitted in Indian Rupees (INR) only.** If goods are to be imported, the quotations shall include all charges for customs clearance, clearing agent fees, landing port handling charges, insurance etc. and onward transportation of the goods from the port/airport of landing for door delivery up to **NIT MEGHALAYA, PERMANENT CAMPUS, SAITSOHPEN, SOHRA - 793108, MEGHALAYA.**
03. NIT Meghalaya has a valid registration with the Department of Scientific and Industrial Research (DSIR), Ministry of Science & Technology, Government of India for availing Customs/Central Excise Duty exemption. NIT Meghalaya will provide all necessary certificates, authorizations and documents required for clearing the consignment and for onward transportation **NIT MEGHALAYA, PERMANENT CAMPUS, SAITSOHPEN, SOHRA - 793108, MEGHALAYA.**
04. All documents submitted should be in the official letter head and digitally signed by the bidder.
05. (a) Either the Indian agent on behalf of the Principal / OEM or Principal / OEM itself can bid but both (Indian agent and Principal/OEM) cannot bid simultaneously for the same item/ product in the same tender.
- (b) If an agent submits bid on behalf of a particular Principal / OEM, the same agent shall not submit a bid on behalf of another Principal / OEM in the same tender for the same item / product.
06. Bidder must unconditionally accept all terms and conditions stipulated in the tender document and all pages of the bid including all enclosures should be numbered and must be duly filled in and digitally signed by the bidder or his authorized representative.
07. The bidder must also upload a digitally signed copy of the **Tender Acceptance Letter** in the format given in Annexure-V.
08. **Validity of Quotation: Quoted rates must be valid for 120 days from the date of quotation.**
09. **Warranty: The quoted items must be warranted for a minimum of Five (05) years from the date of successful installation.**
10. **Literature must:** All the quotations must be supported by the printed technical data sheet/ literature and the specifications mentioned in the quotation must be reflected/ supported by such printed technical datasheet/ literature. The make, model no. and specifications quoted should invariably be highlighted in the datasheets/literature for easy reference.

11. Details of the supply of similar items to Institutes of National Importance such as NIT`s/IIT`s/ CFTI`s is a must and should be provided along with the proof of satisfactory completion report. However, the final decision of acceptance rests with the competent authority.

12. **Furniture Mock-up:** The bidders should agree to carry-out a furniture mock-up on the items mentioned at the consignee`s location at Sohra, Meghalaya. They have to arrange for providing a sample product of their furniture intended to be procured by the Institute at their own cost for quality checkup within 10 days from the date of opening the technical bid. The quality checkup is mandatory to qualify in the Technical Bid Evaluation. Bidders not willing to comply with this clause or failed to provide the sample product shall be summarily rejected/disqualified.

NIT Meghalaya may ask for some minor technical/design modifications (if required) based on the samples presented during the mock-up. The final products supplied at the consignee`s location should strictly adhere to the detailed technical specification as presented during the mock-up (including minor technical/design modifications, if any), if not, NIT Meghalaya has the full right to reject in whole or in part of the supplied items. Any cost involved thereof should be borne by the concerned bidder/tenderer

13. **After-Sales Service:** A vendor should provide post-sales service provider for repair, maintenance, AMC etc. in Northeast /Eastern parts of India. Bidders should clearly state the detailed address, contact number, and email ids of the ‘after-sales service provider’, in Bidder`s Details under Statutory Cover without which their offers shall be liable for rejection. Service against any complaint must be provided within 24 hours.

14. The OEM should have their registered office anywhere in Meghalaya or Northeast and service center presence in the Consignee State for at least last one years. Documentary evidence in the form of valid Trade License and GST Certificates should be provided.

15. **EMD:** - Earnest Money: Refundable earnest money deposit (EMD) of **Rs. 56,000/- (Rupees Fifty Six Thousand)** only through demand draft drawn (of any Nationalized/Scheduled Bank) in favour of “**National Institute of Technology Meghalaya**”, payable at Sohra, will have to accompany the technical Bid. The EMD of unsuccessful bidders shall be returned without any interest after award of contract. EMD of the successful bidder will be released without interest on submission of the Performance Bank Guarantee or delivery of the ordered items, as applicable.

Firms registered under MSME will be exempted from submitting EMD. In case of firms registered under NSIC, exemption will be given to the permissible extent, as indicated in their Certificate. All vendors claiming exemption must submit copies of their valid **MSME/NSIC registration Certificate** (along with the Technical Bid in case of two bid system). Offers received without Earnest Money or valid Certificate shall be summarily rejected.

16. **Performance Bank Guarantee (PBG):** The successful bidder shall furnish an unconditional PBG (as per format at Annexure II) for 5% of the Purchase Order value from a Nationalized/Scheduled Bank of India, before release of the payment. Else 5% of the billed amount will be deducted as security deposit. Where the PBG is obtained by a foreign bank, it shall be endorsed by a Nationalized/Scheduled Indian bank and shall be governed by Indian Laws and be subject to the jurisdiction of courts at Shillong. The PBG shall guarantee that,

- The Vendor guarantees satisfactory operation of the Equipment & components against poor workmanship, bad quality of materials used, faulty designs and poor performance.
- The Vendor shall, at his own cost, rectify the defects/replace the items supplied, for defects identified during the period of guarantee/warranty.

The PBG shall remain valid for period of (60) sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.

17. **Delivery:**

- a. Time Limit: *Maximum within 60 (sixty) days from the date of issue of Purchase Order (P.O).*

- b. **Safe Delivery: All aspects of safe delivery shall be the exclusive responsibility of the vendor.** At the destination site, the package will be opened only in the presence of the NIT user/representative and vendor's representative. The intact condition of the package and the seal/indicators for not being tampered with shall form the basis for certifying the receipt in good condition.
  - c. **Insurance:** The supplier is to establish 'All Risk Transit Insurance' coverage till door delivery at **NIT MEGHALAYA, PERMANENT CAMPUS, SAITSOHPEN, SOHRA-793108, MEGHALAYA.**
  - d. **Part Delivery:** As far as possible no part delivery shall be entertained. However, in extreme cases, acceptance of part delivery shall be a prerogative of the Institute.
18. **Penalty for delay in delivery:** The date of delivery should be strictly adhered to. In the event of delayed delivery, installation & commissioning, the vendor shall be liable for a penalty deduction at a percentage of the value of the undelivered equipment subject to a maximum of 10% (ten percent) as detailed below:
- a) @1% up to one week.
  - b) @2.5% up to two weeks.
  - c) @5% up to three weeks.
  - d) @10% for four weeks and above

For this clause, part of the week is considered a full week. In case of delayed delivery, the Director, NIT Meghalaya reserves the right not to accept the subject consignment.

19. **Genuine Pricing:** The vendor is to ensure that the quoted price for the item is not more than the price quoted to any other customer in India, particularly to Institutes of National Importance such as IITs/NITs/CFTTs. A copy of the latest price list for the quoted item, applicable in India, must be enclosed with the offer.
20. **Conditional tenders not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Conditions mentioned in the tender bids submitted by vendors will not be binding on NIT Meghalaya.
21. **Late and delayed tender:** Late and delayed tender will not be considered.
22. **Installation:** The bidder shall be solely responsible for the installation and commissioning of the items ensuring proper workmanship at site.
23. **Payment:**
- a) 100% Payment within 45 days from the date of successful delivery, installation, and commissioning/ acceptance of goods at NIT Meghalaya, generally through PFMS.
    - i. OR
  - b) 85% Payment against delivery and 15% payment after successful installation and/ or commissioning of the ordered items at the site.
  - c) Part payment will not be made under any circumstances.
24. Payment will be made through PFMS. Bidders are required to furnish complete and correct bank details on their letterhead along with the technical bid. A scanned copy of a cancelled cheque may also be attached for verification of the IFSC code.
25. **Enquiry during evaluation not allowed:** After opening the Technical Bid, no enquiry from the bidder(s) shall be entertained during the evaluation of the tender till the final decision is conveyed to the successful bidder(s). However, the Purchase Committee or its authorized representative may make enquiries/seek clarification from the bidders. In such a case, the bidder must extend full cooperation. The bidders may also be asked to arrange a demonstration of the offered items, in a short period of notice.

26. At any time before the date of submission of the bid, NIT Meghalaya may, for any reason, either of its own or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment/corrigendum. **Any such amendment/corrigendum will be duly notified through the GeM Portal and Institute website only.** Prospective bidders are advised to check the Institute's website every now and then for any amendment/corrigendum. To provide reasonable time to take the amendment into account in preparing the bid, NIT Meghalaya shall extend the date and time for the submission of bids.

27. The acceptance of the quotation will rest solely with the Director, NIT Meghalaya, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right himself to reject or partially accept any or all the quotations received without assigning any reasons.

28. **Force Majeure:**

If the performance of the obligation of either party is rendered commercially impossible by any of the events hereafter mentioned that party shall be under no obligation to perform the agreement under order after giving notice of 15 days from the date of such an event in writing to the other party, and the events referred to are as follows:

- (a) Any law, statute or ordinance, order action or regulation of the Government of India,
- (b) Any kind of natural disaster, and
- (c) Strikes, acts of the public enemy, war, insurrections, riots, lockouts, sabotage.

29. **Termination for default:** Default is said to have occurred

- (a) If the items or any of its components is found to have poor workmanship, faulty designs, poor performance and bad quality of materials used.
- (b) If the supplier fails to deliver any or all the services within the period (s) specified in the purchase order or any extension thereof granted by NIT Meghalaya.
- (c) If the supplier fails to perform any other obligation(s) under the contract.

Under the above circumstances, NIT Meghalaya may terminate the contract/purchase order in whole or in part and forfeit the EMD/PBG as applicable. In addition to the above, NIT Meghalaya may at its discretion also take the following actions: NIT Meghalaya may procure, upon such terms and in such manner, as it deems appropriate, goods like the undelivered items/products and the defaulting supplier shall be liable to compensate NIT Meghalaya for any extra expenditure involved towards goods and services obtained.

29. **Applicable Law:**

- a. The contract shall be governed by the laws and procedures established by Govt. of India and subject to the exclusive jurisdiction of the Competent Court and Forum in Shillong/India only.
- b. Any dispute arising out of this purchase shall be referred to the Director, NIT Meghalaya, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.

30. **Compulsory Certificates, License etc. to be furnished:**

The bidder/OEM shall furnish and enclose the following important compulsory documents along with the technical bid of the tender, failing to do so may result in the rejection of the quotations received without assigning any reasons (as also mentioned in Page No. 1):

- I. **Trademark certificate, OEM's India Design Mark Certificate and GRIHA certificate to be enclosed.** The Bidder Should Have GRIHA Certificate and at least five products of the

OEM should be certified as GRIHA V.2015, GRIHA V.2/3/ & SVAGRIHA and an official product official link/screenshot of the product listing must be provided from “www.grihaindia.org”.

- II. **Dealership Certificate:** The bidder should be either an OEM (*Original Equipment Manufacturer*) or an authorized dealer/stockiest of the foreign/Indian OEM. Dealers or Agents quoting on behalf of the OEM must enclose a valid dealership certificate.
- III. **BIFMA:** The bidder/OEM should be a member of BIFMA (*Business and Institutional Furniture Manufacturers Association*) and at least ELEVEN Products of the OEMs should be Compliant and an official product official link/screenshot of the product listing must be provided from <https://www.bifma.org/>. The Bidder should have at least TWO Products of the OEMs should be certified as BIFMA LEVEL - 1 and an official product official link/screenshot of the product listing must be provided from “https://level.bifma.org”. BIFMA LEVEL -II is not acceptable.
- IV. **ISO Certificate:** The bidder/OEM should enclose the following ISO certificate: ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018, ISO 13485:2016, ISO 37001:2016 (Anti-Bribery Management System). {All ISO Certifications By NABCB Certified}
- V. **Green Guard Certificate** and the bidder/OEM should be a member of IGBC (Indian Green Building Council). Green Factory Gold/Green Pro. Certificate should also be enclosed. GREENGUARD BY UL (minimum 50 products should be listed in the official Link of Spot/UL. The necessary documentation should be enclosed.
- VI. The bidder/OEM should be a member Indoor Advantage™ Gold (Table & Seating) Certificate, Indian Design Mark Certificate, the CII Green Co certification & IGBC (Indian Green Building Council) certification. The necessary documentation should be enclosed.
- VII. **AIOTA Certificate:** The bidder/OEM shall provide an AIOTA Certificate (All India Occupational Therapists' Association) for Office Furniture Range/Educational Furniture Range/Storage Furniture Range/Seating System Range.
- VIII. **Turnover:** The annual or aggregate turnover of the bidder/OEM should be at least 11 Lakhs/ 50 Lakhs for OEM for the last three (03) years. The bidder/OEM should provide a document declaration from a chartered accountant ensuring inclusion of a Unique Document Identification Number (UDIN).
- IX. The bidders must Produce work experience documents of reputed Govt. Institute such as NIT`s/ IITs/CFTIs, any Government/ Semi-Government/PSU/Autonomous Institute etc. having successfully executed and completed the similar work in the last 3 financial years of value more than 50 lakhs.
- X. Timely Servicing / Rectification of defects during warranty period: Manufacturers must agree to undertake a warranty for Three years for all the items supplied. After having been notified of the defects / service requirement during warranty period, Seller must complete the required Service/ Rectification within 15 days’ time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.2% of the Unit Price of the product shall be charged as penalty for each week of delay from the Seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 8% of the total contract value after which the Buyer shall have the right to get the Service/rectification done from alternate sources at the risk and cost of the Seller be sides forfeiture of PBG. The PBGs hall be valid throughout the warranty period plus two months after the supply of the furniture.

Seller shall be liable to reimburse the cost of such service/ rectification to the Buyer.

- XI. **Black-listed or Debarment:** The bidder/OEM should submit an affidavit/notarized on non-judicial stamp paper that the bidder/OEM has not been black-listed or debarred for any of the products by any Government/ semi-government/ PSU/ Bank/ Universities/ Educational Institute/ Autonomous Institute for any reason in last 5 year.
- XII. **OEM's Required Machinery:** The OEM should have their in-house Architects based in the Consignee State or in NE Region for smooth designing and execution of the work. in the form of License number from Council of Architecture and PF number should be provided at the time of tender submission. If required, the committee may visit and check the manufacturing unit as well as the sample products to issue a technical competence or sample product certificate which in turn may need to be submitted in the tender.
- XIII. All documents should be valid at the time of tender submission and no "**APPLIED FOR**" document will be acceptable at all and the tender bid will be rejected without any further correspondence.
31. **Furniture Mock-up:** The bidder/OEM should carry-out a furniture mock-up of the item mentioned at the consignee`s location after qualifying the techno commercial bid evaluation within 20 days from the award of the work at their own cost. NIT Meghalaya may ask for some minor technical/design modifications (if required) based on the samples presented during the mock-up. The final products supplied at the consignee`s location should strictly adhere to the detailed technical specification as presented during the mock-up (including minor technical/design modifications, if any), if not, NIT Meghalaya has the full right to reject in whole or in part of the supplied items. Any cost involved thereof should be borne by the concerned bidder/tenderer.
32. **Testing of the supplied items:** The bidder/tenderer may need to perform necessary testing of the products at the discretion of NIT Meghalaya at the mock-up stage as well as at the time of final products delivery at the consignee`s location at their own cost. The bidder/tenderer should make all necessary arrangements for proper testing of the items at the consignee`s location.
33. **Repeat order** if placed for the items mentioned in Annexure-I, will be as per the repeat order clause of the General Financial Rules (GFR) 2017.

Sd/-  
Registrar

Encl.: ANNEXURE-I, ANNEXURE-II (A & B), ANNEXURE-III, ANNEXURE-IV, ANNEXURE-V.

**ANNEXURE-I**  
**DETAILED TECHNICAL SPECIFICATION**

Name of the Item	Total Quantity (numbers)	Details Technical Specifications and Descriptions
<p>Ergonomic Mesh Swivel Chair with armrest medium back in black colour with matte finish</p>	<p>350 seats</p>	<div style="text-align: center;">  </div> <p align="center"><b><u>ERGONOMIC MESH SWIVEL CHAIR WITH ARMREST MEDIUM BACK IN BLACK COLOUR WITH MATTE FINISH</u></b> (Sample Picture)</p> <p align="center"><b><u>Technical Specifications</u></b></p> <p>REGENT/MB : ERGONOMIC MESH SWIVEL CHAIR WITH ARMREST MEDIUM BACK IN BLACK COLOUR MATTE FINISH SPECIFICATION :</p> <p>OFFICE SEATING - - REGENT CHAIR , TYPE : MEDIUM BACK 360° DEGRE REVOLVING CHAIR SKU : REGENT/MB , * ALL OVER SIZE IS : 584MM(L)X 495MM(D)X 1003MM(H) , *THE CHAIR MADE OF FULL MESH IN BLACK COLOUR . WITH MATTE FINISH IN CONTEMPORARY STYLE .</p> <p>DETAILS :</p> <p>* ARMS : PP ARMS CONNECTED WITH SEAT AND BACK. * USE OF PLY: 12 MM THICK HOT PRESSED BWR PLYWOOD (IS GRADE - 303 FOR SEAT). * SEAT: 40 ± 2 MM THICK POLYURETHANE FOAM WITH DENSITY 32 (±3) KG PER CU METER FOR BEST QUALITY CUSHIONING IN SEAT , * BACK : FRAME OF DESIGN SHALL BE CURVED MADE OF TWO PIECES INJECTION MOULDED FRAME COVER WITH MESH .BACKREST SUPPORT MESH DESIGN BASED ON SYMMETRICAL LUMBAR SUPPORT * MECHANISM : CENTER TILT SINGLE LOCKING MECHANISM . * GAS LIFT 100 MM TELESCOPIC HAUDRAULIC * BASE : 650MM NYLON BASE WITH SMOOTH CASTORS</p>

**ANNEXURE-II**

**A. COMPLIANCE CERTIFICATE FOR NIQ TERMS AND CONDITIONS**

*(To be enclosed in the technical bid)*

Certify that we have carefully examined the NIQ terms and fully understood its implications and do hereby agree to comply with all the terms, and hereby submit this compliance certificate.

<b>Sl. No.</b>	<b>NIQ Terms and Conditions</b>	<b>Yes/No</b>
01	<b><u>Bidder's Eligibility Criteria</u> complied.</b>	
	• The bidder should be a supplier/dealer/OEM.	
	• It is essential that the bidder should be able to provide support during the warranty as per requirement of NIT Meghalaya.	
	• The bidder must submit an affidavit confirming that the bidder has not been blacklisted in any Government Institutes/Organization or PSU in the last 5 years.	
	• The Bidder must possess a valid GST Registration Certificate, PAN Number. (Copy of the certificates to be submitted).	
	• The Bidder shall not be under a Declaration of Ineligibility for corrupt or Fraudulent Practices with any Government departments/ agencies/ ministries or PSU's and should not be blacklisted as on submission of the NITM. A declaration by authorized signatory of the Bidder must be enclosed	
	• The bidder should have executed the similar order of the quoted item in any reputed Govt. Institute such as NIT`s/ IIT`s or CFTI`s.	
02	<b>Rate</b> quoted as per instruction	
03	<b>Validity</b> of quoted rate for 120 days agreed	
04	<b>Payment</b> term agreed	
05	<b>Delivery terms</b> agreed	
06	<b>Warranty period</b> agreed	
07	<b>Literature:</b> Printed Literature provided	
08	<b>Dealership</b> / distributorship certificate (in case of dealers/agents) provided	
09	<b>Details of supply to other Institutes of National Importance</b> provided	
10	<b>After Sales Service:</b> address of nearest after Sales Service center in the region provided	
11	<b>Manufacturer</b> certificate provided	
12	<b>Applicable law</b> terms agreed	
13	<b>Compulsory Certificates/License etc. to be <u>furnished</u>:</b> Enclosures as per Sl no 30	

Signature with Seal:.....

Vendor: M/s.....

**ANNEXURE-II**

**B. COMPLIANCE CERTIFICATE FOR SPECIFICATIONS**

*(One for each item, must be enclosed in the technical bid)*

<b>Item Sl. No.</b>		<b>Item Name:</b>	
<b>Quoted Product:</b>	<b>Make:</b>	<b>Model No:</b>	
<b>Specifications as per Annexure-I</b>		<b>Quoted Item Specifications*</b>	<b>Complied/ Deviation</b>
<b>Parameter</b>	<b>Specification</b>		

Signature with Seal:.....

Vendor: M/S.....

**\* Vendor must quote the parameter specification of the quoted product in this column and not just copy the specification from the tender call document. Failure to do so will lead to rejection of the tender.**

**ANNEXURE-III**  
**BIDDERS DETAIL**

Sl. No.	Name of the company/Firm	To be filled by vendor (Documentary Proof must be attached as applicable)
01	Registered office Name & Address Details of contact person Name designation Telephone number e-mail	
02	Name & Address of nearest service provider City Contact person/s Name designation Telephone number e-mail Details with contact no. of staff who will be involved in this project.	
03	Is the company/firm a registered company/firm? If yes, mention year and place of the establishment of the company and submit documentary proof.	
04	Is the company/firm registered for GST? If yes, submit valid registration certificate.	
05	List the major clients with whom your organization has been associated and submit documentary proof/PO.	

Note: Document/s if attached to the NIQ compliance Certificate the same may be referred to in the remark column above

**Sign.** :.....  
**Vendor : M/s**.....

**ANNEXURE-IV**

**PERFORMANCE BANK GUARANTEE**

To:  
The Registrar,  
National Institute of Technology Meghalaya  
Saitsohpen Sohra - 793108, Meghalaya.

**WHEREAS** .....(Name of Supplier) herein after called "the Supplier" has undertaken, in pursuance of Contract No: ....., dated: ..... 20..... to supply.....  
.....(Description of Goods and Services) herein after called "the order".

**AND WHEREAS** it has been stipulated by you in the said order that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the order.

**ANDWHEREAS** we have agreed to give the Supplier a Guarantee:  
**THEREFORE WE** hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of ..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the order and without cavil or argument, any sum or sums within the limit of.....  
(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the.....day of.....20.....

Signature and Seal of Guarantors

.....  
.....  
.....

Date.....20....

Address:.....

.....  
.....

All correspondence with reference to this guarantee shall be made at the following

Address: The Registrar,  
National Institute of Technology Meghalaya  
Saitsohpen Sohra-793108, Meghalaya

**ANNEXURE-V**

**TENDER ACCEPTANCE LETTER**  
**(To be given on Company Letter Head)**

Ref. No. ....

Date: .....

To,

The Registrar  
National Institute of Technology Meghalaya  
Saitsohpen Sohra: 793108, Meghalaya

**Sub: Acceptance of Terms & Conditions of Tender.**

**Tender Reference No.: NITMGH/..... dated .....2021**

**Name of Tender:- .....**

Sir,

1. I / We have downloaded / obtained the tender document(s) for the above-mentioned Tender from the website of NIT Meghalaya, Shillong as per your advertisement, given in the GeM Portal and the above mentioned website.
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No.....to ..... (including all annexure(s), schedule(s),etc.),which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s), if any, issued from time to time by NIT Meghalaya, Sohra, have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) /corrigendum(s) in its totality/ entirety.
5. I/We do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department /Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then NIT Meghalaya, Shora shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

\*\*\*\*\*