



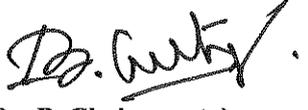
No. NITMGH/ES/NOT./Wardens/2025-26/637

Date: 8 . 7 .2025.

**OFFICE ORDER**

This is to inform that the Competent Authority has approved the renaming of the Office of the Chief Warden to the Office of the Hostel Management Committee, which was constituted vide Office Order No. NITMGH/ES/NOT/Vol.IX/2024-25/2734 dated 19.03.2025 and Notification No. NITMGH/SW/Hostel/2024-25/21 dated 27.03.2025.

This renaming shall be effective from 01.07.2025 and it issues with the approval of the Competent Authority.

  
(Dr. B. Chakravarty)  
Registrar

Copy to: -

- 1) Director's Office, for kind information of the Director, NIT Meghalaya.
- 2) E-notice to all faculty and staff.
- 3) Professor-In-Charge, CC for making necessary changes on the website, wherever required.
- 4) Concerned personal file for record.



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय  
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

शिक्षा मंत्रालय, भारत सरकार के अधीन एक राष्ट्रीय महत्व का संस्थान  
An Institute of National Importance under Ministry of Education (Shiksha Mantralaya), Govt. of India

Dr. P.S. Mangang  
Dean (Student's Welfare)

Mobile: +91-9485177004  
E-Mail: deansw@nitm.ac.in

Ref.No: NITMGII/SW/Hostel/2024-25/21

Date: 27.03.2025

Notification

This is to notify that the **Hostel Management Committee (HMC)** of the Institute has been constituted consisting of the following members:

SL.No	Name & Designation	To function as
1	Dean Students Welfare	Chairman
2	Associate Dean, Student Welfare	Member
3	All Wardens of Hostels	Member
4	General Secretary of Hostels	Member
5	Mess Secretary of Hostels	Member
6	Maintenance Secretary of Hostels	Member
7	Transport Secretary of Hostels	Member
8	PIC, HMC	Convener

Also, at the hostel level, a Hostel Committee (HC) for each of the Hostel has been constituted consisting of the following members. The HC shall oversee the smooth functioning and administration of their respective hostel. The HC shall report to the PIC, HMC for further processing.

SL.No	Name & Designation	To function as
1	Wardens of Hostel	Chairman
2	Associate/Assistant Warden	Member
3	General Secretary of Hostel & 02-03 Student Members	Convener
4	Mess Secretary of Hostel & 02-03 Student Members	Member
5	Maintenance Secretary of Hostel & 02-03 Student Members	Member
6	Transport Secretary of Hostel 02-03 Student Members	Member

NB: It should be noted that the student representatives/members currently holding the positions are serving on an ad-hoc basis until the elections are held or finalized.

This is issued with the approval of the Director.

  
Dean SW

E-copy to:

1. Director's Office for kind information to the Director.
2. Registrar's office for kind information.
3. All members of the committee for kind information and needful action
4. All Faculty members and Staffs for kind information.
5. Head, CC with a request to upload the same in the Student E-Notice.



Ref. No.: NITMGH/ES/NOT/Vol.IX/2024-25/2734

Date: 19.3.2025

## OFFICE ORDER

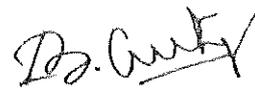
This is to notify that in the interest of smooth functioning and management of hostel affairs, the Competent Authority is pleased to nominate Dr. Piyush Pratap Singh, Assistant Professor, Department of Electrical Engineering, as the Professor-in-Charge (PIC), Hostel Management Committee of National Institute of Technology (NIT) Meghalaya with immediate effect until further orders.

### **Roles and Responsibilities:**

1. Oversee the overall management and administration of hostel facilities.
2. Ensure proper discipline and adherence to hostel rules and regulations by the residents.
3. Coordinate with the Wardens and the Student Affairs Office for resolving hostel-related issues.
4. Supervise maintenance and upkeep of hostel infrastructure and facilities.
5. Facilitate the implementation of policies and guidelines as approved by the Competent Authority.

Dr. Piyush Pratap Singh is requested to take charge of the responsibilities at the earliest and ensure the smooth functioning of the Hostel Management Committee.

This issues with the approval of the Competent Authority.

  
(Dr. B. Chakravarty)  
Registrar

To,

1. The concerned faculty member for kind information and needful.

Copy Forwarded to: -

1. Director's Office, for kind information of the Director, NIT Meghalaya.
2. All Deans, NIT Meghalaya for kind information.
3. Professor In-charge, CC for making changes on the website, wherever required.
4. E-notice amongst Faculty and Staff.
5. Concerned Personal Files for record.